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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: April 21, 2023

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of April 25, 2023.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on April 25, 2023 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition 5 Emergency Contracts	5	0	0	5
Citywide	1	0	0	1
Health	2	0	1 Amendment to Add Time	1
Housing & Revitalization	1	0	0	1
Totals	9	No Focused/Limited Bids	1 Amendment;	8

89% of all Contractors included in the contract list for the April 25, 2023 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of April 25, 2023

This list represents costs totaling \$1,151,846.53 ¹

Included in total costs are the following:

Blight Remediation Fund	\$	210,135
General Fund	\$	619,469.03
Gordie Howe Bridge Project Fund	\$	120,450
Grant Fund	\$	601,340.50

¹ The contract list includes: 1 Amendment for extension of time. 9 New contracts for terms of 4 months to 3 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: April 25, 2023

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION APRIL 25, 2023.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061848 Notification to Council – 100% City Funding – To Provide an Emergency Alteration Demolition for the Commercial Property, 3230 Doris. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through May 31, 2024 – Total Contract Amount: \$18,110.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$13,227,511 as of April 21, 2023**

Tax Clearances Expiration Date: 1-3-24
Political Contributions and Expenditures Statement:
Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 3230 Doris on October 20, 2022. Purchase Order to proceed dated November 10, 2022.

Bids closed on October 28, 2022. 18 Invited Suppliers; 4 Bids Received.

Other Bids: **DMC Consultants \$23,900 [12% equalized bid \$21,032 for D-BB, D-RB, D-HB, & D-BSB]**
Gayanga Co \$22,465 [12% equalized bid for \$19,769 for D-BB, D-RB, D-HB, & D-BSB]
3D Wrecking, LLC \$24,260 [9% equalized bid \$22,076.60 for D-BB, D-HB, & D-MB]

Contract Details:

Vendor: **Inner City Contracting** Bid: **Lowest** End Date: **May 31, 2024**
Amount: **\$18,110 [5% equalized bid \$17,204.50 for D-BB & D-BSB]**

Services & Costs:

Demolition \$9,410; Backfill & Grading \$4,550; Site Finalization \$4,150; TOTAL \$18,110

Certifications/# of Detroit Residents:

Certified as Detroit Based, Small, & Minority-Owned Business until 9/30/23. Vendor indicates a Total Employment of 19; 10 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3065186 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 5227 S Clarendon. – Contractor: Gayanga Co. – Location: 1120 W Baltimore, Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through May 31, 2024 – Total Contract Amount: \$17,400.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$13,227,511 as of April 21, 2023**

Tax Clearances Expiration Date: **2-20-24**

Political Contributions and Expenditures Statement:

Signed: **2-28-23** Contributions: **1 Council Member in 2020, 2021, & 2022.**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 5227 S Clarendon on March 27, 2023. Purchase Order to proceed dated April 3, 2023.

Bids closed on March 30, 2023. 18 Invited Suppliers; 3 Bids Received.

Other Bids: **DMC Consultants \$17,450 [12% equalized bid \$15,536 for D-BB, D-RB, D-HB, & D-BSB]**
Inner City Contracting \$29,500 [5% equalized bid \$28,025 for D-BB & D-BSB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **May 31, 2024**
Amount: **\$17,400 [12% equalized bid for \$15,312 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$11,725; Backfill & Grading \$4,500; Site Finalization \$3,500; TOTAL \$17,400

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business expired 4/4/23 and extended to 5/4/23 to complete reapplication process. HUD Section 3 Compliant. Vendor indicates a Total Employment of 32; 21 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3065181 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3201 Wesson. – Contractor: Gayanga Co. – Location: 1120 W Baltimore, Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through May 31, 2024 – Total Contract Amount: \$30,750.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$13,227,511 as of April 21, 2023**

Tax Clearances Expiration Date: **2-20-24**

Political Contributions and Expenditures Statement:

Signed: **2-28-23** Contributions: **1 Council Member in 2020, 2021, & 2022.**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 3201 Wesson on March 27, 2023. Purchase Order to proceed dated April 3, 2023.

Bids closed on March 30, 2023. 18 Invited Suppliers; 3 Bids Received.

Other Bids: **DMC Consultants \$39,500 [12% equalized bid \$34,760 for D-BB, D-RB, D-HB, & D-BSB]**
Inner City Contracting \$43,500 [5% equalized bid \$41,325 for D-BB & D-BSB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **May 31, 2024**
Amount: **\$30,750 [12% equalized bid for \$27,060 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$8,297; Backfill & Grading \$8,100; Site Finalization \$5,766; TOTAL \$30,750

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business expired 4/4/23 and extended to 5/4/23 to complete reapplication process. HUD Section 3 Compliant. Vendor indicates a Total Employment of 32; 21 Employees are Detroit residents.



EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY: CITY DEMOLITION

3063020 Notification to Council – 100% City Funding – To Provide Services to Cover Backfill for Basement Discovered at Emergency Commercial Demolition Property Located at 2927 W McNichols. – Contractor: Gayanga Co. – Location: 1120 W Baltimore, Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through May 31, 2024 – Total Contract Amount: \$119,125.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$13,227,511 as of April 21, 2023**

Consolidated Affidavits

Date signed: **9-23-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: 2-20-24

Political Contributions and Expenditures Statement:

Signed: **2-28-23** Contributions: **1 Council Member in 2020, 2021, & 2022.**

Bid Information

This is a non-standard emergency procurement request, dated December 12, 2022, to increase funds by \$119,125 for the commercial demolition of 2827 W McNichols due to a basement being discovered that was unknown at the time of bid. Additional funds will cover the cost of backfilling the basement with 21AA. Purchase Order to Proceed with backfilling dated January 10, 2023.

The original Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for commercial structure 2927 W McNichols on September 19,2022 for \$178,633 [PO 3061303]. Original Purchase Order to proceed dated October 19, 2022. At the time of approval, Gayanga was the lowest of 2 bids.

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **May 31, 2024**
Amount: **\$119,125 [12% equalized bid for \$21,208 for D-BB, D-RB, D-HB, & D-BSB].**

Added Services & Fees:

Approved 21AA Stone	\$59,975
Trucking for 21AA Stone	\$53,550
Additional Labor & Equipment (4 days of backfill)	\$5,600
Added TOTAL	\$119,125

***Added Services/Fees (\$119,125) + Original Cost (\$178,633) = \$297,758**

Original Service/Fees at the time of Approval:

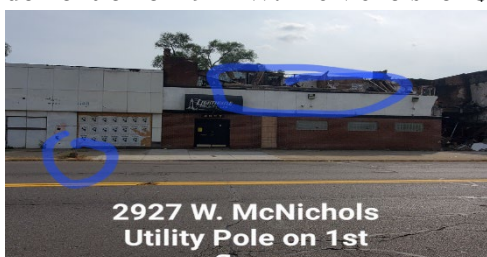
Demolition \$116,633; Backfill & Grading \$53,500; Site Finalization \$8,500; TOTAL \$178,633

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business expired 4/4/23 and extended to 5/4/23 to complete reapplication process. HUD Section 3 Compliant. Vendor indicates a Total Employment of 32; 21 Employees are Detroit residents.

Additional Information:

Purchase Order 3061303 was approved January 24, 2023 for Gayanga to provide emergency commercial demolition of 2927 W. McNichols for \$178,633; through December 31, 2023.



CITY DEMOLITION

3065053 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2684 Columbus. – Contractor: Gayanga Co. – Location: 1120 W Baltimore, Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through May 31, 2024 – Total Contract Amount: \$24,750.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$13,227,511 as of April 21, 2023**

Tax Clearances Expiration Date: **2-20-24**

Political Contributions and Expenditures Statement:

Signed: **2-28-23** Contributions: **1 Council Member in 2020, 2021, & 2022.**

Consolidated Affidavits

Date signed: **2-28-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 2684 Columbus on March 14, 2023. Purchase Order to proceed dated March 29, 2023.

Bids closed on March 21, 2023. 18 Invited Suppliers; 6 Bids Received.

Other Bids: DMC Consultants \$31,695	[12% equalized bid \$27,891.60 for D-BB, D-RB, D-HB, & D-BSB]
Inner City Contracting \$29,600	[5% equalized bid \$27,750 for D-BB & D-BSB]
SC Environmental \$32,250	[12% equalized bid \$16,060 for D-BB, D-HB, & D-MB]
Smalley \$58,500	[no equalization applied]
3D Wrecking, LLC \$63,824	[9% equalized bid \$58,079.84 for D-BB, D-HB, & D-MB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **May 31, 2024**
Amount: **\$24,750 [12% equalized bid for \$21,780 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$17,750; Backfill & Grading \$4,000; Site Finalization \$3,000; TOTAL \$24,750

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business expired 4/4/23 and extended to 5/4/23 to complete reapplication process. HUD Section 3 Compliant. Vendor indicates a Total Employment of 32; 21 Employees are Detroit residents.



CITYWIDE

6005185 100% City Funding – To Provide Citywide Printing Services. – Contractor: Accuform Printing & Graphics, Inc. – Location: 7231 Southfield Road, Detroit, MI 48228 – Contract Period: Upon City Council Approval through April 24, 2026 – Total Contract Amount: \$619,469.03.

Funding:

Account String: There are over 70 account strings for 48 Departments
Fund Account Name: **55 General Fund, 11 Major Street, 6 Solid Waste Management, 1 General Obligation Bond, 1 Special Revenue Fund, 1 Transportation Operation, 1 Airport Operation/Maintenance,**
Funds Available: **FY23 Amount per Account string ranges from \$50 – \$80,000. ***There is sufficient funding available as of April 21, 2023, except for two departments. (See Below)**

Tax Clearances Expiration Date: **6-22-23**

Political Contributions and Expenditures Statement:

Signed: **8-18-22** Contributions: **None**

Consolidated Affidavits

Date signed: **8-18-22**

- Covenant of Equal Opportunity
- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

******Per OCFO-LPD was able to determine that there isn't sufficient funding available for the rest of FY2023 for: Health Department- Teen Pregnancy Program & Law Administration & Operations.**

Bid Information

Bids Closed on: Suppliers Invited; 3 Bids received

**Other Bids: Arb Graphics Bid-\$1,622.00 [No Equalization]
AVE Solutions- \$2,233.90 [No Equalization]**

Contract Details:

Vendor: **Accuform Printing-Bid-\$796.16 [11% Equalized- D-BB, D-HB, D-BSB- \$724.51] Lowest Responsible Amount: \$619,469.03** End Date: **April 26, 2024**

Services/ Fees:

The vendor shall supply the following items: Total Contract amount: \$ 619,469.03

This contract includes the following items:

- **Business Cards (500 per box) - \$18.97 EA**
- **Business Cards (250 per box) - \$17.97 EA**
- **Envelope (#10 W/O Window, 500 per box) - \$69.88 EA**
- **Envelope (#10 With Window, 500 per box) - \$72.88 EA**
- **Envelope (6 X 9 No Clasp, 500 per box) - \$118.90 EA**
- **Envelope (9 X 12 No Clasp, 500 per box) - \$149.00 EA**
- **Envelope (10 X 13 No Clasp, 500 per box) - \$169.00 EA**
- **Letterhead (500 Sheets per package) - \$44.89 EA**
- **Second Sheet W/Logo & Line only (500 sheets) - \$44.89 EA**
- **Memo Pads (10 per package) - \$44.89 EA**
- **Transmittal Pads (10 per package) - \$44.89 E**

Total Contract amount: \$ 619,469.03. All account streams

*****LPD reviewed all of the account strings and found the below listed two Departments without any more funding left for FY 2023:**

Health Department- Teen Pregnancy Program- there are no funds available for the rest of FY2023.

Law Administration & Operations- there are no funds available for the rest of FY2023.

Per OCFO-These two departments would not be able to purchase, under this contract, for the rest of this fiscal year (2023) unless they moved Budget from another account. all other departments have sufficient funds for FY2023.

Contract discussion continued on next page.

CITYWIDE- cont.

6005185 100% City Funding – To Provide Citywide Printing Services. – Contractor: Accuform Printing & Graphics, Inc. – Location: 7231 Southfield Road, Detroit, MI 48228 – Contract Period: Upon City Council Approval through April 24, 2026 – Total Contract Amount: \$619,469.03.

Services /Fees- cont.

This is the list of budgeted costs by Department for the life of the contract:

Department	FY23 Amount	FY24 Amount	FY25 Amount
General Services Department	\$ 3,131.80	\$ 3,131.80	\$ 3,131.80
Recreation	\$ 817.90	\$ 817.90	\$ 817.90
Health- ADMIN	\$ 500.00	\$ 1,200.00	\$ 1,200.00
Health- DACC	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
Health Environmental Safety	\$ 550.00	\$ 1,100.00	\$ 1,100.00
Teen Pregnancy	\$ 700.00	\$ 1,300.00	\$ 1,300.00
Police	\$ 14,979.00	\$ 14,979.00	\$ 14,797.00
Demolition	\$ 1,600.00	\$ 1,950.00	\$ 2,400.00
Fire	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00
Housing and Revitalization	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Planning and Development	\$ 1,804.17	\$ 1,804.17	\$ 1,804.17
City Council - LPD	\$ 1,477.12	\$ 1,477.12	\$ 1,477.12
City Council - Administrative	\$ 707.12	\$ 707.12	\$ 707.12
City Council - Young	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Waters	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Tate	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Calloway	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Benson	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Johnson	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Sheffield	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Romero	\$ 766.42	\$ 766.42	\$ 766.42
City Council - Durhal	\$ 766.42	\$ 766.42	\$ 766.42
BSEED	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Human Resources	\$ 1,297.40	\$ 1,297.40	\$ 1,297.40
OCFO - ODFS	\$ 727.90	\$ 727.90	\$ 727.90
CRIO	\$ 1,374.05	\$ 1,374.05	\$ 1,374.05
DoIT	\$ 816.85	\$ 816.85	\$ 816.85
OCFO - Assessors	\$ 13,485.56	\$ 13,485.56	\$ 13,485.56
OCFO - Controllers	\$ 901.18	\$ 901.18	\$ 901.18
OCFO - Budget	\$ 816.85	\$ 816.85	\$ 816.85
OCFO - ODG	\$ 816.85	\$ 816.85	\$ 816.85
OCFO - Treasury	\$ 816.85	\$ 816.85	\$ 816.85
OCFO - OCP	\$ 816.85	\$ 816.85	\$ 816.85
OCFO - Administration	\$ 816.85	\$ 816.85	\$ 816.85
Elections	\$ 2,270.43	\$ 2,270.43	\$ 2,270.43
CCK	\$ 772.88	\$ 772.88	\$ 772.88
Public Works	\$3,749.13	\$3,749.13	\$3,749.13
MPD	\$ 1,490.05	\$ 1,490.05	\$ 1,490.05
Airport	\$ 996.91	\$ 996.91	\$ 996.91
DDOT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
PLD	\$ 167.13	\$ 167.13	\$ 167.13
Auditor General	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Board of Ethics	\$ 275.00	\$ 275.00	\$ 275.00
Homeland Security	\$ 948.00	\$ 1,026.70	\$ 1,026.70
Mayor's Office	\$ 27,430.00	\$ 10,624.40	\$ 10,624.40
Office of inspector General	\$ 750.00	\$ 825.00	\$ 825.00
Zoning	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Board of Police Commissioners	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Law	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
OMBUDS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
DAH	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00
PEG	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
MEDIA SERVICES	\$ 600.00	\$ 600.00	\$ 600.00
CCSD	\$ -	\$ 600.00	\$ 600.00
FY Totals	\$ 212,301.61	\$ 203,449.71	\$ 203,717.71
Three (3) Year Contract Total: \$619,469.03			

HEALTH

6002283-A1 100% Grant Funding – AMEND 1 – To Provide SAMHSA FR-CARA Detroit Community Opioid Response Initiatives. – Contractor: University of Michigan – Location: 3818 SPH I, 1415 Washington Heights, Ann Arbor, MI 48109 – Previous Contract Period: June 1, 2019 through May 31, 2023 – Amended Contract Period: June 1, 2023 through September 30, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$399,548.00.

Funding:

Account String: 2104-20558-251111-617900
Fund Account Name: **Health Grants Fund**
Appropriation Name: **FY19 First Responders Comprehensive
Addiction & Recovery Act Grant**
Funds Available: **\$916,690 as of April 21, 2023**

Consolidated Affidavits

**Not Required with Contracts
with other Governmental Entities**

Background:

This is a companion contract to Contract 6002268, with Wayne State University. According to Office of Contracting and Procurement, WSU and Univ. of Mich. were awarded the grants from the Substance Abuse and Mental Health Services Administration, on behalf of the City's Health Department.

Bid Information

No Bid this is an amendment to increase the time of this contract by 4 months only.

Contract Details:

Vendor: **University of Michigan** Amount: **+\$0.00 to \$399,548.00**
End Date: **+ 4 months to September 30, 2023**

Services & Fees-remain the same:

The objectives of this contract with University of Michigan include:
Tracking and documenting first responder training activities for carrying and administering naloxone;
Monitoring access and prescribing of naloxone;
Monitoring known or suspected overdoses in the identified project area;
Determine the number of overdoses reversed;
Recording requests for substance use treatment services;
and Tracking the provision of opioid treatment information and referral to victims, vulnerable individuals, and families.

Univ. of Mich. will lead data collection and provide data analysis services for process and implementation evaluation studies of the First Responders Project. The evaluation to be used to determine if program implemented as planned; how well it is functioning; specific strategies working well or not so well; barriers to efficient and smooth operations; Data accuracy and completeness.

**The costs includes the services of 5 researchers/investigators for an annual cost of \$64,030; and Administrative costs of \$35,857 per year. For a total cost of \$99,887 per year. X 4 years
GRAND TOTAL \$399,548.00**

Additional Information:

Contract 6002283 was approved at Formal Session on February 25, 2020 for \$399,548 through May 31, 23.

HEALTH

6005076 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$201,792.50.

Funding:

Account String: 2104-20891-251111-612110
Fund Account Name: **Health Grants Fund**
Appropriation Name: **HIV Emerg Supp Relief 2/2023**
Funds Available: **\$2,814,314 as of April 21, 2023**

Tax Clearances Expiration Date: 3-6-24

Political Contributions and Expenditures Statement:

Signed: 12-16-22 Contributions: None

Consolidated Affidavits

Date signed: 12-16-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bid Closed on January 13, 2023, 128 Suppliers invited; 8 Bids; 12 Awards. Bids were evaluated based on: Proposal Narrative-80 points, Budget-15 points & Required Foms-5 points- Total-100 points. Bids with an * was also awarded a contract for similar services. All 7 vendors awarded together total \$2,196,630

Other Bids:

- Community Health Awareness Group - Award- \$1,321,684**
- Deaf Community Advocate- Award- \$81,921.19**
- Health Emer. Lifeline Program-Award-\$2,211,368**
- Henry Ford Health System-Award-\$1,900,983.36**
- Matrix Human Services- Award- \$1,589,246**
- Oakland Integrated Healthcare- Award- \$412,513**
- Oakland Livingston Human Services-Award- \$900,576**
- Detroit Association of Black Organizers -Award- \$1,440,968.79**
- Unified HIV Health & Beyond-Award- \$931,514.87**
- Wayne State- Horizons Project- Award- \$1,606,935.22**
- Wellness Services, Inc- Award-\$41,200**

Contract Details:

Vendor: **Neighborhood Legal Services of Michigan** Amount: **\$201,792.50 (not to exceed)**
End Date: **February 28, 2026**

Services:

Vendor Provided Services include:

Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management
Part A Support Services
Non-Medical Case Management
Emergency Financial Assistance
Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Outpatient/ Ambulatory Health Services
Early Intervention Services

Contract discussion continued on next page.

HEALTH- cont.

6005076 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$201,792.50.

Services Cont.:

The following staff activities are considered services:

Direct service to the client.

Follow-up responsibilities conducted by a direct service staff related to serving the client, e.g., contacting ADAP on behalf of the client, updating progress notes, assisting a client with eligibility determination.

Clinical supervision by a supervisor and the supervisor is a licensed clinician.

Case conferencing (including supervisor participation).

Financial/clerical duties can only be listed as direct expenses if they are directly related to service provision and must be based on time and effort reporting. Examples: helping clients complete paperwork, processing payments for emergency financial or housing services.

Administrative activities are defined as:

Usual and recognized overhead, including rent, utilities and facility costs including maintenance.

Communications costs, including telephone, internet, and fax.

Equipment lease or purchases.

Computer hardware, software and information technology support used for administrative activities.

General office supplies, printing and postage.

Indirect costs based on certified, negotiated indirect rate approved by HRSA (capped at 10%).

Management oversight of specific programs funded under EHE including program coordination, clerical, financial, and management staff not directly related to client care.

Costs of program support such as quality management, accounting and payroll services, liability insurance and audit costs.

The following staff activities are considered ADMINISTRATIVE:

Quality assurance/quality management activities.

Reporting CAREWare data.

Preparing progress reports .

Preparing EHE funding applications.

Development and use of reimbursement and accounting systems.

Compliance with contract conditions and audit requirements.

Recruiting and personnel issues, policy development, and program coordination.

Clerical support other than direct client service (e.g. responding to phone inquiries/ intake).

Fees:

Fiscal Requirements

- 1. Financial Status Reports (FSR) must be submitted each month to the Fiscal Analyst no later than fifteen (15) days after the end of the month. FSR must be submitted in the format. provided by DHD.**
- 2. A review of Agency performance will be conducted Period Expected Expenditure:**
 - March 1, 2023- May 1, 2023 (19%)**
 - June 1, 2023 – August 31, 2023 (50%)**
 - September 1, 2023 – November 31, 2023 (75%)**
 - December 1, 2023 – February 2, 2024 (100%)**
- 3. Administrative costs, including direct and indirect costs, cannot exceed 10% of the budget.**

Contract discussion continued on next page.

HEALTH- cont.

6005076 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$201,792.50.

Fees Cont.:

Estimated Budget FY 2023

Wayne County Neighborhood Legal 38-1818068	
	Innovative Projects R1
Salaries & Wages	\$ 43,799.00
Fringe Benefits	\$ 10,073.77
Travel	\$ 225.00
Supplies & Materials	\$ 2,200.00
Contractual (Sub-Contractors)	\$ -
Equipment	\$ 375.00
Other Expenses	\$ 8,613.23
Indirect Costs	\$ -
Total	\$ 65,286.00
Admin Budget	\$ 6,469.56

Per OCP- Maximum Contract Amount, not to exceed \$749,543

HOUSING & REVITALIZATION

6005199 100% City Funding – To Provide a Full Renovation of the Bridging Neighborhoods Property Located at 16537 Turner Street. – Contractor: Jozef Contractor, Inc. – Location: 17245 Mt Elliott, Detroit, MI 48212 – Contract Period: Upon City Council Approval through April 2, 2024 – Total Contract Amount: \$120,450.00.

Funding

Account String: **1004-20413-360145-651159**
Fund Account Name: **Gordie Howe International Bridge Project**
Appropriation Name: **Bridging Neighborhoods Fund**
Funds Available: **\$3,977,719 as of April 21, 2023**

Tax Clearances Expiration Date: **11-28-23**
Political Contributions and Expenditures Statement:
Signed: **11-3-22** Contributions: **None**

Consolidated Affidavits

Date signed: **11-3-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Does Not Use Applications
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

22 pre-qualified vendors invited to bid. Bid walk took place on March 7, 2023. Bid must be within the established target base bid pricing \$101,500 - \$111,500 6 pre-qualified vendors attended.

Bids closed March 17, 2023; 22 Invited Suppliers; 3 Bids Received.
Proposals were evaluated on Capacity [25 points], Cost [25 points], and Partnership with Detroit Certified Businesses [10 points], Detroit Certifications for vendor [20 points] and for subcontractor [15 points].
Maximum points available without certifications is 65 points and 100 points total with certifications.

Other Bids: **Orion Modern Concepts, Inc. \$109,499 without contingency fee [41.67 points]**
CTI Contractor Services LLC \$111,500 without contingency fee [25.01 points]

NOTE: The evaluation team is to award Jozef Contractor based on capacity, given that both CTI and Orion are processing their first houses with the program. New vendors are only allowed one home at a time in the program and there is only a \$1 price difference from the lowest bidder Orion and Jozef Contractor.

Contract Details:

Vendor: **Jozef Contractor, Inc.** Bid: **Tied for the Highest Ranked [41.67 points]; 2nd Lowest cost [\$109,500]**
Amount: **\$120,450** End Date: **April 2, 2024**

Services:

Residential Rehab at 16537 Turner Street for the Bridging Neighborhoods Program. The full scope of work is made up of 4 parts to be completed within 4 months of the date on the Notice to Proceed:

- **Part I – Standard Modifications**
- **Part II – BN Construction Quality Standards, which includes compliance with building codes and warranties included from the date of key hand-off.**
- **Part III – Product Specifications from a predetermined list of products.**
- **Part IV – Hazardous Materials Survey, which includes asbestos, lead in water, lead dust, and mold.**

Install Slate Renovation Package using a pre-determined list of products.

Interior work includes provide gas and electric connections for stove and dryer; install 15-17 kitchen cabinets; rewire home; install new plumbing, doors, furnace, water heater, & dehumidifier; clean duct work; replace damaged/rotten wood; redo staircase in basement; remove basement walls & chimney; build 2 bedrooms in attic; reinforce rear dormer and rear roof.

Exterior work includes install new gutters & downspouts; teardown & rebuild front porch, stairs, and handrails; install new siding, wrap fascia, soffit, & windows; replace roof & entire sewer line; replace back flow preventors on sewer line; and Perform site cleanup to include removal of trees touching home.

Fees:

Base Bid	\$109,500
BNP Allowance for Additional Services (10%)	\$10,950
TOTAL	\$120,450

GENERAL SERVICES

6005224 61% City - 39% Capital Funding – To Provide Crockett Park Improvements. – Contractor:
Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract
Period: Upon City Council Approval through April 30, 2024 – Total Contract Amount: \$65,500.00.

Funding:

Account String: 1000-20946-472200-643100 \$25,500-
Fund Account Name: **General Funds [61% = \$40,000]**
Appropriation Name: **Wayne County Park Millage Funding FY2019-2021**
Available: **\$563,613 April 21, 2023 Encumbered**

Account String: 4533-20507-470012-644124
Fund Account Name: **General Fund [39% = \$25,500]**
Appropriation Name: **Parks and Public Space Management**
Funds Available: **\$8,322,340 as of April 14, 2023**

Consolidated Affidavits

Date signed: **10-25-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance; Funds
Employment Application complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **8-17-23**

Political Contributions and Expenditures Statement:

Signed: **10-25-22** Contributions: **None**

Bid Information

Bids Closed on: March 21, 2023; 73 Suppliers Invited; 5 Bids received; The bids were scored on the following criteria; Experience-25 points, Methodology/ Construction Process-10 Points, Phase 2- Vendor-15/5 points, Phase 3- Sub-contractor 20/10 points, Price-30 points- 115 points total

**Other Bids: Decima- 36 points Bid-68,500
 DMC Consultants-44 points Bid 485,420
 Major Contracting 40 points Bid\$139,000
 WCI Contractors- 40 points Bid \$96,300**

Contract Details:

Vendor: **Michigan Recreational Construction 90 points Bid \$65,500 Lowest Responsible**
Amount: **\$65,500** End Date: **April 30, 2024**

Services/ Fees:

The vendor shall supply the following items:

This contract includes the following:

➤ Playground Border (Rubber Plastic Timber)	\$ 3,150
➤ Playground Structure	\$44,000
➤ Playground Swing	\$ 3,050
➤ Playground surfacing (EWF)	\$ 4,300
➤ Site Restoration	\$ 2,700
➤ Mobilization	\$ 1,200
➤ Layout & Field Survey	\$ 1,700
➤ Bonds & Insurance	\$ 1,000
➤ General Conditions	\$ 1,800
➤ Misc. & Close-out work	\$ 600
➤ Additional Services	\$ 2,000
Total Contract amount:	\$65,500

HEALTH

6005089 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). – Contractor: Community Health Awareness Group – Location: 1300 W Fort Street, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,971,402.07.

Funding

Account String: **2104-20891-251111-612110**
Fund Account Name: **Health Grants Fund**
Appropriation Name: **HIV Emerg Supp Relief 2/2023**
Funds Available: **\$2,814,314 as of April 21, 2023**
Encumbered Funds: **\$1,005,254 as of April 21, 2023**

Tax Clearances Expiration Date: 2-9-24

Political Contributions and Expenditures Statement:

Signed: **1-11-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-11-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

*****Only a portion of the FY2023 budget will be expended [see Fees section for more details]. The Department has enough funding to cover these expenditures.**

Background:

The City has received funds under Part A Minority AID Initiative of the Ryan White HIV/AIDS Treatment Extension Act of 2009 program, which is funded by the Health Resources and Services Administration.

Community Health Awareness Group (CHAG) is a non-profit, minority operated 501(c)3 community-based organizations committed to serving underserved African American citizens by addressing health issues/concerns of African American in Detroit. This includes outreach, working with other agencies, sharing information, providing ethnically sensitive programs, and promoting/implementing positive health strategies/interventions. The agency monitors the needs of priority populations and develops programs to best meet those needs since 1994.

Bid Information

Notice of Funding Availability (NOFA) advertising opened December 16, 2022.

Bids closed January 13, 2023; 128 Invited Suppliers; 12 Bids Received.

Proposals were evaluated on Proposal Narrative [80 points], Budget [15 points], and Required Forms [5 points]. Maximum points available = 100 points.

NOTE: 11 of the 12 bids were awarded funds totaling \$12,439,910.43. All bidders were awarded a contract, except the bid with an asterisk before its name below.

Other Bids: Deaf Community Advocacy Network, Inc.	\$109,499	[92 points]
Health Emergency Lifeline Programs	\$2,211,368	[92 points]
Henry Ford Health System	\$1,900,983.36	[84 points]
Matrix Human Services	\$1,589,246	[94 points]
Oakland Integrated Healthcare Network	\$412,513	[58 points]
Oakland Livingston Human Services Agency	\$12,540	[87 points]
*Test Supplier	\$12,540	[0 points]
Detroit Association of Black Organizations	\$1,440,968.79	[37 points]
Unified – HIV Health & Beyond	\$932,514.87	[85 points]
Wellness Services, Inc.	\$41,300	[78 points]
Wayne State University	\$1,606,935.22;	[WSU Adult clinic - 92 points],
		[WSU Horizons project – 88 points],
		[WSU Sinai Grace – 82 points].

Contract Details:

Vendor: **Community Health Awareness Group (CHAG)**
Amount: **\$2,971,402.07**

Bid: **91 points; \$1,321,684**
End Date: **February 28, 2026**

Contract discussion continues onto the next page.

Health - continued

6005089 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). – Contractor: Community Health Awareness Group – Location: 1300 W Fort Street, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,971,402.07.

Services:

CHAG will provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). This includes the necessary administrative, professional, and technical personnel for operation of the program.

The Southeast Michigan HIV/AIDS Planning Council, Ryan White Part A community planning body developed a priority list of core/support services and allocated funding by using client data from previously funded services, focus groups and needs assessments conducted with persons living with HIV(PLWH), as well as other data. Each bidder awarded a contract will provide one or more of the following prioritized categories:

Part A required core services:

**Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management**

Part A Required Support Services:

**Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Non-Medical Case Management
Emergency Financial Assistance**

Part A-MAI Services: Outpatient/ Ambulatory Health Services & Early Intervention Services

CHAG will provide Early Intervention Services, Medical Case Management, Non-Medical Case Management, Medical Transportation, Psychosocial Support, and the project includes Part-A Minority AIDS Initiative funded Early Intervention Services. The Detroit Health Department will maintain oversight. Vendor will work closely with City Staff.

Target Population will be African American or Latinx. Currently, data shows that those served with Ryan White funds are 72% male, 23% female and 5% transgender. 66% of the clients are below 100% of poverty; 9% not in stable housing. 79% of the population are covered by Medicaid.

Services are provided at whatever location the client requests. This includes the client’s home, the CHAG office, a staff person’s car, a primary care clinic, homeless shelters, and virtually now—wherever the client needs to be seen. Psychosocial groups are provided onsite at the agency or virtually.

Fees - Community Health Awareness Group FY2023 Budget:

Early Intervention Services	\$317,849.34
Medical Case Management (incl. Treatment Adherence)	\$213,500.11
Non-Medical Case Management	\$27,112.37
Medical Transportation Services	\$307,431.77
Psychosocial Support Services	\$25,899.47
Early Intervention Services	\$69,545.73
FY2023 TOTAL	\$961,338.78

The remaining funds on this contract will be allocated during 2024 - 2026. Total Not to exceed \$2,971,402.07

HEALTH

6005075 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Community Health Awareness Group – Location: 1300 W Fort Street, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$759,743.22.

****** Per OCP Funds are encumbered for the first year, and grant has available funding for entire contract.**

Funding:

Account String: 2104-20780-251111-612120
Fund Account Name: **Health Grants Fund**
Appropriation Name: **FY20 Ryan White HIV-AIDS RWHAP-Prog.A,B**
Funds Available: **\$525,473 as of April 21, 2023**
Encumbered Funds: **\$1,832,172 s of April 21, 2023**
Tax Clearances Expiration Date: 2-9-24
Political Contributions and Expenditures Statement:
Signed: **1-11-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-11-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

Community Health Awareness Group (CHAG) was established in 1985 as a response to the lack of outreach and AIDS education for the African American community. The agency has since become a leader in: reaching the high-risk community through culturally appropriate and ethnically sensitive means; ensuring that materials are linguistically and educationally appropriate; utilizing interventions proven effective with poor, inner-city, substance-using African Americans; and going to where clients are to link them to testing, treatment and care.

CHAG continues to reach Detroit’s poorest, high risk and HIV+ African Americans through outreach, working with other agencies, and by sharing information. The agency monitors the needs of priority populations and develops programs to best meet those needs. Its experience in providing successful and effective service is predicated on delivering them to the highest risk populations, currently young MSM and transgender individuals.

CHAG has a 35-year history of reaching those referred to as “hidden populations,” starting with targeted street outreach, using the National Institute on Drug Abuse (NIDA) Indigenous Outreach Leader Model, then mobile outreach and testing, then setting up a mobile lab to do rapid testing. Reaching MSM was still difficult, so the agency adopted Social Network Strategy (SNS), increasing those reached, tested and connected with care. CHAG uses Social Media Marketing to reach individuals through Facebook, Instagram, Twitter and applications geared to the MSM population.

CHAG’s mission is to “address current health issues and concerns of the African-American citizens of Detroit, to provide compassionate and nonjudgmental services through culturally appropriate and ethnically sensitive programs, and to develop effective ways of promoting and implementing positive health strategies to influence the overall quality of life of the African American community.”

Bid Information

No Bid this is NOFA- Applications opened December 16, 2022 and closed on January 9, 2022; 133 Vendors invited, 8 responses.

Other Applicants:

- Health Emergency Lifeline Programs-
- Henry Ford Health System-
- Matrix Human Services-
- Neighborhood Legal Services Michigan-
- Oakland Livingston Human Service Agency
- Unified- HIV Health and Beyond
- Wayne State University

Bid Responses:

- \$178,500**
- \$233,007.54**
- \$280,290**
- \$65,286**
- \$59,176**
- \$690,728.47**
- \$769,164.68**

Contract Details:

Vendor: : **Community Health Awareness Group- Bid Response \$270,000**

Amount: **\$759,743.22- not to exceed**

End Date: **February 28, 2026**

Contract discussion continued on next page.

HEALTH- cont.

6005075 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Community Health Awareness Group – Location: 1300 W Fort Street, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$759,743.22.

Services

Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management
Part A Support Services
Non-Medical Case Management
Emergency Financial Assistance
Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Outpatient/ Ambulatory Health Services
Early Intervention Services

The following staff activities are considered services:

Direct service to the client.

Follow-up responsibilities conducted by a direct service staff related to serving the client, e.g., contacting ADAP on behalf of the client, updating progress notes, assisting a client with eligibility determination.

Clinical supervision by a supervisor and the supervisor is a licensed clinician.

Case conferencing (including supervisor participation).

Financial/clerical duties can only be listed as direct expenses if they are directly related to service provision and must be based on time and effort reporting. Examples: helpings clients complete paperwork, processing payments for emergency financial or housing services.

Administrative activities are defined as:

Usual and recognized overhead, including rent, utilities and facility costs including maintenance.

Communications costs, including telephone, internet, and fax.

Equipment lease or purchases.

Computer hardware, software and information technology support used for administrative activities.

General office supplies, printing and postage.

Indirect costs based on certified, negotiated indirect rate approved by HRSA (capped at 10%).

Management oversight of specific programs funded under EHE including program coordination, clerical, financial, and management staff not directly related to client care.

Costs of program support such as quality management, accounting and payroll services, liability insurance and audit costs.

The following staff activities are considered ADMINISTRATIVE:

Quality assurance/quality management activities.

Reporting CAREWare data.

Preparing progress reports .

Preparing EHE funding applications.

Development and use of reimbursement and accounting systems.

Contract discussion continued on next page.

HEALTH- cont.

6005075 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Community Health Awareness Group – Location: 1300 W Fort Street, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$759,743.22.

Services cont.:

Compliance with contract conditions and audit requirements.

Recruiting and personnel issues, policy development, and program coordination.

Clerical support other than direct client service (e.g. responding to phone inquiries/ intake).

Fees:

Fiscal Requirements

- 1. Financial Status Reports (FSR) must be submitted each month to the Fiscal Analyst no later than fifteen (15) days after the end of the month. FSR must be submitted in the format. provided by DHD.**
- 2. A review of Agency performance will be conducted Period Expected Expenditure:**
 - **March 1, 2023- May 1, 2023 (25%)**
 - **June 1, 2023 – August 31, 2023 (50%)**
 - **September 1, 2023 – November 31, 2023 (75%)**
 - **December 1, 2023 – February 2, 2024 (100%)**
- 3. Administrative costs, including direct and indirect costs, cannot exceed 10% of the budget.**

Fees:

Community Health Awareness Group							
38-2704374							
Budget Summary							
	Innovative Projects R1	Innovative Projects Round 2	Innovative Projects Round 3	Innovative Projects Round 4	Innovative Projects Round 5	Mpowerment +	TOTAL
Salaries & Wages	\$ 54,029.00		\$ -	\$ -	\$ 59,803.00	\$ -	\$ 113,832.00
Fringe Benefits	\$ 23,233.00		\$ -	\$ -	\$ 25,715.00	\$ -	\$ 48,948.00
Travel	\$ 2,655.00		\$ -	\$ -	\$ 1,530.00	\$ -	\$ 4,185.00
Supplies & Materials	\$ 2,400.00		\$ -	\$ -	\$ 14,536.00	\$ -	\$ 16,936.00
Contractual (Sub-Contractors)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Expenses	\$ 27,683.00		\$ -	\$ -	\$ 58,416.00	\$ -	\$ 86,099.00
Indirect Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ 160,000.00	\$ -	\$ 270,000.00
Admin Budget	\$ 11,000.00		\$ -	\$ -	\$ 16,000.00	\$ -	\$ 27,000.00

POLICE

6005067 100% Grant Funding – To Provide the Byrne Criminal Justice Program to Increase Neighborhood Stability. – Contractor: Michigan State University – Location: 430 B-Law Building, East Lansing, MI 48824 – Contract Period: Upon City Council Approval through September 30, 2024 – Total Contract Amount: \$99,000.00.

Funding:

Account String: 2110-21094-371111-617900

Fund Account Name: Airport Grants Fund

Appropriation Name: 2021 BJA FY21 Byrne Criminal Justice Innovation Program

Consolidated Affidavits

**Not Required with Contracts
with other Governmental Entities**

Funds Available: \$697,843 as of April 21, 2023

Background:

Under Detroit Police Department’s FY 2021 Bryne Criminal Justice Innovation (BCJI) award, Michigan State University (MSU) serves as the official research partner. The MSU Research Team will be responsible for working with DPD to support the efforts of the BCJI Cross-Sector partnership, ensure a data driven process that focuses resources for maximum impact on public safety, ongoing assessment and feedback tto support strategic refinements, and the final process & impact evaluation report.

The Michigan State University Research Team has served as the research partner for Detroit Police Department’s federal violence reduction grants for more than a decade; including but not limited to, Ceasefire Detroit & Project Safe Neighborhoods .

Bid Information

No Bid; This is a Non-Standard Procurement; Sole Source vendor based upon the following: MSU having an existing Data Sharing Agreement as the Research Partner on the FY2019 award. The MSU School of Criminal Justice also operates the Michigan Criminal Justice Statistics Center.

Contract Details:

Vendor: Michigan State University Amount: \$99,000.00 End Date: September 30, 2024

Services:

In collaboration with DPD’s 10th Precinct and the Byrne Criminal Justice Innovation Program (BCJI) Cross-Sector Partnership, the BCJI program works to increase neighborhood stability through targeted enforcement, increasing community engagement and collaboration, and strengthening DPD’s neighborhood policing capacity. The 10th Precinct is bounded by the John C Lodge Freeway (M-10) to the north, Wyoming St, W Jeffries Freeway (I-96), and Livernois Ave to the west, the City of Highland Park to the east, and both West Warren and West Grand Boulevard to the south.

The BCJI Program leverages existing economic development plans, connects residents with existing physical improvement programs, and engages residents and business owners towards the larger program goal of increased neighborhood stability and reduced violent crime. Services available through DPD’s community partner (Life Remodeled)’s Durfee Innovation Society will provide community residents with job training, financial planning, and other human services. The Detroit Land Bank Authority’s vacant side lot, Own it Now and Rehabbed and Ready programs will provide mechanisms for homeowners and others to invest in and stabilize the community. The City of Detroit’s Strategic Neighborhood Fund will contribute to improvements in physical infrastructure and housing in the Russell Woods section of the target area.

MSU Activities:

As the Research Partner for the Cross-Sector Partnership, MSU will support the efforts of the Cross-Sector Partnership to ensure a data-driven process focusing resources for maximum impact on public safety and the reduction of homicides, drug activity, non-fatal shootings, robberies, and related gun- and gang-violence. The activities will include providing research support for ongoing problem analysis, continuous assessment of the BCJI initiative, an outcome evaluation, and the preparation of interim and final evaluation reports.

Fees:

\$99,000.00 Total- Research Subaward Contract with MSU

HEALTH

6005083 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). – Contractor: Deaf Community Advocacy Network, Inc. – Location: 2111 Orchard Lake Road, Suite 101, Sylvan Lake, MI 48320 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$229,013.25.

Funding

Account String: **2104-20891-251111-612110**
Fund Account Name: **Health Grants Fund**
Appropriation Name: **HIV Emerg Supp Relief 2/2023**
Funds Available: **\$2,814,314 as of April 21, 2023**
Encumbered Funds: **\$1,005,254 as of April 21, 2023**

Tax Clearances Expiration Date: **10-4-23**
Political Contributions and Expenditures Statement:
Signed: **1-9-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-9-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

*****Only a portion of the FY2023 budget will be expended [see Fees section for more details]. The Department has enough funding to cover these expenditures.**

Background:

The City has received funds under Part A Minority AID Initiative of the Ryan White HIV/AIDS Treatment Extension Act of 2009 program, which is funded by the Health Resources and Services Administration.

Deaf Community Advocacy Network, Inc. offers services that focus on health, economic, legal, and educational disparities that occur due to the communication barriers of Deaf people. The majority of their clients are chronically underserved, and face discrimination based on their deafness. Wherever possible they work to create systematic, institutional change to better serve the deaf community for 42 years.

Bid Information

Notice of Funding Availability (NOFA) advertising opened December 16, 2022.

Bids closed January 13, 2023; 128 Invited Suppliers; 12 Bids Received. Proposals were evaluated on Proposal Narrative [80 points], Budget [15 points], and Required Forms [5 points]. Maximum points available = 100 points.

NOTE: 11 of the 12 bids were awarded funds totaling \$12,439,910.43. All bidders were awarded a contract, except the bid with an asterisk before its name below.

Other Bids: Community Health Awareness Group	\$1,321,684	[91 points]
Health Emergency Lifeline Programs	\$2,211,368	[92 points]
Henry Ford Health System	\$1,900,983.36	[84 points]
Matrix Human Services	\$1,589,246	[94 points]
Oakland Integrated Healthcare Network	\$412,513	[58 points]
Oakland Livingston Human Services Agency	\$12,540	[87 points]
*Test Supplier	\$12,540	[0 points]
Detroit Association of Black Organizations	\$1,440,968.79	[37 points]
Unified – HIV Health & Beyond	\$932,514.87	[85 points]
Wellness Services, Inc.	\$41,300	[78 points]
Wayne State University	\$1,606,935.22;	[WSU Adult clinic - 92 points],
		[WSU Horizons project – 88 points],
		[WSU Sinai Grace – 82 points].

Contract Details:

Vendor: **Deaf Community Advocacy Network, Inc. (DEAF CAN)**
Amount: **\$229,013.25**

Bid: **92 points; \$109,499**
End Date: **February 28, 2026**

Services:

DEAF CAN will provide a Program Administrator for Coordinating and Managing Medical and Supportive Contract discussion continues onto the next page.

Health - continued

6005083 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). – Contractor: Deaf Community Advocacy Network, Inc. – Location: 2111 Orchard Lake Road, Suite 101, Sylvan Lake, MI 48320 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$229,013.25.

Services – continued:

Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). This includes the necessary administrative, professional, and technical personnel for operation of the program.

The Southeast Michigan HIV/AIDS Planning Council, Ryan White Part A community planning body developed a priority list of core/support services and allocated funding by using client data from previously funded services, focus groups and needs assessments conducted with persons living with HIV(PLWH), as well as other data. Each bidder awarded a contract will provide one or more of the following prioritized categories:

Part A required core services:

**Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management**

Part A Required Support Services:

**Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Non-Medical Case Management
Emergency Financial Assistance**

Part A-MAI Services: Outpatient/ Ambulatory Health Services & Early Intervention Services

DEAF CAN will provide Medical Case Management (incl. Treatment Adherence), Non-Medical Case Management services in the Detroit Eligible Metropolitan Area by developing communication methods appropriate for the deaf or hard of hearing that may help reduce health risk behaviors in this population and ensure equal access to health services through the Deaf HIV/AIDS Program. This vendor will also provide services to any Deaf, Hard of Hearing or DeafBlind individual (or their family if they are impacted by HIV) in the Detroit EMA. They are able to serve individuals out of the area since because they have Part B funding as well. Target Population includes:

Communicates in American Sign Language	Faces discrimination because they are Deaf and/or HIV+
Uses drugs and alcohol	Isolated from the hearing population
Low income and on Social Security Disability	Has a reading level of approximately 3rd – 5th grade
Unaware of community-based resources	Predominately gay and male
Unable to access community-based services	

This program is mobile – the agency comes to the client instead of the client coming to the agency. Case manager will meet the client at their home, at a library or another service provider. Case manager will do an assessment, make doctors’ appointments for clients, arrange for transportation, set up Interpreting services and accompany the client to the appointment. Case manager will also work with the doctors, the hospital, social workers, and Interpreters. DEAF CAN can provide wraparound services through its Behavioral Health program to provide counseling services, which is staffed by a Deaf LMSW clinician.

Fees - Deaf Community Advocacy Network, Inc. (DEAF CAN) FY2023 Budget:

Medical Case Management (incl. Treatment Adherence)	\$66,171.68
Non-Medical Case Management	\$7,921.06
FY2023 TOTAL	\$74,092

The remaining funds on this contract will be allocated during 2024 – 2026. Total Not to exceed \$229,013.25

HEALTH

6005086 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative) – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street, Detroit, MI 48216 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$5,923,809.38.

Funding

Account String: **2104-20891-251111-612110**
Fund Account Name: **Health Grants Fund**
Appropriation Name: **HIV Emerg Supp Relief 2/2023**
Funds Available: **\$2,814,314 as of April 21, 2023**
Encumbered Funds: **\$1,005,254 as of April 21, 2023**

Tax Clearances Expiration Date: **2-13-24**

Political Contributions and Expenditures Statement:

Signed: **1-13-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-13-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

*****Only a portion of the FY2023 budget will be expended [see Fees section for more details]. The Department has enough funding to cover these expenditures.**

Background:

The City has received funds under Part A Minority AID Initiative of the Ryan White HIV/AIDS Treatment Extension Act of 2009 program, which is funded by the Health Resources and Services Administration.

Emergency Health Lifeline Programs (HELP) is a non-profit, minority operated 501(c)3 community based organization that does business under the name Corktown Health. It was founded as a HIV/AIDS Service Organization in 1986 and has expanded to health care and support services in Southeast Michigan. With a focus on the LGBTQ+ community. Corktown Health is led by an African American CEO and is proud to maintain a highly diverse leadership team and staff.

Bid Information

Notice of Funding Availability (NOFA) advertising opened December 16, 2022.

Bids closed January 13, 2023; 128 Invited Suppliers; 12 Bids Received.

Proposals were evaluated on Proposal Narrative [80 points], Budget [15 points], and Required Forms [5 points]. Maximum points available = 100 points.

NOTE: 11 of the 12 bids were awarded funds totaling \$12,439,910.43. All bidders were awarded a contract, except the bid with an asterisk before its name below.

Other Bids: Deaf Community Advocacy Network, Inc.	\$109,499	[92 points]
Community Health Awareness Group (CHAG)	\$1,321,684	[91 points]
Henry Ford Health System	\$1,900,983.36	[84 points]
Matrix Human Services	\$1,589,246	[94 points]
Oakland Integrated Healthcare Network	\$412,513	[58 points]
Oakland Livingston Human Services Agency	\$12,540	[87 points]
*Test Supplier	\$12,540	[0 points]
Detroit Association of Black Organizations	\$1,440,968.79	[37 points]
Unified – HIV Health & Beyond	\$932,514.87	[85 points]
Wellness Services, Inc.	\$41,300	[78 points]
Wayne State University	\$1,606,935.22; [WSU Adult clinic - 92 points], [WSU Horizons project – 88 points], [WSU Sinai Grace – 82 points].	

Contract Details:

Vendor: **Health Emergency Lifeline Programs (HELP)**
Amount: **\$5,923,809.38**

Bid: **92 points; \$2,211,368**
End Date: **February 28, 2026**

Services:

HELP will provide a Program Administrator for Coordinating and Managing Medical and Supportive
Contract discussion continues onto the next page.

Health - continued

6005086 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative) – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street, Detroit, MI 48216 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$5,923,809.38.

Services -continued:

Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). This includes the necessary administrative, professional, and technical personnel for operation of the program.

The Southeast Michigan HIV/AIDS Planning Council, Ryan White Part A community planning body developed a priority list of core/support services and allocated funding by using client data from previously funded services, focus groups and needs assessments conducted with persons living with HIV(PLWH), as well as other data. Each bidder awarded a contract will provide one or more of the following prioritized categories:

Part A required core services:

Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management

Part A Required Support Services:

Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Non-Medical Case Management
Emergency Financial Assistance

Part A-MAI Services: Outpatient/ Ambulatory Health Services & Early Intervention Services

HELP will provide Outpatient/Ambulatory Services, Early Intervention Services, Mental Health Services, Medical Case Management (incl. Treatment Adherence), Non-Medical Case Management, Emergency Financial Assistance, Food Bank/Home Delivered Meals, Medical Nutrition Therapy, Housing Services, Outpatient/Ambulatory Medical Care services in the Detroit Eligible Metropolitan Area.

Target Population will be 68.7% identified as male, 27.3% as female and 4% as transgender. 90.6% identified as black, 9.9% as white, 2% as multi-racial, and less than 1% other. 3.4% of clients has Hispanic heritage. 56.2% had incomes at or below federal poverty level guidelines. , 70.1% of Corktown Health’s clients had Medicaid, CHIP or another public plan; 28.2% had Medicare; 5% had employer. Most of the proposed services are not covered by insurance.

Services are provided at Corktown Health’s facility located in the Corktown neighborhood west of downtown Detroit. All services will be offered in-person and via remote processes such as telehealth when appropriate to accommodate client needs. They also have 3 Spanish speaking employees and staff who speak Arabic, Albanian, Kiswahili, French, Punjabi Hindi, and American sign language.

Fees - Health Emergency Lifeline Programs (HELP) FY2023 Budget:

Outpatient/Ambulatory Health Services	\$240,702.07
Early Intervention Services	\$229,397.15
Mental Health Services	\$129,825.60
Medical Nutrition Therapy	\$130,890.71
Medical Case Management (incl. Treatment Adherence)	\$237,832.30
Non-Medical Case Management	\$24,985.91
Emergency Financial Assistance	\$380,015.69
Food Bank/Home Delivered Meals	\$374,982
Housing Services	\$93,266
Outpatient/Ambulatory Medical Care	\$79,634.77
FY2023 TOTAL	\$1,916,532.20

The remaining funds on this contract will be allocated during 2024 - 2026. Total Not to exceed \$5,923,809.38

HEALTH

6005072 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street, Detroit, MI 48216 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$482,180.40.

****** Per OCP Funds are encumbered for the first year, and grant has available funding for entire contract.**

Funding:

Account String: 2104-20780-251111-612120
Fund Account Name: **Health Grants Fund**
Appropriation Name: **FY20 Ryan White HIV-AIDs RWHAP-Prog.A,B**
Funds Available: **\$525,473 as of April 21, 2023**
Encumbered Funds: **\$1,832,172 as of April 21, 2023**

Tax Clearances Expiration Date: **3-6-24**

Political Contributions and Expenditures Statement:

Signed: **1-13-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-13-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

Health Emergency Lifeline Programs (HELP) does business under the name Corktown Health and is a non-profit community-based organization with a mission to advance health and wellbeing for all, with a focus on the LGBTQ+ community.

Corktown Health has served people living with HIV in Southeast Michigan for 37 years. According to CAREWare data, from 2000 to 2022, the agency provided Ryan White funded services to 5,301 HIV positive individuals in our community. Corktown Health has a strong reputation for efficiently and effectively delivering high quality programs in a comfortable, client friendly manner. Long-standing ties with other medical providers, HIV service organizations, social service agencies and government entities promote comprehensive solutions to addressing client needs. Corktown Health has proven to be a safe place where people living with HIV can obtain resources, support and assistance. Our experience providing Ryan White funded programs since 1994 and consistently evolving with advances in treatment and best practices makes us well suited to deliver on the proposed programs.

Bid Information

No Bid this is NOFA- Applications opened December 16, 2022 and closed on January 9, 2022; 133 Vendors invited, 8 responses.

Other Applicants:

- Community Health Awareness Group-**
- Henry Ford Health System-**
- Matrix Human Services-**
- Neighborhood Legal Services Michigan-**
- Oakland Livingston Human Service Agency**
- Unified- HIV Health and Beyond**
- Wayne State University**

Bid Responses:

- \$270,000**
- \$233,007.54**
- \$280,290**
- \$65,286**
- \$59,176**
- \$690,728.47**
- \$769,164.68**

Contract Details:

Vendor: : **Health Emergency Lifeline Programs-DBA- Corktown Health - Bid Response \$178,500**

Amount: **\$482,180.40- not to exceed**

End Date: **February 28, 2026**

Services:

Corktown Health aims to launch new dental services to within Detroit to address social determinates of health for the following EHE priority populations:

- African Americans**
- Black Men Who Have Sex with Men & Young Black Men Who Have Sex with Men**
- Black Women**

Contract discussion continued on next page.

HEALTH- cont.

6005072 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street, Detroit, MI 48216 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$482,180.40.

Services- cont.:

In particular, Corktown Health will focus our efforts on serving clients within the above priority populations who also do not have insurance, are underinsured, or have Medicaid. General dental services to be provided include cleanings, panoramic x-rays, and partial extractions. Corktown Health is currently finalizing negotiations of a contract with My Community Dental Centers (MCDC) who will provide the dental clinic operations.

Data from previous organization needs assessment, a 2021 dental survey as well as our previous client satisfaction survey conducted in 2022 confirm that oral health care is a significant barrier for PLWH. Additionally, finding an LGBTQ+ affirming dental provider who doesn't further stigmatize clients for their positive HIV status is extremely difficult for PLWH. Many clients shared horror stories of their experiences with dental providers and many expressed an extreme need to seek dental services for partial or full extractions due to the delay in them receiving competent oral health services. This project aims to bring affirming and non-stigmatizing general dental health services to PLWH across Southeast Michigan.

In the last fiscal year, Corktown Health provided Ryan White Part A and MAI services to 1,048 unduplicated HIV+ clients and served over 220 additional unduplicated HIV+ clients through other funding streams. As Michigan's first nonprofit medical home that specializes in serving LGBTQ+ people, Corktown Health embraces clients across all of their identities. This attribute helps us successfully reach high-risk populations including those that are often disconnected from health care systems. The agency emphasizes and assists with access to insurance, so patients/clients are able to engage with the full continuum of health care needs.

Corktown Health's Client Advisory Board (CAB) provides regular input on services (planning, design, implementation and monitoring), community needs, agency performance and quality improvement activities. The members are all HIV positive and reflect the population served across factors of race/ethnicity, gender, gender identity, sexual orientation and socioeconomic status. During the last 12 months, the CAB has provided input in enhancing programs and services such as our physical and nutrition interventions and our HIV prevention campaign, "Power Over HIV". CAB members also participate in our agency quality committee and consistently provide input and guidance around the agency-wide quality improvement project.

Other populations that will be served by our project will be PLWH who identify as lesbian, gay, bi-sexual, transgender, and non-binary and who are not insured, underinsured, or have Medicaid.

In addition to the contract with MCDC to support dentists and hygienists in the dental clinic, staff that will support this initiative include the Vice President of Clinical Services and Chief Operating Officer to provide operational support and implementation guidance. Additionally, a registration staff member will provide clerical support to check clients in/out for their dental appointment, schedule appointments, collect insurance/payment and may assist with billing. Internal staff are currently in place

Contract discussion continued on next page.

HEALTH- cont.

6005072 100% Grant Funding – To Provide Services for Ending the HIV Epidemic: A Plan for America - Ryan White HIV/Aids Program Parts A and B. – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street, Detroit, MI 48216 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$482,180.40.

Services- cont.

The vendor provides the following services and added the dental services to their repertoire.

Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management
Part A Support Services
Non-Medical Case Management
Emergency Financial Assistance
Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Outpatient/ Ambulatory Health Services
Early Intervention Services

Fees:

Health Emergency Lifeline Programs d/b/a Corktown Health		
38-2719621		
Budget Summary		
	Innovative Projects -	
	NEW Proposal - Dental	Innovative Project
Salaries & Wages	\$ 84,317.00	\$
Fringe Benefits	\$ 24,452.00	\$
Travel	\$ 608.00	\$
Supplies & Materials	\$ 15,966.00	\$
Contractual (Sub-Contractors)	\$ 11,200.00	\$
Equipment	\$ -	\$
Other Expenses	\$ 19,457.00	\$
Indirect Costs	\$ -	\$
Total	\$ 156,000.00	\$
Admin Budget	\$ 15,092.00	\$
TOTAL	\$ 312,000.00	

HEALTH

605070 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Oakland Livingston Human Service Agency – Location: 196 Cesar E. Chavez Avenue, Pontiac, MI 48343 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,565,065.24.

****** OCP will be requesting the Removal of this contract from the Agenda due to Tax Clearance issues.**

Funding:

Account String: 2104-20780-251111-612120

Fund Account Name: **Health Grants Fund**

Appropriation Name: **FY20 Ryan White HIV-AIDs RWHAP-Prog.A,B**

Funds Available: **\$525,473 as of April 21, 2023**

Encumbered Funds: **\$1,832,172 as of April 21, 2023**

Tax Clearances Expiration Date: **Tax Exempt- Non Profit**

Political Contributions and Expenditures Statement:

Signed: **Not provided**

Contributions: **None**

Consolidated Affidavits

Date signed: **Not provided**

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment Application complies;

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record Disclosure

Background:

For more than 50 years, OLHSA has successfully managed multiple large grants with complex, on-line service and reporting requirements. OLHSA operates on a \$29 million dollar budget from a variety of federal, state, local and private sources. Examples of expansive, multifaceted programs with extensive budgets include the Head Start and Early Head Start programs and our department of Energy Weatherization program. In addition to complying with each funding sources fiscal and programmatic reporting requirements OLHSA goes above and beyond to develop and utilize internal tracking methods and systems to assure our fiscal integrity.

Bid Information

No Bid this is NOFA- Applications opened December 16, 2022 and closed on January 9, 2022; 133 Vendors invited, 8 responses.

Other Applicants:

Community Health Awareness Group-

Henry Ford Health System-

Matrix Human Services-

Neighborhood Legal Services Michigan-

Health Emergency Lifeline Programs

Unified- HIV Health and Beyond

Wayne State University

Bid Responses:

\$270,000

\$233,007.54

\$280,290

\$65,286

\$178,500

\$690,728.47

\$769,164.68

Contract Details:

Vendor: : **Oakland Livingston Human Service Agency - Bid Response \$59,176**

Amount: **\$\$2,565,065.24- not to exceed**

End Date: **February 28, 2026**

Services:

Outpatient/ Ambulatory Health Services
Early Intervention Services
Health Insurance Premium & Cost Sharing Assistance
Home and Community Based Health Services
Mental Health Services
Medical Nutrition Therapy
Medical Case Management
Part A Support Services
Non-Medical Case Management
Emergency Financial Assistance
Food Bank/ Home-Delivered Meals
Housing Services
Other Professional Services
Medical Transportation
Psychosocial Support Services
Outpatient/ Ambulatory Health Services
Early Intervention Services

HEALTH- cont.

605070 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Oakland Livingston Human Service Agency – Location: 196 Cesar E. Chavez Avenue, Pontiac, MI 48343 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,565,065.24.

Services cont.:

The following staff activities are considered services:

Direct service to the client.

Follow-up responsibilities conducted by a direct service staff related to serving the client, e.g., contacting ADAP on behalf of the client, updating progress notes, assisting a client with eligibility determination.

Clinical supervision by a supervisor and the supervisor is a licensed clinician.

Case conferencing (including supervisor participation).

Financial/clerical duties can only be listed as direct expenses if they are directly related to service provision and must be based on time and effort reporting. Examples: helping clients complete paperwork, processing payments for emergency financial or housing services.

Administrative activities are defined as:

Usual and recognized overhead, including rent, utilities and facility costs including maintenance.

Communications costs, including telephone, internet, and fax.

Equipment lease or purchases.

Computer hardware, software and information technology support used for administrative activities.

General office supplies, printing and postage.

Indirect costs based on certified, negotiated indirect rate approved by HRSA (capped at 10%).

Management oversight of specific programs funded under EHE including program coordination, clerical, financial, and management staff not directly related to client care.

Costs of program support such as quality management, accounting and payroll services, liability insurance and audit costs.

The following staff activities are considered ADMINISTRATIVE:

Quality assurance/quality management activities.

Reporting CAREWare data.

Preparing progress reports .

Preparing EHE funding applications.

Development and use of reimbursement and accounting systems.

Compliance with contract conditions and audit requirements.

Recruiting and personnel issues, policy development, and program coordination.

Clerical support other than direct client service (e.g. responding to phone inquiries/ intake).

Fees:

Fiscal Requirements

- 1. Financial Status Reports (FSR) must be submitted each month to the Fiscal Analyst no later than fifteen (15) days after the end of the month. FSR must be submitted in the format. provided by DHD.**
- 2. A review of Agency performance will be conducted Period Expected Expenditure:**
 - March 1, 2023- May 1, 2023 (25%)**
 - June 1, 2023 – August 31, 2023 (50%)**
 - September 1, 2023 – November 31, 2023 (75%)**
 - December 1, 2023 – February 2, 2024 (100%)**
- 3. Administrative costs, including direct and indirect costs, cannot exceed 10% of the budget.**

HEALTH- cont.

605070 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Oakland Livingston Human Service Agency – Location: 196 Cesar E. Chavez Avenue, Pontiac, MI 48343 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,565,065.24.

Fees:

Oakland Livingston Human Service Agency	
38-1785665	
Budget Summary	
	Innovative Projects R1
Salaries & Wages	\$ 43,372.00
Fringe Benefits	\$ 9,508.00
Travel	\$ 580.00
Supplies & Materials	\$ 180.00
Contractual (Sub-Contractors)	
Equipment	\$ -
Other Expenses	\$ 5,536.00
Indirect Costs	\$ -
Total	\$ 59,176.00
Admin Budget	\$ 5,900.00

HEALTH

6005081 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Oakland Livingston Human Service Agency – Location: 196 Cesar E. Chavez Avenue, Pontiac, MI 48343 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,565,065.24.

Funding

Account String: **2104-20891-251111-612110**
Fund Account Name: **Health Grants Fund**
Appropriation Name: **HIV Emerg Supp Relief 2/2023**
Funds Available: **\$2,814,314 as of April 21, 2023**
Encumbered Funds: **\$1,005,254 as of April 21, 2023**

Tax Clearances Expiration Date: **DENIED;**
Political Contributions and Expenditures Statement:
Signed: **1-3-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-3-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance; Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

***** OCP is requesting this contract to be REMOVED from the Agenda due to Tax Clearance issues. Also, only a portion of the FY2023 budget will be expended [See Fees section for more details]. The Department has enough funding to cover these expenditures.**

Background:

The City has received funds under Part A Minority AID Initiative of the Ryan White HIV/AIDS Treatment Extension Act of 2009 program, which is funded by the Health Resources and Services Administration.

Oakland Livingston Human Service Agency (OLHSA) is a comprehensive human service agency that operates over 70 programs. OLHSA is the largest private nonprofit agency delivering human services to Oakland and Livingston Counties since 1964. OLHSA advocate on clients' behalf to provide more opportunities and fewer barriers, provide educational and economic resources to increase client self-sufficiency, help reduce the causes and effects of poverty, and foster citizen participation to initiate programs and improve existing services based upon local community needs.

Bid Information

Notice of Funding Availability (NOFA) advertising opened December 16, 2022.

Bids closed January 13, 2023; 128 Invited Suppliers; 12 Bids Received.
Proposals were evaluated on Proposal Narrative [80 points], Budget [15 points], and Required Forms [5 points]. Maximum points available = 100 points.

NOTE: 11 of the 12 bids were awarded funds totaling \$12,439,910.43. All bidders were awarded a contract, except the bid with an asterisk before its name below.

Other Bids: Deaf Community Advocacy Network, Inc.	\$109,499	[92 points]
Health Emergency Lifeline Programs	\$2,211,368	[92 points]
Henry Ford Health System	\$1,900,983.36	[84 points]
Matrix Human Services	\$1,589,246	[94 points]
Oakland Integrated Healthcare Network	\$412,513	[58 points]
Community Health Awareness Group	\$1,321,684	[91 points]
*Test Supplier	\$12,540	[0 points]
Detroit Association of Black Organizations	\$1,440,968.79	[37 points]
Unified – HIV Health & Beyond	\$932,514.87	[85 points]
Wellness Services, Inc.	\$41,300	[78 points]
Wayne State University	\$1,606,935.22;	[WSU Adult clinic - 92 points], [WSU Horizons project – 88 points], [WSU Sinai Grace – 82 points].

Contract Details:

Vendor: **Oakland Livingston Human Service Agency (OLHSA)**
Amount: **\$2,565,065.24**

Bid: **87 points; \$12,540**
End Date: **February 28, 2026**

Contract discussion continues onto the next page.

Health - continued

6005081 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. – Contractor: Oakland Livingston Human Service Agency – Location: 196 Cesar E. Chavez Avenue, Pontiac, MI 48343 – Contract Period: Upon City Council Approval through February 28, 2026 – Total Contract Amount: \$2,565,065.24.

Services:

OLHSA will provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Low Income, Under Insured and Un-Insured Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative). This includes the necessary administrative, professional, and technical personnel for operation of the program.

The Southeast Michigan HIV/AIDS Planning Council, Ryan White Part A community planning body developed a priority list of core/support services and allocated funding by using client data from previously funded services, focus groups and needs assessments conducted with persons living with HIV(PLWH), as well as other data. Each bidder awarded a contract will provide one or more of the following prioritized categories:

Part A required core services:

- Outpatient/ Ambulatory Health Services
- Early Intervention Services
- Health Insurance Premium & Cost Sharing Assistance
- Home and Community Based Health Services
- Mental Health Services
- Medical Nutrition Therapy
- Medical Case Management

Part A Required Support Services:

- Food Bank/ Home-Delivered Meals
- Housing Services
- Other Professional Services
- Medical Transportation
- Psychosocial Support Services
- Non-Medical Case Management
- Emergency Financial Assistance

Part A-MAI Services: Outpatient/ Ambulatory Health Services & Early Intervention Services

OLHSA will provide Early Intervention Services, Medical Nutrition Therapy, Emergency Financial Assistance, Food Bank/Home Delivered Meals, Medical Transportation Services, Psychosocial Support Services in the Detroit Eligible Metropolitan Area.

Target Population is 75% Male, 23% Female, and 2% Transgender. 66% of our clients are African American or multi-racial, and 6% are Hispanic. Over 50% of our clients are below 100% federal poverty level and 25% fall in the 100-138% poverty level.

Many of the clients struggle with mental health, substance use, poverty, lack of education, insufficient skills to gain employment, developmental delays, issues with being undocumented, and the ability to obtain and maintain stable housing. They also service clients who are undocumented and ineligible to access any other government benefits due to their undocumented status.

Clients can access all of our services through walk-in or scheduled appointment, by contact via website, phone, email, through staff posted at off-site locations such as clinics or health department, or through partner referrals.

Fees - Oakland Livingston Human Service Agency (OLHSA) FY2023 Budget:

Early Intervention Services	\$294,532.92
Medical Nutrition Therapy	\$88,283.29
Emergency Financial Assistance	\$62,996.31
Food Bank/Home Delivered Meals	\$128,653
Medical Transportation Services	\$247,499.23
Psychosocial Support Services	\$7,911.74
FY2023 TOTAL	\$829,876.49

The remaining funds on this contract will be allocated during 2024 - 2026. Total Not to exceed: \$2,565,065.24