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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: May 15, 2023

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of May 16, 2023.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on May 16, 2023 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition 1 ARPA Contract	1	0	0	1
Fire	2	0	1 Amendment to Add Time/Funds	0
General Services	4	0	1 Amendment to Add Time/Funds	3
Health	3	0	0	1
Housing & Revitalization	2	0	1 Amendment to Add Time	2
Police	1	0	1 Amendment to Add Funds	0
Public Lighting 1 Revenue Contract	2	0	0	0
Transportation	3	0	0	3
Totals	18	No Focused/Limited Bids	4 Amendments;	9

50% of all Contractors included in the contract list for the May 16, 2023 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of May 16, 2023

This list represents costs totaling \$16,897,783.89 ¹

Included in total costs are the following:

ARPA	\$	878,350
Capital Projects Fund	\$	600,000
General Fund	\$	1,526,036.92
Grant Fund	\$	13,393,396.97
PLD Decommissioning Reserve	\$	500,000

¹ The contract list includes: 4 Amendments for extension of time and/or increase or decrease in funds. 14 New contracts for terms of 1 month to 5 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 15, 2023

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION MAY 16, 2023.**

CITY DEMOLITION

6005277 100% ARPA Funding – To Provide Abatement and Demolition of Commercial Structure Located at 19925 Hoover, Detroit, MI 48205. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$878,350.00.

Funding:

Account String: 3923 22003 160060 617900 750097
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Blight Remediation**
Funds Available: **\$75,553,739 as of May 12, 2023**

Tax Clearances Expiration Date: **11-2823**

Political Contributions and Expenditures Statement:

Signed: **3-9-23** Contributions: **1 to a current CM**

Consolidated Affidavits

Date signed: **3-9-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC3).

Bid Information

Demolition for a Commercial Structure Located at 19925 Hoover to be completed upon approval.

Bids closed on December 28, 2022; Closed on March 24, 2023. 3 Invited Suppliers; 2 Bids Received. There was a points system for this bid: Project Plan- 30 points, Project Schedule- 25 points, Experience- 20 points, Capacity-15 points and Cost-10 points- 100 Total points.

Other Bids: **DMC Consultants- 50 points [D-BB, D-RB, D-HB, & D-BSB]**

Contract Details:

Vendor: **SC Environmental Services, LLC- 100 points**
Amount: **\$878,350.00 [D-BB, D-RB, D-HB, & D-BSB]**

Bid: **Lowest**

End Date: **June 30, 2025**

Services:& Costs:

Demolition \$548,500; Backfill & Grading \$50,000;
Hazardous/ Regulated Materials \$165,000

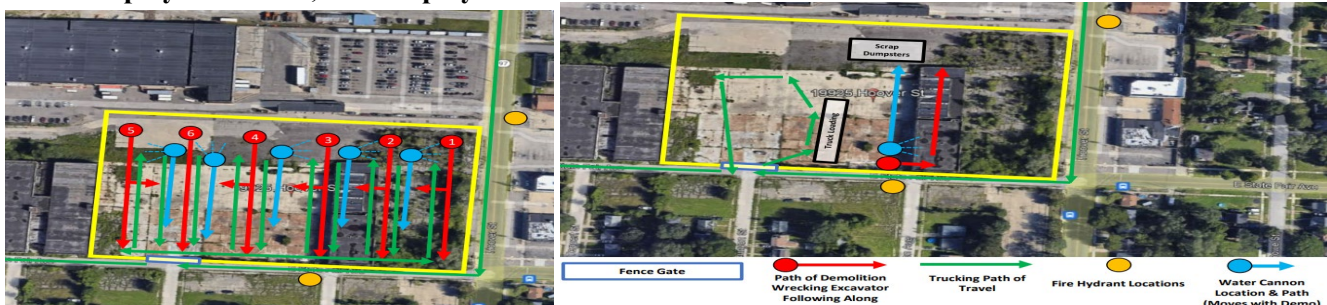
Site Finalization \$35,000

10% Contingency \$79,850

TOTAL \$878,350

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, & Resident Business until 10/18/23. Vendor indicates a Total Employment of 25; 14 Employees are Detroit residents.



FIRE

6003706-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds to Supply the Detroit Fire Department with Uniforms. – Contractor: NYE Uniform Co. – Location: 1030 Scribner NW Grand Rapids, MI 49504 – Previous Contract Period: June 24, 2021 through June 30, 2023 – Amended Contract Period: Upon City Council Approval through June 30, 2024 – Contract Increase Amount: \$450,000.00 – Total Contract Amount: \$805,742.02.

Funding:

Account String: 1000-29241-240110-623100
Fund Account Name: **General Fund**
Appropriation Name: **Fire Services Infrastructure**
Funds Available: **\$1,174,049 as of May 12, 2023**

Tax Clearances Expiration Date: **3-28-24**

Political Contributions and Expenditures Statement:

Signed: **3-15-23** Contributions: **None**

Consolidated Affidavits

Date signed: **3-15-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

None, because this is an Amendment to an existing contract. At the time of approval, this vendor was the lowest of 2 bids.

Contract Details:

Vendor: **NYE Uniform Co.**

Amount: **Add \$450,000; Total \$805,742.02**

End Date: **Add 1 year; through June 30, 2024**

Amendment Details:

According to OCP, DFD is leveraging existing low pricing to cover an unprecedented rate hiring required in the City. DFD will be adding 150 to 200 Fire/EMS and possibly paramedics within the next 12 months that will require uniforms, along with other items such as winter jackets and badges.

In addition, DFD is now responsible for clothing the Fire Investigation Division with police type equipment including holsters, gun belts, cartridge cases, hand cuff cases etc.; which was not taken into consideration when the original contract was submitted to Council.

Products/Fees at the time of Approval:

Provide Fire & EMS with personnel uniforms, including:

- **1,970 pairs of Class B Trousers for \$41.99 each;**
- **150 pairs of Class A trousers for \$74.99 each;**
- **1,160 Class B Shirts, long sleeve, and 1,160 Class B Shirts, short sleeve for \$41.99 each;**
- **Sergeant Shirts and Lieutenant/Captain shirts for \$48.99 for long sleeve, \$43.99 for short sleeve**
- **150 Double Breasted Blazers for \$219.99 each;**
- **150 Caps for \$55.99 each;**
- **Shoulder Boards, Insignias, Departmental patch for prices from \$1.99 to \$6.99 each;**
- **Reversible raincoat for \$149.99 each;**
- **All Weather Coats for \$189.99 each;**
- **Alterations / modifications provided for \$1.00.**

Additional Information:

6003706 was approved September 7, 2021 for \$355,742.05; through June 30, 2023.

HOUSING & REVITALIZATION

6005278 100% Grant Funding – To Provide Payment Only for Tax Preparation and Counseling Services Previously Provided. – Contractor: Accounting Aid Society – Location: 3031 West Grand Boulevard, Suite 470, New Center One Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 15, 2023 – Total Contract Amount: \$340,282.19.

Funding

Account String: **2001-20813-360047-651147-350999**
Fund Account Name: **Block Grant**
Appropriation Name: **CDBG-CV CARES ACT funds**
Funds Available: **\$500,000 as of May 12, 2023**

Tax Clearances Expiration Date: **8-3-23**

Political Contributions and Expenditures Statement:

Signed: **10-14-23**

Contributions: **1 in 2020 & 1 in 2021 to the Mayor, 1 to a former CM in 2021, 1 to a candidate in other electoral races in 2021, and approximately 68 donations in 2022 to 2 Political PACs, 7 to current CMs, 10 to the Mayor, 8 to former CMs, and 41 to candidates in other electoral races.**

Consolidated Affidavits

Date signed: **10-14-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is a Non-Standard Procurement request for a lapse in coverage. Services began under 6002943, which was originally approved by Resolution for 2020-2021 Community Development Block Grants Program Award [See Additional Information section for more details].

This Vendor is the only non-profit in the City of Detroit whose mission is to provide tax filing and education to Detroit low/moderate income residents.

Contract Details:

Vendor: **Accounting Aid Society**

Amount: **\$340,282.19**

Date: **June 15, 2023**

Amendment Details:

HRD presented a contract amendment for contract 6002943, to OCP prior to the contract expiration date of December 31, 2022. However, the amendment was not presented to the Law Department until after the contract has expired. The Law Department is refusing to approve the amendment even though it was signed by both the department and subrecipient. This current request is to pay outstanding invoices in the amount of \$340,282.19, which were accrued for services to Detroit residents to receive their Covid-19 stimulus checks that were tied to a deadline to file.

Accounting Aid Society provided annual tax filings for low/moderate income residents of the City of Detroit during the Covid-19 Pandemic to 5,079 residents, including filing for pandemic relief funds, federal, state, and local annual tax filings. The amount charged is 67.00 per client and the amount due to Accounting Aid Society for their performance is \$340,282.19.

Services/Fees at the time of approval:

Provide Counseling and Income Tax Preparation Services to low income residents in the City to enable ensure they receive the tax refunds and credits they are entitled to. This includes Federal and State Earned Income Tax Credit (EITC), State Property Tax and Home Heating Credit, Federal, State and City tax returns, as well as any excess taxes withheld or other credits for which they may be eligible.

Households will save \$300 in commercial tax preparation fees, households will receive an average \$1,100 in tax refunds and credits; and it will ensure participating households will achieve IRS tax compliance.

Additional Services include:

- **Self-Employment Tax Assistance at select locations.**
- **Purchase U.S Savings Bonds at select locations with federal tax refunds and credits. The bonds may**

Contract discussion continues onto the next page.

Housing & Revitalization – *continued*

6005278 100% Grant Funding – To Provide Payment Only for Tax Preparation and Counseling Services Previously Provided. – Contractor: Accounting Aid Society – Location: 3031 West Grand Boulevard, Suite 470, New Center One Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 15, 2023 – Total Contract Amount: \$340,282.19.

Services/Fees at the time of approval - *continued*:

be purchased in increments of \$25 in the client’s name or for another relative.

- **Low to no cost Debit Card available for “unbanked” low and moderate income households at tax sites, which speeds up the deposit of tax refunds/credits and is an alternative to check cashing fees.**
- **Facilitated Self-Tax Preparation: Vendor provides live, phone-based assistance.**
- **Low Income Taxpayer Clinic for individuals who have cases or controversies with the IRS.**

During the Pandemic, services were offered through the Vendor’s VITA ACE program using a secure, IRS-approved software from a smartphone, tablet, or computer. Physical sites and Drop & Go partner locations include various non-profit locations, public libraries, financial centers, recreation centers, and Universities.

The contract will be billed on a pay-for-performance basis and billed at the rate of \$67 per service unit.

Additional Information:

6002943 was initially approved July 28, 2020 by resolution for Accounting Aid Society to provide Income Tax Preparation & Counseling Services to low income residents for \$87,126; through December 31, 2021.

Amendment 1 was approved the week of December 20, 2021 Recess for a 6-month extension; through June 30, 2022. No additional funds were requested.

Amendment 2 was approved the week of August 30, 2022 Recess to add 6 months; through December 31, 2022. No additional funds were requested.

HOUSING & REVITALIZATION

6002789-A5 100% Grant Funding – AMEND 5 – To Provide an Extension of Time for DESCRIPTION. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Previous Contract Period: January 1, 2020 through May 31, 2023 – Amended Contract Period: June 1, 2023 through December 31, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$525,000.00.

*****The above contract description submitted by OCP does NOT specify the purpose of this contract Amendment. LPD requested a correction letter on 5/15/23.**

Funding

Account String: **2001-20813-360045-651147-350999**
Fund Account Name: **Block Grant**
Appropriation Name: **CDBG-CV CARES ACT funds**
Funds Available: **\$ 7,236,437 as of May 12, 2023**

Consolidated Affidavits

Date signed: **6-10-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: **6-3-23**

Political Contributions and Expenditures Statement:

Signed: **6-10-23** Contributions: **4 to current CMs in 2020 & 2021, 1 to a Former CM in 2019, & 8 to candidates in other electoral races in 2018-2021.**

Bid Information:

None, because this is an amendment to extend the contract term for an existing contract.

Contract Details:

Vendor: **United Community Housing Coalition** Amount: **No Change; \$525,000**
End Date: **Add 7 months; through December 31, 2023**

Services:

Provide Case Management and Financial Assistance to Households at Risk of Homelessness under the UCHC Displacement Prevention Program for low/moderate income households affected by Covid-19. Services will be provided to Income eligible tenants and households facing displacement due to:

- 1. The sale or pending sale of their building or development**
- 2. The termination, cancellation, or non-renewal of a section 8 contract, LIHTC project or other subsidized building or development**
- 3. An increase in market rate rents to an unaffordable level**
- 4. Conditions identified by the City of Detroit Building and Safety Engineering and Environmental Department (BSEED), or Health Department that determine the housing is not habitable**
- 5. Any other situation in which 4 or more households are being displaced without cause.**

Sites and households may be identified by the City of Detroit Housing and Revitalization Department (HRD) or by the Vendor.

Project organizers will attempt to meet with all households in buildings or developments that are affected. UCHC’s legal component will determine the rights of the residents and provide legal representation in court to assert rights, negotiate, and coordinate relocations. The program will also provide relocation and financial assistance, and outreach at buildings, developments, and 36th District Court.

Original contract account for organizing assistance at 10 buildings, 52 households, and an average \$2,500 per household.

Fees remain the same:

Personnel, including fringes	\$185,926.15	Equipment maintenance	\$521.09
Occupancy	\$6,000	Insurance costs	\$600
Supplies	\$1,200	Mileage costs	\$600
Communications	\$645	Client Assistance	\$329,507.76
		TOTAL	\$525,000

Contract discussion continues onto the next page.

Housing & Revitalization - *continued*

6002789-A5 100% Grant Funding – AMEND 5 – To Provide an Extension of Time for DESCRIPTION. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Previous Contract Period: January 1, 2020 through May 31, 2023 – Amended Contract Period: June 1, 2023 through December 31, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$525,000.00.

Additional Information:

Original Contract was approved during Recess the week of April 6, 2020, for \$225,000 through December 31, 2021, processed as an Emergency Contract to address COVID-19 homeless prevention concerns.

Amendment 1 was approved during Recess the week of December 8, 2020, to extend the contract term to December 31, 2021, and add \$300,000 in funding, for a total contract amount of \$525,000, which was needed to provide more services and increased compensation.

Amendment 2 was approved on November 23, 2021 to extend the contract period by 3 months; through March 31, 2022. No other changes were made to the contract at that time.

Amendment 3 was approved March 22, 2022 to add 6 months; through September 30, 2023. No additional funds were requested.

Amendment 4 was approved the week of August 16, 2022 for an additional 8 months; through May 31, 2023. No additional funds were requested at that time.

POLICE

6001550-A3 100% City Funding – AMEND 3 – To Provide an Increase of Funds for Helicopter Maintenance Police Metro Air Support. – Contractor: Great Lakes Aviation Services, LLC – Location: 6616 Smith Creek Road, Kimball, MI 48074 – Contract Period: February 1, 2019 through February 1, 2024 – Contract Increase Amount: \$138,485.00 – Total Contract Amount: \$958,347.64.

Funding:

Account String: 1000-25370-370525-633155
Fund Account Name: **General Fund**
Appropriation Name: **Criminal Code Enforcement**
Funds Available: **\$27,828,323 as of May 12, 2023**

Tax Clearances Expiration Date: 12-21-23

Political Contributions and Expenditures Statement:

Signed: 4-10-23 Contributions: **None**

Consolidated Affidavits

Date signed: 4-10-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Background Information:

The Police Dept. Air Support Division currently have 2 Bell Helicopters that are located at City Airport, and “co-located” at Great Lakes Aviation Services, as a convenient means to complete normal maintenance and necessary repairs; Services are provided more conveniently and expeditiously through the “co-location.” In addition to the regular maintenance schedule required by the FAA, the Police have had a number of emergency repairs that were necessary to ensure the airworthiness of the helicopters and prevent an interruption to the use of the Helicopters when necessary.

Bid Information

No Bid- This is an amendment (#3) to a current contract- This proposed contract was authorized as a Sole Source due to the specialized facility and unique skills required for this contract.

Contract Details:

Vendor: **Great Lakes Aviation Services, LLC**
End Date: **Remains the same: February 1, 2024**

Amount: + \$138,485.00 to \$958,347.64

Services:

FAA required Preventative maintenance inspections every 12.5 hours or 14 calendar days, whichever occurs first; Intermediate inspections every 25 hours; Annual inspections every 300 hours or 12 calendar months, whichever occurs first; in addition, services include Special Inspections are scheduled for the engine, or following installation of major components; and conditional inspections that are necessary due to incidents – hard landing, sudden stoppage, overspeed.

Fees:

- \$105 per hour for all mechanical and avionic repairs, inspection, and installations [*original contract was \$95 per hour; Great Lakes informed DPD of the increase via a letter, dated Oct. 2, 2021*].
- \$500 emergency AOG fee for repairs to non-flyable aircraft with less than 3 hours’ notice
- 20% handling fee for parts and services sold through GLAS

Additional Information:

Contract 6001550 was approved at Formal on February 19, 2019 \$425,000 for through October 29, 2021. Amend 1 was approved at during Recess on December 7, 2020 for + \$204,062.64 to \$629,062.64, + 14 months to February 1, 2022. Amendment #2 was approved at Formal on January 11, 2022, for +\$190,800 to \$819,862.64, through + 2 yrs. to February 2, 2024.

Previous contracts for emergency repairs with Great Lakes Aviation:

3023340, approved Week of Aug. 27, 2018 for \$70,000 for emergency repairs;
3017300, approved Oct. 10, 2017, for \$120,000 to remove and replace main rotor blades.

PUBLIC LIGHTING

6005269 REVENUE – To Provide the Removal and Sale of Surplus Public Lighting Materials. – Contractor: Remove Recycle Remarket, LLC – Location: 1343 Rochester Road, Troy, MI 48083 – Contract Period: Upon City Council Approval through June 1, 2024 – Revenue Amount: 40% of Items Sold.

Funding:

Account String: 1000-29380-380010-617900
Fund Account Name: **General Fund**
Appropriation Name: **Public Lighting - Administration**
Funds Available: **\$1,336,676 as of May 12, 2023**

Tax Clearances Expiration Date: 4-6-24

Political Contributions and Expenditures Statement:

Signed: 4-25-23 Contributions: None

Consolidated Affidavits

Date signed: 4-25-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bids Closed on: April 14, 2023; 3 Suppliers Invited; 1 Bid received;

Contract Details:

Vendor: **Remove Recycle Remarket, LLC** Amount: **40% of Items Sold** End Date: **June 1, 2024**

Services:

- **The work to be done consists of furnishing all labor, materials, supplies and equipment necessary for the removing of these assets from the Public Lighting Facility located at the following location:**

Public Lighting Department (PLD) 1340 3rd Street Detroit, MI 48226

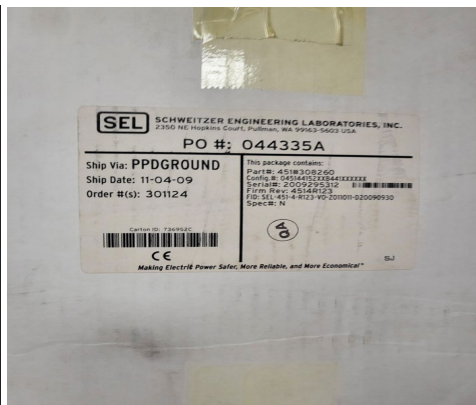
- **Vendor will be expected to provide all required labor, equipment and trucking to remove the surplus assets located at the PLD facility in Detroit, in the provided timeline below, seven (7) business days.**
- **Vendor will need to evaluate and inventory the surplus assets prior to the removal of items from the City of Detroit location and remove the assets at their own cost.**
- **Vendor will be expected to store the removed assets at an approved facility, while items are being sold.**
- **Vendor is expected to inventory the surplus assets, and market the assets to a broader audience in an effort to maximize the return for PLD.**
- **Vendor is expected to provide monthly reports on the status and inventory on hand of surplus items.**

Revenue:

<u>Item</u>	<u>% of Price reimbursed to the City</u>
Fusetron Fuses	40%
EJO-1 General Purpose Current Limiting Fuses	40%
Other Items	40%

Additional Information:

Photos of some of the stock items:



FIRE

6005244 100% City Funding – To Provide Six Thousand Two Hundred (6,200) Cases of Nitrile and Vinyl Medical Gloves. – Contractor: Bound Tree Medical, LLC – Location: 5000 Tuttle Crossing, Dublin, OH 43016 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$350,000.00.

Funding

Account String: **1000-25242-240320-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Fighting and Response**
Funds Available: **\$17,942,747 as of May 12, 2023**

Tax Clearances Expiration Date: **6-8-23**
Political Contributions and Expenditures Statement:
Signed: **1-12-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-12-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

Bids opened February 21, 2023 & closed March 3, 2023; 7 Bids Received.

Other Bids: AVE Solutions	\$202,800 [4% equalized bid \$184,688 for D-BB & D-BSB]
Abney Direct	\$662,562 [no equalization]
Apex	\$553,000 [no equalization]
Henry Schein, Inc	\$235,390 [no equalization]
MedSupply Corporation	\$221,210 [no equalization]
Williams Distribution	\$218,916 [no equalization]

*****AVE was the lowest bid. However, according to OCP there had been some issues with AVE supplying items that were not specified to another department. Therefore, the contract was awarded to the 2nd lowest Bid by Bound Tree.**

Contract Details:

Vendor: **Bound Tree Medical, LLC** Bid: **2nd Lowest Cost; \$206,120 [no equalization]**
Amount: **\$350,000** End Date: **June 30, 2025**

Services:

Provide the City of Detroit Fire Department (DFD) with Nitrile and Vinyl Medical Gloves. Provide shipment of requested medical gloves within 3 days of receipt of the order.

Fees:

**Small, Medium, Large, XL, & XXL Nitrile gloves for \$74.90 per case [10 boxes per case, 50 gloves per box];
Small, Medium, Large, & XL Vinyl gloves for \$40.70 per case [10 boxes per case, 50 gloves per box];
Total not to exceed \$350,000.**

Additional Information:

Other recently approved Bound Tree Contracts:

6005192 was approved April 25, 2023 for Bound Tree to provide Lifepak 15 Monitor Mounts for Fire/EMS Apparatus for \$43,200; through June 30, 2025.

6004792 was approved January 31, 2023 for Bound Tree to provide various EMS Medical Supplies for the Fire Department for \$1,154,000; through June 30, 2024.

GENERAL SERVICES

6003974-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds to Supply Portable Toilets for General Services, Recreations, Transportation and Police Departments throughout the City. – Contractor: Parkway Services, Inc. – Location: 2876 Tyler Road, Ypsilanti, MI 48198 – Previous Contract Period: October 23, 2021 through December 15, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2024 – Contract Increase Amount: \$321,960.00 – Total Contract Amount: \$801,960.00.

Funding

Account String: **1000-27470-472200-615100**
Fund Account Name: **General Fund**
Appropriation Name: **Recreation - GSD**
Funds Available: **\$2,063,124 as of May 12, 2023**

Tax Clearances Expiration Date: **8-25-23**
Political Contributions and Expenditures Statement:
Signed: **4-12-23** Contributions: **None**

Consolidated Affidavits

Date signed: **4-12-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract to add funds for the remainder of the contract.

Contract Details:

Vendor: **Parkway Services, Inc** Amount: **Add \$321,960; Total \$801,960**
End Date: **December 31, 2024**

Services:

Provide portable toilets for GSD, Recreations, DPD and DDOT throughout the City as-needed simultaneously across multiple sites, including Recreation sites, Parks, Campgrounds, General Services, Transportation locations and Police worksites.

Cleaning and restocking of the portable toilets will occur weekly, twice per week, and/or additional weekend cleaning depending on the level of usage and location of the toilet. Portable toilets can be available with 48 hour notice. Services includes delivery and pick-up.

At the time of approval, the Portable Toilets were to be supplied at 62 locations.

Fees:

Standard Portable Toilet has a 60-gallon waste tank, coat hook, wall mirror	\$125 each
Disabled Persons Portable Toilet has a 40-gallon waste tank, handrails	\$125 each
Hand Wash Station has 45-gallon capacity	\$175 each
Large Trailer restrooms are available	\$4,165/month

\$478,865 of the authorized \$480,000 has been invoiced on this contract.

Additional Information:

6003974 was approved February 15, 2022 for Parkway Services to provide Portable Toilets for \$480,000; through December 31, 2024.

GENERAL SERVICES

6005205 57% Capital - 43% Grant Funding – To Provide Roof Replacement at Five (5) Buildings for Historic Fort Wayne. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$1,061,400.00.

Funding

Account String: **2112-20992-471111-617900**
Fund Account Name: **Recreation [43% - \$461,400]**
Appropriation Name: **Save Americas Treasures**
Encumbered Funds: **\$465,260 as of May 12, 2023**
*****Funding has already been encumbered.**
Account String: **4533-20507-470012-644124**
Fund Account Name: **CoD Capital Projects [57% - \$600,000]**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$46,272,268 as of May 12, 2023**

Consolidated Affidavits

Date signed: **1-5-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **11-29-23**

Political Contributions and Expenditures Statement:

Signed: **1-5-23** Contributions: **1 to the Mayor in 2106, 1 to a former CM in 2016, and 1 to a current CM in 2021.**

Bid Information:

11 suppliers attended the 1st walk-through held 12/12/22; 3 Bids Received.

Bids were evaluated based on Capacity [20 points]; Experience [25 points]; Work Plan/Schedule [25 points]; Price [30 points]. Maximum points =100 points.

Other Bids: **CML Enterprise [52.5 points]**

Child & Family Services of NW MI [0 points - smaller roof projects, concerns on experience and bonding capacity].

Contract Details:

Vendor: **DMC Consultants, Inc.**
Amount: **\$1,061,400**

Bid: **Highest Ranked [85 points]**
End Date: **December 31, 2024**

Services:

The Fort Wayne Stabilization and Mothballing Plan is a result of past and ongoing planning efforts surrounding Historic Fort Wayne over the past decade. The first phase of the plan is to stabilize the facility and to identify immediate efforts to arrest deterioration, maintain and secure the buildings while new uses and comprehensive rehabilitation efforts are planned and executed.

Historical Fort Wayne Complex located near the intersection of West Jefferson Ave. & Brady St. consists of nearly 37 buildings in addition to the historical Fort itself.

Stabilize the roof, rainwater drainage systems and siding repair for 5 buildings at Historic Fort Wayne located at 6325 W Jefferson Ave, Detroit, MI at the following buildings:

- **Building 110 – Commander’s House building (siding repair only)**
- **Building 111 - Duplex Building**
- **Building 117 - Officer’s Quarters building**
- **Building 207 - Post Headquarter building**
- **Building 314 B - Enlisted Barracks building**

Stabilization includes investigation of existing roof, gutters, rainwater drainage, pipes, ventilation, siding, and trim; propose recommendations/strategies; prepare as-needed drawings; repair/salvage as much as possible of the existing materials; replace damaged elements; safely/legally dispose construction waste materials off-site.

Contract discussion continues onto the next page.

General Services – continued

6005205 57% Capital - 43% Grant Funding – To Provide Roof Replacement at Five (5) Buildings for Historic Fort Wayne. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$1,061,400.00.

Fees:

Assessment [inspection, investigation of property, technical report with recommendations] \$50,815
Permits [drawings, coordinate with building department & historic agencies, GSD, BSEED] \$65,225

Construction:

Building 110	\$22,954
Building 111	\$107,410
Building 117	\$162,943
Building 207	\$151,570
Building 314B	\$163,819
Close Out	\$10,000
Preferred Contingency	\$128,289
Construction Mark Up Fee	\$146,944
General Conditions	\$51,431
Insurance Rates	\$5,879
Bond Rate	\$5,879
TOTAL	\$1,061,400

Detroit Certifications/Sub-contractors:

Certified as Detroit Based, Headquartered, Small, Resident, and Minority-owned Business until 10/18/23. Identified sub-contractor is Norr Associates to provide Architectural, Consulting, Engineering, Professional Services. Norr is certified as a Detroit Based Business.

GENERAL SERVICES

6005297 100% City Funding – To Provide Landscaping, Lumber, Fencing and Bulk Items. – Contractor:
Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract
Period: Upon City Council Approval through April 30, 2024 – Total Contract Amount: \$70,000.00.

Funding:

Account String: 1000-26470-470012-617900
Fund Account Name: **General Fund**
Appropriation Name: **Parks and Public Space Management**
Funds Available: **\$4,665,135 as of May 12, 2023**

Tax Clearances Expiration Date: **8-17-23**

Contributions and Expenditures Statement:

Signed: **1-18-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-18-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record
Disclosure

Bid:

Bids Closed on April 13, 2023; 20 Suppliers Invited, 2 Bids received.

Other Bid: Detroit Grounds Crew, LLC- Bid: \$103,463.76

Contract Details:

Vendor: **Michigan Recreational Construction Bid: \$18,572- Lowest Responsible Bidder**

Amount: **\$70,000.00**

End Date: **April 30, 2024**

Services:

- **The services includes furnishing all labor, equipment, materials and expertise necessary to deliver bulk materials to various sites in the City of Detroit.**
- **The vendor will furnish all labor, equipment, materials, and expertise necessary for any of the following tasks, upon request of the city:**

<u>Item/ Unit of Measure</u>	<u>Price</u>
Supply and deliver 50 cubic yards of screened topsoil	\$1,200
Supply and deliver 50 tons of 21AA crushed concrete	\$1,000
Supply and deliver 50 tons of 21AA crushed limestone	\$1,545
Supply and deliver 50 cubic yards of compost	\$2,325
Supply and deliver 50 tons of ½” Chip Gravel Crushed Limestone	\$1,610
Supply and deliver 50 cubic yards of Brown Hardwood Mulch	\$1,750
Supply and deliver 10 cubic yards of Premixed Wet Cement	\$2,140
Supply and deliver 1 pallet (40 bags) of 80lbs bags of Dry Cement	\$8.00
Supply and deliver 40 pressure treated 2”x10”x16’ #2 Southern Yellow Pine Lumber	\$34.00
Supply and deliver 48 pressure treated 2”x8”x16’ Southern Yellow Pine Lumber	\$30.00
Supply and deliver 100’ roll of 4” slotted Corrugated ABS black drainpipe	\$2.00
Supply and Deliver 100’ roll of 6” slotted Corrugated ABS black drainpipe	\$3.00
Supply and Deliver 50’ roll of vinyl coated black 4’ chain-link fence fabric	\$10.00
Supply and Deliver 50’ roll of vinyl coated black 6’ chain-link fence fabric	\$15.00
Supply and Deliver 3ft-4ft Boulders 50 Tons	\$6,900.00

The above listed items are to be delivered to:
Park Development Unit- Chandler Park Service Yard
5650 Conner
Detroit, MI 48213

GENERAL SERVICES

6005188 100% City Funding – To Provide Fleet Electric Vehicle Consultant Services. – Contractor: AECOM Great Lakes, Inc. – Location: 1442 Brush Street, Suite 3, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 31, 2024 – Total Contract Amount: \$195,591.92. *Waiver requested.*

Funding:

Account String: 1000-29470-470100-617900
Fund Account Name: **General Fund**
Appropriation Name: **GSD Shared Services**
Funds Available: **\$4,339,351 as of May 12, 2023**

Tax Clearances Expiration Date: 2-2-24

Contributions and Expenditures Statement:

Signed: 5-25-23 Contributions: None

Consolidated Affidavits

Date signed: 5-25-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record
Disclosure

Background:

The City of Detroit's Fleet Management Division realizes that the automobile industry is trending towards Hybrid and Electric vehicles in an effort to reduce carbon emissions. With the City's Green Initiative, our objective is to be environmentally conscience as well as progressive in our approach to redefining our fleet by incorporating hybrid and EVs into the City's current and future fleet purchases. The City's goal is to have a fully hybrid and/or EV fleet by 2035, where permissible, based on operational need. As a municipality, our intent is to establish a gradation approach for purchasing new hybrids and electric vehicles, while staying optimistic about improvements to current and future technologies. We are mindful of the extensive energy pull needed to support the charging as well as the maintenance hybrid and EV fleets require, therefore, our goal is to establish a backup support system for the sustainability of critical Hybrid and EVs as an additional part of our infrastructure plan.

Bid: Bids on the RFP Closed on February 10, 2023; 34 Suppliers were invited; 4 bids received; was advertised in the Detroit Legal News; Bids were scored based on the following; Phase 1- Price-25 points, Experience- 10 points, Performance- 10 points, Timeline- 20 points; Phase 2- Detroit Headquartered Business 15 points, Detroit Bae Business-5 points; Phase 3- Sub contractor Detroit Headquartered Business- 20 points, Detroit Based Business- 10 points- 100 TOTAL POINTS OVERALL

Other Bids: Guidehouse Inc- 42.50 points; Bid \$290,000
Matrix Consulting Group, LTD- 45 points; Bid \$93,500
The Blackbotttom Group-dba-Blast Detroit- 16.25 points; Bid \$1,305.50

Contract Details:

Vendor: AECOM Great Lakes, Inc. (58.75 points)
Amount: \$195,591.92

Bid: \$136,930 Highest Ranked
End Date: May 31, 2024

Services:

The vendor shall furnish the following fleet electric vehicle consultant services:

Conduct a fleet assessment for vehicles eligible for conversion to electric vehicles (defined as battery electric vehicles, BEVs, plug-in hybrid electric vehicles, PHEVs, and fuel cell electric vehicles, FCEVs) ("EVs") and hybrid vehicles.

Provide a benefit-cost analysis by vehicle class, including future utility infrastructure and electrical costs.

Provide a telematic review and provide recommendations.

Provide a transition strategy to move to EVs/hybrid vehicles.

Provide an identification of broad impacts on repair and maintenance operations.

Provide a determination of energy infrastructure requirements to support the conversion, including costs, optimal charging location, optimal charging infrastructure type and power rating (e.g. Level 2 at 240V/30 amps, DCFC at 75kW, etc.), and potential backup energy source recommendations.

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005188 100% City Funding – To Provide Fleet Electric Vehicle Consultant Services. – Contractor: AECOM Great Lakes, Inc. – Location: 1442 Brush Street, Suite 3, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 31, 2024 – Total Contract Amount: \$195,591.92. *Waiver requested.*

Services- *continued*:

The vendor shall provide an analysis of existing and future electrical infrastructure, inclusive of possible scenarios including, but not limited to utilizing:

- a. renewable energy installations.
- b. stationary energy storage to provide resiliency and lower cost; and,
- c. using EVs as battery energy storage resources via bi-directional charging. Identify and assess incentives, grants and other funding assistance opportunities for vehicles and infrastructure.

Vendor will complete a systematic assessment of existing fleet of vehicles of all city departments, including, but not limited to, Police, Public Works, Department of Transportation, and other department “pool cars” (fleet assessment). The assessment will use an inventory of the overall fleet size; vehicle types and number of vehicles in each vehicle type; and the off duty locations, routes, level of usage and usage patterns, and fuel consumption patterns of each vehicle, to determine EV opportunities.

Vendor will prepare a report that identifies fleet electrification opportunities that merit further analysis. The report will be based on the fleet assessment, interviews, and relevant vehicle data in the City’s records.

Assess and recommend vehicle storage locations and charging needs:

The vendor will prepare a preliminary analysis of municipal locations for suitability of charging based on

- facility operations,
- vehicle suitability,
- energy consumption patterns,
- electric infrastructure and
- critical assets.

The vendor will use the fleet assessment to determine vehicle energy requirements and charging needs, to provide match-make analysis with charging infrastructure opportunities at various municipal building locations. The approach will include both qualitative and quantitative criteria, such as: community benefit and safety; ease of permitting and deployment, as backup energy options (such as battery storage backup and on-site generation backup) and potential for maximizing reductions of greenhouse gas emissions.

Detailed assessment of available grant opportunities and additional funding sources:

The vendor will prepare a comprehensive list of grants and additional funding sources that are available to assist with the transition, based on

- facility operations,
- vehicle suitability,
- energy consumption patterns,
- electric infrastructure
- and critical assets.

The vendor will use the fleet assessments and storage assessments to determine applicable funding opportunities including grants, rebates, programs, and incentives.

Additional Services:

The vendor shall continue providing ongoing technical services and financial strategy assistance during the life of the contract to support city vehicle purchasing decisions, facility electrification and fleet transition funding on an as needed basis.

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005188 100% City Funding – To Provide Fleet Electric Vehicle Consultant Services. – Contractor:
AECOM Great Lakes, Inc. – Location: 1442 Brush Street, Suite 3, Detroit, MI 48226 – Contract
Period: Upon City Council Approval through May 31, 2024 – Total Contract Amount:
\$195,591.92. *Waiver requested.*

Fees:

Project Fees:

<u>Key Task Description</u>	<u>No. of Weeks</u>	<u>Weekly Rate (not to exceed)</u>	<u>Extended Price (not to exceed)</u>
Current Fleet Assessment	10	\$2,968.18	\$ 29,681.80
Fleet EV Transition Strategy	8	\$3,694.00	\$ 29,552.00
Charging Profile Assessment	8	\$3,254.24	\$ 26,033.92
Charging Transition Strategy	15	\$4,643.39	\$ 69,650.85
Financial Assistance Assessment	5	\$1,654.29	\$ 8,271.45
Financial Assistance Strategy	5	\$2,480.38	\$ 12,401.90
**Additional Services			<u>\$ 20,000.00</u>
TOTAL EXPENSES (not to exceed)			\$195,591.92

****Additional Services shall be charged in accordance with the following fee schedule, and shall not exceed, in the aggregate, \$20,000 provided in the foregoing budget.**

<u>AECOM Staff</u>	<u>Hourly Wage</u>
Senior technical Director	\$216
Project Manager	\$137
Consultant 1	\$108
Consultant 2	\$120
Consultant 3	\$162
Consultant 4	\$172

<u>Everergi Staff</u>	<u>Hourly Wage</u>
Partner	\$259
Director	\$173
Associate	\$151
Engineer	\$130
Analyst	\$86

TRANSPORTATION

6001858-A1 80% Federal - 20% State Funding – AMEND 1 – To Provide an Increase of Funds for Transportation Planning, Program Management, and Engineering Services. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: February 26, 2019 through February 19, 2024 – Contract Increase Amount: \$1,257,658.00 – Total Contract Amount: \$7,257,658.00. *Waiver requested.*

***** Per OCFO- There are three account strings, 1- Account to pay up front costs. Then there are two other accounts both Grant dollars, which reimburse the city, one is Federal Grants, and the other is State Grants.**

***** 3 Funding Sources**

Account String: **5303-20287-201111-432340 (80%-Reimburse/ Revenue)**
Fund Account Name: **Transportation Grant Funds**
Appropriation Name: **FY 2015 SEC 5307 Grant MI-2016-006**
Funds Available: **\$2,374,921 as of May 12, 2023 (\$1,006,124.60)**

Consolidated Affidavits

Date signed: **3-31-23**

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment App complies;

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System

Disclosure

Account String: **5303-20287-201111-432350 (20%-Reimburse/ Revenue)**
Fund Account Name: **Transportation Grant Funds**
Record Appropriation Name: **FY 2015 SEC 5307 Grant MI-2016-006**
Funds Available: **\$2,374,921 as of May 12, 2023 (\$251,531.40)**

Account String: **5303-20287-201111-617900 (100% Expense- reimburse/revenue from above 2 accounts)**
Fund Account Name: **Transportation Grant Funds**
Appropriation Name: **FY 2015 SEC 5307 Grant MI-2016-006**
Funds Available: **\$2,374,921 as of May 12, 2023**

Tax Clearances Expiration Date: **2-2-24**

Political Contributions and Expenditures Statement:

Signed: **3-31-23** Contributions: **None**

Bid: No bid, this is an amendment to increase the funds for the contract through February 19, 2024. There were two bids, and RFP was based upon a scoring system- Qualifications/ Experience- 50 points, Project team, staff & Manager- 20 points, Goals & Objectives- 15 points, Cost- 10 points, Quality of proposal- 5 points- GRAND Total- 100 points; , the other bid WSP- 50 points.

Contract Details:

Vendor: **AECOM Great Lakes, Inc. (Original Points 100)** Amount: + \$1,257,658.00 to \$7,257,658.00

End Date: **Remains the same: April 30, 2024**

Services:

The vendor providing the continued following services:

Architectural, Engineering, Design, Planning and Management.

DDOT Required the vendor to provide for professional services of an architectural, engineering, and/or transit planning nature that are associated with research, planning, development, design, construction, alteration, or repair of real property; and such other professional services of an architectural or engineering nature, or incidental services, which members of the architectural and engineering professions (and individuals in their employ) may logically or justifiably perform, including studies, alternatives analysis, environmental impact statements, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, program management, conceptual designs, plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, preparation of operation and maintenance manuals, construction management, and other related services when requested by the City. The vendor shall perform the professional Services of an architectural, engineering, and/or transit planning nature by a staff person licensed, registered, or certified to provide such services as may be required by law.

Contract discussion continued on next page.

TRANSPORTATION- *continued*:

6001858-A1 80% Federal - 20% State Funding – AMEND 1 – To Provide an Increase of Funds for Transportation Planning, Program Management, and Engineering Services. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: February 26, 2019 through February 19, 2024 – Contract Increase Amount: \$1,257,658.00 – Total Contract Amount: \$7,257,658.00. *Waiver requested.*

Services- *continued*:

Program Oversight:

Oversight is a continuous review and evaluation of various processes to verify: compliance with statutory, administrative and regulatory requirements; that City goals are reached; and that departmental processes and components are improved. This oversight shall be an ongoing activity involving tasks as assigned by work order, with an emphasis on monitoring the adequacy of systems to be provided to the City to verify the Contractor's proper planning and establishment of technical, financial and administrative controls which will result in improved project compliance with statutory and administrative requirements. PMO begins as early in project implementation as practical, usually during the preliminary engineering process.

The vendor shall continue to provide:

Oversight planning and maintain documentation

- The adequate project staff organization with well-defined reporting relationships, statements of functional responsibilities, job descriptions, and job qualifications; Budget covering the project management organization appropriate consultants, property acquisition, utility relocation, systems demonstration staff, audits, and miscellaneous payments the recipient may be required to justify;
- A construction schedule for the project;
- A document control procedure and recordkeeping system; v. a change order and cost/price analysis procedure consistent with FTA 4220.1F, dated November 1, 2008, as amended, that includes a documented, systematic approach to the handling of construction change orders;
- Organizational structures, management skills, and staffing levels required throughout the construction phase; Quality control and quality assurance functions, procedures, and responsibilities for construction, system installation, and integration of system components;
- Material testing policies and procedures;
- Internal plan implementation and reporting requirements;
- Establishing criteria and procedures to be used for testing the operational system or its major components; Periodic updates of the plan, especially related to project budget and project schedule, financing, ridership estimates, and the status of local efforts to enhance ridership where ridership estimates partly depend on the success of those efforts; and
- The vendors commitment to submit a project budget and project schedule to the Secretary each month.

Examples of Projects:

- Service, Systems and Corridor Planning;
- Route Evaluation, Data Collection and Fare Assessment;
- Paratransit Planning;
- Legislation and Policy Analysis;
- Innovative Technology;
- Construction Planning/Management;
- Preliminary Designs and Site Plans;
- Underground Storage Tank (UST) System: Training, Inspection, Targeted Repair, & Design Services for MDEQ/EPA Compliance;

Contract discussion continued on next page.

TRANSPORTATION- *continued*:

6001858-A1 80% Federal - 20% State Funding – AMEND 1 – To Provide an Increase of Funds for Transportation Planning, Program Management, and Engineering Services. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: February 26, 2019 through February 19, 2024 – Contract Increase Amount: \$1,257,658.00 – Total Contract Amount: \$7,257,658.00. *Waiver requested.*

Fees:

The fees include several Job classifications and hourly rates- ranging from Administration/Clerical \$26 - \$36 an hour to National Transit & Rail Director \$354 an hour.

For FY23:

On Call Camera Services \$645,650.00

Underground Storage Tanks \$273,332.00

Total for FY23 \$918,982.00

For FY24:

Underground Storage Tanks \$338,676.00

Total for Amendment No. 1 \$1,257,658.00

Additional Information:

Contract 6001858, approved Feb. 26, 2019, for Dept. of Transportation, as 1 of 3 contracts, for Transportation planning , Engineering and Program management services, for the period through 2/19/24 for \$6,000,000. Other contracts in this report with AECOM- 6005188– To Provide Fleet Electric Vehicle Consultant Services- Upon City Council Approval through May 31, 2024 – Total Contract Amount: \$195,591.92.

GENERAL SERVICES

6004624 100% Grant Funding – To Provide Vehicle Purchases and Ancillary Services. – Contractor: Feldman Ford, LLC – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 31, 2028 – Total Contract Amount: \$3,201,082.00.

******This is a resubmission [See additional Information section for more details].**

Funding

Account String: **5303-20772-201111-644600**
Fund Account Name: **Transportation Grants Fund**
Appropriation Name: **FY 2019 5307 Formula Grant MI-2020-001**
Funds Available: **\$7,009,130 as of May 12, 2023**

Tax Clearances Expiration Date: **10-3-23**

Political Contributions and Expenditures Statement:
Signed: **4-27-23** Contributions: **None**

Consolidated Affidavits

Date signed: **4-27-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Background:

This contract is a part of a 5-Year Vehicle Reinvestment Plan, which projects regular replacement of the entire City’s fleet and assumes a five-year life on all light duty vehicles, resulting in a complete replacement of DDOT’s light duty fleet during the life of this agreement.

The below table represents the estimated replacement schedule:

Vehicle Standards	FY23 QTY	FY24 QTY	FY25 QTY	FY26 QTY	FY27 QTY	Total QTY
L32G – FULL SIZE SUV	9	4	5	6	5	29
L42G – ¾-TON PICKUP	2	1	1	0	0	4
MID SIZE SUV	2	7	3	4	4	20
TOTAL QTY	13	12	9	10	9	53

Bid Information:

Bids opened February 22, 2022 & closed on March 29, 2022 & extended to April 12, 2022 due to only receiving 1 bid; 15 suppliers viewed the RFP; 9 suppliers were invited to submit bids; 1 Bid Received.

Bid was evaluated based on: Total Vehicle Cost [30 points]; Serviceability/Preventative Maintenance Requirements [20 points]; Service Parts Availability, Quality & Price [20 points]; User Requirements [30 points]. Maximum points available is 100.

Contract Details:

Vendor: **Feldman Ford, LLC** Bid: **Sole [100 points]**
Amount: **\$3,201,082** End Date: **May 31, 2028**

Services/Products:

Furnish and deliver, fully assembled, most current model year vehicles that contain either a gasoline, hybrid, or electric engine with an automatic transmission. 53 vehicles total will be delivered over the 5 year term, including

- 29 Full-sized Explorer SUV Hybrid (electric when available),
- 4 F-250 ICE Truck (Hybrid and/or electric when available),
- 20 Mid-sized Escape SUV Hybrid (Electric when available).

Road Supervision Vehicle uplifting includes: Clever Devices Installation, radio equipment installation, signage (approved by DDOT & installed at no charge), front push bumper, exterior traffic warning light, exterior head/tail lights with warning strobes, exterior warning strobe light, auxiliary interior light, storage box/safety equipment, safety triangles storage boxes, emergency road flares, lockable metal storage box.

Contract discussion continues onto the next page.

General Services - *continued*

6004624 100% Grant Funding – To Provide Vehicle Purchases and Ancillary Services. – Contractor: Feldman Ford, LLC – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 31, 2028 – Total Contract Amount: \$3,201,082.00.

Services/Products - *continued*:

Heavy-Duty Package Included: transmission oil cooler, heavy-duty air filter, heavy-duty alternator, & battery.

Vehicle purchases includes vehicle, parts, labor warranties to cover 100% parts & labor starting at delivery, and ancillary services. The standard warranty on the SUVs will be bumper to bumper for a minimum of 3 years, 36,000 miles, whichever comes first. There will also be 5 years/60,000 mile warranty on the powertrain, and a 5 year warranty protecting against corrosion on the outer finish of the body.

Dealerships will warrant all dealer installed options/components (100% of parts and labor at FOB location) for quality and workmanship for at least 12 months, beginning on the date of acceptance of vehicle(s) by Detroit Department of Transportation.

Deliver vehicles within 6 months -12 months of purchase order to DDOT / Heavy Repair Coupe Line located at 5300 Chrysler Service Dr. Detroit, Michigan, 48207.

Vendor will also provide 4 hours of operator orientation training with complete service, diagnostic, and repair training classes/manuals/DVDs/online at no additional cost to DDOT.

Fees:

The Contract prices include all items of labor, materials, tools, equipment, and other costs necessary to complete the manufacture and delivery of the vehicles pursuant to the specifications. Including Explorer SUV Hybrids (electric when available), F-250 ICE Trucks (Hybrid and/or electric when available), and Mid-sized Escape SUV Hybrids (Electric when available).

	<u>Full-Size SUV [Explorer]</u>	<u>F-250 Truck</u>	<u>Mid-SizeSUV [Escape]</u>	<u>TOTAL</u>
Year 1	9 for \$520,020	2 for \$127,106	2 for \$81,100	\$728,226
Year 2	4 for \$243,120	1 for \$66,553	7 for \$304,850	\$614,523
Year 3	5 for \$318,900	1 for \$69,553	3 for \$139,650	\$528,103
Year 4	6 for \$400,680	N/A	4 for \$198,200	\$598,200
Year 5	5 for \$348,900	N/A	4 for \$210,200	\$559,100
TOTAL	29 Explorers	4 F-250s	20 Escapes	\$3,028,832

Year 1-unit prices reflect current model year estimated prices (2024 Model Year).

Additional Information:

6004624 for Feldman Ford to provide Vehicle Purchases and Ancillary Services, Failed a vote at the March 28, 2023 Formal Session due to the proposed purchase lacking Electric/hybrid vehicles. At that time, the total Contract amount was \$2,912,832 for 29 Explorers, 4 F-250s, & 20 Escapes; through December 19, 2027.

TRANSPORTATION

6005148 100% State Funding – To Provide Transportation Services for Seniors and Disabled Riders (Specialized Services). – Contractor: St Patrick Senior Center, Inc. – Location: 58 Parsons Avenue, Detroit, MI 48201 – Contract Period: Upon City Council Approval through September 30, 2023 – Total Contract Amount: \$79,999.00.

Funding:

Account String: 5303-20617-201111-617900
Fund Account Name: **Transportation Grant Funds**
Appropriation Name: **DDOT Specialized Services Grant**
Funds Available: **\$825,790 as of May 12, 2023**

Tax Clearances Expiration Date: 6-14-23

Contributions and Expenditures Statement:

Signed: 2-21-23 Contributions: None

Consolidated Affidavits

Date signed: 2-21-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record Disclosure

Background:

St. Patrick Senior Center Advocacy will remove transportation barriers and expand mobility for elderly adults and individuals with disabilities living in Detroit. They will expand and provide person centered transportation options and a flexible transportation service that allows for responsive same day return trip scheduling and personal care attendant services to facilitate origin-to destination needs.

St Patrick has provided transportation services to a very vulnerable population that takes additional skills and understanding to provide safely and effectively.

Bid:

No Bid this is a Non-Standard Procurement- Sole Source Vendor- Selected by the Specialized Service Grant Review Committee using criteria outlined in the MDOT's Specialized Service Program manual

Contract Details:

Vendor: St Patrick Senior Center, Inc. Amount: \$79,999.00 End Date: September 30, 2023

Services:

The vendor shall provide the following services:

Contractor shall provide on-demand response transportation services to senior and disabled Detroit residents based upon the origin-to-destination basis. The Services include curb-to-curb or door-to-door options within the City and with a limit of two (2) miles outside of the City limits.

The vendor shall make Services available:

Mondays through Fridays, 7:30 a.m.– 4:30 p.m., Saturdays 8:00 a.m.-3:00 p.m.

Hours of Service availability may be modified by the city, subject to the need for the Services, which would require an amendment to the contract.

Services Equipment: The Services will be provided with vendor owned vehicles. The vendor shall be responsible for maintaining the vehicles in clean and safe working order and insured as required in the Contract.

Contract Coordination: The vendor will provide the personnel and training for “Trained Peer Escorts” who will assist the users of the Services.

Fees:

The Contractor shall be reimbursed \$1.20 per passenger mile.

Estimated Miles – 66,666

Additional Information:

Previous/ Other contracts with this vendor include: Contract 6003780 Amd. 2- approved at Recess 12/20/22 6/30/23 +\$200,728.50 to \$433,777.66-[Senior Citizen Covid-19 Emergency Response]. Contract 6004365 approved at Formal on April 26, 2022 for \$80,000 thru 9/30/22 (Transportation Serv- Seniors & Disabled). Contract 6003549 was approved at Formal July 20, 2021 for \$60,000 thru 9/30/22- Transportation Serv. Seniors & Disabled Riders.

HEALTH

6005090 100% Grant Funding – To Provide an Adult Clinic Program Administrator for Coordinating and Managing Medical and Supportive Services for Low-Income, Under and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area (DEMA). – Contractor: Wellness Services, Inc. – Location: 311 E Court Street, Flint, MI 48502 – Contract Period: Upon City Council Approval through February 28, 2026– Total Contract Amount: \$127,345.08.

Funding:

Account String: 2104-20891-251111-612110
Fund Account Name: **Health Grant Funds**
Appropriation Name: **HIV Emerg. Supp Relief 2/2023**
Funds Available: **\$3,706,010 as of May 12, 2023**

Tax Clearances Expiration Date: **1-19-24 (Non-profit)**

Contributions and Expenditures Statement:

Signed: **3-15-23** Contributions: **None**

Consolidated Affidavits

Date signed: **3-15-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record Disclosure

****** Per OCP Funds are encumbered for the first year, and grant has available funding for entire contract.**

Background:

Wellness AIDS Services Inc., (dba Wellness Services) assists in the care of individuals that are infected/affected by HIV/AIDS and promotes education and prevention in the community. Wellness has existed since 1986 and is the sole Ryan White HIV service provider in our geographic region. We offer integrated HIV programming which includes both Medical and Non-medical Case Management and a host of support services.

In 2010, the organization expanded its’ programs to broaden our scope of work to include non-HIV populations that are disproportionately affected by poverty and consequently changed the name of the organization from Wellness AIDS Services to “Wellness Services” to better reflect the expansion of the organizational priorities. In 2015, Wellness expanded services beyond Genesee County to Lapeer, Saginaw, Tuscola, Shiawassee and Livingston Counties. Through these services Wellness been able to engage with our community’s most vulnerable in meaningful ways.

Bid Information

No Bid this is NOFA- Applications opened December 16, 2022 and closed on January 9, 2022; 128 Vendors invited, 12 responses.

Other Applicants:

- Health Emergency Lifeline Programs**
- Henry Ford Health System**
- Matrix Human Services**
- Neighborhood Legal Services Michigan**
- Oakland Livingston Human Service Agency**
- Unified- HIV Health and Beyond**
- Wayne State University**
- Wellness Services Inc.**
- Detroit Associations of Black Organizations**
- Deaf Community Advocacy Network**

Bid Responses:

- \$1,916,532.20**
- \$1,248,078.63**
- \$1,272,354.19**
- \$65,286**
- \$829,876.49**
- \$864,687.02**
- \$1,606,935.22**
- \$41,200**
- \$1,155,138.79**
- \$74,092.75**

Contract Details:

Vendor: **Wellness Services, Inc.** Amount: **\$127,345.08** End Date: **February 28, 2026**

Services:

Wellness intends to continue providing Medical Case Management services to PLWH in Lapeer County. Enrollment can occur in person at Wellness offices or the MCM can travel to client’s home or location of their choice as well as by phone or video conferencing through Wellness’ Telehealth system.

Contract discussion continued on next page.

HEALTH- *continued*:

6005090 100% Grant Funding – To Provide an Adult Clinic Program Administrator for Coordinating and Managing Medical and Supportive Services for Low-Income, Under and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area (DEMA). – Contractor: Wellness Services, Inc. – Location: 311 E Court Street, Flint, MI 48502 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$127,345.08.

Services- *continued*:

Medical Case Management Services

Medical Case Management is a collaborative process that facilitates client-centered treatment plans to assure the client has access to medical care without the interference of barriers and refers to the planning and collaboration of medical and supportive services to achieve the goal of viral suppression. This includes treatment adherence to ensure timely and coordinated access to medically appropriate levels of health and support services and continuity of care, provided by trained professionals, including both medically credentialed and other health care staff who are part of the clinical care team, through all types of encounters including face-to-face, phone contact and any other form of communication.

Activities include:

- **Initial intake, assessment of service needs**
- **Development of a comprehensive, individualized care plan**
- **Coordination of services required to implement the plan**
- **Continuous client monitoring to assess the efficacy of the plan (monthly contact per Wellness policy)**
- **Periodic re-evaluation (reassessment which includes new acuity, budget, adherence counseling and goal setting) and adaptation of the plan at least every 6 months**

Wellness' Medical Case Management program is a trauma-informed bio/psycho/social model that aims to comprehensively and systematically address the known intersecting structural barriers to retention in HIV care faced by PLWH. When a newly diagnosed client is discovered, they are immediately linked to Early Intervention Services or patient navigation. An intake is completed, program enrollment is initiated and immediate barriers are worked through. Prevention staff is responsible for the recruitment, testing, and linkage into HIV care programs.

Wellness will advertise Ryan White care services online and in locations where social services are accessed (e.g., Salvation Army, food pantries, low-cost medical care centers) and other strategic points of entry that may likely be accessed by PLWH.

Quarter Time Period Expected Expenditure Reports due:

- 1. March 1, 2023 - May 31, 2023 19%**
- 2. June 1, 2023- August 31, 2023 50%**
- 3. September 1, 2023- November 31, 2023 75%**
- 4. December 1, 2023- February 29, 2024 100%**

Contract discussion continued on next page.

HEALTH- *continued:*

6005090 100% Grant Funding – To Provide an Adult Clinic Program Administrator for Coordinating and Managing Medical and Supportive Services for Low-Income, Under and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area (DEMA). – Contractor: Wellness Services, Inc. – Location: 311 E Court Street, Flint, MI 48502 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$127,345.08.

Services- *continued:*

In FY2023, each provider will be conducting one quality improvement project with the aim of increasing the percentage of Part A and MAI clients that are virally suppressed and are retained in continuous care. To ensure that projects are on track there are several check-in points:

- o **May 11, 2023: Quality project outlines due (on forms provided).**
- o **May 16-20, 2023: Quality Leads (QL) will meet with DHD staff and present their project during one of these dates. This is the opportunity for DHD staff to discuss the project in-depth with the QL, provide feedback and suggest modifications to the project before it is implemented. The QL has the option of bringing up to two additional members from their quality committee to assist in the presentation. QL are encouraged to include consumers from their committee in this presentation.**
- o **July 2023 – October 2023: Quality Management Specialists (QMS) will attend quality committee meetings and regularly communicate with QL to check in on progress of the quality project.**

Fees:

SERVICE CATEGORY	FUNDS REQUESTED
Part A Core Services	
Outpatient/Ambulatory Health Services	
Early Intervention Services	
Health Insurance Premium & Cost-Sharing Assistance	
Home and Community-Based Health Services	
Mental Health Services	
Medical Nutrition Therapy	
Medical Case Management (including Treatment Adherence)	\$41,200
Part A Support Services	
Non-Medical Case Management	
Emergency Financial Assistance	
Food Bank/Home-Delivered Meals	
Housing Services	
Other Professional Services	
Medical Transportation	
Psychosocial Support Services	
TOTAL	\$41,200

HEALTH

6005085 100% Grant Funding – To Provide an Adult Clinic Program Administrator for Coordinating and Managing Medical and Supportive Services for Low-Income, Under and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area (DEMA). – Contractor: Oakland Integrated Healthcare Network – Location: 22200 W Nine Mile Road, Southfield, MI 48033 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$1,313,632.50.

****** Per OCP Funds are encumbered for the first year, and grant has available funding for entire contract.**

Funding:

Account String: 2104-20891-251111-612110
Fund Account Name: **Health Grant Funds**
Appropriation Name: **HIV Emerg. Supp Relief 2/2023**
Funds Available: **\$3,706,010 as of May 12, 2023**

Tax Clearances Expiration Date: 4-14-24

Contributions and Expenditures Statement:

Signed: 4-19-23 Contributions: None

Consolidated Affidavits

Date signed: 4-19-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record Disclosure

Background:

Oakland Integrated Healthcare Network (dba Honor Community Health) is the largest Federally Qualified Health Center (FQHC) in Oakland County with 19 locations, including 8 primary care and behavioral health locations, 9 school-based health centers, a stand-alone dental center and mobile dentistry unit. Our sites are in Pontiac, Waterford, Southfield, Auburn Hills, Ferndale, and Farmington. Since inception in 2012, we have served over 36,000 patients from all over the county and spanning the region covering all ages. Honor’s mission statement states: “To provide for the health and wellness of the underserved of Oakland County through the provision of comprehensive, integrated primary, behavioral health and dental care.”

Honor Community Health has extensive experience and success in serving People Living with HIV (PLWH) and other chronic diseases. Honor’s patient population is at higher risk for serious chronic conditions, including diabetes and hypertension. 40% of Honor’s patients annually are also patients of the community mental health system, much higher than many health centers. For Ryan White, Honor has been providing Outpatient and Ambulatory Health Services and Mental Health Services for PLWH for at least 5 years now, including through the 2016 SEMHA RFP. Honor now operates a significant Ryan White program with two clinicians serving at least 150 patients each year. During this time, Honor has developed comprehensive partnerships with other Ryan White partners, including OLHSA and Matrix Human Services. These organizations provide medical and non-medical case management for Honor’s patients. Additionally, Honor has a dedicated partnership with Oakland County Health Division of which many referrals are provided to their organization.

Bid Information

No Bid this is NOFA- Applications opened December 16, 2022 and closed on January 13, 2022; 133 Vendors invited, 12 responses:

Other Applicants:

Health Emergency Lifeline Programs
Henry Ford Health System
Matrix Human Services
Neighborhood Legal Services Michigan
Oakland Livingston Human Service Agency
Unified- HIV Health and Beyond
Wayne State University
Community Health Awareness Group
Detroit Associations of Black Organizations
Deaf Community Advocacy Network

Bid Responses:

\$1,916,532.20
\$1,248,078.63
\$1,272,354.19
\$65,286
\$829,876.49
\$864,687.02
\$1,606,935.22
\$961,338.78
\$1,155,138.79
\$74,092.75

Contract discussion continued on next page.

HEALTH- continued:

6005085 100% Grant Funding – To Provide an Adult Clinic Program Administrator for Coordinating and Managing Medical and Supportive Services for Low-Income, Under and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area (DEMA). – Contractor: Oakland Integrated Healthcare Network – Location: 22200 W Nine Mile Road, Southfield, MI 48033 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$1,313,632.50.

Contract Details:

Vendor: **Oakland Integrated Healthcare Network** Amount: **\$1,313,632.50** End
Date: **February 28, 2026**

Services/ Fees:

SERVICE CATEGORY	FUNDS REQUESTED
Part A Core Services	
Outpatient/Ambulatory Health Services	\$375,000
Early Intervention Services	
Health Insurance Premium & Cost-Sharing Assistance	
Home and Community-Based Health Services	
Mental Health Services	\$50,000
Medical Nutrition Therapy	\$30,000
Medical Case Management (incl Treatment Adherence)	
Part A Support Services	
Non-Medical Case Management	
Emergency Financial Assistance	
Food Bank/Home-Delivered Meals	
Housing Services	
Other Professional Services	
Medical Transportation	
Psychosocial Support Services	
TOTAL	\$455,000

Fiscal Requirements

1. Financial Status Reports (FSR) must be submitted each month to the Fiscal Analyst no later than fifteen (15) days after the end of the month. FSR must be submitted in the format. provided by DHD.
2. A review of Agency performance will be conducted Period Expected Expenditure:
 - March 1, 2023- May 31, 2023 (19%)
 - June 1, 2023 – August 31, 2023 (50%)
 - September 1, 2023 – November 31, 2023 (75%)
 - December 1, 2023 – February 29, 2024 (100%)
3. Administrative costs, including direct and indirect costs, cannot exceed 10% of the budget.

HEALTH

6005073 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Henry Ford Health System – Location: 1 Ford Place, Suite 4C, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$611,998.20.

****** Per OCP Funds are encumbered for the first year, and grant has available funding for entire contract.**

Funding:

Account String: 2104-20780-251111-612120-000096

Fund Account Name: **Health Grant Funds**

Appropriation Name: **FY20 Ryan White HIV-AIDS RWHAP-Prog.A,B**

Funds Available: **\$ 503,603 as of May 12, 2023**

Encumbered Funds: **\$1,699,549 as of May 12, 2023**

Tax Clearances Expiration Date: 1-24-24

Contributions and Expenditures Statement:

Signed: 1-10-23

Contributions: None

Consolidated Affidavits

Date signed: 1-10-23

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment Application complies;

Slavery Era Records Disclosure

Prison Industry Records Political

Immigrant Detention System Record Disclosure

Background:

Henry Ford Health System (HFHS) includes over 1900 primary and specialized care physicians, who see more than 2.5 million patients/year. The 29 Henry Ford ambulatory clinics provide primary care in neighborhood settings. Additionally, an HIV-specialized Pharmacist, licensed Pharmacy Technician and a Mental Health Nurse Practitioner are also on staff to see HIV patients.

In October 2019, Michigan Department of Health and Human Services (MDHHS) in partnership with the Detroit Department of Health, kicked off the Ending the HIV Epidemic in Wayne County initiative. Community and provider focus groups participants were asked to identify the biggest barriers to HIV care. One area that was identified was limited access to care with traditional services. In response, our ID Clinic initiated a robust Telehealth Program.

MyChart is an HFHS mobile app that allows clients to schedule appointments, view laboratory and other test results, directly message health care providers, and attend video visits with providers. It is a tool that engages individuals to participate in their own health. The initial EHE project was based on a 2020 snapshot of 1640 HIV-positive ID Clinic patients showing a disparity in who had the app; while there were no significant differences in age or gender, 71% of whites versus 50% of blacks had the app.

In 2021 HFHS Ryan White Clinic initiated an innovative approach which included engaging patients in care via Telehealth. Telehealth is an important tool in patient care. It removes structural barriers to care, expands service delivery hours, and helped keep Person with HIV (PWH) in care during the height of COVID-19.

The Detroit Campus is a quaternary care center and facilities are comprehensive and include clinical laboratories (which process over 6 million specimens per year) for complete blood counts, chemistries, and immunophenotyping; diagnostic microbiology, virology, and parasitology laboratories; and radiology services including magnetic resonance imaging.

Bid Information

No Bid this is NOFA- Applications opened December 16, 2022 and closed on January 13, 2022; 133 Vendors invited, 8 responses:

Other Applicants:

- Health Emergency Lifeline Programs
- Matrix Human Services
- Neighborhood Legal Services Michigan
- Oakland Livingston Human Service Agency
- Unified- HIV Health and Beyond
- Wayne State University
- Community Health Awareness Group

Bid Responses:

- \$1,916,532.20
- \$1,272,354.19
- \$65,286
- \$829,876.49
- \$864,687.02
- \$1,606,935.22
- \$961,338.78

Contract discussion continued on next page.

HEALTH- continued:

6005073 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Henry Ford Health System – Location: 1 Ford Place, Suite 4C, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$611,998.20.

Contract Details:

Vendor: **Henry Ford Health System** Amount: **\$611,998.20** End Date: **February 28, 2026**

Services:

Henry Ford Health System will continue to provide MyChart education, iPhone distribution and Telehealth services to our patients. Funds will be used as in the previous funding cycle to build partnership with PWH and empower our patients to be engaged not only in their HIV care but overall Healthy living by enrolling PWH in the program voted and named by consumers as “Journey to Health”. The following professional staff include:

Social Worker / Quality Lead- Provides patient centered services including assistance with obtaining health insurance, medications, patient assessments and referrals.

Behavioral Health Nurse Practitioner: baseline Mental Health evaluations, medication management and referrals to outside providers for continuity of care.

Program Manager - responsible for reporting activities, QA, staff meetings, budget approvals.

Physician / PI for RW programs- provision of HIV treatment, medication management and evaluation of pts within clinical setting.

Registered Nurse, Care provider Assists physicians in patient care management; phone call triage; prescription refills; places orders for labs, scheduling of appointments; discussion of lab results with patients. Performs coordinator activities; program reports, QA, staff meetings, budget approvals.

Medical Assistant- patient check in/out, makes follow up appointments, administration of vaccinations, phlebotomy functions within clinic.

Support Coordinator- provides patient centered services to newly diagnosed or lost to care individuals, including assistance with obtaining health insurance, medications, patient assessments and referrals. Personnel that performs prescription processing and refill requests, treatment adherence counseling and advocate with insurance / MIDAP for medication access.

Fees:

Henry Ford Health System 38-1357020									
Budget Summary									
	OAHS	EIS	HIP	MAI- OAHS	MAI- EIS	TOTAL	EHE	Total Request	
Salaries & Wages	\$ 623,470.60	\$ 389,656.19	##	\$ 153,897.76	\$ 99,654.15	\$ 1,266,678.70			
Fringe Benefits	\$ 174,571.77	\$ 109,103.73	##	\$ 43,091.37	\$ 25,910.08	\$ 352,676.95			
Travel	\$ 8,980.00	\$ 7,180.00	##	\$ 1,920.00	\$ 1,920.00	\$ 20,000.00			
Supplies & Materials	\$ 7,500.00	\$ 2,500.00	##	\$ 3,200.00	\$ 1,000.00	\$ 14,200.00			
Contractual (Sub-Contractors)	\$ -	\$ -	##	\$ -	\$ -	\$ -			
Equipment	\$ -	\$ -	##	\$ -	\$ -	\$ -			
Other Expenses	\$ 59,043.04	\$ 3,092.00	##	\$ 8,984.00	\$ 3,492.00	\$ 74,611.04			
Indirect Costs	\$ 87,356.54	\$ 51,153.19	##	\$ 21,109.31	\$ 13,197.62	\$ 172,816.67			
Total	\$ 960,921.94	\$ 562,685.12	##	\$ 232,202.45	\$ 145,173.85	\$ 1,900,983.36	\$ 233,007.54		\$ 2,133,990.90
Admin Budget	\$ 87,356.54	\$ 51,153.19	##	\$ 21,109.31	\$ 13,197.62	\$ 172,816.67			

Fiscal Requirements

1. Financial Status Reports (FSR) must be submitted each month to the Fiscal Analyst no later than fifteen (15) days after the end of the month. FSR must be submitted in the format. provided by DHD.
2. A review of Agency performance will be conducted Period Expected Expenditure:
 - March 1, 2023- May 31, 2023 (19%)
 - June 1, 2023 – August 31, 2023 (50%)
 - September 1, 2023 – November 31, 2023 (75%)
 - December 1, 2023 – February 29, 2024 (100%)
3. Administrative costs, including direct and indirect costs, cannot exceed 10% of the budget.

PUBLIC LIGHTING

6005270 100% City Funding – To Provide Electric Substation Decommissioning Services. – Contractor: Pro V Group, LLC – Location: 4401 Wyoming, Dearborn, MI 48126 – Contract Period: Upon City Council Approval through May 29, 2025 – Total Contract Amount: \$500,000.00.

Funding:

Account String: 1011-29381-381100-622200
Fund Account Name: **PLD Decommissioning Reserve Fund**
Appropriation Name: **Public Lighting Decommissioning**
Funds Available: \$736,232 as of May 12, 2023

Tax Clearances Expiration Date: 5-1-24

Political Contributions and Expenditures Statement:

Signed: 4-25-23 Contributions: None

Consolidated Affidavits

Date signed: 4-25-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information

Bids Closed on: April 14, 2023; 62 Suppliers Invited; 1 Bid received; The RFP was scored Cost- 30 points, Experience- 25 points, Work Plan- 10 points, Phase 2- DHQ-10 points, DBB-5 points, Phase 3-Sub-contractors- DHQ- 15 points, DBB- 5 points- 100 Total.

Contract Details:

Vendor: **ProV Group, LLC (65 points)** Amount: \$500,000 End Date: **May 29, 2025**

Services:

The vendor is expected to provide the following services for Sub Stations and Electrical Vaults as directed:

- 1. Test all transformers not labeled/tagged “No PCB’s” for PCB concentration.**
- 2. Perform asbestos survey.**
- 3. Drain all oil from transformers and recycle/dispose of.**
- 4. Remediate asbestos per survey if needed.**
- 5. Rig and recycle/dispose of all transformers.**
- 6. Remove and recycle all switch equipment and metals save “house” electrical supply and plumbing.**
- 7. Remove all debris and detritus.**
- 8. Sell all recoverable materials and return percentage to City of Detroit, Public Lighting Department.**

De-Energized Substations

- Bangor – 3881 Bangor
- Hudson – 3126 E. Palmer
- Joseph Campau – 13811 Joseph Campau
- Leesville – 6610 Raymond
- Lothrop – 5669 Newberry
- McCurdy – 3525 Beals
- Montrose – 15650 W. Warren
- Palmer Park – 17551 Woodward
- Trinity – 16861 Trinity
- Walton – 6810 W. Warren
- Woodward Terminal – 14351 2nd Ave
- Conner – 9945 Conner
- LaBelle – 2525 Ewald Circle
- Philip – 3729 Philip · Greenfield –14150 Greenfield
- Turner –10531 Turner

Contract discussion continued on next page.

PUBLIC LIGHTING- *continued:*

6005270 100% City Funding – To Provide Electric Substation Decommissioning Services. – Contractor: Pro V Group, LLC – Location: 4401 Wyoming, Dearborn, MI 48126 – Contract Period: Upon City Council Approval through May 29, 2025 – Total Contract Amount: \$500,000.00.

Services- continued:

Energized Substations

- Belle Isle – No Physical Address (In front of the Bridge when you enter Belle Isle)
- Butzel – 532 Custer · Canfield – 75 E. Canfield
- Cobo Hall – 301 W. Jefferson
- Custer – 544 Custer
- Joy Road – 2731 Joy Road
- Ludden – 3180 Ludden
- Maple – 1373 Maple
- Stanton – 4821 Lawton
- Stone – 9279 Stone
- Townsend – 716 Townsend
- West Jefferson – 5425 West Jefferson
- Warren – 2220 W. Warren

The salvaged material shall be used to cover all cost of the decommissioning, and in the event the City determines that it will not cover the cost, the vendor shall be paid per the pricing listed in Exhibit B. In the event the City determines the salvage value is worth more than the cost of the decommission, the Contractor will reimburse the City the percentage of the salvaged value listed in Exhibit B. Weight tickets /receipts will be required as part of the verification of the total salvage amount received.

Fees:

Pricing for Items with over 50 ppm PCBs	UOM	Unit
Disposal of OCBs if 50 to 499 ppm PCB	pound	\$0.50
Disposal of OCBs if > 500 ppm PCB	pound	\$0.75
Disposal of Regulators if 50 to 499 ppm PCB	pound	\$0.50
Disposal of Regulators if > 500 ppm PCB	pound	\$0.75
Disposal of Transformers if 50 to 499 ppm PCB	pounds	\$0.50
Disposal of Transformers if > 500 ppm PCB	pounds	\$0.75
Transportation for Disposal (dedicated truck)	loads	\$3,500.00

Sample the dielectric fluid of each device at the DPL location. Items labeled Non-PCB will not be included in the final sample count at each facility.

- Analysis will use a combination of EPA approved Dexil field screening kits and laboratory analysis for characterization of dielectric fluids in the devices.
- Upon completion of analytical drain each device of oil in preparation for dismantling and removal.
- Transportation and recycling of non TSCA less than 50 ppm pcb transformer oils.
- Pricing does not include characterization of non-oil containing equipment.

Contract discussion continued on next page.

PUBLIC LIGHTING- *continued*:

6005270 100% City Funding – To Provide Electric Substation Decommissioning Services. – Contractor: Pro V Group, LLC – Location: 4401 Wyoming, Dearborn, MI 48126 – Contract Period: Upon City Council Approval through May 29, 2025 – Total Contract Amount: \$500,000.00.

Fees- continued:

<u>Item</u>	<u>Unit</u>	<u>Price</u>
• Access each device, collect a sample & analyze for total Polychlorinated buphenyls (pcbs). Provide report of findings	Samples	\$105/sample
• Collection, transportation & recycling/ disposal of Non-TCSA (less than 50 ppm PCB transformer oil.	Gallons	\$0.50/ gallon

Clarification and Assumptions:

- Analytical results will be standard turnaround time 5 to 10 business days.
- Invoice will reflect the actual number of devices collected and analyzed.
- No rigging or loading has been included in the above pricing.
- If pcb levels over 50 ppm are encountered, pricing will be provided at that time.
- No asbestos sampling or abatement is included in this estimate. The Contractor will pay The City of Detroit 30% of the net profits of the recovered recyclable metal after all incurred costs are recovered. Pricing will be determined based on market pricing and job start date. The oils must be 50 PPM or lower to salvage.