



LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313-224-4550
Fax 313-224-5505
www.detroitmi.gov

3-16-23

To: David Whitaker, Director, Legislative Policy Division
Council Members, City Clerk's Office

From: Conrad Mallett, Corporation Counsel

Date: March 16, 2023

Re: 2023-2024 Budget Analysis Response

Please find below responses to your questions sent on 3/17/23 regarding the proposed Fiscal Year 2024 Proposed Budget for Law Department.

1. Why is there a loss of seven positions YoY? Are these unfilled positions or outsourced roles?

The budgeted position reduction is largely due to the reallocation of 8 Project Clean Slate (PCS) positions to Non-Departmental in FY24.

2. Why are salary costs dropping by approximately \$1MM YoY with the reduction in staff? Are all of these positions that are being eliminated paying approximately \$150,000/year?

Salary costs are decreasing by \$613,103 compared to FY23. This reduction is due to the 8 PCS staff shifting to Non-Departmental, net of scheduled annual wage and merit increases.

3. Contractual services are reduced to less than half of their FY23 levels – what is driving this reduction?

This reduction is largely due to \$2.5 million of outside counsel legal services being reallocated to the Risk Management Fund in FY24.

4. Why is revenue on Sales and Charges For Services anticipated to drop approximately half a million dollars YoY?

The FY23 Adopted Budget represents an outdated revenue forecast. The FY24 sales and charges revenue forecast is reduced by \$544,000 based on historic billing trend for

personnel legal services provided to enterprise agencies. When new case management software is launched later in 2023 we expect to recover some of the dollars.

5. Why are Legislative services being cut to less than half FY23 levels?

The FY24 Legislative Services cost center reduction is primarily due to Project Clean Slate (PCS) staff and operating expenses being reallocated to Non-Departmental.

6. What drives the approximately \$3MM reduction in Law Administration for Efficient and Innovative Operations Support?

This reduction is due to \$2.5 million of outside counsel legal services being reallocated to the Risk Management Fund, as well as \$645k of rental expenses being reallocated to Non-Departmental.