

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning
Commission
Janese Chapman
Director, Historic Designation
Advisory Board

John Alexander
Roland Amarteifio
Megha Bamola
LaKisha Barclift, Esq.
Paige Blessman
M. Rory Bolger, Ph.D., FAICP
Eric Fazzini, AICP
Willene Green
Christopher Gulock, AICP

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Phillip Keller, Esq.
Edward King
Kelsey Maas
Jamie Murphy
Analine Powers, Ph.D.
W. Akilah Redmond
Laurie Anne Sabatini
Rebecca Savage
Sabrina Shockley
Renee Short
Floyd Stanley
Thomas Stephens, Esq.
Timarie Szwed
Theresa Thomas
Ashley A. Wilson

TO: Detroit City Council

FROM: David Whitaker, Director 
Legislative Policy Division

RE: **Recommendation for appointment to Industry Standards Board for Sports Arenas**

DATE: **July 3, 2023**

Council President Sheffield directed LPD to provide recommendations for the appointments of the Industry Standards Board for Sports Arenas. This report represents our recommendations for the appointment process.

The Industry Standards Board ordinance¹ calls for the establishment of a board comprised of nine (9) members, all of whom either live or work in the city of Detroit. The City Council is responsible for the appointment of six (6) board members and the remaining three (3) seats appointed by the Mayor as follows:

1. Three members that are workers, or representatives which have been chosen by workers, in the subject industry:
 - a. The Mayor shall appoint one member identified in Subsection (a)(1) of this section; and
 - b. The City Council shall appoint two members identified in Subsection (a)(1) of this section.

¹ Section 12-10-41 *Composition of Industry Standards Boards.*

2. Three members that are from management or employer associations in the subject industry:
 - a. The Mayor shall appoint one member identified in Subsection (a)(2) of this section; and
 - b. The City Council shall appoint two members identified in Subsection (a)(2) of this section.
3. One representative appointed from the Mayor's Office.
4. One representative appointed from City Council; and
5. One representative from the public at-large appointed by City Council

All individuals interested in serving shall fill out and submit a Nominating Application Form, with the appropriate boxes checked identifying the nominees' group classification and the branch of government from which the individual is seeking appointment. Services Employees International Union (SEIU) has proffered the attached nomination application form for consideration.

Those appointed to these positions should possess a knowledge of working conditions, workplace safety, and wages associated with the Sports Arena Industry. In addition, they should be familiar with the purpose, powers, and duties of the Industry Standards Board.

Looking at the specific categories under which persons can be nominated to serve on the Industry Standards Board, we suggest the following two step process:

1. Three members that are workers, or representatives which have been chosen by workers in the industry.

We would recommend that once identified, a nominating application form from the organization be forwarded expeditiously to the Council through the Legislative Policy Division by use of the nomination form for consideration and confirmation. The thought behind this is, these individuals have already been chosen by workers in the industry, and it would be best to first confirm these individuals who constitute three of the five persons needed to achieve a quorum in order to make the board fully operational.

2. Three members that are from management or employer associations in the subject industry & One representative from the public at-large appointed by City Council

These individuals shall utilize the nomination application form made available through a link on the City's web site, available to media and whatever additional public, organizational and individuals expressing an interest in the Industry Standards Board. Applications should be received by LPD and forwarded to all Council Members for review, nominated as appropriate in each individual case and confirmation.

3. One representative appointed from the Mayor's Office; and
4. One representative appointed from City Council

City Council shall make an appointment of a member of City Council or the Body's staff

The Legislative Policy Division (LPD) is willing to accept applications responsive to the postings submitted through a particular timeline to be determined by Council. However, we respectfully suggest a window of at least 10 working days to receive nomination forms initially. All persons seeking appointment may submit a cover letter and resume by the due date. An applicant may submit supporting documents as well. However, none are required.

Specific timelines relative to the acceptance of nomination applications, scheduling of interviews and formal approval will be determined by the Chairperson of the Internal Operations Committee and the City Council. All nominations put forth shall follow the normal procedures for placement on the Internal Operations Standing Committee agenda to schedule interviews and presentation to the full body. If shorter or longer timelines are desired by Council, they can of course be adjusted.

Our recommendation is focused on the procedures relative to City Council and its specific appointment process. We can assume that the executive branch will adopt a similar approach.

SEIU's SAMPLE NOMINATING APPLICATION

NOMINATING APPLICATION FOR INDUSTRY STANDARDS BOARDS

INDUSTRY INFORMATION:

CHECK ONE OF THE FOLLOWING:

I am:

- A worker or representative chosen by workers
- A member of management or an employer association
- A member of the public at large

Name of Industry: _____

Connection or Relationship to Industry: _____

NOMINEE INFORMATION:

Name: _____

Address: _____

Email address: _____

Phone number: _____

Employment information (include name of employer and job title of nominee):

SEEKING APPOINTMENT:

- BY THE CITY COUNCIL
- BY THE MAYOR

• If seeking City Council appointment, or appointment as a member of the at-large public, please return form to Legislative Policy Division, 2 Woodward Avenue, Suite 208, Detroit, MI 48226, Attn. LaKisha Barclift.

• If seeking Mayoral appointment please return form to Governmental Affairs, 2 Woodward Ave, Suite 1126, Detroit, MI 48226, Attn. Melia Howard.