

# City of Detroit

## CITY COUNCIL


**GABRIELA SANTIAGO-ROMERO**  
COUNCIL MEMBER, DISTRICT 6

### MEMORANDUM

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TO: Julie Schneider, Director  
Housing and Revitalization Department

THRU: Council Member Mary Sheffield, Council President

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 16, 2023

RE: FY 2023 – 2024 Budget: Housing and Revitalization Department

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Thank you for your presentation. Please provide a response to the following questions and concerns:

1. Last year during the budget process, \$190,000 was allocated to the Department for the Office of Immigrant Affairs. \$100,000 of the funds was to produce a strategic plan for the office and the remaining \$90,000 was to hire an additional staff member. It was mentioned during this years presentation that a strategic plan vendor would be identified in the Spring.
  - a. Please provide an update on the use of the allocated funds. Have the funds been spent and/or encumbered for future use?
  - b. Please provide the Department's timeline for the strategic plan.
  - c. Please provide an update on the hiring of an additional staff member for the office.

Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council  
Louise Jones, City Clerk's Office  
Malik Washington, City Council Liaison