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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: March 20, 2023

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of March 21, 2023.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on March 21, 2023 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City-Wide	1	0	1 Amendments to Add Time	0
DoIT 1 ARPA Contract	1	0	0	0
General Services 3 ARPA Contracts	8	0	1 Amendment to Add Time/Funds	7
Totals	10	No Focused/Limited Bids	2 Amendments;	7

70% of all Contractors included in the contract list for the March 21, 2023 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of March 21, 2023

This list represents costs totaling \$4,542,245 ¹

Included in total costs are the following:

American Rescue Plan Act (ARPA)	\$	2,750,100
Bond Fund	\$	247,000
Capital Projects Fund	\$	1,346,058.50
General Fund	\$	121,086.50
Grant Fund	\$	78,000
Revenue	\$	2-7% of Various Auction Items

¹ The contract list includes: 2 Amendments for extension of time and/or increase or decrease in funds. 8 New contracts for terms of 1 to 3 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: March 20, 2023

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION MARCH 21, 2023.**

GENERAL SERVICES

6005010 100% ARPA Funding – To Provide Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$102,400.00.

Funding

Account String: **3923-22014-310220-644124-851407**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Public Safety**
Funds Available: **\$42,054,338 as of March 17, 2023**

Tax Clearances Expiration Date: **11-2-23**

Political Contributions and Expenditures Statement:

Signed: **10-12-22** Contributions: **1 Current Council-2020**

Consolidated Affidavits

Date signed: **10-12-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1).

Bid Information:

The bids were opened on September 27, 2022 and closed on October 27, 2022; The RFP was on Facebook,, .Gov delivery, Instagram & Detroit Legal News.; 5 suppliers responded, 2 bids received, and based selection on the following points system-: Experience-20 points, Work plan/ Schedule-25 points, Capacity- 25 points, Cost-30 points- 100 Points Total

Other Bids: **Infrastructure Engineering- 50 Points; Bid: \$295,080**

Contract Details:

Vendor: **DLZ** 50 points Bid: **Lowest Most-Responsible Bid- \$96,500.00**
Amount: **\$102,400.00** End Date: **January 31, 2024**

Services:

As part of the continuing effort to bring the Detroit Police Department (DPD) facilities, specifically the DPD Training Academy Parking and Site area, to a state of good repair to facilitate the DPD cadets/trainees. The facility is located at 6050 Linwood and was originally constructed as a middle school. The current parking area is not sufficient for the center. The facility is approximately 242,000 square feet, two story building on approximately 8 acres. This facility provides the DPD recruit training, state licensing training, in-service training, and continuing education for the DPD. The academy is the first impression recruits have of their prospective employee. It is paramount that the facility makes the right first impression with the recruits and instill a sense of confidence and pride in their future career.

The Vendor will be providing parking lot design, redesign, and construction renovation at this facility. The work for this project will be divided into two phases:

- **PHASE 1: Pre-Design, site analysis, Design development and Construction Documents as needed**
- **PHASE 2: Construction Administration**

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005010 100% ARPA Funding – To Provide Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$102,400.00.

Services- *continued*:

Site improvements for design / construction:

- New parking lot replacement
- Replacement are- 60 new parking spaces
- Repair building delivery drive/ parking to include 20spaces rear of the building
- New parking areas 192 spaces
- Complete all earth work
- Fencing demo part of existing fences & fencing will be added to ensure gated parking access
- Analysis to determine if needed EV parking as an alternate including earthwork, utilities, grading asphalt

Site improvements for design / construction- *continued*:

- Any fencing removed/added and/or need of repair is to be included
- There is an existing parking area (48 parking spaces) which will not be a part of this contract.
- ADA accessibility, parking lot striping and requirement of bollards/parking blocks to be included. • Plans to include soil erosion and sedimentation control.
- Concrete curbing and sidewalk repairs as needed
- Provide and install catch basins as required and tie drainage system per approved drawings • Repair to any failed catch basins as needed
- Repair existing asphalt/concrete that will not be fully replaced

Project Administration & Coordination

- The vendor and the City of Detroit will establish weekly meetings to discuss and coordinate project progress.
- Provide minutes and agendas for our weekly meetings.
- The vendor will submit bi-weekly progress reports to the City of Detroit project team, documenting weekly progress and identify additional requests of the City.
- The vendor will produce and maintain an updated comprehensive work schedule that outlines key dates of internal discussions, critical decision-making dates, and anticipated submission of the task listed below. This schedule will be considered a deliverable document for this phase and will be updated monthly to show percentage complete and any changes to the approved dates.

Site Analysis/Environmental Assessment:

- The vendor will perform a complete walk-through and assess the site and prepare a complete assessment of the existing parking approaches, sidewalks, storm sewers, etc. and report to GSD the finding and recommendations. Include topographic and utility survey. Provide solutions to minimize energy consumption, expenses, and maintenance where feasible.
- The vendor will complete a site assessment including a topographic, tree and utility survey of the entire property surroundings. The survey must include any information needed for the design development and construction documentation of the building addition. All necessary information shall be documented into a new Site Inventory and Analysis Survey Report that clearly reflects all conditions affecting the proposed amenities, as well as highlighting the intent of the project and public concerns. Necessary information shall include, but not be limited to the following items:
 - Existing site condition and features: sidewalks, roads, ball diamonds, buildings, etc. ▪ 1' contour lines and low spots, high spots, drainage patterns, important spot elevations, etc.
 - Trees - type, size, and condition
 - Signage - location, condition, size, color, type
 - Barrier free curb cuts, curb, and gutter condition

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005010 100% ARPA Funding – To Provide Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$102,400.00.

Services- *continued*:

- Sidewalk and curb conditions
- Electrical utilities
- Plumbing and sewer line utilities
- In park and off-street parking locations, existing street widths and condition
- As needed soil borings for structural elements
- Soil conditions (i.e. pH, composition, nutrients) for planting, landscaping and green water infrastructure interventions
- Catch basin, manholes, pipe size and flow directions to outlets or basins
- Property corner stakes

Environmental Assessment

- The vendor will provide GSD with a PDF and AutoCAD versions of the survey.
- Complete utility survey. Contractor shall complete a survey of existing and proposed parking lot location. The survey shall locate and identify utilities within site boundary and exterior ROW (right-of-way), sufficient for designing all required features of the new parking lot.
- Provide soil boring samples as needed
- Vendor and their consultants are expected to perform a complete walk-through and assess the site and prepare a complete assessment of the existing parking approaches, sidewalks, etc. and report to GSD the finding and recommendations. Provide solutions to minimize energy consumption, expenses, and maintenance where feasible.

Design Development:

- Provide and coordinate any necessary drawings that are required to obtain permits relating to the scope of work.
- All designs must be compliant with the City of Detroit current standards and regulations
- Prepare a construction budget based on quantities and unit prices. Assist in value engineering as required.
- Vendor to provide written description of all sustainable approaches that could be incorporated into the project, for more information about the City of Detroit approach to Sustainable design; please refer to the below: - As outlined in the 2019 Sustainability Action Agenda and the pending Climate Action Strategy, the City of Detroit endeavors to reduce energy usage and carbon emissions and improve climate resilience through cost effective integration of efficiency, electrification and renewables measures in the design, building, and retrofitting of its buildings. The 2019 Greenhouse Gas Ordinance commits the City of Detroit to reduce the CO2 emissions from City Operations by 35% by 2024, 75% by 2034, and has a goal to be carbon free by the year 2050.

Construction Documents:

- Based on approved direction, prepare a complete set of construction documents that outline the requirements of construction for the demolition renovations, including all civil, site, electrical underground utility engineering drawings as appropriate. This should include project specifications detailing all materials and required quality levels.
- Provide 50% and 100% CD for GSD review and approval.
- Conduct regular meetings with the City of Detroit to discuss and coordinate drawings progress.
- Provide updated estimate of probable construction cost with the 50% and 100% construction document submission.
- Submit and pay for plan review and permits.
- Revise construction documents per City's plan review comments as required to obtain permit.
- Revise construction documents per bid pricing to ensure project meets budget requirements.

Contract discussion continued on next page

GENERAL SERVICES- *continued*:

6005010 100% ARPA Funding – To Provide Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$102,400.00.

Services- *continued*:

Provide monthly report including but not limited to: Percentage of completed work packages, detailed cost estimate for work packages as per agreed on scope of work.

PHASE 2: Construction Administration

- **In conjunction with selected construction contractor, review construction schedule.**
- **Review and approve all request for information (RFI), shop drawings, project data, and samples for compliance with contract documents. Consult with the City as needed.**
- **Conduct site visits for the purposes of construction observation, project review and general project oversight as needed. Coordinate site visits with GSD and the selected contractor at major milestones might that include but is not limited to: after wall layout has been established, wall rough-in near completion, above ceiling rough-ins, during finishes installation, punch list walk.**
- **Review and communicate with the city on any proposed change orders. Assist in the processing them for approval.**
- **Participate at weekly construction project progress meetings.**
- **Certify that all contractor work is performed and completed per the project’s construction documents.**
- **At the completion of construction, perform all final project walk-throughs with the GSD for final Owner acceptance of the project.**
- **Prepare a punch list and submit for a certificate of substantial completion.**
- **Assist the City in securing a Certificate of Occupancy or other approvals as required.**

Fees:

<u>Phase 1</u>	<u>Task</u>	<u>Cost</u>
	Project Administration & Coordination	\$ 6,600.00
	Site Analysis Environmental Assessment	\$ 26,150.00
	Design Development	\$ 17,500.00
	Construction Documents	\$ <u>20,000.00</u>
	Alternate if ESA required by BSEED	\$9,000.00
	TOTAL:	\$ 70,520.00

<u>Phase 2</u>	<u>Task</u>	<u>Cost</u>
	Construction Administration	\$ 22,500.00
	Contractor Design Contingency	\$ <u>9,650.00</u>
	GRAND TOTAL:	\$102,400.00

Labor Costs range from Principal- (Highest hourly rate)- \$285.00 per hour to Field Technician- (Lowest hourly rate) \$75.00 per hour.

GENERAL SERVICES

6005135 50% Bond - 38% Capital - 12% Grant Funding – To Provide Erma Henderson Marina Design Engineering Services. – Contractor: Smithgroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$650,000.00.

Funding

3 Account Strings: 4533-20507-470012-644124
2103-20990-471111-617900
4523-20314-395150-628500

Fund Accounts: **C of D Capital Projects**
General Services Dept.- Grants
Facilities

Appropriation Names: **CoD Capital Projects;**
FY2021 Erma Henderson Park & Marina Engineering Project;
Co D Cultural Facilities GO Bond Projects 20314

Funds Available: \$84,217,935 as of March 17, 2023 [\$325,000- 50%]

Encumbered Funds: \$80,000 as of March 17, 2023 [\$247,000- 38%] *****Insufficient Funds in this account**

Encumbered Funds: \$322,480 as of March 17, 2023 [\$78,000 -12%]

Tax Clearances Expiration Date: 1-13-24

Political Contributions and Expenditures Statement:

Signed: 12-15-22 Contributions: **None indicated.**

Background:

The Erma Henderson Marina consists of a man – made basin connected to the upper Detroit River and Lake St. Claire making it a good cruising ground located at 8800 E. Jefferson Ave. Detroit, Michigan. The existing marina property covers approximately 13.15 acres, including approximately 250 parking spaces, 247 slips, and mixed used marina office – public restrooms, showers, laundry facility, a small kitchen, utility, and storage room. In 2017, Erma Henderson Marina started showing signs of deferred maintenance and deterioration. The fixed docks, utilities and stormwater management system began to present maintenance challenges. In 2020, Erma Henderson Marina was closed off for the season due to consistent flooding and rising water reaching the electrical junction boxes above the docks, rendering the entire marina unsafe. Currently, the entire marina is still non-operational.

Bid Information

Bids closed on January 11, 2023. 18 Invited Suppliers; 3 Bids Received. There was a scoring evaluation; Proposal-10 points, Experience – 35 Points, Capacity- 15 points, Experience- 10 points, Cost-20 points- 90 Points Total

Other Bids: E C Korneffel- 23.60 points- \$640,175
Geosyntec- 60.10 points- \$1,131,900

Contract Details:

Vendor: **Smithgroup, Inc.- 86.70 points**
Amount: **\$650,000.00**

Bid: Most Responsible Bid-\$670,068.00
End Date: March 31, 2024

Services:

The vendor will provide the following services:

Survey & Site Assessment:

- The engineering practice to complete a limited field inspection above ground and observable conditions while using the existing assessment reports to assess the status of the existing marina and utility services.
- Complete an environmental site assessment as needed
- Complete a topographic and utility survey of the entire property.

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005135 50% Bond - 38% Capital - 12% Grant Funding – To Provide Erma Henderson Marina Design Engineering Services. – Contractor: Smithgroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$650,000.00

Services continued:

- **Complete an underwater inspection and shoreline evaluation. Perform the underwater inspections of the marina seawall and anchorage elements for the floating dockage of the facility using high-definition CCTV cameras mounted to a submersible remote operated vehicle (ROV). Inspect the steel sheet pile breakwater wall, by using a Commercial Diving & Marine Services, Inc. (CDMS) to provide underwater survey services under the direction of an experienced engineer. The dive inspection of the breakwater structures is assumed to be a one (1) day effort for one (1) diver and the dive team, along with a field engineer to observe the inspection. The diver will ascertain the dimensions and condition of sheet piling, means of lateral support, and condition of the dolphin piers. The divers will also record water depth measurements at spot locations along the face of each structure to obtain relative dredge depth information. The field engineer will be working from the surface with the on-shore dive team members to review live video of the inspection, keep a log of any observed deficiencies, and provide any needed coordination in order to keep the field activities moving and on schedule. If time allows, the divers will also provide underwater survey of elements requiring additional inspection found during the ROV inspection.**
- **For the shoreline sections that currently consist of a rip rap protected natural slope and for shoreline surface conditions (EHM36 location from Exhibit D of the RFP), document the existing conditions photographically, take measurements of exposed structural elements (if any), and prepare sketches of the conditions noted.**

Schematic Design

- **Provide preliminary design proposals to serve the Marina site development**
- **Schematic drawings include but not limited to Civil, landscape, Electrical, Mechanical drawings**
- **Provide high level budgetary cost estimate for the proposed design proposals along with suggested time frame for the execution of the design scope**
- **Conduct regular meetings with the City of Detroit to discuss and coordinate project progress.**
- **Allow for (1) revisions for the proposed Schematic Design as per the City of Detroit feedback**

Design Development:

- **Provide coordinated set of Civil, landscape, Electrical, Mechanical, structural drawings as per approved Schematic design for the city review and approval**
- **Provide refined cost estimate along with suggested milestones schedule for the project**
- **Provide project specifications**
- **Conduct regular meetings with the City of Detroit to discuss and coordinate project progress.**

Construction Drawings:

- **Provide updated estimate of probable construction cost with the 40% and 90% permit drawings submission.**
- **Develop and provide a permit package for permit application.**
- **Submit and pay for plan review and permits. Revise construction documents per City's plan review comments as required to obtain permit.**
- **Conduct regular meetings with the City of Detroit to discuss and coordinate drawings progress.**
- **Provide support and guidance to the City of Detroit throughout the entire project.**
- **Provide any required drawings for the coordination of utilities and existing site conditions and/or services and utilities.**
- **Prepare payment and invoice requests, verify accuracy and forward for review and approval and payment.**

Contract discussion continues on next page.

GENERAL SERVICES- *continued*:

6005135 50% Bond - 38% Capital - 12% Grant Funding – To Provide Erma Henderson Marina Design Engineering Services. – Contractor: Smithgroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$650,000.00.

Services-*continued*:

General Conditions:

- The vendor and the City of Detroit will establish weekly meetings to discuss and coordinate project progress.
- The vendor will submit bi-weekly progress reports to the City of Detroit project team, documenting weekly progress and identify additional requests of the City.
- The vendor will produce and maintain an updated comprehensive work schedule that outlines key dates of internal and public discussions, critical decision-making dates, and anticipated submission of 40%, 90% and 100% construction document bid sets.
- The vendor shall develop a working list of data requests deemed necessary to achieve the goals of this project.

Fees:

Design Professional Services Fee		Anticipated Hours	Comments
1.01 Project Administration & Coordination	\$ 73,360.00	334	All inclusive cost
1.01 Survey & Site Assessment	\$ 194,763.00	890	All inclusive cost
1.02 Schematic Design	\$ 88,410.00	896	All inclusive cost
1.03 Design Development	\$ 106,515.00	884	All inclusive cost
1.04 Construction Document	\$ 143,245.00	1,190	All inclusive cost
Sub Total:	\$ 606,293.00		
Preferred Contingency	\$ 37,707.00		
Permit Budget	\$ 6,000.00		
Contract Total:	\$ 650,000.00		

Labor Costs range from Vice President- (Highest hourly rate)- \$245.00 per hour to Administrative Assistant- (Lowest hourly rate) \$71.00 per hour.

GENERAL SERVICES

6005164 70% Wayne County - 30% Capital Funding – To Provide Driveway Repairs at Rouge Park Buffalo Soldiers. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through March 1, 2024 – Total Contract Amount: \$70,195.00.

2 Funding Sources:

Account String: 4533-20507-470012-644124
Fund Account Name: **C of D Capital Projects [30% - \$21,058.50]**
Appropriation Name: **C of D Capital Projects**
Funds Available: **\$84,217,935 as of March 17, 2023**

Account String: 1000-20946-472200-643100
Fund Account Name: **General Fund [70% - \$49,136.50]**
Appropriation Name: **Wayne County Park Millage Funding FY2019-2021**
Encumbered Funds: **\$563,613 as of March 17, 2023**

*****Funds have been encumbered.**

Tax Clearances Expiration Date: 8-17-23

Political Contributions and Expenditures Statement:

Signed: 1-18-23 Contributions: None

Consolidated Affidavits:

Date signed: 1-18-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Disclosure

Bid Information:

Bids Opened January 26, 2023 & Closed February 17, 2023; 234 Invited Suppliers; 7 bids Received.

Bids were evaluated based on: Technical Proposal & Past Performance [25 points]; Schedule [10 Points]; Capacity [10 points]; Vendor’s Business Certifications [15 points]; Sub-contractor’s Business Certifications [20 points]; Equalized Base Price [25 points]. Maximum 100 Points total with Certifications and 70 points without Certifications. Points awarded and Base Price bids are as follows:

6 Other Bids:

Decima	32.5 points	\$62,300	[No Equalization applied]
DMC Consultants	46.2 points	\$99,120	[12% Equalized bid \$87,225 for D-BB, D-RB, D-HB, & D-SB]
Gandol	40.5 points	\$78,200	[4% Equalized bid \$75,072 for D-BB]
Major Contracting	51.8 points	\$159,480	[6% Equalized bid \$149,911.30 for D-BB & D-HB]
Orion Modern Concepts	0 points	\$151,995	[provided costs but did not complete the proposal]
WCI Contractors	35.9 points	\$184,900	[4% equalized bid \$177,504 for D-BB & D-SB]

Bids include all labor, equipment, and materials required to complete the work.

Contract Details:

Vendor: **Michigan Recreational Construction** Bid: **Highest Ranked [82.6 points]** End Date: **March 1, 2024**
Amount: **\$70,195 [Base price bid \$67,695; 4% equalized bid \$64,987.20 for D-BB].**

Services:

Rouge Park [located at 21800 Joy Rd.] is the largest park in the City with a number of amenities and assets, including the Buffalo Soldiers Heritage Association where there is history and horses. This project will enhance the accessibility for users by repaving the driveway. Project estimated start date is May 2023 or as soon as asphalt plants open and estimated completion is May 2023 or June 2023 [6 days for Construction plus 21 days for Lead-Time]. Other services include:

- **Back filling, all final lawn rough grading, finish lawn surfaces grading;**
- **Restoration of approved turf lawn areas, protect of all fixed site improvements such as fencing, trees, play structures, walk & other paved surfaces from construction operations work;**
- **Clean-up, fill, and site restoration.**
- **Mobilization, Layout & Field survey (i.e. site elements, mark all field locations, set grades), Miscellaneous & Close-out work, and additional services with approval by the City for hidden conditions, necessary repairs, and other work associated with the project.**

Contract discussion continues onto the next page.

General Services - *continued*

6005164 70% Wayne County - 30% Capital Funding – To Provide Driveway Repairs at Rouge Park Buffalo Soldiers. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through March 1, 2024 – Total Contract Amount: \$70,195.00.

Fees:

Asphalt Repave Driveway	\$49,525
Wayne County Park Sign Rider	\$475
Site Restoration	\$5,300
Mobilization	\$1,255
Layout & Field Survey	\$2,500
Bonds and Insurance	\$1,130
General Conditions	\$1,885
Miscellaneous & Close-out Work	\$625
Additional Services	\$5,000
Base Bid SUBTOTAL	\$67,695
Alternate 1: Parking Spaces and Parking Blocks	\$1,300
Alternate 2: Crosswalk Markings	\$200
Alternate 3: Topsoil	\$1,000
TOTAL	\$70,195

Detroit Certifications/Sub-contractors:

Certified as a Detroit Based Business until 11/11/23.

Vendor indicates the following sub-contractors: T & M Asphalt; PEA (site layout as needed); Andrew’s Calo Trucking (materials hauling as needed); Performance Creative Resources (signage); and Detroit Ready Mix Concrete, Inc. which is certified as Detroit Based, Resident, and Headquartered Business until 7/18/23.

GENERAL SERVICES

6005131 100% Capital Funding – To Provide Stoppel No. 1 Park Improvements. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 28, 2024 – Total Contract Amount: \$500,000.00.

Funding

Account String: 4533-20507-470012-644124
Fund Account Name: **C of D Capital Projects**
Appropriation Name: **C of D Capital Projects**
Funds Available: **\$84,217,935 as of March 17, 2023**

Tax Clearances Expiration Date: **8-17-23**

Political Contributions and Expenditures Statement:

Signed: **1-18-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-18-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids Opened January 5, 2023 & Closed January 31, 2023; 73 Invited Suppliers; 7 bids Received.

Bids were evaluated based on: Technical Proposal & Past Performance [25 points]; Schedule [20 Points]; Vendor's Business Certifications [15 points]; Sub-contractor's Business Certifications [20 points]; Equalized Base Price [25 points]. Maximum 100 Points total with Certifications and 70 points without Certifications. Points awarded and Base Price bids are as follows:

6 Other Bids:

Decima	33.9 points	\$210,700	[No Equalization applied]
DMC Consultants	46.2 points	\$510,675	[8% Equalized bid \$469,821 for D-BB, D-RB, D-HB, & D-SB]
KEO & Associates	67 points	\$390,656	[10% Equalized bid \$363,310.08 for D-BB, D-RB, D-HB, & D-SB]
Major Contracting	31.6 points	\$539,990	[6% Equalized bid \$512,990.50 for D-BB & D-HB]
Premier Group	48.2 points	\$388,073.71	[10% Equalized bid \$349,266.34 for D-BB]
WCI Contractors	55.5 points	\$352,700	[4% equalized bid \$338,592 for D-BB & D-SB]

Bids include all labor, equipment, and materials required to complete the work.

Contract Details:

Vendor: **Michigan Recreational Construction** Bid: **Highest Ranked [85.6 points]** End Date: **Feb. 28, 2024**
Amount: **\$500,000 [Base price bid \$337,900; 3% equalized bid \$327,763 for D-BB].**

Services:

Park renovations at Stoppel #1 Park located at 1033 W. Outer Drive. Work is expected to be completed by June 30, 2023. Improvements include:

- **Removal of existing deteriorated concrete walkway.**
- **Removal of existing concrete pads.**
- **Completion of installation of various 6' wide concrete walkways, including walkway at the corner of Outer Dr West and Auburn street to include ADA Ramp, walkways connection to the West and to the East of full Basketball Court.**
- **Challenge Course, which includes Provide and install 12 Robinia logs, Provide and install 30 boulders, Cut Robinia logs into smaller logs if needed per detail to convert stepping logs.**
- **Tennis Courts Repair, which includes complete surface repair, install new posts and net at 1 of the existing Tennis Court and painting Pickle ball striping over 2 Tennis Courts.**
- **Site amenities includes Install 2 benches on concrete pads by Basket Court, 2 picnic tables on concrete pad, and 1 Steel Bollard at a specified location off of corner of Outer Drive and Auburn St.**
- **Mobilization, Layout & Field survey (i.e. site elements, mark all field locations, set grades), Miscellaneous & Close-out work, and additional services with approval by the City for hidden conditions, necessary repairs, and other work associated with the project.**

Contract discussion continues onto the next page.

General Services - *continued*

6005131 100% Capital Funding – To Provide Stoepel No. 1 Park Improvements. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 28, 2024 – Total Contract Amount: \$500,000.00.

Fees:

Concrete Walkways Removal	\$21,000
Concrete Pads Removal	\$600
Concrete Walkways	\$141,300
Challenge Course	\$44,500
Tennis Courts Repair	\$40,200
Site Amenities Total	\$20,300
2 Benches	\$8,950
2 Picnic Tables	\$10,500
1 Steel Bollard	\$850
Layout & Field Survey	\$4,600
Mobilization	\$6,100
Bonds & Insurance	\$5,600
General Conditions	\$15,50
Site Restoration	\$25,500
Miscellaneous & Close-out Work	\$2,700
Additional Services	\$3,700
Base Bid TOTAL	\$331,600

Alternates

Picnic Shelter	\$103,400
Challenge Course	\$23,800
Picnic Shelter Extension	\$14,100
Concrete Walkway Connection	\$5,600
Ball Fields Surface Repairs	\$1,600
Tennis Posts and Nets	\$19,900
Total Alternates	\$168,400
TOTAL	\$500,000

Detroit Certifications/Sub-contractors:

Certified as a Detroit Based Business until 11/11/23.

Vendor indicates the following sub-contractors: Joiner Landscape Group; GFL Inc. (Concrete Surfaces); PEA (Site Layout as Needed); Andrew's or Calo Trucking (Materials Hauling as Needed); Superior Ground Cover (EWF Supply); Northern Boulder; Rock Bottom (Boulders); Midstates Recreation (Site Amenity & Shelter Supply); MDF (Grill Supply); Goddard Coating (Court Color Coat System & Crack Repair); Douglas Sports (Tennis Outfit Supply); and Detroit Ready Mix Concrete, Inc. which is certified as Detroit Based, Resident, and Headquartered Business until 7/18/23.

GENERAL SERVICES

6005130 100% Capital Funding – To Provide a New Dog Park at Palmer Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 28, 2024 – Total Contract Amount: \$500,000.00.

Funding

Account String: 4533-20507-470012-644124
Fund Account Name: **C of D Capital Projects**
Appropriation Name: **C of D Capital Projects**
Funds Available: **\$84,217,935 as of March 17, 2023**

Tax Clearances Expiration Date: **8-17-23**

Political Contributions and Expenditures Statement:

Signed: **1-18-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-18-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids Opened December 15, 2022 & Closed January 18, 2023; 73 Invited Suppliers; 7 bids Received.

Bids were evaluated based on: Technical Proposal & Past Performance [25 points]; Schedule [20 Points]; Vendor's Business Certifications [15 points]; Sub-contractor's Business Certifications [20 points]; Equalized Base Price [25 points]. Maximum 100 Points total with Certifications and 70 points without Certifications. Points awarded and Base Price bids are as follows:

5 Other Bids:

Decima	32.5 points	\$350,810	[No Equalization applied]
DMC Consultants	50.8 points	\$382,690	[10% Equalized bid \$344,421 for D-BB, D-RB, D-HB, & D-SB]
Major Contracting	45.7 points	\$499,850	[6% Equalized bid \$469,859 for D-BB & D-HB]
Premier Group	53.2 points	\$494,660.59	[10% Equalized bid \$445,194.53 for D-BB]
WCI Contractors	63.3 points	\$463,100	[4% equalized bid \$444,576 for D-BB & D-SB]

Bids include all labor, equipment, and materials required to complete the work.

Contract Details:

Vendor: **Michigan Recreational Construction** Bid: **Highest Ranked [74 points]** End Date: **Feb. 28, 2024**
Amount: **\$500,000 [Base price bid \$480,605; 3% equalized bid \$466,186.85 for D-BB].**

Services:

Provide a New Dog Park at Palmer Park. Work is expected to be completed by June 23, 2023 and includes:

- **Produce and provide site grading and drainage plan for the proposed dog park area approximately 45,00 SF, as well as establish turf over the entire area.**
- **Install approximately 1,200 LF black vinyl coated chain link fence including a fabric fence with a concrete maintenance strip around fence, install 10 gates, 3 maintenance gates, a concrete plaza area, and concrete maintenance strip along the North side.**
- **Install concrete walkway approximately 780 SF to existing asphalt walkway and to the dog park entrance plaza area. Excavate walkway area, removal includes all base material and necessary items to complete the work.**
- **Install Drinking Fountain with 4 Mister Heads, Bottle Filler, and Pet Fountain.**
- **Install 3 benches on concrete pads, 3 dog bag dispensers, 2 dog park rules signs at fence, 20 boulders, and 1 tipping ring surface mount on concrete pad.**
- **Mobilization, Layout & Field survey (i.e. site elements, mark all field locations, set grades), Miscellaneous & Close-out work, and additional services with approval by the City for hidden conditions, necessary repairs, and other work associated with the project.**

Contract discussion continues onto the next page.

General Services - *continued*

6005130 100% Capital Funding – To Provide a New Dog Park at Palmer Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 28, 2024 – Total Contract Amount: \$500,000.00.

Fees:

Site Grading	\$40,500
Fencing with Concrete Maintenance Strip	\$126,660
6' tall fence with 2' wide maintenance strip	\$86,100
10 - 6' gates	\$5,085
3 - 10' wide maintenance gates	\$2,540
Concrete gates entry plaza areas	\$26,180
2' wide 1' thick concrete maintenance wall	\$6,755
Concrete Walkway Connection	\$7,200
Drinking Fountain	\$35,900
Site Amenities	\$23,970
3 Benches	\$12,840
3 Dog bag dispensers	\$2,190
2 Dog park rules signs	\$4,565
20 Boulders	\$4,200
1 Tipping Ring	\$175
Layout & Field Survey	\$4,500
Mobilization	\$5,690
Bonds & Insurance	\$5,130
General Conditions	\$8,540
Site Restoration	\$36,000
Miscellaneous & Close-out Work	\$2,845
Additional Services	\$72,803
Original Base Total	\$369,738
BAFO Deduction	(\$9,208)
Base SUBTOTAL	\$360,530
Alternates	
Benches	\$8,660
Trees	\$13,200
Site Irrigation	\$48,250
Shade Shelter	\$31,560
530 linear feet of 4" concrete 6ft wide	\$33,900
Park Sign \$3,900	
Alternates SUBTOTAL	\$139,470
TOTAL	\$500,000

Detroit Certifications/Sub-contractors:

Certified as a Detroit Based Business until 11/11/23.

Vendor indicates the following sub-contractors: Joiner Landscape Group; GFL Inc. (Concrete Surfaces); Eminent Excavating (Water Tap for Drinking Fountain & Irrigation); PEA (Site Layout as Needed); Andrew's or Calo Trucking (Materials Hauling as Needed); Dutton Irrigation (Irrigation System); Nationwide Construction Group (Fencing & Gates); Midstates Recreation (Bench and Shade Supply); Performance Creative Resources (Signage); MDF (Drinking Fountain Supply); Greening of Detroit (Supply and Install Trees); Zero Waste (Dog Stations); and Detroit Ready Mix Concrete, Inc. which is certified as Detroit Based, Resident, and Headquartered Business until 7/18/23.

GENERAL SERVICES

6004861 87% ARPA - 8% Wayne County - 5% City Funding – To Provide Renovations at Greenview-Wadsworth Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 20, 2024 – Total Contract Amount: \$634,950.00.

Funding

2 Account Strings: 3923-22008-470012- 617900-850810
1000-20946-472200- 643100

Fund Accounts: **American Rescue Plan Act- ARPA
General Fund**

Appropriation Names: **ARPA - Parks Recreation & Culture;
Wayne County Park Millage Funding FY2019-2021**

Funds: **\$11,112,963 as of March 17, 2023 \$553,000**

Encumbered Funds: **\$563,613 as of March 17, 2023 \$31,950**

Wayne County will provide \$50,000 to the project.

Consolidated Affidavits

Date signed: **10-16-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Records
Disclosure

Tax Clearances Expiration Date: **8-17-23**

Political Contributions and Expenditures Statement:

Signed: **10-16-22** Contributions: **None indicated.**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Bid Information

Bids Opened- October 3, 2022 and Bids Closed October 17, 2022. 16 suppliers Invited; 3 Bids Received.

Other Bids:

Decima- \$1,490,085.00

WCI Contractors- \$0.00- Disqualified no bond

Contract Details:

Vendor: **Michigan Recreational Construction**

Bid: **Lowest bid- \$634,950.**

End Date: **March 31, 2026**

Amount: **\$634,950.00**

Services:

The vendor shall provide the following services:

<u>Service:</u>	<u>Cost:</u>	<u>Service:</u>	<u>Cost:</u>
Soil Erosion & Sedimentation Control	\$ 3,950.00	Demolition	\$ 5,400.00
Concrete Walkway	\$ 7,600.00	Full Basketball Court	\$ 66,800.00
Picnic Shelter	\$178,650.00	Playground	\$192,800.00
Picnic Tables	\$ 14,100.00	Asphalt Walking Loop	\$ 41,600.00
Site Amenities	\$ 19,300.00	Mounds	\$ 6,100.00
Boulders	\$ 9,350.00	Bollards	\$ 1,700.00
2.5” Caliper Trees (9 trees)	\$ 12,400.00	Site Restoration	\$ 16,500.00
Mobilization	\$ 11,000.00	Layout & Field Survey	\$ 5,100.00
Bonds & Insurance	\$ 10,600.00	General Conditions	\$ 16,500.00
Misc. & Close-Out Work	\$ 5,500.00	Additional Services	<u>\$ 10,000.00</u>

Grand Total: \$634,950.00

CITY-WIDE

6001320-A1 REVENUE – AMEND 1 – To Provide an Extension of Time for Auction Services. – Contractor: Midwest Auto Auction, Inc. – Location: 14666 Telegraph Road, Redford, MI 48239 – Previous Contract Period: March 28, 2018 through March 27, 2023 – Amended Contract Period: Upon City Council Approval through March 27, 2024 – The Original Revenue Contract Amount is 2-7% of Various Auctioned Items.

Funding

Account String: 1000-12153-470100-472255-006004-30105

Fund Account Name: **General Fund**

Appropriation Name: **General Services Fleet Management**

Funds Available: **\$128,812 as of March 17, 2023**

*****The above account string is from a Previous Fiscal Year.**

Tax Clearances Expiration Date: 2-13-24

Political Contributions and Expenditures Statement:

Signed: **2-2-23** Contributions: **None**

Consolidated Affidavits

Date signed: **2-2-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment to extend the time of an existing contract. At the time of approval in 2018, this vendor was lowest cost and highest scored the of 2 bids received.

Contract Details:

Vendor: **Midwest Auto Auction, Inc.**

Amount: **2-7% of Various Auctioned Items**

End Date: **Add 1 year; through March 27, 2024**

Services:

This amendment will allow for a new contract to be bid, and to prevent a contract lapse. OCP bid the new contract out a few months ago, and the proposals received were not sufficient for the Department’s needs. OCP is currently working on revising the Scope of work to rebid and this amendment will prevent the from being without coverage while that happens.

Continue to Provide an internet-based online auction service for the sale of miscellaneous parts, equipment, and vehicles. Miscellaneous equipment includes: construction equipment, vehicle parts, tools, lawn mowers; Vehicles include: automobiles, boats, trucks, trailers, street sweepers, and fire trucks.

Vendor will provide, to the greatest extent possible, flexibility in how the auction can be conducted. The System created should: allow the City to stop auctions, create addendums, move to the next highest bidder, and retract offers, with the assistance of the Vendor (at no charge to the City).

The System should automatically generate and send both the City and the buyer a “PAID” email notice when payment is received or when an item is reallocated to a governmental entity. The system should provide sufficient audit trails to enable all transactions to be audited; Facilitate the private sale of certain Surplus Assets, prior to an auction, if approved in writing by the City.

Provide training and instruction to the City pertaining to implantation of the auction process and to any potential buyers on how to bid using the online system at no additional cost to the City or potential buyers. Provide a complete auction crew to handle computerized accounting functions, etc.

Provide the City a preliminary sales report within three business days following such auction or private sale showing the price received by the City. A final sales report will be provided to the City within 28 days, following the Auction, showing the revenue actually received by the City from the Auction, and the payment to the City the balance of the sale, after deduction of fees and charges. Vendor will provide a 2 week notice of the auction date.

Vendor is responsible for all Inventory control, Operating systems for the auction to operate, telephone and email support for the auction, security systems to prevent hacking any information, all advertising for the auction. Provide all maintenance and support, including email and telephone support needed to operate the auction site. Live customer service support must be available Mon. –Fri. between the hours of 8 am - 5 pm.

Contract discussion continues onto the next page.

City-Wide - continued

6001320-A1 REVENUE – AMEND 1 – To Provide an Extension of Time for Auction Services. – Contractor: Midwest Auto Auction, Inc. – Location: 14666 Telegraph Road, Redford, MI 48239 – Previous Contract Period: March 28, 2018 through March 27, 2023 – Amended Contract Period: Upon City Council Approval through March 27, 2024 – The Original Revenue Contract Amount is 2-7% of Various Auctioned Items.

Fees:

The contract states, “the City shall not be obligated to pay the Vendor compensation directly,” the vendor to be compensated out of the Gross Revenues; The City will not release an auction item until the funds have been received by the Vendor. The Vendor is responsible for payment to the City the remaining proceeds, after the commission fees and costs for other services are deducted. Fees to be deducted from revenue are as follows:

Commission fees include: 2% for cars, pickups, trucks, vans; 3% for heavy equipment; 5% for vehicle parts and for Police horses; 7% for Bicycles, and all other items (jewelry, electronics, tools, musical instruments, etc.)

Additional charges for towing vehicles at \$35 - 65; Using a trailer to transport equipment for \$350; transporting horses for \$65; Vehicle cleaning for \$125; Removing logos, identification markings for \$135; de-identification of construction equipment for \$65; Return charges for transport of vehicles for \$35; Appraisal Fee for written appraisals only for \$35 each.

Vendor collects a buyer’s premium of 14% of the sale price of the Surplus Asset, the buyer’s premium to be paid directly to the Vendor.

Additional Information:

6001320 was initially approved April 17, 2018; through March 27, 2023.

GENERAL SERVICES

6003465 A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Rental Tools and Equipment. – Contractor: Sunbelt Rentals, Inc. – Location: 3411 W Fort Street, Detroit, MI 48216 – Previous Contract Period: June 7, 2021 through April 29, 2023 – Amended Contract Period: Upon City Council Approval through January 29, 2024 – Contract Increase Amount: \$40,000.00 – Total Contract Amount: \$85,893.03.

Funding:

Account String: 1000-29470-470010-621900
Fund Account Name: **General Fund**
Appropriation Name: **GSD Shared Services**
Funds Available: **\$10,573,134 as of March 17, 2023**

Tax Clearances Expiration Date: **5-10-23**

Political Contributions and Expenditures Statement:
Signed: **9-1-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-1-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies;
- **Slavery Era Records Disclosure
- **Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

**** The vendor provided a disclaimer relative to the use of Slavery Era records, & insurance, and Prison Industry & Immigration Detention System records and interests disclosure: Sunbelt Rentals has received income from state, local & federal government contractors for repair, maintenance & construction of prisons and for temporary refugee camps sponsored by the federal government.**

Bid Information:

No bid, this is an amendment to a contract.

Original Bid process: 3 Bids received, Proposals solicited and closed on Feb. 3, 2021; 3 Proposals received, evaluated, and scored. This recommendation is for approval of the proposal scored the highest, submitted by Sunbelt Rentals for the cost of \$45,893.03. Sunbelt was ranked higher based on better Insurance protection for equipment and tools, no hidden fees. Other bids- Herc rentals- \$28,187, United Rentals- \$33, 281

Contract Details:

Vendor: **Sunbelt Rentals, Inc.** Amount: **+\$40,000 to \$85,893.03** End Date: **+ 9 months to January 29, 2024**

Services- remain the same:

The vendor shall continue to provide rental Tools, Mechanical & Electrical contractor Trade tools, Forklifts, Hydraulic Tools, electrical equipment, Aerial Work Platforms, Construction Equipment, Scaffolding & Ladders, Generators, Portable Lighting, Cranes, Excavators, Portable Heating and Air Conditioners, Pumps, Pressure Washers, Industrial Vehicles [ie golf carts]; portable surveillance/ security camera trailer.

Vendor will provide same day service requirements and maintain a full service facility, provide pricing for special items. If equipment is not in stock, vendor will inform General Services of estimated date of delivery.

Vendor will provide a Rental Protection Plan and Insurance to offset any possible damages or theft that may occur during the equipment rental period.

Fees- remain the same:

Fees for rentals are provided for daily, weekly and 4-week rentals; daily rentals range from \$51 to \$450; 4-week rentals range from \$322 to \$2,900.

**Pre-pay fuel costs include; Gas for \$5.89 per gal. Diesel for \$6.19 per gal.
If equipment is returned with a full tank, the pre-pay fuel cost will be refunded.**

Rental protection plan indicated to be 15% of the Rental Spend.

Additional Information:

Contract 6003465 was approved at Formal Session on June 15, 2021 for \$45,893.03 through June 30, 2023.

DoIT

6004946 100% ARPA Funding – To Provide Computers, Accessories, Software, Maintenance, and Staging Services for Outdated Equipment. – Contractor: Sehi Computer Products, Inc. – Location: 2930 Bond Street, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,400,000.00.

Funding Source

Account String: 3923-22002-310110-617900-850204
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Funds Available: **\$167,557,126 as of March 17, 2023**

Tax Clearances Expiration Date: **2-14-24**

Political Contributions and Expenditures Statement:

Signed: **8-9-22** Contributions: **None**

Consolidated Affidavits

Date signed: **8-9-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Revenue Replacement (EC6).

Bid Information

Bids Opened on September 12, 2022 and Closed on October 14, 2022; There were 7 bids: Scored on the following: Warehouse Equipment- 20 points, Authorized HP Service Center-20 Points, Staging Services -20 points, Cost- 40 points- 100 Points Total

Other Bids:

AVE Solutions	74.29 points- Bid-\$2,048,925 [No Equalization]
Net Solutions	91.43 points- Bid-\$159,750 [OCP requested more information as bid was very low- vendor was unresponsive.]
The Open Door	71.43 points- Bid-\$1,781,772.25 [5% Equalized- DBB, DHB--\$1,058,566.00]

Per OCP-Disqualified Bids: GHA Technologies Inc, MALOR COMPANY, and MVATION WORLDWIDE INC, were Non-Responsive for failing to submit a proposal. GHA Technologies Inc, MALOR AND COMPANY, and MVATION WORLDWIDE INC submitted pricing only, without the minimum requested solution information for this Request for Proposal.

Contract Details:

Vendor: **Sehi Computer Products, Inc.** Amount: **\$1,130,700.50** End Date: **June 30, 2025**

Bid- Highest Rated - \$725,570- 94.29 points [2%Equalized-DBB- \$711,058.60]

Services & Fees:

The vendor shall provide the following products:

<u>Product</u>	<u>Quantity</u>	<u>Price</u>	<u>Total</u>
HP IDS UMA i5-1235U 450 G9 Base NB PC	300	\$762.55	\$228,765.00
HP IDS UMA i7-1255U Realtek USBC 16 G9 Base NB PC 6K386AV	100	\$1,334.21	\$133,421.00
HP IDS UMA i7-1255U Realtek USBC 16 G9 Base NB PC 6K386AV	150	\$1,181.70	\$177,255.00
HP IDS UMA i7-1255U 16GB x360 830 G9 Base NB PC 479Y8AV	150	\$1,282.70	\$192,405.00
HP Z4 G4 WKS 1JP11AV	25	\$1,994.75	\$49,868.75
HP Elite SFF 800 G9 Base Unit -RCTO 4G087AV	100	\$747.91	\$74,791.00
HP Elite Mini 800 G9 -Base Unit 65W RCTO 4B436AV	100	\$717.61	\$71,761.00
Jabra Evolve 40 UC Mono 6393-829-209	225	\$64.00	\$14,400.00
HP Wired 320Mk Combo Keyboard and Mouse 9SR36AA	225	\$16.16	\$3,636.00
HP USB-C G5 Dock 5TW10AA	225	\$120.19	\$27,042.75
HP E24 G4 Monitor 9VF99AA	225	\$181.80	\$40,905.00
Absolute Software U9BB6E	750	\$66.00	\$49,500.00
SEHI Staging Services SEHI Staging	950	\$15.00	<u>\$14,250.00</u>

Total Bid \$1,130,700.50

Contract discussion continued on next page.

DoIT- *continued*:

6004946 100% ARPA Funding – To Provide Computers, Accessories, Software, Maintenance, and Staging Services for Outdated Equipment. – Contractor: Sehi Computer Products, Inc. – Location: 2930 Bond Street, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,400,000.00.

Additional Information

The following are recent previous contracts with this vendor:

Contract 6004212-ARPA- was approved at Formal Session on April 22, 2022 for \$65,614.80 (Property Tax Foreclosure Program) through March 16, 2023- HRD.

Contract 6002568-was approved at Formal Session on November 22, 2022 for an additional 2 years' time, for a total of \$5,280,000- DoIT

Contract 3050459- was approved at Formal Session for FTA Funding- Transportation DDOT Training Room Equipment) for \$25,398 through June 21, 2022.

Contract 6001120-was approved at Formal Session on February 6, 2018 for \$2,250,000 through January 1, 2021-DoIT

Contract 3048204-was approved at Formal Session on March 30, 2021 for Transportation Administration & Executives Working Stations- \$140,902 through March 16, 2021-TRANSPORTATION.

GENERAL SERVICES

6005097 100% ARPA Funding – To Provide Recreation and Park Renovation at Dexter Elmhurst Community Center. – Contractor: Ply Plus, Inc. – Location: 219 N Main Street, Ann Arbor, MI 48104 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$694,700.00.

Funding

Account String: **3923-22007-470010-617900-850702**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Neighborhood Investments 3**
Funds Available: **\$21,444,094 as of March 17, 2023**

Tax Clearances Expiration Date: **11-15-23**

Political Contributions and Expenditures Statement:

Signed: **1-13-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-1-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC3).

Background:

The city recently purchased Dexter-Elmhurst Recreation Center and its adjacent parks at 11825 Dexter. General Services Department (GSD) is planning to renovate and bring Dexter-Elmhurst Recreation Center to State of Good Repair for the department to safely open the recreation center. The center, previously a privately run community organization, has not been open for a few years due to code violations, which will be addressed during this renovation. This will be the first City Recreation Center in District 7, in which the residents near the center will benefit from year-round recreation space and programs. The current facility is roughly 20,000 square feet with adjacent lots available for parking (approx. 35,000 SF) and a for a neighborhood park (approx. 0.46 acres) in phase 1, in hope to be expanded to 1.5 acres in future phases.

Bid Information

Bids closed on November 18, 2022. 64 Invited Suppliers; 2 Bids Received. The bids were selected based upon points scoring criteria- Experience- 30 points, Schedule/ Capacity-30 points, Sustainability Experience-5 pints, Cost- 20 points- 100 Points Total.

Other Bids: Decima, Inc. (50 Points) \$945,000 – Failed to meet RFP Requirements

Contract Details:

Vendor: Ply Plus, Inc. (100 Points) Bid: Lowest- Most Responsible \$759,390 E

Date: December 31, 2024 Amount: \$694,700.00

Services:

Project Administration & Coordination- the vendor shall will establish weekly and/or bi-weekly meetings to discuss and coordinate project progress.

Community Engagement & Collaborative Design Sessions- the vendor will prepare for and participate in community engagement that prioritizes the interests of neighborhood residents and facilitates collaborative interactions between city staff, community, and stakeholders. While the City staff will lead the engagement strategy, the contractor must demonstrate the experience and ability to support sessions in various formats that are suitable for various stakeholders and diverse age groups.

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005097 100% ARPA Funding – To Provide Recreation and Park Renovation at Dexter Elmhurst Community Center. – Contractor: Ply Plus, Inc. – Location: 219 N Main Street, Ann Arbor, MI 48104 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$694,700.00.

Services- *continued*:

Site Analysis

Complete a 3D laser scanning to digitally scan the exterior and interior of the building. Provide GSD with a copy of a PDF and AutoCAD file of the scan and gather information regarding existing pedestrian and vehicular circulation.

The vendor shall be prepared to coordinate with various agencies, including, but not limited to Building Safety Engineering and Environmental Department (BSEED), Environmental Protection Agency (EPA), Detroit Sewage and Water Department (DWSD) and others.

Programming & Operations Maintenance Planning:

Prepare two programmatic schemes based on uses and information gathered from the community and city staff. Schemes should include functional relationships, site relationships, as well as preliminary project massing.

Prepare an area take-off plan that includes a break-down of each use by category and personnel.

Prepare a facility maintenance and operation cost forecast. Forecast should include, but is not limited to, preventative maintenance and future reinvestment.

After City and community review, the vendor will make changes as requested to arrive at a final approved space program.

Schematic Design:

Upon approval of plan, space programming & uses, the vendor shall design a schematic that is for the interior & exterior and code compliant.

- **The layout should include:
Special Uses, multipurpose areas and potential expansions;**
- **Furniture options & placement, built-in designs, special equipment, fixtures & Finishes**
- **Exterior facades designs**
- **Various site configurations & include schemes that consider street vacations**
- **Develop initial strategy for a phased development/ construction approach**
- **Create estimated cost configurations**

Deliverables include:

- **Accurate existing conditions plans/ drawings based on actual conditions**
- **Schematic drawings & specifications illustrating all components- size, scale, location, dimensions & character of physical systems & equipment & any potential additional structures.**
- **Evaluations & drawings illustrating the spatial relationships, construction, materials & Character of the project**
- **Any other related documents**
- **Schematic Design Package & cost estimate in proper format for the Scope of work determined as appropriate given project priorities and funding.**

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6005097 100% ARPA Funding – To Provide Recreation and Park Renovation at Dexter Elmhurst Community Center. – Contractor: Ply Plus, Inc. – Location: 219 N Main Street, Ann Arbor, MI 48104 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$694,700.00.

Services- *continued*:

Design Development:

- Provide demolition Architectural, Mechanical, Plumbing, Electrical plans for existing items that will be demolished.
- Architectural: Site Plan, Dimensioned Reflected ceiling and Floor Plans indicating sizes and construction of all components, Roof Plan, Furnishing and Equipment Plan, Enlarged Plans and Sections, Room finish Plans/Schedule, Building Sections, Door and Window Schedules, Preliminary Wall Sections and Building Details.
- Mechanical: Heating/Cooling Load Calculations, Equipment Schedules, HVAC Plans indicating main and branch ductwork and Equipment.
- Plumbing: Plumbing Calculations, Fixture Schedules, Plumbing Plans indicating all Supply and Drainage piping and equipment.
- Electrical: Floor and Ceiling Plans locating all equipment and loads, Site Plan with site lighting and fixture types, Lighting Plans with preliminary circuiting, Preliminary Panel Schedules.
- Outline Specification: An outline specification describing in general the type of construction, materials, systems, and other pertinent information for all disciplines.
- Cost Estimation: Design Development Estimate of Probable Construction Cost in CSI format updated and with additional detail from Schematic Level estimate.
- Provide written description of all sustainable alternates that could be incorporated into the project
- Develop construction cost comparison to pursue the sustainable alternates what will help us maximize the Energy Start Scope where possible.
- Once sustainable alternate is provided by GSD, incorporate it the design development and construction documents.

Construction Documents:

Based on approved Design Development package, prepare complete set of construction documents that outline the requirements of construction for the facility, including all architectural, structural, fire alarm/fire protection design, IT security, AV/IT plan, and mechanical, electrical, plumbing (MEP) engineering drawings, landscaping and site plan. This should include project specifications detailing all materials and required quality levels.

Construction Administration- During Construction:

- In conjunction with selected construction contractor, Vendor shall review construction schedule.
- Review and approve all request for information (RFI), shop drawings, project data, and samples for compliance with contract documents. Consult with the City as needed.
- Conduct site visits for the purposes of construction observation, project review and general project oversight as needed. Coordinate site visits with GSD and the selected contractor at major milestones. At a minimum but is not limited to: after wall layout has been established, wall rough-in near completion, above ceiling rough-ins, during finishes installation, punch list walk.
- Review and communicate with the city on any proposed change orders. Assist in the processing them for approval.
- Participate at construction project progress meetings and take meeting minutes.
- Certify that all contractor work is performed and completed per the project's construction documents.

Contract discussion continued on next page.

