



**CITY OF DETROIT**

**OFFICE OF CONTRACTING & PROCUREMENT**

**REQUEST FOR PROPOSAL**

**Heilmann Park Capital Improvements**

**RFP NO. 183538,2**

**Proposal Due Date:** (7/7/23 1:00 PM)

**QUESTION DEADLINE (EST):** June 26, 2023 at 1:00pm  
*Questions will NOT be entertained after the deadline date/time*

**Pre-Bid Walk-Through: June 15, 2023 at 1:00pm**

Address: Heilmann Park,  
19601 Brock Ave, Detroit, MI 48205

\*Bids must be uploaded into the Supplier Portal on or prior to the exact date and time indicated above. Late or emailed bids will not be accepted.

Respondents must enroll in the Supplier Portal to download the bid documents and to ensure inclusion in our database [www.detroitmi.gov/supplier](http://www.detroitmi.gov/supplier). Instructions may be found on the City of Detroit website which includes tutorials on how to register. If you have any questions, please send an email to [procurementinthecloud@detroitmi.gov](mailto:procurementinthecloud@detroitmi.gov) or call (313) 224-4600.

*The individual listed below is the bid contact.*

Company **City of Detroit**  
 Buyer **Kerry Gerdes**  
 Location **2 WOODWARD AVENUE**  
**STE 1100**  
**DETROIT, MI 48226**  
**UNITED STATES**

Phone  
 Fax  
 E-mail **gerdesk@detroitmi.gov**

*When submitting your response, include the following information.*

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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## 1 Overview

### 1.1 General Information

Title	<b>Heilmann Park Capital Improvements</b>		
Synopsis	<b>The City of Detroit Office of Contracting and Procurement (OCP) requests proposals from qualified firms to provide capital improvements at Heilmann Park, located at 19601 Brock Ave, Detroit, MI 48205. Typical Features of this work include: Demolition and Construction, Concrete Walkways, Parking Lot Improvements, Sports Courts and Skate Park, Signage, BBQ, Seating and Pavilion Construction, GSI Construction, Plaza Construction, and Playground Construction</b>		
Amendment Date	<b>5/25/23 10:47 PM</b>		
Amendment Description	<b>New Walk-through date: June 15th at 1pm! 19601 Brock Ave, Detroit, MI 48205</b>		
Buyer	<b>Kerry Gerdes</b>	Outcome	<b>Contract Purchase Agreement</b>
E-Mail	<b>gerdesk@detroitmi.gov</b>		
Introduction			

The City of Detroit Office of Contracting and Procurement (OCP) requests proposals from qualified firms to provide capital improvements at Heilmann Park, located at 19601 Brock Ave, Detroit, MI 48205. Typical Features of this work include: Demolition and Construction, Concrete Walkways, Parking Lot Improvements, Sports Courts and Skate Park, Signage, BBQ, Seating and Pavilion Construction, GSI Construction, Plaza Construction, and Playground Construction

**Amendment 1 - Walk-through date updated and bid extended.**

**Amendment 2 - Walk-through date update June 15 at 1:00pm and Bid extended to July 7 at 1:00pm**

Unless authorized by the listed Office of Contracting & Procurement's Buyer for this negotiation, no other City official, employee or contractor may speak for the City of Detroit regarding this negotiation until award is complete. Any vendor contacting other City officials, employees or contractors does so at vendor's own risk and vendor may be subject to disqualification or other disciplinary actions. The City of Detroit is not bound by such information provided to a vendor by an unauthorized City official, employee or contractor.

### 1.2 Schedule

Preview Date		Open Date	<b>5/25/23 10:47 PM</b>
Close Date	<b>7/7/23 1:00 PM</b>	Award Date	
Time Zone	<b>Eastern Standard Time</b>		

### 1.3 Negotiation Controls

Response Visibility **Sealed**

### Lines Settings

Rank Indicator **No indicator displayed**  
 Ranking Method **Price only**

### 1.4 Terms

Agreement Start Date		Agreement End Date	
Agreement Amount (USD)		Freight Terms	<b>Account of Seller</b>
Payment Terms	<b>Net 30</b>	FOB	<b>Delivered</b>
Shipping Method	<b>Lowest Cost Carrier</b>	Price Precision	<b>2</b>
Negotiation Currency	<b>USD (US Dollar)</b>		

**1.5 Attachments**

File Name or URL	Type	Description
183538 - Heilmann_CD SET_23040	File	
183538 RFP- Heilmann Park Cons	File	
183538 - HEILMANN PARK BID FOR	File	
Exhibit D_Additional Obligatio	File	
Davis Bacon Act.pdf	File	
Affidavit of Disclosure of Int	File	
Non-Collusion Affidavit 4.4.20	File	

## 2 Requirements

*\*Response is required*

### 2.1 Section 1. Proposer's Attachments and Affidavits

- \*1. Complete the attached form for Combined Certificates of Authority and upload to your response

Attachments:

File Name or URL	Type	Description
Combined Certificates of Autho	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)  
 b. Not Uploaded (*Response attachments are optional*)

Comments:

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- \*2. Complete the attached Affidavit of Disclosure of Interests and upload to your response.

Attachments:

File Name or URL	Type	Description
Affidavit of Disclosure of Int	File	

Select one of the following:

- a. Yes (*Response attachments are required*)  
 b. No (*Response attachments are optional*)

Comments:

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- \*3. Complete the attached Non-Collusion Affidavit and upload to your response.

Attachments:

File Name or URL	Type	Description
Non-Collusion Affidavit 4.4.20	File	

Select one of the following:

- a. Yes (*Response attachments are required*)  
 b. No (*Response attachments are optional*)

Comments:

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- \*4. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes  
 b. No

Comments:

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\*5. Below document is necessary for you to upload along with the proposal:

Reference Form

Attachments:

File Name or URL	Type	Description
Reference Form.doc	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
- b. Not Uploaded (*Response attachments are optional*)

Comments:

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6. For information regarding the City of Detroit's Equalization Credit Statement, please download and review the attachment.

Attachments:

File Name or URL	Type	Description
Equalization Credit Statement_	File	

Comments:

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\*7. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) (*Response attachments are optional*)
- b. No (*Response attachments are optional*)

Comments:

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\*8. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

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9. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

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Comments:

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### 3 Lines

Instructions
A full proposal in response to the RFP and a completed Bid Form are required in order to be evaluated. Please see attachments on the Overview page.

#### 3.1 Line Information

Line	Estimated Quantity	Response Price	Line Amount	Response Minimum Release Amount
1-Proposal Total				

#### 3.2 Line Details

##### 3.2.1 Line 1 Proposal Total

*To provide an alternate line, see appendix.*

Category Name	<b>988.63 Park Area Construction/Renovation</b>	Alternate Line Provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow Alternate Lines	<b>Yes</b>	Estimated Total Amount (USD)	
Target Minimum Release Amount (USD)			
Start Price (USD)			

## 4 Appendix: Alternate Lines

### 4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

### 4.2 Alternate Lines Template

Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i>	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i>	
Alternate Line Description	
Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i>	
Response Minimum Release Amount	
Note to Buyer	

