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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: February 6, 2023

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of February 7, 2023.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Sandra Stahl
Irvin Corley
Marcell Todd
Gail Fulton

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on February 7, 2023 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition	1	0	0	1
DWSD	1	0	0	0
Finance	1	0	1 Amendment to Add Funds	1
General Services 1 ARPA Contract	1	0	0	1
Housing & Revitalization	2	0	1 Amendment to Add Funds/Properties	0
Human Resources	1	0	0	0
Totals	7	No Focused/Limited Bids	2 Amendments;	3

43% of all Contractors included in the contract list for the February 7, 2023 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of February 7, 2023

This list represents costs totaling \$29,503,857 ¹

Included in total costs are the following:

ARPA	\$	1,584,700
Blight Remediation	\$	25,025
Disability Income Protection	\$	1,188,000
General Fund	\$	1,100,000
Gordie Howe Project Fund	\$	170,000
Grant Fund	\$	436,132
Water & Sewerage Fund	\$	25,000,000

¹ The contract list includes: 2 Amendments for extension of time and/or increase or decrease in funds. 5 New contracts for terms of 11 months to 3 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: February 6, 2023

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION FEBRUARY 7, 2023.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3059481 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2944 Lakeview. – Contractor: Lakeshore Global Corporation – Location: 7310 Woodward Avenue, Suite 500, Detroit, MI 48226 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$25,025.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,179,273 as of February 3, 2023**

Tax Clearances Expiration Date: **12-12-23**

Political Contributions and Expenditures Statement:

Signed: **10-14-22** Contributions: **1 to a Political PAC in 2017 & 2022.** Disclosure

Consolidated Affidavits

Date signed: **10-14-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 2944 Lakeview on July 27, 2022. Purchase Order to proceed dated August 15, 2022.

Bids closed on July 29, 2022. According to OCP, the reason this contract took more than 6 months to be submitted to Council for consideration because clearances and wrecking licensing had expired. Both of which have been resolved. 16 Invited Suppliers; 2 Bids Received.

Other Bids: **DMC Consultants \$33,000 [12% equalized bid \$29,040 for D-BB, D-RB, D-HB, & D-BSB]**

Contract Details:

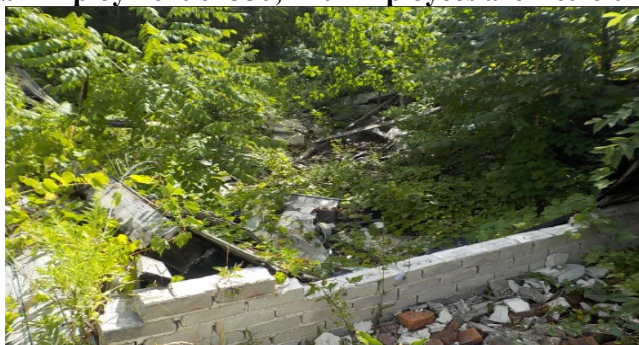
Vendor: **Lakeshore Global Corporation** Bid: **Lowest** End Date: **December 1, 2024**
Amount: **\$25,025 [5% equalized bid \$23,273.25 for D-BB & D-BSB]**

Services & Costs:

Demolition \$16,794; Backfill & Grading \$4,147; Site Finalization \$4,084; TOTAL \$25,025

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, & Minority-Owned Business expires 9/21/23. Signed Intent to Comply with HUD Section 3 Requirements. Total Employment of 350; 70 Employees are Detroit residents.



FINANCE

6001575-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds to Include Additional City Departments to the Bill Payment Kiosk Network. – Contractor: Diversified Data Processing and Consulting, Inc. dba DivDat – Location: 2111 Woodward Avenue, Suite 702, Detroit MI 48201 – Contract Period: August 1, 2018 through June 30, 2023 – Increase Contract Amount: \$1,100,000.00 – Total Contract Amount: \$5,800,000.00. *Waiver Requested.*

Funding

Account String: **1000-29234-230077-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Revenue Management**
Funds Available: **\$7,165,947 as of February 3, 2023**

Tax Clearances Expiration Date: **1-10-24**

Political Contributions and Expenditures Statement:

Signed: **11-17-22** Contributions: **None**

Consolidated Affidavits

Date signed: **11-17-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment to add Departments receiving services under an existing contract. This was a Sole Source, 5-year contract at the time of approval due to these services available only from the indicated Vendor.

Contract Details:

Vendor: **Diversified Data Processing and Consulting, Inc. dba DivDat**

Amount: **Add \$1,100,000; Total \$5,800,000**

End Date: **No change; through June 30, 2023**

Services:

Provide Kiosks for citizens to make bill payments. Consumers may use Kiosks to pay one or multiple bills offered at the Kiosk, including but not limited to utilities, pay taxes, fines, collect funds for bus passes.

Vendor will work with the City to provide development and integration required to operate a Payment Solution featuring both a web-based Over the Counter module, and a web-based Residential module with IVR [Interactive Voice Response] and Mobile offerings.

DivDat, owns the Kiosks that are placed in multiple locations, retail centers, community centers; Consumers may elect to make bill payments in English, Spanish or Arabic, additional languages may be added as necessary; Kiosks may accept cash, credit cards, debit cards, or personal checks.

Other Services includes all planning, execution, implementation and training for a configurable Web-based solution. DivDat will provide: Manned telephone support during business hours; Monitored email support; Remote technical support; Remote monitoring and management of payment systems and data center; Scheduled or emergency technical support.

Amended Services/Fees:

According to OCP, this Amendment adds the revenue generation stream, cash handling, credit card processing of departments, where the Treasury is the single payor collecting the funds on behalf of the departments.

According to OCP, the costs are based on what the City chooses to use, and these variable costs are estimated based on past usage rates.

According to OCP, the City will use the below possible services on an as needed basis:

Infrastructure and Data Security Maintenance	\$144,000	[\$12,000/month]
Additional Integrated Departments	\$432,000	[\$3,000 each; 12/month]
Custom Management Portal / Dashboard	\$36,000	[\$3,000/month]

Contract discussion continues onto the next page.

Finance - continued

6001575-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds to Include Additional City Departments to the Bill Payment Kiosk Network. – Contractor: Diversified Data Processing and Consulting, Inc. dba DivDat – Location: 2111 Woodward Avenue, Suite 702, Detroit MI 48201 – Contract Period: August 1, 2018 through June 30, 2023 – Increase Contract Amount: \$1,100,000.00 – Total Contract Amount: \$5,800,000.00. *Waiver Requested.*

Amended Services/Fees – continued:

Per Indoor Kiosk Requested by the City	\$360,000	[\$2,000 each; 15/month]
Per Outdoor Kiosk Requested by the City	\$28,800	[12 at \$2,400 each]
Per Indoor Recycler Kiosk Requested by the City	\$24,000	[12 at \$2,000 each]
Bus Pass Dispenser	\$51,800	[14 at \$3,700]
Kiosk Transactions	\$191,032	[\$1.67 - \$1.95 each]
Mobile Transactions	\$8,084	[\$0.25 each]
Web Transactions	\$35,777	[\$0.25 each]
Payment Center Transactions	\$3,067	[\$0.25 each]
Ingenico Card Reader	\$6,930	[11 at \$630 each]
Bill Breaker 1	\$7,200	[12 at \$600 each]
Bill Breaker 2	\$8,100	[12 at \$675 each]
Ambassador Support per Day	\$6,225	[\$150 each]
Miscellaneous Programming Rate	\$32,500	[130 hours at \$250/hr.]
TOTAL	\$1,375,515	[According to OCP, this total includes surplus funds from the previous year, which is why it is more than the total requested increase of \$1,100,000].

Fees at the time of approval:

The quantity of Kiosks and other equipment is estimated and may vary based on the City Department. The total 5-year cost is estimated not to exceed \$4,700,000 based on the following fees:

- **One time fee of \$305,000 for Analysis for process improvement, payment channel options, program development, consolidated file creation, security data integration;**
- **Database integration fee per department for \$9,800 [total of \$49,000];**
- **Monthly fee of \$12,000 – Data security maintenance, access to network, installation of Kiosk with 5 devices for accepting payments & printing receipt;**
- **\$3,000 for Each additional integrated department;**
- **Fees ranging from \$1.67 per transaction at Kiosk for over 31,000 transactions per month to \$1.95 per transaction at Kiosk for less than 1,000 transactions per month; The transaction charges and monthly charges remain the same during the 5-year term;**
- **Fees for Mobile, Telephone [IVR], On-line, and Over the Counter transactions is 25¢ each**
- **The estimated cost for 2018-19 is \$717,354, increasing to \$1,058,881 for 2022-2023. Actual costs will be based on the actual volume of transactions**

The full authorized \$4,700,000 has been invoiced on this contract.

Additional Information:

Contract 6001575 was initially approved July 31, 2018 with Diversified Data Processing and Consulting, Inc. dba DivDat to provide Payment Acceptance Services and Revenue Reporting Tools (Dash Boards, Kiosks) for Citywide Receipts. (Billed, Point of Sale) for \$4,700,000; through June 30, 2023.

GENERAL SERVICES

6004863 62% Philanthropic - 38% ARPA Funding – To Provide Construction Services at Balduck Park. – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$1,584,700.00.

Funding

Account String: **3923-22008-470012-617900-85080 (\$602,186-38%)**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Parks Recreation & Culture**
Funds Available: **\$11,809,083 as of February 3, 2023**

Philanthropic –(\$982,514-62%)

Consolidated Affidavits

Date signed: **7-13-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records
Disclosure
 Immigrant Detention Systems Funds
Disclosure

Tax Clearances Expiration Date: **4-27-24**

Political Contributions and Expenditures Statement:

Record Signed: **7-13-22** Contributions: **2018-2021- 7 Mayor**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Bid Information

Bids Opened on June 15, 2022. Bids Closed on July 15, 2022; 5 Bids. Bids scored following criteria: Experience- 30 Points, Approach- 25 points, Capacity- 15 points, Cost- 30 points- TOTAL – 100 Points
Other bids: Decima- 44 points
KEO & Associates, Inc.- 63 points
Major Contracting Group- 52 points
Premier Groups Associates, LLC- 65 points

Contract Details:

Vendor: **WCI Contractors, Inc.- 76 Points Bid: Highest Ranked SAM.gov- Expiration- 1-09-2024**
End Date: **December 31, 2024** Amount: **\$1,584,700.00**

Services:

Vendor will be responsible for a complete park renovation including but not limited to removal of existing amenities, tree limbing & pruning, installation of walkways, playground, picnic shelter, site furnishings, dog park, drinking fountain, landscape beds including design- build irrigation system, tree planting, and site restoration.

Fees:

**Removable(s): Removal & Tree Trimming, Planting & Relocation,
Remove chain link fence & posts, remove sidewalks,
Remove wood bollard, remove & salvage wood step treads,
Remove, salvage & dispose of playground equipment, erosion control,
and tree protection fences** **\$ 95,495.00**

Paving & Earth:

Concrete curb	275 feet	\$ 12,650.00
Base bid 4 in concrete	23,865 feet	\$286,380.00
Geotextile fabric	288 square yards	\$ 1,008.00
Poured in place rubber surface	2,590 square feet	\$ 85,470.00
Engineered Wood Fiber	50 cubic yards	\$ 2,000.00
Pea Gravel	32 cubic yards	\$ 2,752.00
Concrete Ramp	2 (2,875 each)	\$ 5,750.00
Final Engineering Plan		<u>\$ 13,500.00</u>
	Total	<u>\$409,510.00</u>

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6004863 62% Philanthropic - 38% ARPA Funding – To Provide Construction Services at Balduck Park. – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$1,584,700.00.

Fees continued:

Utilities:

Water Service- Type K Copper 1 in pipes	115 feet	\$10,005.00
Existing Sewer Type	1- \$3,500 each	\$ 3,500.00
	Total	\$13,505.00

Landscaping:

Plant 14 Beds- various flowers & bushes list available Attachment A		\$ 96,442.00
Trees- various – List of various Trees Attachment A		\$ 57,640.00
Auto Underground Irrigation		\$ 95,000.00
Double Shredded Hardwood Mulch 322 cubic yards/ \$72.00 per cubic yard		\$ 23,184.00
Planting Mix 438 cubic yards/ 172.00 per cubic yard		\$ 83,076.00
Bench- A 4- \$1,960 each		\$ 7,840.00
Bench- B 3- \$1,725 each		\$ 5,175.00
Picnic Table 19- \$4,750 each		\$ 90,250.00
GSD Trash Receptacle 10- \$175 each		\$ 1,750.00
Bike Rack 8- \$500 each		\$ 4,000.00
Bike Repair Station 1		\$ 1,500.00
Drinking Fountain 1		\$ 12,500.00
Small Grill 1		\$ 1,000.00
Coal Bin 1		\$ 1,200.00
Sensory Wave Corner Arch 1		\$ 28,200.00
Arch Swing 1		\$ 14,200.00
Roxall See Saw 1		\$ 19,200.00
Inclusive Whirl 1		\$ 26,800.00
Owner's Kit 1		\$ 125.00
Free notes Flowering Inground Ensemble 1		\$ 6,900.00
Boulders 12- \$350 each		\$ 4,200.00
Logs 6- \$3,450 each		\$ 20,700.00
Dog Waste Station 6- \$860 each		\$ 5,160.00
Rope Lead 1		\$ 6,900.00
6 foot New Chain link Fence 344 feet/ \$105 each		\$ 35,070.00
6 foot Replace Mesh Chain Link Fence 475 feet/- \$62 each		\$ 29,450.00
Trail Steps 16- \$1,150 each		\$ 18,400.00
4 Foot Park Sign 1		\$ 3,800.00
6 foot Park Sign 2- \$6,200 each		\$ 12,400.00
Repair Steps Lump Sum		\$ 15,500.00
Picnic Shelter 1		\$101,700.00
	Total	\$829,262.00

Miscellaneous:

Mobilization		\$ 21,700.00
Layout & Field Survey		\$ 11,500.00
Bonds & Insurance		\$ 32,700.00
General Conditions		\$ 32,750.00
Misc. & Close Out Work		\$ 1,100.00
Strip & Stockpile Topsoil		\$ 50,250.00
Additional Services		\$ 86,928.00
	Total	\$236,928.00
	GRAND TOTAL	\$1,584,700.00

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6004863 62% Philanthropic - 38% ARPA Funding – To Provide Construction Services at Balduck Park. –
Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period:
Upon City Council Approval through December 31, 2024 – Total Contract Amount:
\$1,584,700.00.

Fees continued:

Alternative Bids:

Base Bid Asphalt Walk	24,291 square feet/ \$7.00 per foot	\$170,037.00
Concrete Walk 4 inch	10,900 square feet/ \$12.00 per foot	\$130,800.00
Asphalt Walk	27,400 square feet/ \$8.50 per foot	\$232,900.00
GSD Trash Receptacles	5/ \$175.00 each	\$ 875.00
Bench- A	1	\$ 1,950.00
Bleachers	2/ \$4,600 each	\$ 9,200.00
Solar Charging Station	1	\$ 7,500.00
Privacy Fence	1187 feet/ \$63.00 per foot	\$ 74,781.00
	Total	<u>\$628,043.00</u>

HOUSING & REVITLAIZATION

6004881 100% Grant Funding – To Provide Homelessness Strategic Plan Consulting Services for the City of Detroit. – Contractor: Barbara Poppe and Associates, LLC – Location: 340 Clinton Heights, Columbus, OH 43202 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$436,132.00.

Funding

Account String: **2002-20814-360089-651120-350999**
Fund Account Name: **UDAG and Discretionary Grant [\$272,582.50]**
Appropriation Name: **ESG-CV CARES ACT funds**
Funds Available: **\$3,190,840 as of January 27, 2023**

Account String: **2001-20813-360024-651120-350999**
Fund Account Name: **Block Grant [\$163,549.50]**
Appropriation Name: **CDBG-CV CARES ACT funds**
Funds Available: **\$7,979,724 as of January 27, 2023**

Tax Clearances Expiration Date: 8-15-23

Political Contributions and Expenditures Statement:

Signed: **11-2-22** Contributions: **None**

Consolidated Affidavits

Date signed: **11-2-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Sole Proprietorship -Uses Subcontractors
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids opened July 25, 2022 & Closed August 25, 2022. 5 Proposals Received. Proposals were evaluated based on Methodology [35 points]; Performance History [15 points]; Example of at least one strategic plan created in last five years [5 points]; Expertise in issues relating to homelessness [10 points]; Evidence of commitment to uplifting racial justice and equity [10 points]; Experience in elevating residents with lived experience [10 points]; Timeline/Work Plan [5 points]; 2022 Start Date Bonus Points [5 points]. 95 points Maximum.

Other Bids: **Mission Lift [80 points]**

Boston Consulting Group (disqualified due to cost; extremely out of budget) [56 points]

Lee Transitional Home (incomplete proposal; not scored)

Develop and Empower Consulting (incomplete proposal; not scored)

Contract Details:

Vendor: **Barbara Poppe and Associates, LLC**
Amount: **\$436,132**

Bid: **Highest Ranked [87 points]**
End Date: **June 30, 2024**

Services:

The scope includes hiring a consultant team (subcontractors) to work with the Detroit Continuum of Care (CoC) on drafting a Strategic Plan to address Homelessness, as well as developing an implementation plan. Work will mainly be virtual with occasional in-person meetings.

According to OCP, Barbara Poppe is a 1 person LLC in Ohio. She uses independent subcontractors as needed for each specialty part of the project. The subcontractors are located across the U.S. The local “Lived Experience Consultants” will be from the City & have yet to be determined.

Identified subcontractors: Korutney Clark (project Manager located in Ohio); David Dirks (Equity & Justice located in Maryland); Kristy Greenwalt (System Review & Implementation Planning located in Washington D.C.); Matthew Doherty (Strategy Development & Communication located in Washington D.C.); and Matt White (System Modeling & Metrics).

The resulting Strategic Plan will address:

- **Pillar 1: Equity and Justice Approach –the Strategic Plan Oversight Committee will focus on racial equity with residents that have lived homelessness experience (local LivExp consultants), and the broader community to create new approaches that meets the needs of people of color experiencing homelessness. David Dirks will serve as lead. All members of the team will support this process.**

Contract discussion continues onto the next page.

Housing & Revitalization - *continued*

6004881 100% Grant Funding – To Provide Homelessness Strategic Plan Consulting Services for the City of Detroit. – Contractor: Barbara Poppe and Associates, LLC – Location: 340 Clinton Heights, Columbus, OH 43202 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$436,132.00.

Services - *continued*:

- **Pillar 2: Engaging Residents with Lived Experience of homelessness. BPA will convene virtual, and in-person lived experience focus groups including separate sessions for individual adults (gender-specific), homeless families, youth, and young adults, LGBTQIA+, and other identified sub-populations. Additional focus groups may be identified based on community feedback. Compensation, level setting, and educational resources will be provided to those who participate in focus group discussions and project implementation. David Dirks and Kourtney Clark will serve as lead & co-leads respectively.**
- **Pillar 3: Key Stakeholder Engagement – includes multiple levels of engagement with residents. The full team will travel to Detroit during the spring to visit local programs, observe service delivery, conduct listening sessions with providers and residents with lived experience, and meet with key stakeholders; Consult with people working within the homelessness response system, the Detroit Project Team and the Strategic Plan Oversight Committee; additional input opportunities through online surveys, listening sessions, and facilitated presentations may be deployed to supplement the structured onsite visit and planning meeting; Each quarter, the team will provide a report about completed, current, and upcoming analyses, planning activities, and implementation efforts.**
- **Pillar 4: Strategic Plan Oversight Committee – comprised of key stakeholders and anchored by residents with lived experience of homelessness. This will include providers, the City of Detroit Housing and Revitalization Department (HRD), the Homeless Action Network of Detroit (HAND), and the Detroit Continuum of Care (CoC). The purpose of the Strategic Planning Oversight Committee will be to ensure that the strategic plan meets the goals and objectives of the project. The committee will be comprised of approximately 8-10 individuals. Barbara Poppe and Kourtney Clark will serve as lead and co-leads, respectively. All members of the team will support this process.**

Project Task Deliverables Include:

1. **Project Kickoff/Orientation meetings to introduce team, clarify scope/timeline, and discuss prior initiatives. Kourtney Clark will manage the detailed project plan across the term of the consultation.**
2. **Hiring/Onboarding of 2 Local Consultants with lived experience and will be compensated monthly. Kourtney Clark will lead the identification and support of these local LivExp consultants, with support from David Dirks.**
3. **Review/Synthesis of Findings from Prior Initiatives - consulting team will work closely with the Detroit Project Team to identify and understand the context and status of relevant prior and current initiatives, such as:**
 - (a) **the centralized coordinated entry system (CAM);**
 - (b) **Detroit's participation in Community Solutions' Built for Zero initiative;**
 - (c) **work focused on increasing and enhancing Permanent Supportive Housing (PSH) opportunities in Detroit;**
 - (d) **system-level changes resulting from the 2020 gaps analysis;**
 - (e) **the CoC's housing justice roadmap developed with National Innovation Service;**
 - (f) **the City of Detroit's participation in the House America effort and others that may be identified by the Detroit Project Team or community partners.**

Contract discussion continues onto the next page.

Housing & Revitalization - *continued*

6004881 100% Grant Funding – To Provide Homelessness Strategic Plan Consulting Services for the City of Detroit. – Contractor: Barbara Poppe and Associates, LLC – Location: 340 Clinton Heights, Columbus, OH 43202 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$436,132.00.

Services - *continued*:

- (g) This analysis will include review of key documents and data, engagement with technical assistance providers and consultants supporting each initiative, and dialogue with public and private sector leaders and staff who are deeply involved in each initiative.
4. **Launch Key Stakeholder and Community Engagement, including Strategic Planning Oversight Committee. BPA team will :**
 - (a) **launch Strategic Planning Oversight Committee.**
 - (b) **Conduct outreach to determine membership, develop the charter and convene the Strategic Plan Oversight Committee (SPOC). Barbara Poppe will lead this component.**
 - (c) **Develop key stakeholder engagement plan, including organizations and individuals that will be invited to participate across the term of the consultation. Barbara Poppe and Kourtney Clark will co-lead this component.**
 - (d) **Adjust key stakeholder engagement strategy based on identified gaps, election of system modeling, and other needs based on the consultation process. BPA team will build out the foundational components of community engagement processes.**
 - (e) **Plan outreach to providers to solicit participants for interviews and focus groups with residents with lived experience. Initial contact would likely occur virtually ahead of the onsite engagement as well as in person during the onsite engagement. The LivExp consultants will guide this work with David Dirks.**
 - (f) **Develop feedback and communication mechanisms for broader community engagement including the creation of a strategic planning webpage in coordination with the Detroit Project Team to post community announcements about surveys, feedback forms, interim reports, community listening sessions, etc. Barbara Poppe, David Dirks, and Kourtney Clark will all lead or co-lead elements of this work, and all members of the consulting team will participate in areas of this work, aligned with their expertise, accountability, and with other elements of the consultation that they are leading.**
 5. **Review of Governance Structure, Accountability, System Performance, and System Funding/ Investments of the CoC, documenting how policy decisions are evaluated, adopted, and implemented. Kristy Greenwalt and Matt White will serve as co-leads. All members of the team will contribute to this process.**
 6. **4 days of Onsite Engagement/Site Visits to conduct focus groups, visit homelessness assistance programs, conduct listening sessions with providers, meetings with key local government and system leaders. Clark will lead planning for the onsite engagement.**
 7. **Analytical system modeling to document current system design gaps, identify where new investments or reprogramming of existing resources could optimize system performance and results, and providing the community with specific inventory and performance targets needed. BPA team will support recategorization of inventory, understanding of system baselines, and refine improvement priorities. Kristy Greenwalt and Matt White will serve as co-leads. All members of the team will contribute to this process.**
 8. **Development of Interim Report, which will include findings; identified community priorities; Status of reviews of governance structure, accountability mechanisms, system performance, and system funding/investments; opportunities for program/system improvements; draft Strategic Framework; projected next steps in the planning process. Matthew Doherty will lead the development of the**

Contract discussion continues onto the next page.

Housing & Revitalization - *continued*

6004881 100% Grant Funding – To Provide Homelessness Strategic Plan Consulting Services for the City of Detroit. – Contractor: Barbara Poppe and Associates, LLC – Location: 340 Clinton Heights, Columbus, OH 43202 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$436,132.00.

Services - *continued*:

9. **Interim Report, drawing upon information, analyses, and ideas generated by all members of the consulting team.**
10. **Development of Strategic Priorities and System Improvement Plan. The consulting team will lead the drafting, review, revisions, and approvals of the 5-year Strategic System Improvement Plan (Strategic Plan), guided by the Detroit Project Team and the Strategic Plan Oversight Committee.**

The final Strategic Plan will clearly document and communicate:

- **Findings from all analyses performed;**
- **Strategic priorities and improvement opportunities identified through consultation with people with lived expertise of homelessness and through other community engagement activities;**
- **Results of system modeling activities (if City of Detroit includes in contract), including priorities for performance improvements and additional future investments; and**
- **Equity and justice issues to be addressed, and progress to be advanced, through the implementation of the Strategic Plan.**
- **Identify the specific improvements being sought, the intentions for those improvements, including equity and justice intentions;**
- **Documenting specific actions that will be taken in pursuit of the identified Improvement Objectives;**
- **For each Activity, the Plan will identify the timeframe for implementation, organization(s) or entity(ies) with lead responsibility for implementation, and the process measures, and output measures.**
- **The Strategic Plan will include specific strategies and commitments for ensuring that residents with lived expertise from experiences of homelessness have leading roles in guiding, implementing, and assessing the impact of the Strategic Plan. Matthew Doherty will lead the preparation of the Strategic System Improvement Plan document, in close coordination with the full consultant team.**

11. **Development of Implementation Framework has three key components:**

- **To ensure needed backbone staffing exists, the BPA team will work with the Detroit project management team to outline critical system-level management functions, ensure those duties are assigned to existing (or newly created) positions, support the creation of new or modified job descriptions to support sustainability as staff turnover occurs, and provide coaching to staff in these roles as the community moves into the plan implementation phase.**
- **Performance Management Framework that supports ongoing monitoring of both system- and provider-level performance against targets identified in the plan, along with forums for community partners to regularly review this data and discuss what factors may be impacting performance and what changes to investments, policy, and programming are needed to course-correct. This implementation component may also include creation of tracking tools and dashboards needed to support performance management objectives.**
- **Governance Structure and Protocols. An effective systems approach requires the involvement of many agencies and partners – public and private – each with their own mission and objectives that is transparent, clear priorities, balances needs to efficiently move projects forward, and understood by all stakeholders. Based on BPA’s review of the CoC’s existing governance structure, the BPA team will provide support with updating the CoC’s Board Charter (as needed) and developing project management and accountability tools to support more effective Board and Committee functioning.**

Contract discussion continues onto the next page.

Housing & Revitalization - continued

6004881 100% Grant Funding – To Provide Homelessness Strategic Plan Consulting Services for the City of Detroit. – Contractor: Barbara Poppe and Associates, LLC – Location: 340 Clinton Heights, Columbus, OH 43202 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$436,132.00.

Services - continued:

Timeline & Milestones:

Phase 1: Discovery, Research, and Priority-Setting in Quarter 1, 2, & 3 of 2023, which includes hiring local consultants; Monthly meetings; community engagement, communicate with key stakeholders’ development of detailed project plan, create Strategic Plan Oversight Committee meets monthly; complete Draft report on plans, initiatives, governance, findings, etc.; develop system modeling, onsite review programs, draft interim report, Develop 5-year Strategic Improvement Plan.

Phase 2: Implementation Planning in Quarter 4, 2023 and Quarter 1, 2024, which includes continued monthly Strategic Plan Oversight Committee meetings; monthly meetings with the Detroit Project Team continue; Facilitate and launch implementation framework/tools; Finalize and launch public version of the 5-Year Strategic System Improvement Plan; update plan over the course of implementation; communication with key stakeholders; opportunity for additional engagement for implementation coaching.

Fees:

Not to exceed \$436,132. Payment contingent upon invoices, with itemized costs submitted to the City. All invoices will be submitted on a fixed monthly basis. The City had the following 4 project Options & the City chose #4, the Comprehensive option:

1. Baseline \$379,453
2. Baseline + Option A (additional onsite engagement) \$415,517
3. Baseline + Option B (system modeling) \$400,068
4. Comprehensive (includes baseline + Option A + Option B) \$436,132

**Homelessness Strategic Plan Consulting
Proposal # 182572**

Barbara Poppe and Associates

Comprehensive (includes baseline + option A + option B)

RESOURCE / ROLE	Name	RATE	PROJECT HOURS	EXPENSES **	Expense justification	TOTAL COST
Methodology/project plan REQUEST FOR PROPOSAL 182572						
Project Lead	Barbara Poppe	\$ 225.00	282	\$2,253.25	Travel costs associated with 4-day onsite & additional 2-day onsite	\$ 65,703
Project Manager	Kourtney Clark	\$ 135.00	514	\$2,478.25	Travel costs associated with 4-day onsite & additional 2-day onsite	\$ 71,868
Strategy development & Communication	Matthew Doherty	\$ 205.00	381	\$2,361.00	Travel costs associated with 4-day onsite & additional 2-day onsite	\$ 80,466
System Review & Implementation Planning	Kristy Greenwalt	\$ 185.00	328	\$2,361.00	Travel costs associated with 4-day onsite & additional 2-day onsite	\$ 63,041
System Modeling and Metrics	Matt White	\$ 190.00	255	\$2,317.63	Travel costs associated with 4-day onsite & additional 2-day onsite	\$ 50,768
Equity & Justice	David Dirks	\$ 175.00	255	\$3,161.00	Travel costs associated with 4-day onsite & additional 2-day onsite	\$ 47,786
Communications Consultant	To be determined			\$10,000.00	Graphic design and layout of final report and related documents	\$ 10,000
Local LivExp Consultant (1)	To be determined	\$ 100.00	159			\$ 15,900
Local LivExp Consultant (2)	To be determined	\$ 100.00	159			\$ 15,900
Compensation for residents with lived experience	Residents will be invited to participate in all phases of the engagement			\$14,700.00	\$50/hour plus refreshments for onsite meetings	\$ 14,700

PROJECT TOTAL \$436,132.13

HUMAN RESOURCES

6004892 100% City Funding – To Provide Citywide Long Term Disability Insurance. – Contractor: Standard Insurance Company – Location: 1100 SW Sixth Avenue, Portland, OR 97204 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$1,188,000.00.

Funding

Account String: 7501-04312-350960-62630
Fund Account Name: **Disability Income Protection Plan**
Appropriation Name: **Non Dept Income Protection Plan**
Funds Available: ***\$1,342,000 as of February 3, 2023
****Encumbered**
Tax Clearances Expiration Date: 1-25-24
Political Contributions and Expenditures Statement:
Signed: 11-8-22 Contributions: **None**

Consolidated Affidavits

Date signed: 11-8-22
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Background:

This Vendor provides the City's current Long Term Disability insurance, which is a complicated program with a significant amount of underwriting and coordination that needs to happen before switching providers. The City had a contract with Standard Insurance that expired earlier this year, and the current contract has been under negotiation for almost a year at this point due to delays on the Vendor's side. Standard Insurance Company is the current provider. Because of the complexity of the services, it would not be possible to move to another company at this time.

Bid Information

No Bid- This is a Non- Standard Agreement

Contract Details:

Vendor: **Standard Insurance Company** Amount: **\$1,188,000.00** End Date: **December 31, 2023**

Services:

The Vendor will issue a group Long-term Disability (LTD) insurance policy covering eligible employees of the City of Detroit, in accordance with the prevailing policy document currently in use between the City of Detroit and Vendor as the same may be amended.

- Vendor will provide the City of Detroit and all covered members with an online portal for accessing information & performing self-service of LTD) benefits
- Vendor will simplify administration; the Vendor shall pay matching FICA & Medicare taxes and Prepare W2's for members who are receiving LTD benefits.
- Vendor's service level commitment, should the city be dissatisfied with the services provided by the vendor upon notification the Vendor will refund up to 5% of the previous quarter's plan expenses, excluding premium tax.
- The plan should include an E-Contract document for service for the efficient, convenient online contract documentation delivery- all documents are available in an easy to print format.

Communication with the City of Detroit:

The Vendor shall provide the City of Detroit an electronic update in the Vendor's online portal accessible by the City of Detroit when an employee submits a leave request and Vendor will communicate & coordinate with the employee through the process.

Communications with Employee:

The Vendor will communicate in writing directly to employees to inform them of their eligibility, communicate leave determination or request additional information. Copies of all information pertaining to a claimant's file other than claims communications with employees which may contain protected health information, will be kept on the online portal & shall be accessible to the city through designated portal log-in except to the extent such information may contain protected health information which Vendor is restricted by applicable law, rule, regulation from sharing with the city.

Contract discussion continued on next page.

HUMAN RESOURCES- *continued*:

6004892 100% City Funding – To Provide Citywide Long Term Disability Insurance. – Contractor: Standard Insurance Company – Location: 1100 SW Sixth Avenue, Portland, OR 97204 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$1,188,000.00.

Services- *continued*:

Superior Customer Service:

The Vendor shall perform employer & employee satisfaction surveys on a regular basis, as approved by the City of Detroit, to measure overall customer experience, including but not limited to, inclusion, of a satisfaction survey for any claimant with all claims. Results of such surveys shall be reported to the city on a regular basis. Appropriate actions are taken, if needed to address any issues.

The Vendor's services must be supported by competitive & specific performance guarantees that reflect the Vendor's commitment to customer satisfaction as well as compliance with federal and state leave laws.

Reporting:

The following reports are available 24/7 via Vendor's web portal:

- Employee Level Reports
- Summary Reports
- Claim Level Reports

Case Management Reports covering Duration, Claim Count, Diagnosis (where allowed to protect privacy based on number of claims available in a given reporting period). Closure Reason, Denial Reason, Comparison Data & Timeliness shall be provided upon request of the city and during periodic stewardship meetings.

On Site rehabilitation Program:

Vendor shall provide the following services:

On site Workplace Consultant who is certified case manager; a nurse or vocational rehabilitation specialist, and who works to keep employees on the job and get them back to work more quickly. The position will travel to/ from the various City of Detroit locations as necessary to perform his/ her job.

Services include:

- Ergonomic Evaluations
- Recommending devices that adapt to employees' needs
- Consulting n accommodations for mental health conditions
- Training supervision to facilitate employees staying on the job or returning to work after an absence of disability
- Identifying light duty jobs that employees can do while they recover

Reasonable Accommodations Expense Benefit:

Vendor will cover an employer's approved expenses towards worksite modifications that result in a disabled employee staying at work or returning to work after a disability

Preference Given:

Vendor's that provide the City of Detroit with a monetary credit at the end of the first year of the contract and at the end of the contract, based off reduction of claims or experience/

Indemnification:

Vendor shall indemnify the City of Detroit for claims & damages directly rising out of the Vendor's decision to deny a claim.

Contract discussion continued on next page.

HUMAN RESOURCES- *continued*:

6004892 100% City Funding – To Provide Citywide Long Term Disability Insurance. – Contractor: Standard Insurance Company – Location: 1100 SW Sixth Avenue, Portland, OR 97204 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$1,188,000.00.

Fees:

<u>Estimated Membership</u>	<u>Estimated Monthly Volume</u>	<u>Rater % of Earnings</u>	<u>Monthly Premium</u>
3,584	\$20,952,381.00	\$0.315 per \$100.00	\$66,000.00

Provided the City does not request a change in eligibility that creates a material change in the number of lives of volume of insurance, or a change in benefit design, the current rate of \$0.315 per \$100 monthly covered payroll shall be granted by the Vendor until November 20, 2024.

Actual monthly premiums shall be determined by actual payroll.

An experience rating refund provision is included in the contract. Refunds will be paid into a Claim Fluctuation Reserve (CFR) account to help maintain long-term rate stability. Once a percentage of annual premium is achieved & maintained in the CFR, all other refunds shall be returned to the City of Detroit via refund payment.

Vendor will provide policyholders with a 31 day notice of rate change.

Additional Information:

There was a previous contract for these services with this vendor: Contract 2918921 Standard Insurance for \$1,342,820.43 thru 10-31-18 approved at formal Session on January 26, 2016; Amendment #1-2918921 Standard Insurance- +\$2,550,000 to \$3,891,820.43, thru 11-20-21 was submitted and approved under Recess Procedures Week of December 3, 2018 and received at the Regular Session of Formal on January 8, 2019.

HOUSING & REVITALIZATION

3059228 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Properties for Water Line Replacement Services for the Bridging Neighborhoods Program. – Contractor: 3R Home Improvement, LLC – Location: 1460 Pennsylvania, Wyandotte, MI 48192 – Contract Period: Upon City Council Approval through March 31, 2024 – Contract Increase Amount: \$30,000.00- Total Contract Amount: \$170,000.00.

Funding

Account String: **1004-20413-360145-651159**
Fund Account Name: **GHIB Project**
Appropriation Name: **Bridging Neighborhoods Fund**
Funds Available: **\$257,143 as of February 3, 2023**

Tax Clearances Expiration Date: **4-22-23**

Political Contributions and Expenditures Statement:

Signed: **5-23-22** Contributions: **None**

Consolidated Affidavits

Date signed: **5-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Background:

The Bridging Neighborhoods Home Swap program offers homeowners who are directly affected by the Gordie Howe International Bridge the opportunity to move to renovated homes in neighborhoods throughout the city of Detroit. Individuals eligible for Home Swap are owner-occupants of homes residing in Delray or within 150 feet of the expanded I-75 service drive.

Bridging Neighborhoods (BN) is seeking a contractor to replace full lead (Pb) water service lines from the interior of the vacant single-family homes to the city's main. This contract is for 7 full-service line replacements. All unoccupied homes, where full line replacements are needed, may be under construction as they are undergoing a full renovation. BN will provide deeds, waivers of liability for the sewer line, access to the property, and any additional documentation needed to secure the water line replacement permit. The water permit approval, right of way permit approval, and line replacements must be completed within 30-days of receiving the purchase order (PO).

Bid Information

No Bid- This is an amendment. This contract replaces Contract 3057982- see additional information for more information.

Contract Details:

Vendor: **3R Home Improvement, LLC (Lowest Responsible Bid)** Amount: **+\$30,000 to \$170,000.00**
End Date: **Increased by 9 months to March 31, 2024**

Services:

The Vendor will replace full lead (Pb) water services discovered prior to construction from inside the home to the city's main. This work includes furnishing all labor, permits, equipment, and materials required for excavating, installing, testing, backfilling, providing as-built plans, and related work necessary to complete the water service installation.

The Vendor will work with the Bridging Neighborhoods(BN) team to provide updates on permits and the construction schedule. BN will also coordinate access to the interior of the homes.

Materials

The vendor will furnish all materials required for the contract in accordance with the requirements of the standard specifications, ANSI/AWWA Specifications (attached), and the Detroit Water and Sewerage Department (DWSD).

The vendor shall utilize open cut excavation for construction as approved by the Engineer. Restore areas disturbed during construction to the original condition and material, including but not limited to, driveway, porch, sidewalk, pavement, brickwork, grass, etc.

The vendor shall dispose of all waste material as specified under section 205 of the Standard Specifications for Construction.

Contract discussion continued on next page.

HOUSING & REVITALIZATION- *continued*:

3059228 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Properties for Water Line Replacement Services for the Bridging Neighborhoods Program. – Contractor: 3R Home Improvement, LLC – Location: 1460 Pennsylvania, Wyandotte, MI 48192 – Contract Period: Upon City Council Approval through March 31, 2024 – Contract Increase Amount: \$30,000.00- Total Contract Amount: \$170,000.00.

Services- *continued*:

Vendor shall also utilize these methods for Building Penetration/Interior Connection Work includes all labor, equipment, and materials required to complete the work from the outside face of the building wall into the building described as follows: core drilling of exterior basement wall or saw cutting and removal of the basement floor as required, installation of the new water service into the basement with all bearing plates, thrust plates, and restraining rods as detailed on the plans, sealing cored wall opening, replacement of basement floor materials as required, connection of the existing water service into the new service including setting of the DWSD furnished meter template (if required) and all piping, fittings and connections to re-establish the water service supply to the property, repair of all disturbed interior finished wall and/or floor treatments to match preconstruction condition and broom clean work area and access route

The locations for the services are listed below:

- | | |
|------------------------------------|---|
| 1508 Livernois, Detroit 48209 | 7400 Sarena, Detroit 48210 |
| 6406 Beechwood, Detroit 48210 | 6325 Plainview, Detroit 48228 |
| 16602 Prairie, Detroit 48221 | 13611 Glenwood, Detroit 48205 |
| 16097 E. State Fair, Detroit 48205 | ***16650 Monica, Detroit 48221 (***)Added to list |

Additional Services:

The following address was added to the scope of work and is responsible for a portion of the increased funds for repairs at 16650 Monica. The Vendor will provide services at 16650 Monica as it is a part of the Bridging Neighborhoods Swap program- the renovation is almost complete and needs a water line to pass final plumbing inspections Cut out street. Install new water tap at city main. Install new curb stop. The Vendor will install new shut off on interior of home, backfill and finish off road with concrete and asphalt- \$13,000.00.

There were several unforeseen costs related to unground issues and weather conditions:

- 6325 Plainview- An asbestos wrapped pipe was discovered causing vendor to order a different saddle clamp & be hydro jetted due to brittleness of the pipe- \$5,500
 - 6406 Beechwood- Needed to have commercial directional drill brought in to drill the waterline into the home; Vendor had a residential directional drill, but the ground was too hard. \$2,000
 - Labor Overages- Several Jobs took 4-5 days each verses the projected 2 days, due to underground conditions. \$1,500
 - Metal Plates – original bid did not foresee water waivers, permits, and scheduling- extended time needed at sites. This required the Vendor to rent the Metal Plates to cover the road where the work was done, until April when the street could be restored with cement \$8,000
 - 16650 Monica added to the list- work described above \$13,000
- GRAND TOTAL INCREASE \$30,000**

Fees:

The homes will replace lead pipes at the listed locations. They will be copper line from the interior of the home all the way to the city's main. The average cost per location is \$11,500 per line.
\$11,500 X 7 TOTAL \$80,500

Per OCP, based upon best practices, this contract is a not to exceed contract with an amount exceeding to eliminate potential change orders in the future.

Additional Information:

Contract 3059228 is a replacement for Contract 3057982 which was approved at Formal Session on June 28, 2022 for \$140,000 through June 30, 2023. Per OCP-No correction letter needed, as the contract number changed and includes the increase of time on it's face.

WATER & SEWERAGE

6005050 100% DWSD Funding (Reimbursement through ARPA Funds) – To Provide Full Lead Service Line Replacement at Various Locations Throughout Detroit. – Contractor: Five Star Energy Services, LLC – Location: West 228th St 7055 Enterprise Drive, Suite 2, Big Bend, WI 53103 – Contract Period: February 2, 2023 through February 1, 2026 – Total Contract Amount: \$25,000,000.00. *Waiver Requested.*

Funding

Account String: **5721-20244-487711-617900-900355-30129**
Fund Account Name: **WDWSD-R Imp & Ext**
Appropriation Name: **WDWSD-R Improvement & Extension**
Funds Available: **\$11,058,998 as of February 3, 2023**
Encumbered Funds: **\$29,044,508 as of February 3, 2023**

Tax Clearances Expiration Date: **12-12-23**
Political Contributions and Expenditures Statement:
Signed: **1-27-23** Contributions: **None**

Consolidated Affidavits

Date signed: **1-27-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

***** Only \$5,000,000 will be paid for from FY 22-23 funding [See Fees section below for more details]. Also, 100% of the Funds is reimbursable through the Federal American Rescue Plan Act (ARPA) Funds.**

Bid Information:

The Board of Water Commissioners for the City of Detroit, Water & Sewerage Department authorized the director to approve this contract February 15, 2023.

DWSD bids out construction projects. Bids Opened November 21, 2022 & Closed January 11, 2023; 6 Bids Received.

Other Bids: Major Contracting	\$299,705	[Located in Detroit- 1% equalized bid \$29,670.795 for D-BB]
Bidigare Contractors	\$36,199,850	[Located in Plymouth - No certifications]
LakeShore Global Corp.	\$36,999,000	[Located in Detroit – 1% equalized bid \$36,629,010 for D-BB]
GDI Services Corp.	\$39,482,813	[Located in Southfield - No certifications]
Metro Pipe & Drain	\$67,903,400	[Located in Wood Haven - No certifications]

Note: A possible Joint Venture was suggested during the pre-bid process but was done by any of the bidders.

Contract Details:

Vendor: Five Star Energy Services, LLC Bid: Lowest [\$24,702,600] No Detroit Business Certifications
Amount: \$25,000,000 End Date: February 1, 2026

Background:

Detroit has an estimated 80,000 lead service lines (LSLs), connected to an aged and historically undermaintained water network, with high incidences of water main breaks that require disconnecting the LSL to make a repair. As part of the DWSD Capital Improvement Program (CIP) for the replacement of water mains, lead service lines are converted to new copper service lines, provision of water filters and pitchers to customers to prevent the negative impacts of Lead Service Lines. LSLs will be replaced from the existing water main to the customer meter without water main replacement.

Services:

Per EPA and MI-EGLE requirements, Lead services are to be replaced from the water main all the way to the customer meter within their property (residence, commercial space, other). Normally, Lead replacements are integrated into water main replacement capital work, but not all water mains can be replaced over the next few years to capture all of the outstanding Lead services. Under Contract 6005050 (WS-735,) DWSD proposes to develop a dedicated Lead water service replacement project whose scope does not have the necessity of a full water main replacement. Through this contract, up to 2,500 Lead services will be replaced over three years with a combination of excavation and directional boring.

Contract discussion continues onto the next page.

WATER & SEWERAGE

6005050 100% DWSD Funding (Reimbursement through ARPA Funds) – To Provide Full Lead Service Line Replacement at Various Locations Throughout Detroit. – Contractor: Five Star Energy Services, LLC – Location: West 228th St 7055 Enterprise Drive, Suite 2, Big Bend, WI 53103 – Contract Period: February 2, 2023 through February 1, 2026 – Total Contract Amount: \$25,000,000.00. *Waiver Requested.*

Services – continued:

The work consists of replacing Lead water services of up to two-inches in diameter with copper services and road/curb boxes at up to 2,500 locations throughout the City of Detroit. These locations are not known at this time and services will be located through hydro-excavation work by the contractor as part of the project scope. The space near the shutoff box at the sidewalk will be excavated to the depth of the existing water service and visual confirmation made of Lead or copper in place. If a copper service is found, then the site will be backfilled and restored at cost; if Lead is found, then the contractor will coordinate replacement.

Also, other locations of LSL work may be assigned to the Contractor identified by the Engineer and assigned to the Contractor on an “as-needed” basis pursuant to the terms and conditions of the Contract Documents.

There is no guarantee as to the number of replacement locations that will be assigned. However, about 2,500 Lead service line replacements are expected to be assigned throughout the life of this Contract. No design drawings will be provided by DWSD, the contractor will be responsible for following the DWSD Full Lead Service Line Replacement (FLSLR) Standard Operating Procedures (SOPs) and Lead Water Services specification to efficiently and safely, remove and replace LSLs.

Fees:

The full-service line replacement involves replacing the existing Lead service with new copper service line, installing new curb stop and curb box, and restoration of all lawn/pavement disturbed by the individual site work. Costs includes:

- The costs of materials, labor, equipment, and all other incidental materials necessary for the removal and replacement of Lead water services lines to the water meter, including coordination with customer, saw cutting, pavement removal, driveway removal, sidewalk removal, curb removal, excavation, excavation support, dewatering excavation, hauling, disposal, bedding, provision of clean backfill, compaction, copper services, wax tape, all attendant water service installation items required per the Specifications.
- Restoration of all items including but not limited to, aggregate base, concrete base, paving, curb, sidewalk, seeding, and sod,
- Installation of water service from the existing water main, through the curb stop, and onward to the property water meter will include the furnishing, installation, and connection of a new curb stop, road box, and all other appurtenances.
- Lead service line replacement at each property will include the coordination between the Contractor and the DWSD Lead Service Team. Contractor to coordinate with Lead Service Team for interaction and communication with residents, delivery of notices to residents, and all other requirements as found in the Specifications for Lead Service Line Replacement and will be included in the cost of this item.

Contract Price	\$23,652,600	Yearly Costs breakdown:
Provisional Allowance for Unforeseen Conditions	\$1,000,000	FY 22-23 \$5,000,000
Contaminated Materials Allowance	\$50,000	FY 23-24 \$10,000,000
Remaining Balance of ARPA Funding Received	\$297,400	FY 24-25 \$10,000,000
TOTAL Contract Price Not to Exceed	\$25,000,000	

Certifications/# of Detroit Residents:

No Certifications. 300 employees total, 15-20 will be assigned to this contract; NO Detroit residents. However, the Vendor indicated it will staff this project using local labor unions to the extent available.

Attachment A
Contract 6004863- ARPA

CATEGORY 4 – Landscaping

24	Underdrain, Pipe, Open-Graded, 4 in	204.00 Ft		\$ 23.00	\$ 4,692.00
25	Plant Bed 1	0.00 LSUM		\$ 2,900.00	\$ -
26	Plant Bed 2	0.00 LSUM		\$ 2,900.00	\$ -
27	Plant Bed 3	1.00 LSUM		\$ 6,600.00	\$ 6,600.00
28	Plant Bed 4	1.00 LSUM		\$ 4,600.00	\$ 4,600.00
29	Plant Bed 5	1.00 LSUM		\$ 8,200.00	\$ 8,200.00
30	Plant Bed 6	1.00 LSUM		\$ 19,450.00	\$ 19,450.00
31	Plant Bed 7	1.00 LSUM		\$ 12,900.00	\$ 12,900.00
32	Plant Bed 8	1.00 LSUM		\$ 14,600.00	\$ 14,600.00
33	Plant Bed 9	0.00 LSUM		\$ 20,600.00	\$ -
34	Plant Bed 10	1.00 LSUM		\$ 2,800.00	\$ 2,800.00
35	Plant Bed 11	1.00 LSUM		\$ 6,200.00	\$ 6,200.00
36	Plant Bed 12	1.00 LSUM		\$ 2,600.00	\$ 2,600.00
37	Plant Bed 13	1.00 LSUM		\$ 2,800.00	\$ 2,800.00
	Plant bed 14	1.00 LSUM		\$ 11,000.00	\$ 11,000.00
	<i>Provide price per plant</i>			\$ -	\$ -
	Forsythia "Show off Sugar Baby"	1 ea		\$ 63.00	
	Rhododendron 'Cornell Pink' - Rh	1 ea		\$ 92.00	
	FalseCyperus - Chamaecyperis 'M	1 ea		\$ 58.00	
	Brunnera Jack Frost - Brunnera	1 ea		\$ 31.00	
	Double Knockout Rose- Rosa x '	1 ea		\$ 53.00	
	Ornamental Onion - Allium Giga	1 ea		\$ 25.00	
	Walkers Low Catmint- Nepeta x	1 ea		\$ 20.00	
	Bee Balm - Monarda didyma 'Ba	1 ea		\$ 24.00	
	Bee Balm - Monarda didyma 'Sc	1 ea		\$ 24.00	
	Bee balm - Monarda didyma 'M	1 ea		\$ 24.00	
	Bee Balm - Monarda didyma 'Fis	1 ea		\$ 24.00	
	Hibiscus - Hibiscus mocheutos 'P	1 ea		\$ 46.00	
	Hibiscus - Hibiscus mocheutos 'B	1 ea		\$ 46.00	
	Hydrangea paniculata 'Vanilla St	1 ea		\$ 69.00	
	Hydrangea paniculata 'Bobo'	1 ea		\$ 69.00	
	Snow In Summer- Cerastium to	1 ea		\$ 20.00	
	Beardtongue- Penstemon 'midn	1 ea		\$ 24.00	
	Hydrangea paniculata 'Little lim	1 ea		\$ 65.00	
	Coneflower - Echinacea 'Pretty	1 ea		\$ 24.00	
	Coneflower - Echinacea 'Magnu	1 ea		\$ 19.00	
	Giant Coneflower - Rudbeckia m	1 ea		\$ 19.00	
	Crocsmia - Crocsmia 'Lucifer'	1 ea		\$ 19.00	
	Virginia Bluebells - Mertensia vi	1 ea		\$ 19.00	
	Anemone Pamina- Anemone hu	1 ea		\$ 24.00	
	Butterfly Bush - Buddleia 'Miss	1 ea		\$ 53.00	
	Red Columbine - Aquilegia cana	1 ea		\$ 19.00	
	Cardinal Flower - Lobelia cardin	1 ea		\$ 19.00	
	Blue Cardinal Flower - Lobelia si	1 ea		\$ 19.00	
	New England Aster - Aster nova	1 ea		\$ 19.00	
	Swamp Milkweed - Asclepias inc	1 ea		\$ 19.00	
	Little Joe Joe Pyeweed - Eupato	1 ea		\$ 19.00	
	Meadow Sedge - Salvia 'azure sn	1 ea		\$ 22.00	
	Red Jewel Sneezeweed - Heleni	1 ea		\$ 24.00	
	Queen of Prairie Venusta - Filipe	1 ea		\$ 33.00	
38	Princeton Elm- Ulmus americana	2.00 Ea		\$ 820.00	\$ 1,640.00
39	Sugar Maple- Acer saccharum	4.00 Ea		\$ 865.00	\$ 3,460.00
40	Green Giant Arborvitae- Thuja '	68.00 Ea		\$ 590.00	\$ 40,120.00
41	Dogwood- Cornus florida 'Appalach	18.00 Ea		\$ 690.00	\$ 12,420.00