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City of Detroit CITY COUNCIL

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Theresa Thomas
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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: January 30, 2023

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of January 31, 2023.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Sandra Stahl
Irvin Corley
Marcell Todd
Gail Fulton

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on January 31, 2023 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition 1 Amended Environmental Services Contract 10 Emergency Demolitions 1 Prop N Amendment	12	0	2 Amendment to Add Funds/Time	11
General Services	3	0	0	1
Housing & Revitalization 1 Resubmitted ARPA Contract	6	0	1 Amendment to Add Time	5
Law 1 ARPA Contract	1	0	0	1
OCFO	1	0	1 Amendment to Add Time/Funds	0
Police	1	0	0	1
Public Works	3	0	2 Amendments to Add Time	2
Transportation 1 Revenue Contract	1	0	0	0
Totals	28	No Focused/Limited Bids	6 Amendments;	21

75% of all Contractors included in the contract list for the January 31, 2023 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of January 31, 2023

This list represents costs totaling \$8,267,563.78 and one Revenue contract valued at \$3,717,644 for a total of \$11,985,207.78. ¹

Included in total costs are the following:

ARPA	\$	5,366,512
Blight Remediation	\$	466,699
Capital Projects Fund	\$	1,286,264
General Fund	\$	100,000
Grant Fund	\$	870,795.28
Major Street Fund	\$	96,650
Other Special Revenue Fund	\$	80,643.50
Transportation Operation (Revenue)	\$	3,717,644

¹ The contract list includes: 6 Amendments for extension of time and/or increase or decrease in funds. 22 New contracts for terms of 10 months to 3 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: January 30, 2023

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION JANUARY 31, 2023.**

CITY DEMOLITION

3062720 NOTIFICATION TO COUNCIL – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 7265 Longacre. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$17,589.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **11-29-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **2 in 2016 to the Mayor & a former
CM. 1 in 2021 to a current CM.**

Consolidated Affidavits

Date signed: **9-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 7265 Longacre on December 2, 2022. Purchase Order to proceed dated December 22, 2022.

Bids closed on December 14, 2022. 18 Invited Suppliers; 4 Bids Received.

Other Bids: **Inner City Contracting \$18,005 [5% equalized bid \$17,104.75 for D-BB & D-BSB]**
Smalley \$19,500 [No Equalization]
Gayanga Co. \$20,425 [12% equalized bid \$17,974.60 for D-BB, D-RB, D-HB, & D-BSB]

Contract Details:

Vendor: **DMC Consultants** Bid: **Lowest** End Date: **March 31, 2024**
Amount: **\$17,589 [12% equalized bid \$15,478.32 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$10,089; Backfill & Grading \$4,000; Site Finalization \$3,500; TOTAL \$17,589

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/18/23.
Vendor indicates a Total Employment of 23; 13 Employees are Detroit residents.



CITY DEMOLITION

3062719 NOTIFICATION TO COUNCIL – 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties, 17572 Stoepel and 17580 Stoepel. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$42,190.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 17572 & 17580 Stoepel on December 9, 2022. Purchase Order to proceed dated December 21, 2022.

Bids closed on December 14, 2022. 18 Invited Suppliers; 5 Bids Received.

Other Bids: **Inner City Contracting \$49,499 [5% equalized bid \$47,024.05 for D-BB & D-BSB]**
Smalley \$46,000 [No Equalization]
SC Environmental \$53,300 [12% equalized bid \$46,904 for D-BB, D-RB, D-HB, & D-BSB]
DMC Consultants \$46,400 [12% equalized bid \$40,832 for D-BB, D-RB, D-HB, & D-BSB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **March 31, 2024**
Amount: **\$42,190 [12% equalized bid for \$37,127.20 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

17572 Stoepel: Demolition \$16,940; Backfill & Grading \$5,000; Site Finalization \$3,000;
SUBTOTAL \$24,940;

17580 Stoepel: Demolition \$10,250; Backfill & Grading \$4,000; Site Finalization \$3,000;
SUBTOTAL \$17,250;

TOTAL \$42,190

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23.
Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



CITY DEMOLITION

3062217 NOTIFICATION TO COUNCIL – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 4276 Belvidere. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$21,295.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 4276 Belvidere on November 10, 2022. Purchase Order to proceed dated November 30, 2022.

Bids closed on November 17, 2022. 18 Invited Suppliers; 4 Bids Received.

Other Bids: **Inner City Contracting \$20,800 [5% equalized bid \$19,760 for D-BB & D-BSB]**
SC Environmental \$21,350 [12% equalized bid \$18,788 for D-BB, D-RB, D-HB, & D-BSB]
DMC Consultants \$31,500 [12% equalized bid \$27,720 for D-BB, D-RB, D-HB, & D-BSB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **March 31, 2024**
Amount: **\$21,295 [12% equalized bid for \$18,739.60 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$11,295; Backfill & Grading \$6,000; Site Finalization \$4,000; TOTAL \$21,295

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23.
Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



CITY DEMOLITION

3062718 NOTIFICATION TO COUNCIL – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 20484 Irvington. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$17,500.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **11-29-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **2 in 2016 to the Mayor & a former CM. 1 in 2021 to a current CM.**

Consolidated Affidavits

Date signed: **9-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 20484 Irvington on November 30, 2022. Purchase Order to proceed dated December 22, 2022.

Bids closed on December 14, 2022. 18 Invited Suppliers; 4 Bids Received.

Other Bids: **Inner City Contracting \$18,799 [5% equalized bid \$17,859.05 for D-BB & D-BSB]**
Smalley \$22,200 [No Equalization]
Gayanga Co. \$21,000 [12% equalized bid \$18,480 for D-BB, D-RB, D-HB, & D-BSB]

Contract Details:

Vendor: **DMC Consultants** Bid: **Lowest** End Date: **March 31, 2024**
Amount: **\$17,500 [12% equalized bid \$15,400 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$10,600; Backfill & Grading \$3,400; Site Finalization \$3,500; TOTAL \$17,500

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/18/23.
Vendor indicates a Total Employment of 23; 13 Employees are Detroit residents.



CITY DEMOLITION

3062723 NOTIFICATION TO COUNCIL – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 5969 Domine. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$17,935.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 5969 Domine on November 17, 2022. Purchase Order to proceed dated December 21, 2022.

Bids closed on December 14, 2023. 18 Invited Suppliers; 4 Bids Received.

Other Bids: Inner City Contracting \$17,499 [5% equalized bid \$16,624.05 for D-BB & D-BSB]

Smalley \$19,200 [No equalization]

DMC Consultants \$24,800 [12% equalized bid \$21,824 for D-BB, D-RB, D-HB, & D-BSB]

Contract Details:

Vendor: **Gayanga Co**

Bid: **Lowest**

End Date: **March 31, 2024**

Amount: **\$17,935 [12% equalized bid for \$15,782.80 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$10,935; Backfill & Grading \$4,000; Site Finalization \$3,000; TOTAL \$17,935

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23.

Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



CITY DEMOLITION

3062727 100% City Funding – To Provide Services to Cover Backfill for Basement Discovered at Residential Property, 12130 Woodrow Wilson. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$35,200.00.

*****This is NOT a residential structure. The original contract was submitted as a Commercial Alteration of 12130 Woodrow Wilson. LPD requested a correction letter on 1/30/23.**

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background/Bid Information:

The work at 12130 Woodrow Wilson was originally submitted as an Emergency Alteration for the Commercial Property under Contract 3061298 for \$138,585. The Alteration was ordered by BSEED on September 19, 2022. Gayanga was the lowest of 3 bids when it was approved November 22, 2022.

This current request is for Gayanga to provide Backfill for Basement discovered at the Commercial Property, 12130 Woodrow Wilson. There was no bid for this property because Gayanga [the original vendor will complete the work] and it was submitted as a Non-Standard Procurement (NSP) request.

According to the NSP request form for the additional services needed to complete the work at this property states “After demolishing 12130 Woodrow Wilson, a basement was discovered that was unknown at time of bid. Additional funds requested to cover the cost of backfilling the basement with 21AA aggregate.”

Contract Details:

Vendor: **Gayanga Co**

Amount: **\$35,200**

End Date: **March 31, 2024**

Services & Fees:

Scope of work was based on demolition to slab. Once structure was knocked, a full basement was discovered and must be backfilled with approved 21AA.

Approved 21AA Stone	\$18,400
Trucking for 21AA Stone	\$14,000
Additional Labor & Equipment (2 days of backfill)	\$2,800
TOTAL	\$35,200

Services & Fees of Contract 3051298 at the time of Approval:

Demolition \$95,912; Backfill & Grading \$35,123; Site Finalization \$7,550; TOTAL \$138,585

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23.
Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.

Additional Information:

The original scope of work under Contract 3061298 was originally approved November 22, 2022 with Gayanga to provide an Emergency Alteration for the Commercial Property, 12130 Woodrow Wilson for \$138,585; through December 31, 2023.

Property Pictures on the next page.

City Demolition – *continued*

3062727 100% City Funding – To Provide Services to Cover Backfill for Basement Discovered at Residential Property, 12130 Woodrow Wilson. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$35,200.00.



EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION

3062350 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 13350 Rochelle. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48232 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$15,750.00.

Funding Source

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **1-3-24**

Political Contributions and Expenditures Statement:

Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 13350 Rochelle on November 18, 2022. Purchase Order to proceed dated December 5, 2022.

Bids Closed on November 23, 2022; 18 Suppliers invited; 4 bids received

Other Bids: **Gayanga Co. \$25,900 [12% equalized bid for \$22,792 for D-BB, D-RB, D-HB, & D-BSB].**
DMC Consultants \$20,500 [12% equalized bid for \$18,040 for D-BB, D-RB, D-HB, & D-BSB].
Smalley Construction \$15,800 [No equalization].

Contract Details:

Vendor: **Inner City Contracting**

Bid: **Lowest Bid**

Amount: **\$15,750 [5% Equalization- \$14,962.50 for D-BB & D-BSB]** End Date: **March 31, 2024**

Services & Costs:

Demolition \$9,000; Backfill & Grading \$3,750; Site Finalization \$3,000; TOTAL \$15,750

Certifications/# of Detroit Residents:

This bid is subject to Executive Order 2021-2 for *Utilization of Detroit Residents on Publicly Funded Construction Projects and Demolition/Rehab Projects [at least 51% Detroiters]*, which applies to publicly funded demolition/rehab projects like this one.

Certifications: Detroit Based Business, Detroit Small Business & Detroit Minority-Owned Based – Expires September 30, 2023. Vendor indicates a Total Employment of 10 in DDD (Detroit Demolition Department) Program; 10 Employees are Detroit residents.



EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION

3062391 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 6008 Wabash. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48232 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$25,170.00.

Funding Source

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **1-3-24**

Political Contributions and Expenditures Statement:
Signed: **9-26-22** Contributions: **None**

Bid Information

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 6008 Wabash on October 17, 2022. Purchase Order to proceed dated December 6, 2022.

Bids Closed on October 28, 2022; 18 Suppliers invited; 4 bids received

**Other Bids: Gayanga Co. \$28,795 [12% equalized bid for \$25,339.60 for D-BB, D-RB, D-HB, & D-BSB].
3D Wrecking \$42,000 [11% equalized bid for \$38,220 for D-BB, D-HB & D-BMBC]
DMC Consultants \$33,120 [12% equalized bid for \$29,145.60 for D-BB, D-RB, D-HB, & D-BSB].**

Contract Details:

Vendor: **Inner City Contracting**

Amount: **\$25,170 [5% Equalization- \$ 23,950.11 for D-BB & D-BSB]**

Bid: **Lowest Bid**

End Date: **March 31, 2024**

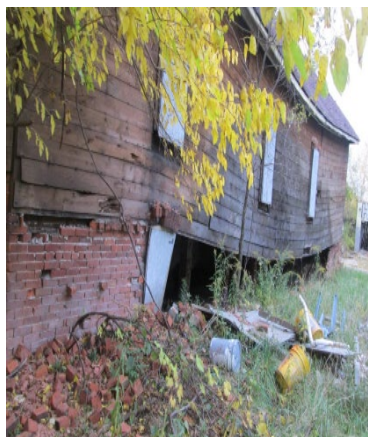
Services & Costs:

Demolition \$12,840; Backfill & Grading \$8,180; Site Finalization \$4,150; TOTAL \$25,170

Certifications/# of Detroit Residents:

This bid is subject to Executive Order 2021-2 for *Utilization of Detroit Residents on Publicly Funded Construction Projects and Demolition/Rehab Projects [at least 51% Detroiters]*, which applies to publicly funded demolition/rehab projects like this one.

Certifications: Detroit Based Business, Detroit Small Business & Detroit Minority-Owned Based – Expires September 30, 2023. Vendor indicates a Total Employment of 10 in DDD Program; 10 Employees are Detroit residents.



EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION

3062428 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties,
12500 Barlow and 12508 Barlow. – Contractor: Inner City Contracting, LLC – Location: 18715
Grand River, Detroit, MI 48232 – Contract Period: Notification of Emergency through March 31,
2024 – Total Contract Amount: \$30,750.00.

Funding Source

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **1-3-24**

Political Contributions and Expenditures Statement:

Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

Bid Information

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and
Environmental Dept., issued for residential structure at 12500 & 12508 Barlow on November 14, 2022.
Purchase Order to proceed dated December 7, 2022.**

Bids Closed on November 23, 2022; 18 Suppliers invited; 5 bids received

**Other Bids: Gayanga Co. \$36,560 [12% equalized bid for \$32,164 for D-BB, D-RB, D-HB, & D-BSB].
S & C Environmental \$34,475 [12% equalized bid for \$30,338 for D-BB, D-RB, D-HB, & D-BSB].
DMC Consultants \$39,900 [12% equalized bid for \$35,112 for D-BB, D-RB, D-HB, & D-BSB].
Smalley Construction \$29,900 [No equalization].**

Contract Details:

Vendor: **Inner City Contracting**

Bid: **Lowest Bid**

Amount: **\$30,750 [5% Equalization- \$29,212.50 for D-BB & D-BSB]**

End Date: **March 31, 2024**

Services & Costs:

12500 Barlow: Demolition \$7,625; Backfill & Grading \$3,850; Site Finalization \$3,850; TOTAL \$15,325
12508 Barlow: Demolition \$7,725; Backfill & Grading \$3,850; Site Finalization \$3,850; TOTAL \$15,425
GRAND TOTAL \$30,750

Certifications/# of Detroit Residents:

**This bid is subject to Executive Order 2021-2 for *Utilization of Detroit Residents on Publicly Funded
Construction Projects and Demolition/Rehab Projects [at least 51% Detroiters]*, which applies to publicly
funded demolition/rehab projects like this one.**

**Certifications: Detroit Based Business, Detroit Small Business & Detroit Minority-Owned Based – Expires
September 30, 2023. Vendor indicates a Total Employment of 10 in DDD Program; 10 Employees are
Detroit residents.**



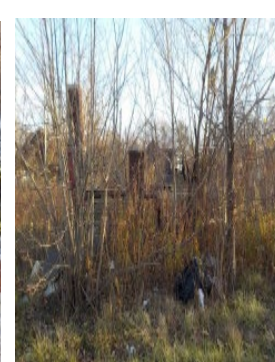
12500 Barlow



12500 Barlow



12508 Barlow



12508 Barlow

**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061900 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 6200 Sheridan. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48232 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$18,320.00.

Funding Source

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **1-3-24**

Political Contributions and Expenditures Statement:

Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 6200 Sheridan on November 1, 2022. Purchase Order to proceed dated November 14, 2022.

Bids Closed on November 8, 2022; 18 Suppliers invited; 3 bids received

**Other Bids: Gayanga Co. \$21,500 [12% equalized bid for \$18,920 for D-BB, D-RB, D-HB, & D-BSB].
DMC Consultants \$32,900 [12% equalized bid for \$28,952 for D-BB, D-RB, D-HB, & D-BSB].**

Contract Details:

Vendor: **Inner City Contracting**

Amount: **\$18,320 [5% Equalization- \$17,404 for D-BB & D-BSB]**

Bid: **Lowest Bid**

End Date: **March 31, 2024**

Services & Costs:

Demolition \$10,520.00; Backfill & Grading \$3,750.00; Site Finalization \$4,050.00; TOTAL \$18,320.00

Certifications/# of Detroit Residents:

This bid is subject to Executive Order 2021-2 for *Utilization of Detroit Residents on Publicly Funded Construction Projects and Demolition/Rehab Projects [at least 51% Detroiters]*, which applies to publicly funded demolition/rehab projects like this one.

Certifications: Detroit Based Business, Detroit Small Business & Detroit Minority-Owned Based – Expires September 30, 2023. Vendor indicates a Total Employment of 10 in the DDD Program; 10 Employees are Detroit residents.



CITY DEMOLITION

6003854 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Soil Testing at Previous Demolished Sites. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 Huron River Drive, Romulus, MI 48174 – Contract Period: October 1, 2021 through September 30, 2024 – Contract Increase Amount: \$225,000.00 – Total Contract Amount: \$1,375,000.00.

Funding

Account String: **1003-21200-160020-617900**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$2,212,387 as of January 27, 2023**

Tax Clearances Expiration Date: **1-3-24**
Political Contributions and Expenditures Statement:
Signed: **11-15-22** Contributions: **None**

Bid Information

This is an amendment: 91 Suppliers invited; 3-Bids received
2- Bids were awarded from this bid solicitation; The other Contract 6003850 with GTJ Consulting, for \$525,000

Contract Details:

Vendor: **Environmental Testing & Consulting, [Equalized-D-BB, D-BSB at the time of bid-Expired 7-23-21]**
Amount: **Add \$225,000.00; Total \$1,375,000.00** End Date: **Remains the same; through September 30, 2024**

Identified subcontractors in the Environmental Testing & Consulting proposal included:

**Motor City Preservation, 18035 Cherrylawn,
Onyx Enterprises, 7650 Second Street,
Hands & Associates, 500 Griswold,
ATC Group, 2990 W. Grand Boulevard,
One Stop Property Maintenance, 10331 Hamilton,
Terra Probe Environmental, Ottawa Lake, Mich.,
Great lakes GPR, Ann Arbor, Mich.**

Original Services:

The services provided remain the same from the original contract and include:

Engineering Survey	\$450.00 per site
Hazardous/ regulated Materials Survey & Inspection & Report	\$825.00 per site
Samples Taken	\$ 9.75 per sample
Abatement Support	\$275.00 per site
Post Abatement Air Monitoring	\$350.00 per site
Phase I Environmental Site Assessment	\$2,100 per site
Phase II Environmental Site Assessment	\$1,200 per site
Post Abatement & Inspection & Report	\$250.00 per site
Due Care plan per site	\$2,600 per site
Soil Analysis	\$90-\$140 per sample
Groundwater Analysis	\$90-170 per sample

Contract discussion continued on next page.

CITY DEMOLITION- *continued*:

6003854 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Soil Testing at Previous Demolished Sites. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 Huron River Drive, Romulus, MI 48174 – Contract Period: October 1, 2021 through September 30, 2024 – Contract Increase Amount: \$225,000.00 – Total Contract Amount: \$1,375,000.00.

Services- *continued*:

Environmental Due Diligence, Mobilization, Inspection, and Report:

Phase I Environmental Site Assessment	\$1,800.00	Per Site
Phase II Scope of Work	\$150.00	Per Site
Phase II Environmental Site Assessment	\$2,700.00	Per Site
Due Care Plan	\$2,500.00	Per Site
Field Services		
Geoprobe	\$1,400.00	Per Day
Geoprobe	\$800.00	Per Half Day
Coring Machine	\$500.00	Per Day
Coring Machine	\$250.00	Per Half Day
GPR	\$350.00	Per Parcel
Soil Analytical (7 Business Day Turnaround Time):		
VOC Sample	\$50.00	Per Sample
PCB Sample	\$45.00	Per Sample
SVOC Sample	\$90.00	Per Sample
PNA Sample	\$65.00	Per Sample
MI 10 Metal Sample	\$50.00	Per Sample
Groundwater Analytical (7 Business Day Turnaround Time):		
VOC Sample	\$50.00	Per Sample
PCB Sample	\$45.00	Per Sample
SVOC Sample	\$90.00	Per Sample
PNA Sample	\$65.00	Per Sample
MI 10 Metal Sample	\$50.00	Per Sample

The vendor shall add to the original contract by increasing the services to include fill material testing:

- A building material on structural components, structural members, or fixtures, such as non-friable hard wall and ceiling plaster, floor and ceiling tiles, and does not include surfacing material or thermal system insulation. Type of Miscellaneous Material Minimum # of Samples Any non-Surfacing or non-TSI Materials 3

Sampling and Analysis of Fill Material

Service	Unit	Median
Base Mobilization and Report*	per site	\$1,800.00
Report Revision for Geotechnical Analysis	per site	\$200.00
Volatile Organic Compounds (VOCs) - U.S. EPA Method 8260B/624	per sample	\$80.00
Semi-Volatile Organic Compounds (SVOCs) - U.S. EPA Method 8270C/625	per sample	\$135.00
Polychlorinated Biphenyls (PCBs) - U.S. EPA Method 8082	per sample	\$75.00
Michigan 10 Metals - U.S. EPA Method 6020/7471	per sample	\$100.00
Chloride - U.S. EPA Method 9056	per sample	\$45.00
Herbicides and Pesticides - U.S. EPA 8081/8082	per sample	\$325.00
Particle Size Distribution (sieve analysis) – American Society of Testing and Materials (ASTM) Standard D422	per sample	\$195.00
Fraction of Organic Carbon (FOC) – ASTM D22974-00	per sample	\$125.00

Additional Information:

The original contract 6003854 was submitted and approved during regular session of Formal the week of October 26, 2021 for \$1,150,000 through September 30, 2024.

Submitted as:

HOUSING & REVITALIZATION

6003304-A 100% Bond Funding – AMEND 1 – To Provide an Extension of Time for Proposal N Residential Demolition Release A Group A4/SA. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48232 – Previous Contract Period: February 1, 2021 through December 31, 2022 – Amended Contract Period: Upon City Council Approval through December 31, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$1,451,152.50.

Should read as:

CITY DEMOLITION

6003304-A 100% Bond Funding – AMEND 1 – To Provide an Extension of Time for Proposal N Residential Demolition Release A Group A4/SA. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48232 – Previous Contract Period: February 1, 2021 through December 31, 2022 – Amended Contract Period: Upon City Council Approval through December 31, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$1,451,152.50.

Funding

Account String: 4503-21003-160020-622900-163009-17XXXX

Fund Account Name: **General Obligation Bond Fund**

Appropriation Name: **Neighborhood Improvement Bond**

Funds Available: **\$59,124,032 as of January 27, 2023**

Consolidated Affidavits

Date signed: **9-26-22**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **1-3-24**

Political Contributions and Expenditures Statement:

Signed: **9-26-22** Contributions: **None**

Bid Information

None, because this is an amendment to an existing contract. At the time of approval, this vendor was the 2nd lowest bid of 9 bids received for Proposal N Group A4/SA [Detroit Next was the lowest at the time of approval but did not have crew capacity at that time to fulfill the contract scope of work].

Contract Details:

Vendor: **Inner City Contracting, LLC**

Amount: **No changes; Total \$1,451,152.50**

End Date: **Add 1 year; through December 31, 2023**

Services remains the same:

Prop N Release A consists of 1,320 properties in 23 Groups of 60 properties each. Vendor will provide Abatement and Demolition of Blighted residential structures and document site for Group A4/SA:

- I. Pre-Abatement Due Diligence, which includes site visit inspection, identifying impediments to execution of services, review hazardous/regulated materials survey report, poster structures.**
- II. Pre-Demolition Due Diligence, which includes distribution of health/safety materials.**
- III. Abatement, Demolition, & Debris Removal, Transport, & Disposal.**
- IV. Backfill & Grading**
- V. Site Finalization**

Fees remains the same:

Abatement & Demolition of Group A4/SA \$1,382,050

Contingency 5% \$69,102.50

TOTAL: \$1,451,152.50

**The cumulative costs for all 60 properties include: Abatement of Hazardous Wastes, Regulated materials for \$652,760 [excluding 1 property; average cost for 60 properties is \$10,879.33 each];
Demolition \$510,503 [average cost for 60 properties is \$8,508.38 each];
Backfill and Grading \$110,852.08 [average cost for 60 properties is \$1,847.53 each];
Site Finalization \$107,934.92 [average cost for 60 properties is \$1,798.92 each].**

Contract discussion continues onto the next page.

City Demolition - *continued*

6003304-A 100% Bond Funding – AMEND 1 – To Provide an Extension of Time for Proposal N Residential Demolition Release A Group A4/SA. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48232 – Previous Contract Period: February 1, 2021 through December 31, 2022 – Amended Contract Period: Upon City Council Approval through December 31, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$1,451,152.50.

Certifications/# of Detroit Residents:

Certified as Detroit Based, Small, & Minority-Owned Business until 9/30/23. Vendor indicates a Total Employment of 17; 10 Employees are Detroit residents

Additional Information:

Contract 6003304 was initially approved February 23, 2021 with Inner City Contracting, LLC to complete Prop N Demolition for Group A4/SA; through December 31, 2022 for \$1,451,152.50.

GENERAL SERVICES

3063152 100% Capital Funding – To Provide One (1) HME 1871W Converted Demo 23257 Squad Vehicle. – Contractor: Kodiak Emergency Equipment, Inc. – Location: 10120 W Grand River Highway, Grand Ledge, MI 48837 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$538,488.00.

Funding

Account String: 4533-20507-470100-644600-470009
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **C of D Capital Projects**
Funds Available: **\$31,959,502 as of January 27, 2023**

Tax Clearances Expiration Date: **2-11-23**

Political Contributions and Expenditures Statement:

Signed: **9-13-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-13-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Background:

Per OCP: An accident totaled Squad 6 and after a safety inspection; reserve Squad 2 was condemned as unsafe due to frame and suspension corrosion causing failure of the running gear. At the moment, we have a front line company running 20 year old unit and no spares. The selected vendor has a vehicle in-stock which meets our requirements and can be delivered quickly.

Bid Information:

None, because this is a Non- Standard Procurement- Emergency Procurement

Contract Details:

Vendor: **Kodiak Emergency Equipment, Inc.** Amount: **\$538,488.00.20** End Date: **January 31, 2024**

Services:

Vendor shall provide the below listed specs for One (1) HME 1871W Converted Demo 23257 Squad Vehicle:

One (1) HME DEMO 23257 INCLUDES THE FOLLOWING CHANGES:

- **MOVE SEATS IN POSITIONS 8 AND 9 (FF CENTERS) TO POSITIONS 7 AND 10 (FF OUTBOARD).**
- **ADD EMS COMPARTMENT WITH SHELVES AND LIGHTING ON REAR CAB WALL.**
- **ADD FIXED TRAY TO UPPER PORTION OF TRANSVERSE COMPARTMENT.**
- **ADD TWO SHELVES AND ONE VERTICAL PARTITION IN FORWARD PORTION OF L-1 COMPARTMENT. THIS COMPARTMENT TO HOLD ONE STOKES BASKET STRETCHER AND ONE 10' FRESNO 2-SECTION LADDER. EQUIPMENT WILL BE DELIVERED TO HME BY DEPARTMENT FOR PROPER FITTING.**
- **ADD 3 MORE SCBA CYLINDER STORAGE BOXES IN COMPARTMENT L-2**
- **REMOVE PULL-OUT TOOL BOARDS IN L-3 AND ADD TWO PULL OUT, TIP DOWN SHELVES IN L-3 COMPARTMENT.**
- **ADD ONE PULL OUT ALUMINUM TRAY ON FLOOR OF L-3 COMPARTMENT.**
- **CHANGE BOOSTER HOSE TO NST THREAD.**
- **STRIPE AND LETTER UNIT TO MATCH PRESENT UNITS.**
- **INSTALL DEPARTMENT SUPPLIED RADIOS.**
- **INSTALL DEPARTMENT SUPPLIED VERIZON MODEM**
- **MOUNT AND WIRE FOUR CHARGERS SUPPLIED BY DEPARTMENT**
- **MOUNT MSA 4-GAS METER CHARGER AND THERMAL IMAGING CAMERA CHARGER- BOTH SUPPLIED BY DEPARTMENT**
- **SUPPLY HURST E-TOOLS MOUNTS AND MOUNT IN COMPARTMENT**
- **SUPPLY FOUR (4) SENSIBLE SAW MOUNTS AND MOUNT IN COMPARTMENT**
- **SUPPLY AND INSTALL COMPUTER MOUNT**
- **SUPPLY AND INSTALL 30" PRO-BAR IN OFFICER'S STEP AREA**

Fees:

Grand Total of Vehicle- \$538,488.00

GENERAL SERVICES

6004814 100% Capital Funding – To Provide Reconstruction to the Farwell Recreation Tennis Courts. –
Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period:
Upon City Council Approval through October 18, 2023 – Total Contract Amount: \$500,000.00.

Funding

Account String: 4533-20507-470012-644124
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **C of D Capital Projects**
Funds Available: **\$31,959,502 as of January 27, 2023**

Tax Clearances Expiration Date: **1-13-24**

Political Contributions and Expenditures Statement:

Signed: **8-23-22** Contributions: **2018-2021-7 Mayor**

Consolidated Affidavits

Date signed: **8-23-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

Bid Closed on August 30, 2022; 14 Suppliers invited; 3 Responses

Decima, LLC- \$1,734,038

Michigan Recreational Construction, Inc.- \$490,500

Contract Details:

Vendor: **WCI Contractors, Inc.** Bid: **\$446,600** Amount: **\$500,000.00** End Date: **October 18, 2023**

Services/Fees:

Demolition:	\$ 72,900.00
Tennis Courts:	\$329,900.00
Player Benches:	\$ 2,100.00
Site Restoration:	\$ 7,700.00
Mobilization:	\$ 4,300.00
Layout & Field Survey:	\$ 2,200.00
Bonds and Insurance:	\$ 7,500.00
General Conditions:	\$ 9,500.00
Miscellaneous & Close-Out Work:	\$ 500.00
Professional Services:	\$ 10,000.00
Additional Services:	<u>\$ 24,600.00</u>

Total – Farwell Tennis Courts \$471,200.00

Alternate #2 6' Fence Repair: \$ 28,800.00

Grand Total – Farwell Tennis Courts \$500,000

GENERAL SERVICES

6004917 100% Grant Funding – To Provide Renovations of Restrooms at Palmer Park Tennis Building. – Contractor: DeAngelis Diamond Construction, LLC – Location: 3955 Orchard Hill Place, Suite 235, Novi, MI 48375 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$247,776.00.

Funding

Account String: 2103-21105-471111-632100

Fund Account Name: **General Services Dept. Grant Funds**

Appropriation Name: **MI Enhance.-Palmer Park Habitat Restoration Grant**

Funds Available: **\$1,000,000 as of January 27, 2023**

All funds Encumbered

Tax Clearances Expiration Date: 1-23-24

Political Contributions and Expenditures Statement:

Signed: 12-7-22 Contributions: **1 to a former CM in 2021 & 1 to a current CM in 2022.**

Consolidated Affidavits

Date signed: **12-7-22**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance; Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information:

Bids closed on ; October 31, 2022, 339 Suppliers Invited; There were 5 bids: The bids were evaluated on a points system Experience-25 points, Capacity 20 Points, Schedule 20 Points, Price 35 Points-100 Total Points

Other Bids: Decima- 37 Points, Bid: Phase 1 & 2- \$258,625.00

DMC Consultants- 49.40 Points, Bid: Phase 1 & 2- \$463,400.00

Gandol-72 Points, Bid: Phase 1 & 2- \$434,383.50

W-3 Construction- 35 Points, Bid: Phase 1 & 2- \$616,000.00

Contract Details:

Vendor: **DeAngelis Diamond Construction, LLC, (86.80 Points) Bid: Phase 1 & 2-\$ \$220,162.10**

Amount: **\$247,776.00**

End Date: **January 31, 2024**

Services:

Phase 1-Assessment, Design and Construction Documents for Building and Site Renovations

Phase 2- The vendor shall implement the approved designs, providing all labor, materials, supervision, and other services that are necessary to accomplish the project. The tasks include but not be limited to demolition, carpentry, mechanical, electrical, plumbing, concrete work, security/fire systems work, and parking lot work. The major improvement task for this project consists of but is not limited to:

Construction Administration and Supervision/ Building and Site Renovation Components:

Selective demolition of, inclusive but not limited to walls, floors ceilings, doors, frames, electrical HVAC and plumbing as required for investigation m renovation and construction of new toilet facilities demo of concrete walkway for new frost slabs at outswing doors.

Masonry -Construct and infill reinforced CMU block wall to match existing. Repair any other visible damages on block walls as well when new wall is being installed

New interior wall construction to be metal stud and impact resistant moisture resistant drywall or reinforced CMU.

Carpentry -New interior wall construction to be metal stud and impact resistant moisture resistant drywall or reinforced CMU.

All drywall install new moisture resistant drywall for newly framed and insulated walls. Lay-in ceiling to be moisture resistant vinyl face gypsum panels in exterior grade grid with hold down clips or suspended gypsum board on exterior grade suspension framing.

Toilet partitions to be overhead braced solid HDPE Doors to be HM doors and frames. Toilet room accessories to include SS framed mirrors soap, soap dispensers, PT dispensers, electric hand dryers, waste receptacles, baby changing station SS grab Bars, SS double jumbo roll TP dispensers, sanitary receptacles.

Prep / clean/ scarify existing flooring for restrooms and utility closet and apply new two-part multicoat epoxy flooring and base. Epoxy or ceramic tile floor base dependent on wall construction.

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6004917 100% Grant Funding – To Provide Renovations of Restrooms at Palmer Park Tennis Building. – Contractor: DeAngelis Diamond Construction, LLC – Location: 3955 Orchard Hill Place, Suite 235, Novi, MI 48375 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$247,776.00.

Services- *continued*:

Plumbing Supply and install new water supply lines for all sinks, toilets, and urinals. Tie new supply lines into existing mains. Supply and install new drain lines for hand sinks. Tie new drain lines into existing sanitary piping.

Supply and install

(5) new toilets and (2) urinals with all proper plumbing connections and fittings.

(5) new wall mounted hand sinks with single lever metered flow faucets for restrooms with proper connections.

Supply and install new utility sink inside utility closet

Supply and install new drinking fountain with bottle filler.

Supply and install new frost proof exterior hose bib.

All plumbing fixtures, excepting mop sink, to be SS fixtures. All faucets, excepting mop sink, to be ADA compliant metered flow.

Supply and install all toilet room dispensers and accessories

Paint all walls and ceilings semi-gloss latex exterior paint.

Block filler, primer, and paint coats per manufacturer's recommendations.

Alternates: Interior finishes in the remaining tennis center rooms: interior painting of walls, doors and trim.

Repair/ replacement of water main to existing drinking fountain/ mister to eliminate rust contamination,

Replacement of interior lighting with pendant or surface mounted LED in remainder of building

Drought resistant landscaping in existing perimeter planting beds

Removing coiling grill and transaction window and infilling with recessed display cabinet with access from interior and laminated glass on exterior.

Allowance of \$2,500 for storage shelving for Common Room and Team room

Fees:

Restrooms at Palmer Park Tennis Building		DeAngelis Diamond
Phase 1: Assessment, Design and Construction Documents for Building Renovations		
Design Professional Basic Services Fee	Comments	
1.01 Project Administration & Coordination		\$ 1,200.00
1.02 Assessment		
A) Field Investigation		\$ 3,500.00
B) Topographic and Utility Survey		\$ 3,000.00
C) Asbestos and Lead Survey		\$ 3,500.00
1.03 Schematic Design		\$ 1,605.00
1.04 Construction Documents		\$ 5,040.00
Construction Phase:		
Architect's Construction Administration		\$ 1,200.00
General Contractor's Preconstruction Services	Add estimated CM preconstruction hours	\$ 11,250.00
General Contractor's Mark up Fee for Phase 1		\$ 2,496.00
Phase 1 Sub Total:		\$ 32,791.00
Design Contingency 10%		\$ 3,279.00
Phase 1 Total:		\$ 36,070.00
Phase 2: Construction Management Phase		
Items		
Construction Management Fee	Provided Fix Cost	\$ 20,337.00
	Provided Fix Cost	\$ 38,257.00
Anticipated General Conditions		
Insurance Rates	Include these cost in Line 24 "anticipated general conditions"	\$ 1,976.00
Bond Rate		\$ 1,581.00
	Provide a NOT to Exceed Construction Cost for the Base Bid	\$ 104,000.00
Construction Base Bid		\$ 162,594.00
Phase 2 Total Without Alternates		
Alternate A	Provide a NOT to Exceed Construction Cost	\$ 3,776.00
Alternate B	Provide a NOT to Exceed Construction Cost	\$ 3,245.00
Alternate C	Provide a NOT to Exceed Construction Cost	\$ 5,900.00
Alternate D	Provide a NOT to Exceed Construction Cost	\$ 885.00
Alternate E	Provide a NOT to Exceed Construction Cost	\$ 5,192.00
Alternate F	Allowance	\$ 2,500.00
Total Alternate Cost		\$ 21,498.00
Phase 2 Total With Alternates		\$ 184,092.00
15% Contingency		\$ 27,614.00
Phase 2 Total		\$ 211,706.00
Contract Total		\$ 247,776.00

Hourly Rates:

Construction Manager's Project Personnel	*Provide Fully Burdened Labor Rates*
Project Director	\$ 155.00
Project Manager	\$ 125.00
Project Superintendent	\$ 115.00
Project Engineer	\$ 74.00
Project Estimator	\$ 110.00
Accounting	\$ 69.00
Clerical	\$ 59.00
Journeyman for General Contractor	
A/E Firm's Project Personnel	*Provide Fully Burdened Labor Rates*
Principle	\$ 300.00
Director	
Project Architect	\$ 225.00
Project Manager	
Project Leader	
Architectural Designer II	\$ 75.00
Architectural Designer II	
Administrative	\$ 75.00
Civil Engineer	\$ 150.00
Mechanical Engineer	\$ 145.00
Electrical Engineer	\$ 145.00

HOUSING & REVITALIZATION

6004849 100% Grant Funding – To Provide Case Management and Financial Assistance Services to Households Experiencing Homelessness or Living in a Shelter. – Contractor: Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$300,000.00.

2 Funding Sources

Account String: **2001-10663-363079-651147**

Fund Account Name: **Block Grant Fund**

Appropriation Name: **HRD Neighborhood Legal Services Michigan**

Funds Available: **\$193,241 as of January 27, 2023**

Account String: **2002-20814-360089-651147-350999**

Fund Account Name: **UDAG & Discretionary Grants**

Appropriation Name: **ESG-CV CARES ACT funds**

Funds Available: **\$3,193,625 as of January 27, 2023**

Consolidated Affidavits

Date signed: **8-12-22**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **4-21-23**

Political Contributions and Expenditures Statement:

Signed: **8-12-22**

Contributions: **None**

Bid Information:

This vendor was selected by HRD for the Supplemental NOFA Homeless Solutions funding for FY 2022-2023 Emergency Solutions Grant (ESG)/Community Development Block Grant (CDBG) Award. Notice of Conditional award letter from HRD to Neighborhood Legal Services Michigan was signed and dated on October 10, 2022 for \$300,000 to provide Case Management and Financial Assistance Services to Households Experiencing Homelessness or Living in a Shelter.

According to OCP, 4 organizations were awarded funding after the initial NOFA that were approved by Council on July 26, 2022. There was a second supplemental NOFA that launched August 1, 2022 and was circulated to make this award and 4 others [6004840, 6004852, 6004848, & 6004838. All of 4 are included in this report to council for consideration and 6004848 was discussed in 1/26/23 PED]. The funding source for these awards came from reallocated CDBG funds, which is why they need to be approved by Council.

Contract Details:

Vendor: **Neighborhood Legal Services Michigan**

Amount: **\$300,000**

End Date: **December 31, 2023**

Services:

Assist those that have been determined to be homeless with case management, financial services, and Rapid Rehousing services to those that are Fleeing or attempting to Flee Domestic Violence if they are homeless.

The agency will serve approximately 15 households. This projection will include approximately 5 single households and 10 family households. Total number of beds will depend on the family compositions that are referred to the Vendor.

Perform an initial assessment of client needs, provide referrals depending on client's immediate needs, such as; job leads, food pantry assistance. NLSM staff will provide housing leads (connection to landlords) and will assist with the housing search; advocating with a landlord if client has had a previous Judgment on record.

Provide client with the appropriate amount of financial assistance to obtain housing, such as; Security Deposit, Rental Assistance, Utility Assistance if needed to obtain a unit or to maintain a unit.

Contract discussion continues onto the next page.

Housing & Revitalization – continued

6004849 100% Grant Funding – To Provide Case Management and Financial Assistance Services to Households Experiencing Homelessness or Living in a Shelter. – Contractor: Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$300,000.00.

Services - continued:

Services will also include assistance to obtain Identification, birth certificates, referrals to mental health and health care services, etc. Staff will also assist with encouraging and assisting clients to obtain employment if applicable.

Services will be provided at the Woodward office in Detroit (7310 Woodward Avenue, Suite 301) and will service clients with Scattered Site units within the City of Detroit. Hours of Operation: Monday through Friday, 9am to 5pm and the vendor will accommodate clients that are in need by appointment after hours and on Saturday's and Sunday's.

Fees:

Personnel Costs:	ESG-CV Funding	CDBG Funding
Case Management	\$30,200	\$10,075 [director, manager, case mgmt., etc.]
Other Staffing	\$4,500	\$1,500
Payroll Taxes	\$2,650	\$900 [7.65% of Staff costs]
Fringe Benefits	\$9,925	\$3,325 [27% of Staff costs]
Transportation Costs:		
Staff Travel	\$1,700	\$550 [mileage at \$0.62/mi]
Indirect Costs:		
Administration	\$2,550	\$825 [staff accountant]
Facilities	\$2,450	\$875 [office rent, supplies, insurance, phones]
Client Level Assistance Costs:		
Security Deposits	\$5,250	\$1,750 [7 clients at \$1,000 each]
Utility Payments	\$1,500	\$500
Moving Costs	\$27,000	\$9,000 [15 clients at \$200/month]
Medium Term Rental Assistance (4-24- months)	\$135,000	\$45,000 [15 clients at \$1,000/month]
HMIS Data Entry	\$2,225	\$700
SUBTOTAL	\$225,000	\$75,000
TOTAL \$300,000		

Project cost per household: \$20,000 for 15 households.

Additional Information:

Contract 6004848 with Motor City Mitten Mission to provide Outreach and Engagement Services to Individuals Experiencing Homelessness for \$150,000; through December 31, 2023 was moved out of the PED committee on 1/26/23 and will be on the 1/31/23 Formal Session for a vote.

HOUSING & REVITALIZATION

6004840 100% Grant Funding – To Provide Shelter Services to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$294,223.89.

2 Funding Sources

Account String: **2001-20338-364125-651147**
Fund Account Name: **Block Grant Fund**
Appropriation Name: **DRMM Genesis House II Chicago**
Funds Available: **\$8,379 as of January 27, 2023**
Encumbered Funds Available: **\$73,556 as of January 27, 2023**

Account String: **2002-20814-360089-651147-350999**
Fund Account Name: **UDAG & Discretionary Grants**
Appropriation Name: **ESG-CV CARES ACT funds**
Funds Available: **\$3,193,625 as of January 27, 2023**

*****Funds for this contract has already been encumbered.**

Tax Clearances Expiration Date: **5-2-23**
Political Contributions and Expenditures Statement:
Signed: **9-9-22** Contributions: **None**

Bid Information:

This vendor was selected by HRD for the Supplemental NOFA Homeless Solutions funding for FY 2022-2023 Emergency Solutions Grant (ESG)/Community Development Block Grant (CDBG) Award. Notice of Conditional award letter from HRD to Detroit Rescue Mission Ministries was signed and dated on October 10, 2022 for \$294,223.89 to provide Case Management and Financial Assistance Services to Households Experiencing Homelessness or Living in a Shelter.

According to OCP, 4 organizations were awarded funding after the initial NOFA that were approved by Council on July 26, 2022. There was a second supplemental NOFA that launched August 1, 2022 and was circulated to make this award and 4 others [6004849, 6004852, 6004848, & 6004838. All of 4 are included in this report to council for consideration and 6004848 was discussed in 1/26/23 PED]. The funding source for these awards came from reallocated CDBG funds, which is why they need to be approved by Council.

Contract Details:

Vendor: Detroit Rescue Mission Ministries (DRMM) Amount: \$294,223.89 End Date: December 31, 2023

Services:

DRMM will provide emergency shelter to single women and families nightly who are currently experiencing homelessness. Many of them have been evicted from their homes, many have mental health and substance use issues. Services provided for up to 84 persons each day with 84 beds available. Projected to serve 335 persons total; 125 Families, 125 adults with 150 children, 60 single adults.

Service area is Detroit, Hamtramck, and Highland Park. Administrative Office is at 150 Stimson, Detroit, MI 48201 (Administrative Office operates Monday – Friday; 8:30 am through 5 pm)

Genesis House 2 Shelter is at 12900 W. Chicago Detroit, MI 48228. Hours of Operation: Monday – Sunday; 24/7 - 24 hours / day; 7 days per week.

All guests will receive shelter, meals, clothing and case management and other services as needed, including substance use disorder (SUD) harm reduction services within all levels of service. Guests will get help obtaining ID such as driver's license and SSI which are essential to allow them to apply for mainstream resources. Guests will receive screening for services from DRMM's CCBHC for primary, mental health, and substance use disorders.

Contract discussion continues onto the next page.

Housing & Revitalization – continued

6004840 100% Grant Funding – To Provide Shelter Services to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$294,223.89.

Services - continued:

Recently DRMM started an art therapy group for the women in conjunction with a graduate of Wayne State University's Art Therapy program. 8 to 12 women participate in rotations of 4 weeks 90 minute sessions per week. The Art Therapist has created a 12 week curriculum addressing trauma, addiction, mental health challenges.

Fees:

Shelter Operations:

Personnel Costs:	ESG-CV Funding	CDBG Funding
Other Staffing	\$132,496	\$40,768
Payroll Taxes	\$10,135.94	\$3,118.75 [7.65% of Staff costs]
Facility Costs:		
Program Building Utilities	\$55,000	\$29,669.22
Supplies	\$23,035.98	N/A
SUBTOTAL	\$220,667.92	\$73,555.97
TOTAL	\$294,223.89	

Project cost per household: \$2,942.24.

Additional Information:

Contract 6004848 with Motor City Mitten Mission to provide Outreach and Engagement Services to Individuals Experiencing Homelessness for \$150,000; through December 31, 2023 was moved out of the PED committee on 1/26/23 and will be on the 1/31/23 Formal Session for a vote.

HOUSING & REVITALIZATION

6004838 100% Grant Funding – To Provide Shelter Services to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$176,571.39.

Funding

Account String: **2002-20814-360089-651147-350999**
Fund Account Name: **UDAG & Discretionary Grants**
Appropriation Name: **ESG-CV CARES ACT funds**
Funds Available: **\$3,193,625 as of January 27, 2023**

Tax Clearances Expiration Date: **5-2-23**

Political Contributions and Expenditures Statement:

Signed: **9-9-22**

Contributions: **None**

Consolidated Affidavits

Date signed: **9-9-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

This vendor was selected by HRD for the Supplemental NOFA Homeless Solutions funding for FY 2022-2023 Emergency Solutions Grant (ESG)/Community Development Block Grant (CDBG) Funds. Notice of Conditional award letter from HRD to Detroit Rescue Mission Ministries was signed and dated on October 10, 2022 for \$176,571.39 to Provide Shelter Services to Individuals and Families Experiencing Homelessness.

According to OCP, 4 organizations were awarded funding after the initial NOFA that were approved by Council on July 26, 2022. There was a second supplemental NOFA that launched August 1, 2022 and was circulated to make this award and 4 others [6004849, 6004852, 6004848, & 6004840. *All of 4 are included in this report to council for consideration and 6004848 was discussed in 1/26/23 PED*]. The funding source for these awards came from reallocated CDBG funds, which is why they need to be approved by Council.

Contract Details:

Vendor: **Detroit Rescue Mission Ministries**

Amount: **\$176,571.39**

End Date: **December 31, 2023**

Services:

Detroit Rescue Mission 3rd Street Warming Center located at 3535 Third Street Detroit, MI 48201; will provide emergency shelter to single men who are currently experiencing homelessness. These men are often challenged by mental illness and substance use disorders. Projected to serve 125 single adults; 35 beds available.

Service area is Detroit, Hamtramck, and Highland Park. Administrative Office is at 150 Stimson, Detroit, MI 48201 (Administrative Office operates Monday – Friday; 8:30 am through 5 pm)

Warming Center Hours of Operation: Monday – Sunday; 24/7 - 24 hours / day; 7 days per week.

All guests will receive shelter, meals, clothing and case management and other services as needed, including substance use disorder (SUD) harm reduction services within all levels of service. Guests will get help obtaining ID such as driver's license and SSI which are essential to allow them to apply for mainstream resources. Guests will receive screening for services from DRMM's CCBHC for primary, mental health, and substance use disorders.

Fees:

	<u>Shelter Operations:</u>	<u>Essential Services:</u>
Personnel Costs:		
Case Management	N/A	\$54,600
Other Staffing	\$68,888	\$31,546.67

Contract discussion continues onto the next page.

Housing & Revitalization - continued

6004838 100% Grant Funding – To Provide Shelter Services to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$176,571.39.

Fees - continued:

Payroll Taxes	\$5,346	\$6,590.22 [7.65% of Staff costs]
Facility Costs: Supplies	\$8,600.07	N/A
SUBTOTAL	\$92,736.89	\$83,834.50
TOTAL	\$176,571.39	

Projected costs per Household: \$1,412.57

Additional Information:

Contract 6004848 with Motor City Mitten Mission to provide Outreach and Engagement Services to Individuals Experiencing Homelessness for \$150,000; through December 31, 2023 was moved out of the PED committee on 1/26/23 and will be on the 1/31/23 Formal Session for a vote.

HOUSING & REVITALIZATION

6004852 100% Grant Funding – To Provide Shelter Services to Individuals and Families Experiencing Homelessness. – Contractor: Operation Get Down – Location: 10100 Harper, Detroit, MI 48213 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$100,000.00.

2 Funding Sources

Account String: **2001-11839-366315-651147**
Fund Account Name: **Block Grant Fund**
Appropriation Name: **HRD Operation Get Down**
Funds Available: **\$369,787 as of January 27, 2023**

Account String: **2002-20814-360089-651147-350999**
Fund Account Name: **UDAG & Discretionary Grants**
Appropriation Name: **ESG-CV CARES ACT funds**
Funds Available: **\$3,193,625 as of January 27, 2023**

Consolidated Affidavits

Date signed: **10-31-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **6-1-23**

Political Contributions and Expenditures Statement:

Signed: **10-31-22** Contributions: **None**

Bid Information:

This vendor was selected by HRD for the Supplemental NOFA Homeless Solutions funding for FY 2022-2023 Emergency Solutions Grant (ESG)/Community Development Block Grant (CDBG) Award. Notice of Conditional award letter from HRD to Operation Get Down was signed and dated on October 10, 2022 for \$100,000 to provide Shelter Services to Individuals and Families Experiencing Homelessness.

According to OCP, 4 organizations were awarded funding after the initial NOFA that were approved by Council on July 26, 2022. There was a second supplemental NOFA that launched August 1, 2022 and was circulated to make this award and 4 others [6004849, 6004840, 6004848, & 6004838. All of 4 are included in this report to council for consideration and 6004848 was discussed in 1/26/23 PED]. The funding source for these awards came from reallocated CDBG funds, which is why they need to be approved by Council.

Contract Details:

Vendor: **Operation Get Down (OGD)** Amount: **\$100,000** End Date: **December 31, 2023**

Services:

Vendor will provide emergency shelter to single males only, age 18 and older. Services provided for a projected total of 220 single males with 48 beds (up to 55 beds as overflow).

OGD will collaborate with Community Home and Home Support (CHS) to navigate, provide auxiliary services and placement of shelter residents in safe affordable housing. Case Manager will coordinate service to the clients including, affordable housing, budgeting, GED classes, job training and transportation to sustain housing and job placement.

Shelter operates year -round (24/7), however, client services are Monday -Friday, 9AM to 4PM.

Fees:

Personnel Costs:	ESG-CV Funding	CDBG Funding
Case Management	\$33,280	N/A
Other Staffing	\$31,200	\$23,224
Payroll Taxes	N/A	\$1,716 [7.65% of Staff costs]
Facility Costs:		
Insurance	N/A	\$10,000

Contract discussion continues onto the next page.

Housing & Revitalization – continued

6004852 100% Grant Funding – To Provide Shelter Services to Individuals and Families Experiencing Homelessness. – Contractor: Operation Get Down – Location: 10100 Harper, Detroit, MI 48213 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$100,000.00.

Fees - continued:

Transportation Costs:

Client Bus Tickets	\$520	N/A
SUBTOTAL	\$75,000	\$25,000
TOTAL	\$100,000	

Project cost per household: \$2,083.33

Additional Information:

Contract 6004848 with Motor City Mitten Mission to provide Outreach and Engagement Services to Individuals Experiencing Homelessness for \$150,000; through December 31, 2023 was moved out of the PED committee on 1/26/23 and will be on the 1/31/23 Formal Session for a vote.

HOUSING & REVITALIZATION

6004205-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time to Continue Title Services for the Bridging Neighborhoods Program. – Contractor: eTitle Agency – Location: 1650 West Big Beaver Road, Troy, MI 48084 – Previous Contract Period: January 18, 2022 through January 17, 2023 – Amended Contract Period: Upon City Council Approval through December 31, 2023 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$50,000.00.

Funding

Account String: **1004-20413-360145-613100**
Fund Account Name: **Gordie Howe Bridge Project**
Appropriation Name: **Bridging Neighborhoods Fund**
Funds Available: **\$673,256 as of January 27, 2023**

Tax Clearances Expiration Date: **11-29-23**

Political Contributions and Expenditures Statement:

Signed: **1-5-23** Contributions: **1 to the Mayor in 2021**

Consolidated Affidavits

Date signed: **1-5-23**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

None because this is an amendment to extend time for an existing contract. eTitle Agency has unique skills needed for insurance and real estate transactions for the Bridging Neighborhoods Program. For that reason this was a Non-Standard Procurement Request, at the time of approval.

Contract Details:

Vendor: **eTitle Agency**

Amount: **No Changes; Total \$50,000**

End Date: **Add 11 months; through December 31, 2023**

Services remains the same:

Full spectrum of title services including abstracting, underwriting, settlement, recording of deeds, affidavits, lis pendens, and other documents uploaded into Salesforce database, which allows respective city departments/agencies to have real-time access to the information.

Salesforce currently has every parcel of property in the City of Detroit identified by several characteristics, including but not limited to the tax-record owner, legal description, zoning, code enforcement history, and current physical condition.

Fees remains the same:

Title Searches:

Current Owner	\$80
Full Search	\$125
Title Commitment (demolish/dispose)	\$200
Commercial	\$500

Notification Services for:

pricing, legal action, issuing notices, recording claims of liens and notice of Lis Pendens	\$175 each
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Settlement Services

Closing & Escrow	\$400
Recording Service	\$10
FedEx/UPS	\$25
Title Insurance Premium	varies

Title Attorney	\$250/hr
Consulting Services	upon request.

Additional Information: Contract 6004205 was originally approved February 15, 2022 with eTitle to provide Title Services for the Bridging Neighborhoods Program for \$50,000; through January 17, 2023.

HOUSING & REVITALIZATION

Submitted as :

6004584 **100% ARAP Funding** – To Provide Roof Replacement and Related Construction Services for Up to Two Hundred (200) Residential Properties. – Contractor: Presidential, Inc. – Location: 16671 Eastburn Street, Detroit, MI 48205 – Contract Period: Upon City Council Approval through December 31, 2023 – **Total Contract Amount: \$864,000.00.**

Should Read as:

6004584 RESUBMISSION TO COUNCIL – 100% ARPA Funding – To Provide Roof Replacement and Related Construction Services for Up to Two Hundred (200) Residential Properties. – Contractor: Presidential, Inc. – Location: 16671 Eastburn Street, Detroit, MI 48205 – Contract Period: Upon City Council Approval through December 31, 2023 – **Total Contract Amount: \$399,000.00**

******Correction Letter submitted November 29, 2022**

Funding

Account String: **3923-22010-366003-617900-851001**

Fund Account Name: **ARPA**

Appropriation Name: **ARPA - Intergenerational Poverty 1**

Funds Available: **\$24,288,345 as of January 27, 2023**

Tax Clearances Expiration Date: **1-11-24**

Political Contributions and Expenditures Statement:

Signed: **6-8-22** Contributions: **None**

Consolidated Affidavits

Date signed: **6-8-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Bid Information

Bid Close date: May 19, 2022- Advertised in Legal news, Emails to vendors; 154 vendors invited; 5/2/2022 Repost (186 Followings) Facebook Posting, 5/2/2022 Repost (161 Followings) Instagram Posting 5/2/2022 Repost (21 Followings) Twitter Posting 4/28/22

9 bids received Points for bid: Proposal Intro & Approach-25 points, Capacity- 20 points, Staff Experience- 20 points, Organization Experience-20 points, Cost-15= Total 100 points

Other Bids:	Canton Consultants, Inc.	60/100 points
	Great Lakes Roofing, Inc	66.36/100 points
	JCA Enterprises	13.18/100 points
	Michigan General Contractors	51.36/100 points
	OMP Construction, Inc.	65.45/100 points
	Premier Contractors of MI	24.55/100 points
	Renaissance Contraction & Roofing	70.91/100 points
	DMC Consultants, Inc.	90.91 /100 points

Contract Details:

Vendor: **Presidential Construction, Inc. 77.73/100** Amount: **\$399,000.00- not to exceed**

End Date: **December 31, 2023**

Services:

The vendor shall for each home conditionally selected and subsequently confirmed acceptance into the Renew Detroit program, the following scope of services must be performed in 5 business days or less per project site:

- a. Remove and properly dispose of all previous shingles and/or cedar shake**
- b. Replace any rotting sheathing**
- c. Ensure that all roofs are completed to Michigan and City of Detroit code requirements for a detailed list of all City of Detroit Buildings, Safety, Engineering & Environmental (BSEED) requirements.**
- d. Install all necessary venting and flashing**

Contract discussion continued on next page.

Should read as: HOUSING & REVIALIZATION- *continued*:

6004584 RESUBMISSION TO COUNCIL – 100% ARPA Funding – To Provide Roof Replacement and Related Construction Services for Up to Two Hundred (200) Residential Properties. – Contractor: Presidential, Inc. – Location: 16671 Eastburn Street, Detroit, MI 48205 – Contract Period: Upon City Council Approval through December 31, 2023 – **Total Contract Amount: \$399,000.00**

Services-continued:

- e. Ensure all gutters and downspouts are in working condition, which may include removing and replacing with aluminum in color of participant's choosing
- f. Pull and receive approval for all proper permits
- g. Clean site of all construction materials once roof replacement is complete

All addresses to be included within contract are provided to awarded Contractors.

*****Previously submitted Number of Homes and attached Fees:

Base Bid	60 Homes @ \$12,000 each	\$720,000.00
Contingency		<u>\$144,000.00</u>
	TOTAL	\$864,000.00

Actual Contractual Number of Homes and attached Fees:

Base Bid	25 Homes @ average \$12,000 each	\$332,500.00
Contingency		<u>\$ 66,500.00</u>
	TOTAL	\$399,000.00 not to exceed

Roofing & Related Items/Services

1	Roofing Costs - Per Square for roofs with pitch under 8/12	Cost	Unit Measure
	Remove 1 layer shingles, install three dimensional shingles	650.00	Per Square
	Remove 2 layers shingles, install three dimensional shingles	675.00	Per Square
	Cost for each additional layer of shingle removal after first two	35.00	Per Square
	Remove 1 layer shingles along with a layer of cedar shake and re-sheath roof with 7/16 OSB board, install three dimensional shingles	825.00	Per Square
	Remove 2 layer shingles along with a layer of cedar shake and re-sheath roof with 7/16 OSB board, install three dimensional shingles	850.00	Per Square
	Cost for each additional layer of shingle removal after first two	35.00	Per Square
2	Roofing Costs - Per Square for roofs with pitch 9/12 or 10/12	Cost	Unit Measure
	Remove 1 layer shingles, install three dimensional shingles	675.00	Per Square
	Remove 2 layer shingles, install three dimensional shingles	700.00	Per Square
	Cost for each additional layer of shingle removal after first two	45.00	Per Square
	Remove 1 layer shingles along with a layer of cedar shake and re-sheath roof with 7/16 OSB board, install three dimensional shingles	850.00	Per Square
	Remove 2 layer shingles along with a layer of cedar shake and re-sheath roof with 7/16 OSB board, install three dimensional shingles	875.00	Per Square
	Cost for each additional layer of shingle removal after first two	45.00	Per Square
3	Roofing Costs - Per Square for roofs with pitch 11/12 or 12/12	Cost	Unit Measure
	Remove 1 layer shingles, install three dimensional shingles	700.00	Per Square
	Remove 2 layer shingles, install three dimensional shingles	750.00	Per Square
	Cost for each additional layer of shingle removal after first two	50.00	Per Square
	Remove 1 layer shingles along with a layer of cedar shake and re-sheath roof with 7/16 OSB board, install three dimensional shingles	875.00	Per Square
	Remove 2 layer shingles along with a layer of cedar shake and re-sheath roof with 7/16 OSB board, install three dimensional shingles	900.00	Per Square
	Cost for each additional layer of shingle removal after first two	50.00	Per Square
4	Roofing & Related Costs - Miscellaneous	Cost	Unit Measure
	Repair and install flat roof (cost per sq. ft.)	900.00	Per Square Foot
	Cost per linear foot to remove and replace gutters and downspouts	35.00	Per Linear Foot
	Cost per linear foot to remove and replace fascia	20.00	Per Linear Foot
	Cost per linear foot to remove and replace sheathing	60.00	Per Linear Foot
	Cost per trusse to remove and replace rafters (or any framing)	3,800.00	Per Trusse
	Cost to remove chimney	3,000.00	Per Removal
	Cost per square foot to rebuild chimney	500.00	Per Square Foot
	Cost to install chimney liner	1,500.00	Per Installation
	Cost per square foot to tuck point	75.00	Per Square Foot
	Cost per square to tarp	40.00	Per Square

LAW

6004918 100% ARPA Funding – Right to Counsel: To Provide Legal Counsel for Qualified Low-Income Occupants in Residential Eviction Cases in the 36th District Court and in Housing Related Administrative Proceedings. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$4,967,512.00.

Funding Source

Account String: 3923 22002 488800 617900 860203
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Funds Available: **\$183,222,163 as of January 27, 2023**

Consolidated Affidavits

Date signed: **10-28-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Tax Clearances Expiration Date: **6-10-23**

Political Contributions and Expenditures Statement:

Signed: **10-28-22** Contributions: **1 former Council Member in 2019, Disclosure 1 to a current CM in 2020, 3 to the same current CM in 2021, & 8 to candidates in other electoral races.**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Background Information:

This NOFA is a direct result of the City of Detroit 2019 Ordinance Chapter 22 Article VIII- Right to Counsel.

Bid Information:

No Bid, OCP described to LPD that this contract was fulfilled using the “Notice of Funds Available” Process- aka-NOFA. Opened October 7, 2022 & Closed on October 28, 2022. 6 applications received. The applications were scored on the following points: Experience w/similar projects- 25 points, Capacity- 25 points, Approach- 20 points, Pricing- 30 points- Total 100 points.

There were six applications- these are the 5 others:

- Lakeshore Legal Aid- 83.35 Points**
- Legal Aid & Defenders Association- 55.05 Points**
- Michigan Legal Services- 21.75 Points**
- My Michigan Legal, PLLC- Points**
- Neighborhood Defender Services- 28.40 Points**

Contract Details:

Vendor: **United Community Housing Coalition- 85 Points** Bid: **Highest Ranked** Amount: **\$4,967,512.00**
End Date: **June 30, 2025**

Services:

Vendor shall design and administer a new RTC program (the “Program”), under the City’s direction, that provides legal representation to covered City residents. The City notes that Vendor is currently providing eviction defense services and understands that the program designed under this Agreement will be based upon Vendor’s experience with past and current service delivery models. A “covered person” must be a current resident of the City of Detroit, have an annual gross income that does not exceed 200% of the federal poverty guidelines and is a defendant in a covered proceeding. Note that the City’s Right To Counsel Ordinance provides that the definition of a covered person may be adjusted in the future as determined by the funds available. As a result, the Vendor shall work with the City’s program Executive Director and Program Manager to monitor budget funds and must adjust program coverage as required upon receipt of direction from the City. Except as may be otherwise provided, a “covered proceeding” will include summary proceedings commenced in 36th District Court to recover possession from an occupant of any residential property or any administrative proceeding which threatens the occupancy of an occupant, including, but not limited to eviction proceedings, actions to recover possession for an occupant illegally evicted as a result of self-help remedies, mortgage foreclosures, property tax foreclosures, land forfeiture proceedings, and threats to rent subsidies.

Contract discussion continued on the next page.

LAW- continued:

6004918 100% ARPA Funding – Right to Counsel: To Provide Legal Counsel for Qualified Low-Income Occupants in Residential Eviction Cases in the 36th District Court and in Housing Related Administrative Proceedings. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$4,967,512.00.

Services- continued:

Unless as otherwise provided below, covered persons are to be represented through any appeal beyond the Wayne County Circuit Court as long as that appeal has been pre-approved by the City's Office of Eviction's Defense-[OED] Executive Director. Nothing in this contract requires that an appeal is required to be filed by the Vendor or any legal services provider, and likewise, that any appeal is required to be approved by the OED Executive Director simply upon request by the Vendor.

The Vendor's responsibilities shall, at a minimum, include:

- 1. Professional management the Program in a fiscally responsible manner & according to the relevant ARPA regulations, guidance & compliance procedures as well as direction from the City's -OED Executive Director.**
- 2. Qualify select and sub-contract with & oversee the legal service providers performing work under this program. Maximize the volume of cases supported by seeking subcontractors willing to handle cases for less than the maximum amount provided.**
 - a. During the competitive procurement for subcontractors to provide the legal services, price should be a factor in reviewing the bids & maximum amounts should not be the default case amounts awarded to subcontractors. The intent is to maximize, within the budget, the number of cases & services to Detroit residents.**
 - b. Subcontractors shall not be permitted to sub-contract the provisions of legal services.**
 - c. Subject to cost reasonable analysis, Vendor may elect to self-perform a portion of the legal services work using in-house attorneys.**
- 3. Review monthly billing requests from all legal service providers prior payment & to submit reimbursement requests to the City, to ensure vendor's compliance with the ordinance, ARPA & related regulations & guidance.**
- 4. Verifying client and case eligibility for the program, filing of appearances by attorneys participating in the program, and providing clients with appropriate referrals to address matters not covered by the Program.**
- 5. Designing and successfully implementing a referral system for eligible clients coming into the system to obtain representation. Vendor shall coordinate with the legal service providers and ensure eligible clients receive representation within the limits of the Program.**
- 6. Actively coordinate with and take direction from the City's Program Manager to ensure that necessary data elements are being collected and documented by all legal service providers.**
- 7. Review overall program performance at least monthly with the City's OED Executive Director to ensure performance goals are met, and outcome analysis is made on a rolling basis. Although Program reporting: Agreement is still to be determined, Vendor shall, at a minimum, review and report on the information required.**
 - a. Number of cases accepted, pending, and resolved, as well as open/close dates. (Cases shall be closed after a final order of the court or administrative agency resolving all issues.**
 - b. Legal services provided (type, time, and dates), including attorney timetracking data, if available.**
 - c. Outcomes based on Program goals such as: (1) repairs ordered/made, (2) abatements obtained, (3) evictions prevented, (4) extended time provided, (5) subsidized housing saved, etc.**
 - d. Households assisted, with demographics such as income, race, gender, disability, age, household size, households with children, household income, subsidized households, civil justice needs identified, etc., tracked.**
 - e. Case types assisted, not only tracking filing types (nonpayment, termination health hazard, trespass, and land contract), but also tracking types of housing (subsidized, LIHTC, NOAH, and market rate).**
 - f. Referrals to non-legal services, including dates and referral agency names.**
 - g. Landlord identifying information and Certificate of Compliance status, with relevant dates.**

Contract discussion continued on next page.

LAW- continued

6004918 100% ARPA Funding – Right to Counsel: To Provide Legal Counsel for Qualified Low-Income Occupants in Residential Eviction Cases in the 36th District Court and in Housing Related Administrative Proceedings. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$4,967,512.00.

Services- continued:

- 8. Work cooperatively with the City to obtain and review on a regular basis Court data in order to analyze systems to reduce evictions and improve results for tenants and land contract buyers. With this in mind, and working with OED Executive Director and with the cooperation of the Court, examine:**
 - a. Case types filed (nonpayment, termination health hazard, trespass, and land contract), and highlight any trends in filing.**
 - b. In addition to those served, Vendor shall, in cooperation with the Court, make an effort to track Court**
 - c. outcomes such as decisions by hearing, consents, defaults, writs applied for, and writs signed. Vendor shall work with the Court to track writs executed.**
- 9. Developing recommendations for targeting services and the definition of covered individuals if necessary due to funding limitations. In developing its recommendations to the OED Executive Director, Vendor shall review Court and agency data, shall consult with the legal services providers, and shall consider client needs.**
- 10. Developing an outreach plan to particularly address those defendants who were defaulted and those who had a writ application made or signed.**
- 11. Developing a substantive system for reaching tenants at all stages, before first hearing, at the first hearing, and beyond, while prioritizing cases in court.**
- 12. Meeting regularly with the Court to share data and common problems with cases that may require some response by the Court.**
- 13. Developing a system to regularly refer cases to BSEED with code compliance issues.**
- 14. Working jointly with the legal services providers to provide training for staff to address landlord-tenant issues and counseling.**
- 15. Developing a referral list for assistance beyond legal representation that could be available to all legal services providers.**
- 16. Substantively coordinating with the CAM and the new Housing Services division of HRD to expedite referrals to and from those organizations.**

Other services:

No cost to the City, the vendor shall provide covered persons in-house non-legal services for as long as those non-legal services continue to be funded by other sources. As represented in Vendor's proposal, such non-legal services will include:

- 1- Financial assistance to pay portion of rental arrears as funds. Available funds typically include Emergency Solutions Grant (ESG) Community Development Block Grant (CDBG), Gilbert Family Fund (GFF) monies, Emergency Food Program (EFSP through FEMA), and UCHC general fundraised/donated funds to assist when no other sources are available.**
- 2- Relocation assistance, including locating and inspecting alternative permanent housing possibilities, negotiating move-in costs, and when necessary, paying security deposits and/or first month rents, and/or moving costs to enable low-income households to quickly relocate.**
- 3- Managed savings accounts for tenants who need to relocate from substandard housing and have a right to withhold rents to obtain repairs, or to save for relocation.**
- 4- Tenant organizing assistance in instances where there are mass evictions or displacements as a result of building or management transfers, or substandard conditions in multi-family buildings.**
- 5- Buy-out assistance for land contract purchasers in predatory land contracts.**
- 6- Property tax assistance to address assessments, poverty exemptions, foreclosure issues, pre-auction, and auction purchases, as well as other assistance available to homeowners or occupants of tax foreclosed properties.**

Contract discussion continued on next page.

LAW- *continued*

6004918 100% ARPA Funding – Right to Counsel: To Provide Legal Counsel for Qualified Low-Income Occupants in Residential Eviction Cases in the 36th District Court and in Housing Related Administrative Proceedings. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$4,967,512.00.

Services- *continued*:

- 7- Mortgage and land contract counselling services to obtain loan modifications or address other contractual issues.
- 8- Housing inspections to verify conditions for immediate court hearings or other assistance, when BSEED is not able to act as quickly.
- 9- Referral to Vendor homeowner counseling staff to check title history when ownership is in dispute.

Program Limitations:

In designing its program, Vendor should assume that the nature and scope of legal services proposed to be provided for the remainder of the City's 2022-2023 fiscal year and considering the funding level available, shall include all covered individuals and covered proceedings identified in the Ordinance. For each fiscal year thereafter, the City's Program Coordinator shall use the most recent eviction case filings reported by the 36th District Court in addition to other available data as a basis in discussing the further modification of nature and scope of services to be provided under the available funding for the Program with the Vendor. To the extent that the demand for covered services exceeds the allocation to any selected legal services provider, the OED Executive Director will prioritize, in consultation with the Vendor and its recommendation, and through Vendor, the selected legal services provider, the nature and scope of legal services to be provided, including limiting the costs of the Program by excluding appeals, by modification of standards of financial qualification, or through prioritizing representation through an evaluation of those types of cases or specific cases of greatest need or merit.

Designated Legal Services Provider Qualifications:

Any designated legal service providers engaged by the Vendor must consist of lawyers that are active members of the Michigan State Bar with relevant experience in private practice, prior government service or nonprofit legal aid that demonstrate sufficient experience and competency to provide legal representation to covered persons. Competency must include the capacity to provide legal services in accordance with the standards set by the ABA standards for the Provision of Civil Legal Aid to covered individuals.

Program Administration and Requirements

Vendor shall be reimbursed their actual cost (not to exceed 12% of the total contract award) to provide overall program design, coordination and administration for the project and shall actively coordinate with and take direction from the City's OED Executive Director. As part of the program, Vendor and their legal representatives selected to provide legal services will be listed on a directory as willing and able to take clients who would otherwise be unrepresented after their first scheduled court appearance. Assuming assignment of a client for representation in a timely manner, the Vendor will require legal representatives to assure that they are capable of representing clients at the 36th District Court on or after their first scheduled court date. The Vendor shall ensure that all legal representatives file appearances with the Court on behalf of the represented covered person.

Vendor shall provide covered individuals with information related to wrap-around services.

Vendor and their designated legal services provider may obtain the overwhelming majority of their cases from staffing 36th District Court Real Estate Division dockets on a daily basis but will also be required to receive client referrals from multiple sources, and as part of the program design Vendor shall arrange a methodology and process by which to receive such referrals.

The contemplated referrals shall include:

- Referrals directly from the City's OED Executive Director. As noted above, Vendor shall work with the OED Executive Director to develop an intake mechanism.

Contract discussion continued on next page.

LAW- *continued*

6004918 100% ARPA Funding – Right to Counsel: To Provide Legal Counsel for Qualified Low-Income Occupants in Residential Eviction Cases in the 36th District Court and in Housing Related Administrative Proceedings. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$4,967,512.00.

Services- *continued*

The Vendor shall administer the program and make assignments with a Smart Sheet or similar technology, as well as keep track of all referrals including wrap around service providers and monitor the status of each case.

- Referrals from the 36th District Court.
- Referrals from any non-profit organization engaged in similar activities that support persons seeking legal counsel in enforcement of housing occupancy rights of a person.
- Referrals through means identified by the designated legal services provider. In its agreements with the legal service providers, and among other things, the Vendor shall contractually provide that the lawyer client relationship (if not already formed) shall be established, at the latest, by the legal representative showing up to 36th District Court to represent the client.

Client Eligibility:

To assure individuals are eligible as “covered persons” to receive services from a designated legal service provider, the Vendor and its subcontractors shall in compliance with income verification guidelines approved by the Federal Legal Services Corporation Program, or otherwise, verify the income qualification as a covered individual. Self-certification, which is notarized or subscribed pursuant to penalty of perjury may be acceptable, but only in the good faith absence of other documentation demonstrating qualification. It is contemplated that self-certification will not be used in a significant majority of cases. Vendor may also use eligibility for other government programs (e.g. Section 8, public housing or LIHTC housing) as a basis for eligibility. All information used to verify qualification of a covered individual must be verified by the Vendor and through the Vendor be made available to the City, in a format prescribed by the City, prior to the designated legal service provider or Vendor being eligible for payment related to representation of the covered individual. Use of documents other than filed tax returns used to verify a covered person’s qualification, shall represent Vendor’s certification that it has conducted and documented a good faith effort to obtain filed tax returns, that those tax returns are not available, and that in Vendor’s professional opinion based upon sufficient, competent, and substantial investigation, the covered person qualifies for assistance under this program.

Fees:

The Vendor shall be paid on a cost reimbursement Basis for legal services costs and expenses incurred by this project, provided, however, those costs and expenses incurred shall not exceed the maximum average payment amount identified above and allowable pursuant this Agreement (up to the Agreement Amount less the Administrative Services Fee).

Additionally, the costs for Vendor to provide administration services shall not exceed 12% of the costs to deliver legal services. The maximum legal services costs per case reimbursable to the Vendor for cases for which legal services are provided directly by the Vendor, on a rolling average over the duration of this contract, shall not exceed an average of \$760.00 per case.

The maximum legal services costs per case reimbursable to the Vendor for cases for which legal services are provided by any subcontractor of the Vendor, on a rolling average over the duration of this contract, shall not exceed an average of \$760.00 per case. Vendor is expected to handle, either directly or through subcontractors, at least the following number of approximate cases:

Contract discussion continued on next page.

LAW- *continued*

6004918 100% ARPA Funding – Right to Counsel: To Provide Legal Counsel for Qualified Low-Income Occupants in Residential Eviction Cases in the 36th District Court and in Housing Related Administrative Proceedings. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$4,967,512.00.

Fees- *continued*:

FISCAL YEAR NUMBER OF CASES

1. 2022-23	1336
2. 2023-24	2208
3. 2024-25	2208

By the contract termination date, the Vendor shall, at a minimum, have handled at least 5,752 cases.

Administrative Fee:

To aid in program administration planning, the Vendor shall be entitled to bill its 12% Administrative Fee on a monthly basis by taking the projected total administrative fee (contract amount x 12%) and dividing that number by the number of months in the contract.

Attachment A is a detailed breakdown of the budget and is at the end of this report.

All reports will be submitted quarterly as required by U.S. Treasury.

OCFO

6000098 100% City Funding – AMEND 4 – To Provide an Extension of Time and an Increase of Funds to Continue the Provision of Pension and Actuarial Services. – Contractor: Cheiron, Inc. – Location: 8300 Greensboro Drive, Suite 800, Mc Lean, VA, 22102-3661 – Previous Contract Period: June 13, 2016 through June 12, 2023 – Amended Contract Period: Upon City Council Approval through June 12, 2024 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$550,000.00.

Funding

Account String: **1000-29231-230137-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Resource Planning**
Funds Available: **\$7,485,283 as of January 27, 2023**

Tax Clearances Expiration Date: 12-22-23
Political Contributions and Expenditures Statement:
Signed: **10-25-22** Contributions: **None**

Consolidated Affidavits

Date signed: **10-25-22**
☒ Covenant of Equal Opportunity
☒ Hiring Policy Compliance;
Employment Application complies
☒ Slavery Era Records Disclosure
☒ Prison Industry Records Disclosure
☒ Immigrant Detention System Record
Disclosure

Background Information on Bid:

In 2016, the original bid results:

5 Proposals were received and evaluated on 2 sets of criteria. The first criteria was the vendors' qualifications and included evaluation of: Experience, Contact information, Organization chart, Resume of key personnel, Similar projects and Financial records. Second criteria was the Scope of Work and Initial Plan of work, which included evaluation of: Analyze and Access current system, Establish 2024 funding requirements, Leading practice research, Recommendations and design strategy. Cheiron, was ranked first in both Criteria.

In ranking of the cost proposal, Cherion was ranked No. 4; Proposals also received from: The Segal Company, The Terry Group, Buck Consultants, and Deloitte.

Bid Information

No Bid- Amendmenet to contract

Contract Details:

Vendor: **Cheiron, Inc.** Amount: + **\$100,000.00 to \$550,000.00** End Date: **+1 year to June 12, 2024**

Services/ Fees:

Original Scope included:

Conduct an independent analysis of certain characteristics of the Component II membership – demographics, life expectancy, financial – related to the variables and assumptions currently used in the System's actuarial model. The mortality tables will be assessed for appropriateness for use in fiscal year 2014 and beyond, including computation of the System's frozen accrued benefits. Cheiron will model the expected future funding requirements of the City beginning in Fiscal Year 2024 and beyond.

The P-Scan modeling software can be used by the City without Cheiron's involvement

Cheiron will consult and advise the City on an on-going basis on all actuarial questions based on current funding of the Systems. Final Report(s) will be generated on Final analysis.

Amended Scope (Additional Services):

- **Continuation of data updates and enhancements as needed to Detroit pension model**
- **Continuation of Detroit OCFO team's access to online Detroit pension model**
- **Continuation of actuarial advisory services, upon request, including, but not limited to:**
- **Review of annual budget recommendation for Detroit pension plan contributions**
- **Review of Detroit retirement systems' actuarial reports and proposed pension plan funding policies**
- **Prepare and deliver expert reports and recommendations related to Detroit's pension plans**
- **Other ad hoc actuarial analysis and services as agreed upon by the parties**

Contract discussion continued on next page.

OCFO- continued:

6000098 100% City Funding – AMEND 4 – To Provide an Extension of Time and an Increase of Funds to Continue the Provision of Pension and Actuarial Services. – Contractor: Cheiron, Inc. – Location: 8300 Greensboro Drive, Suite 800, Mc Lean, VA, 22102-3661 – Previous Contract Period: June 13, 2016 through June 12, 2023 – Amended Contract Period: Upon City Council Approval through June 12, 2024 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$550,000.00.

Fees:

II. Project Fees

The Hourly Rates for the proposed team are as follows:

<u>Category</u>	<u>Hourly Rate</u>
Principal Consulting Actuaries	\$465.00
Principal Consulting Actuaries	\$353.00
Principal Consulting Actuaries	\$465.00

<u>Category</u>	<u>Hourly Rate</u>	<u>Team Member</u>
Principal Consulting Actuaries	\$346 - \$465	TBD
Consulting Actuaries	\$265 - \$402	TBD
Associate Actuaries	\$183 - \$265	TBD
Senior Actuarial Analysts	\$163 - \$204	TBD
Actuarial Analysts	\$142 - \$183	TBD
Administrative Staff	\$ 86 - \$107	TBD

Project Billing

Firm fixed-price contract for the services listed and described in this contract. Work orders (or change orders) will only be issued under this contract for those requested services that are outside the original scope.

Payment terms are Net 30.

Additional Information:

Contract 6000098 was approved at Formal Session on, June 7, 2016 for \$175,000 thru 6-12-17 . Amendment 1 was approved at Formal during Recess on July 31, 2017 for \$225,000, thru 6-12-18 . Amendment 2 was approved at Formal on October 9, 2018, for \$300,000, thru 6-11-20 . Amendment 3 was approved at Formal Session on March 17, 2020 for \$450,000 thru 6-30-23.

POLICE

3062312 100% City Funding – To Provide Fifty (50) Police Mountain Bikes. – Contractor: Wheelhouse Detroit, LLC – Location: 1340 Atwater Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval through January 31, 2024 – Total Contract Amount: \$80,643.50.

Funding

Account String: **3921-28372-370750-644100**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Public Acts 301-302 Training**
Funds Available: **\$88,881 as of January 27, 2023**

Tax Clearances Expiration Date: **10-26-23**

Political Contributions and Expenditures Statement:

Signed: **12-6-22** Contributions: **None**

Consolidated Affidavits

Date signed: **12-6-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

RFP 182885 Wheelhouse Detroit Delivery Statement:

“Without over-promising and under-delivering, we will attempt to be completely transparent about the current supply chain realities as it will affect this bid. The bicycle industry supply chain has not recovered from the pandemic in many ways. While things are better than they were in 2020 and 2021, things are far from normal in the world of bikes. Haro’s police bike inventory is currently depleted. There are 20 bikes arriving in November that are available towards this proposal. There are more arriving in January and April 2023 that we would be able to allocate if Wheelhouse’s bid is selected. There is a good chance we would be able to fulfill all 50 bikes in January, but worst-case scenario some of the quantity would be fulfilled in April. Regarding the Cygolite police-style emergency lights, siren, and charging equipment, our distributor (JBI) is willing to allocate all available in the country. If there was a shortage, an order would have to be placed directly with the Cygolite factory in China so we are unable to guarantee a total fulfillment delivery date; also, DPD would have to submit to us a Purchase order with badge numbers etc., to procure, if the bid was won because they are proprietary to police departments. All other accessories (lock, lights, saddle bag, helmets) are in stock and should be available to ship immediately. If, for some reason, this were to change, a similar product in price and quality would be substituted and the quote pricing would be honored. Also, please note that this quote does not include freight for any bid item. Freight will be comped for this order if placed.”

Bid Information

Bids Closed on October 25, 2022; 9 Vendors Invited; 5 Bids received

Other Bid: 1854- \$625,000

AVE Solutions- \$139,500

JATAM- \$275,000

Trek Retail Corp-\$77,500- did not include all specifications in bid***

***** Trek’s quote did not include; reflective police decals, a head light and a red rear facing light, and battery powered police-style emergency lights, siren and charging equipment.**

Contract Details:

Vendor: Wheelhouse Detroit, LLC Bid: Lowest Responsible Bid \$80,643.50

Amount: \$80,643.50 End Date: January 31, 2024

Services/ Fees:

The Vendor will provide	50 Police Mountain Bikes- HARO PD1	\$ 1,612.87 each
	GRAND TOTAL:	\$80,643.50

PUBLIC WORKS

6001188 100% Major Street Funding – AMEND 1 – To Provide an Extension of Time for Program Management Services. – Contractor: Fishbeck, Thompson, Carr & Huber, Inc. – Location: 1001 Woodward Avenue, Suite 860, Detroit, MI 48226 – Previous Contract Period: March 1, 2018 through February 28, 2023 – Amended Contract Period: Upon City Council Approval through June 30, 2024 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$6,000,000.00.

Funding

Account String: **3301-04189-193871-632100-000048-30110**
Fund Account Name: **Major Street**
Appropriation Name: **Major Street Fund Capital**
Funds Available: **\$4,033,697 as of January 27, 2023**

Tax Clearances Expiration Date: **1-20-24**

Political Contributions and Expenditures Statement:

Signed: **12-21-22** Contributions: **None**

Consolidated Affidavits

Date signed: **12-21-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The original Bid results: Fishbeck, Thompson, Carr and Huber [FTCH] was the 4th highest ranked proposal after the Phase I evaluation; and the 2nd highest ranked proposal after the Phase II evaluation.

Proposed subcontractors include: SmithGroup, Ann Arbor & Detroit; DLZ Michigan, Detroit; Nelson/Nygaard, San Francisco; The Work Department, Detroit; EndreStudio, Emryville, CA; Diggs Group Heritage, Detroit; Somat Engineering, Detroit.

Bid Information

No Bid. This is an amendment.

Contract Details:

Vendor: **Fishbeck, Thompson, Carr & Huber, Inc.** Amount: **Remains the same:\$6,000,000.00**
End Date: **+ 16 months to June 30, 2024**

Services & Fees-Remain the same:

The Vendor shall provide program management services to include the development and implementation of the scoping, design and construction oversight of capital projects and other activities associated with a potential Road Bond sale-funded (or otherwise-funded) infrastructure improvement program described herein (Place-Based Street Investment Projects) ["Services"]. This role will be referred to in this document as the Program Management Consultant (PMC).

The services will remain the same, and according to OCP the extension for time in the contract is for the following reasons;

The City of Detroit, Department of Public Works (DPW) wants to amend Contracts 6001138 and 6001188 to extend the period of performance from February 28, 2023 to June 30, 2024. The extension is needed to cover construction support for the W. Warren, Riverside, McNichols, and Bagley Streetscapes, and all closeout and punch list item preparations. According to DPW, the construction work associated with Contract 6001138 will not be completed by February 2023. Both WSP Michigan Inc. and FTCH will be needed until the construction activity is completed. Changing engineering firms in the middle of a project is not feasible.

The costs of the Program Management Consultant is based on the hourly rates for various classifications of employees, ranging from \$20.00 per hour for Intern to \$163.96 per hour for Project Executive [rates include overhead and profit]. These rates include all of the project participants- sub-contractors included.

Additional Information-

Contract 6001188 was approved at Formal Session on February 20, 2018 for \$6,000,000 thru 2-28-23.

PUBLIC WORKS

6004928 100% Major Street Funding – To Provide Forty Seven Hundred (4700) Square Tube Steel Sign Posts and Fifty Seven Hundred (5700) Square Tube Steel Sign Anchors. – Contractor: Canuck Power, Inc. – Location: 1114-830 Lawrence Avenue W, Toronto, ON M6A 0B6 Canada – Contract Period: Upon City Council Approval through February 13, 2024 – Total Contract Amount: \$96,650.00.

Funding

Account String: **3301-25190-193826-621907**
Fund Account Name: **Major Street**
Appropriation Name: **Streets & Rights of Way Management**
Funds Available: **\$60,785,260 as of January 27, 2023**

Tax Clearances Expiration Date: **8-29-23**

Political Contributions and Expenditures Statement:

Signed: **12-1-22** Contributions: **None**

Consolidated Affidavits

Date signed: **12-1-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

Bids Closed on September 30, 2022; 58 Vendors Invited; 3 Bids received

Other Bids:

AVE Solutions- \$1,033,800.00 [7 % equalized bid \$1,002,786 for D-BB & D-BSB- \$1,002,786.00

MD Solutions- \$315,567.00 [No equalization]

Contract Details:

Vendor: **Canuck Power, Inc. [No equalization]**

Bid: Lowest Amount: \$96,650.00

End Date: **February 13, 2024**

Services/ Fees:

The Vendor will provide 4700

Square Tube Steel Post (Green) 14 Gauge 1 1/2 inch Sq x 10' ASTM A - 570 GR 33 - \$14.50 each
TOTAL- \$68,150.00

The Vendor will provide 5700

Square Tube Steel Anchor - 12 or 14* Gauge 2" square x 3' ASTM A - 446 GR A - \$ 5.00 each
TOTAL- \$28,500.00

GRAND TOTAL-\$96,950.00

PUBLIC WORKS

6001138-A1 100% Major Street Funding – AMEND 1 – To Provide an Extension of Time for Streetscape Project Management Services. – Contractor: WSP Michigan, Inc. – Location: 500 Griswold, Suite 2600, Detroit, MI 48226 – Previous Contract Period: March 1, 2018 through February 28, 2023 – Amended Contract Period: March 1, 2023 through June 30, 2024 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$6,000,000.00.

Funding

Account String: **3301-04189-193871-632100-000048-30110**
Fund Account Name: **Major Street Fund**
Appropriation Name: **Major Street Fund Capital Fund**
Funds Available: **\$4,033,697 as of January 27, 2023**

Tax Clearances Expiration Date: **8-23-23**

Political Contributions and Expenditures Statement:

Signed: **12-9-22** Contributions: **2 to the Mayor in 2022**

Consolidated Affidavits

Date signed: **12-9-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

None because this is an amendment to extend time for an existing contract. DPW requested Contracts 6001138 and 6001188 to be extended to cover construction support for the W. Warren, Riverside, McNichols, and Bagley Streetscapes, complete all closeout and punch list item preparations.

According to DPW, the construction work associated with Contract 6001138 will not be completed by February 2023. Both WSP Michigan Inc. and FTCH [6001188] will be needed until the construction activity is completed. Changing engineering firms in the middle of a project is not feasible.

Contract Details:

Vendor: **WSP Michigan, Inc.**

Amount: **No Changes; Total \$6,000,000**

End Date: **Add 1 year & 3 months; through June 30, 2024**

Services/Fees at the time of approval:

Services of the Program Management Consultant to include: Overall program management, individual project management, Scoping, design and construction support. It is “extremely important to stress the significance” of the contractor to design street projects that are completely functional, yet transform the appearance of the roads, landscaping is an important component.

Design engineering and construction support services may include: Streetscape work; Curb & Gutter; Sidewalk improvements; Alleys; Complete Street improvements – Wayfinding, Community identity, Plazas, Public spaces; Traffic calming elements; Traffic signal improvements; Street and pedestrian lighting improvements; New street construction, Street reconstruction of resurfacing.

These services are to support the construction/transformational projects to support the vision of “20-minute neighborhoods.” Services will require working with DPW, Planning & Development, Water & Sewerage, and various other utility entities. The initial project construction was anticipated to begin Fall of 2018, with all projects completed by the 2022 construction season. The proposed project list included 29 projects.

Identified subcontractors include: Toole Design Group, Minneapolis; Utile, Boston; LivingLAB, Detroit; OHM Advisors, Detroit; Wade Trim, Detroit; Somat Engineering, Detroit; Onyx Enterprise, Detroit; Community Development Advocates, Detroit.

Hourly rates and overhead fees were included for the Vendor and the named subcontractors for over 100 different positions for various services.

\$5,993,428.87 of the authorized \$6,000,000 has been invoiced on this contract.

Contract discussion continues onto the next page.

Public Works – continued

6001138-A1 100% Major Street Funding – AMEND 1 – To Provide an Extension of Time for Streetscape Project Management Services. – Contractor: WSP Michigan, Inc. – Location: 500 Griswold, Suite 2600, Detroit, MI 48226 – Previous Contract Period: March 1, 2018 through February 28, 2023 – Amended Contract Period: March 1, 2023 through June 30, 2024 – Contract Increase Amount: \$0.00 – Original Contract Amount: \$6,000,000.00.

Additional Information:

Contract 6001138 was originally approved February 20, 2018 with WSP Michigan, Inc. to provide Program Management Services of Capital Projects Associated with Potential Road Bond Sale-Funded Infrastructure Improvements for \$6,000,000; through February 28, 2023.

Related Contract:

6001188 was originally approved February 20, 2018 with Fishbeck, Thompson, Carr and Huber, to provide Program Management Services of Capital Projects Associated with Potential Road Bond Sale-Funded Infrastructure Improvements for \$6,000,000; through February 28, 2023.

TRANSPORTATION

6004802 REVENUE – To Provide a Mobile Ticketing Phone Application for Citywide Transit. –
Contractor: Token Transit, Inc. – Location: 1015 Fillmore St. PMB 68827, San Francisco, CA
94115 – Contract Period: Upon City Council Approval through February 27, 2026 – Estimated Net
Revenue: \$3,717,644.00.

Funding

Account String: **5301-29200-200090-617900**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Administration**
Funds Available: **\$12,697,500 as of January 27, 2023**

Tax Clearances Expiration Date: **4-27-23**

Political Contributions and Expenditures Statement:

Signed: **10-11-22** Contributions: **2016-2021- 1-Mayor**
1-Former Council, 1- Current Council

Consolidated Affidavits

Date signed: **10-11-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

Bids Closed on October 25, 2022; 9 Vendors Invited and bid; 4 Bids advanced. Bids scored following criteria: Experience- 30 Points, Mobile App Lead Time-training & Implementation of customer support-20 Points, Phase 2- DHB & DBB- 15 points, Phase 3- DHB & DBB- 20 Points- TOTAL – 100 Points
Other Bids: Dallas Area Rapid Transit (DART)- 65 points (Unable to register to do business in Michigan)
Masabi LLC-(London, England) 50.58 Points
Genfare- a division of SPX- (Elkgrove Village, IL) 43.37 Points

Additional information regarding all of the other submitted responses that did not move forward to the final review. This information contains the following: locations and scores. The sole local response was 6th overall in scoring.

Other bids: Direct Technologies-(Roseville, CA) 36.16 points
Kontron America, Inc.- (Germany Based Company) 28.95 points
Diversified Data Processing & Consulting, Inc- DBA- Divdat- (Detroit, Mi)- 21.74 points
Quartus Technology, Inc.- (Westport, CT)- 0 points
Sunflower Lab, LLC- (Hilliard, OH) 0 points

Contract Details:

Vendor: **Token Transit-(San Francisco, CA) 57.79 Points** Bid:**2nd Highest Ranked**
End Date: **February 27, 2026** Revenue: **Estimated Net Revenue: \$3,717,644.00**

Services:

The Vendor will provide the City with customized Private Label Mobile Parking Payments (MPP) applications for the City's parking program, which offers users the option of paying through one of four methods: Pay by App; Pay by Web; Pay by Voice; and Pay by Text.

The Private Label custom software will be entitled "ParkDetroit," which specifically identifies the City's parking program. The customized app will be set to support both individually numbered spaces for single space meters and license plate numbers for multi-space kiosks, as follows:

1. Mobile Parking Payment (MPP) Channels

- (a) A service that allows an individual to pay a parking meter by mobile application (app) that works on at least Android® and iOS (iPhone)® platforms; or**
- (b) A service that allows online payment of parking meter through a responsive web (m.ppprk.com); or**
- (c) A service that allows an individual to pay a parking meter by dialing a local phone number through interactive voice system (IVR); or**
- (d) A service that allows online payment of parking meter through text message (SMS).**

Contract discussion continued on next page.

TRANSPORTATION- *continued*:

6004802 REVENUE – To Provide a Mobile Ticketing Phone Application for Citywide Transit. –
Contractor: Token Transit, Inc. – Location: 1015 Fillmore St. PMB 68827, San Francisco, CA
94115 – Contract Period: Upon City Council Approval through February 27, 2026 – Estimated Net
Revenue: \$3,717,644.00.

Services- *continued*:

2- System Requirements

- (a) *PassportParking Inc.* 's will report all "*ParkDetroit*" payment transactions made through the Mobile Parking Payment (MPP) application to Municipal Parking Department's (MPD's) Finance Unit; and
- (b) *ParkDetroit* Mobil payment Program will integrate with the MPD's parking management system any mete program; and
- (c) Vendor ill identify any current integration partners and nay cots, including transaction fees, associated with communicating to the meter t indicate that a payment was made via the mobile system; and
- (d) Vendor will provide regular reports and raw data to MPD to better understand parking trends in Detroit; and

3- On-Line Features:

- (a) Vendor will provide features that help the customer service relevant alerts and/or "top up" to the maximum time allowed, as set by the City when their parking session is about to expire; and
- (b) Vendor will provide marketing materials, at no additional charge, for the customized *ParkDetroit* program. The written marketing materials will include half page flyers, wallet cards, and pull-up banners describing how to download and install the *ParkDetroit* application and the key benefits of the system. The number of complimentary marketing documents provide by the Vendor shall not exceed 10,000 total pieces.

4- Accessibility:

- (a) *ParkDetroit* Mobil pay will be accessible from any device with internet connection through the Mobil Pay Web application @ m.ppprk.com on any web browser.
- (b) In the event that a customer does not have internet capable device, the customer can call or text a local (313) phone number & enter their parking session information.

5- Data/ Ownership & Storage:

- (a) Cloud Hosting All user data is stored in Google Cloud (<https://cloud.google.com/security/>) which meets the most stringent data standards. Data is encrypted with AES when written to storage. Data is encrypted when transferred using TLS. All City Data shall be and remain the sole and exclusive property of the City. The Vendor will treat all City Data as Confidential Information, as described in Article 15 of this Contract. The Vendor is permitted access to the City Data for the sole and exclusive purpose of performing its obligations under this Contract, including limited nonexclusive, non-transferable permission to transmit, process, and display the City of Detroit data only to the extent necessary in the providing the App and the Services and any of the services in connection with the delivery and operation of the App and the Services and not for the storage or recording of the City Data. The Vendor is prohibited from using, transferring, or disclosing any of the City Data without specific written approval from the City of Detroit. The Vendor hereby acknowledges that it has no will and never have any property interest in and may assert no lien on or right to withhold City Data from the City.

6- Training:

Vendor will provide comprehensive training program to the City & each Transportation Agency to support operation, customer service & trouble shooting of the app for its users.

Contract discussion continued on next page.

TRANSPORTATION- *continued*:

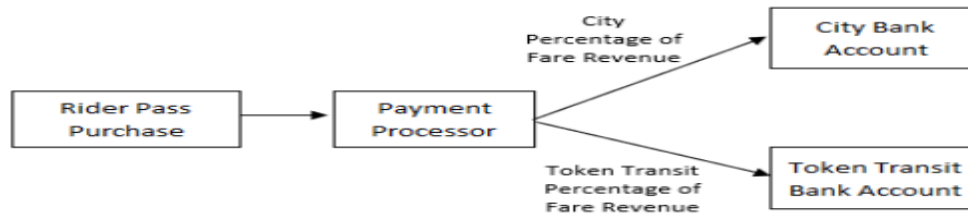
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Revenue: \$3,717,644.00.

Fees:

III. Services Fees

Costs listed below are pending negotiations for best and final offer.

Contractor will not invoice the City for service fees. Instead, the Payment Processor will be used to settle financial transactions from the App daily and will split revenue share payments directly with the Contractor and City bank accounts based on schedule and workflow below.



Service Type	Estimated Gross Annual Revenues	Estimated Annual Fees Paid Direct to Contractor	Estimated Net Revenues Paid to City
¹ Regular Transaction Processing	Transactions < \$2 = \$50,000 Transactions ≥ \$2 = \$1,260,000	Transactions < \$2 = \$7,400 Transactions ≥ \$2 = \$100,800	Transactions < \$2 = \$42,600 Transactions ≥ \$2 = \$1,159,200
² Group Programs with no processing costs	\$0.00	\$2,500.00	-\$2,500.00
³ Promotions/ special events at no cost	\$0.00	\$60.00	-\$60.00
1 YEAR TOTAL	\$1,310,000.00	\$110,760.00	\$1,199,240.00
3 YEAR TOTAL Includes 5% year-over-year growth	\$4,061,000.00	\$343,356.00	\$3,717,644.00

ATTACHMENT A
CONTRACT 6004918
BUDGET

UNITED COMMUNITY HOUSING COALITION

Pricing Details NOFA #182873

**Right to Counsel Legal
Services**

Salary and Compensation	FTE	Annual Legal Program Total UCHC	Estimated Monthly Costs	Contract Duration (31 months)	Justification
Attorneys on Staff	5	\$ 295,113.64	\$ 24,592.80		Attorneys for client representation
Legal Aids on Staff	2	\$ 88,055.95	\$ 7,338.00		Support for Attorneys
Fringe Composite Rate 30%		\$ 114,950.87	\$ 9,579.24		Fringes including health, dental, vision, disability and retirement plan
M & G Occupancy/IT etc		\$ 73,308.20	\$ 6,109.02		All supervisory management and general expenses such as occupancy, supplies & general staff support.
Total		\$ 571,428.66	\$ 47,619.05	\$ 1,476,190.70	
Clients to Serve		750	62.5	1937.5	
Average Case Rate			\$ 761.90		

Budget and case count projections are based on commitments made to the Gilbert Family Fund and there is no reason to believe that the costs and cases to be handled will be any different in this grant. UCHC has a long track record of meeting and exceeding its case projections. We believe the above narrative demonstrates that best.

We anticipate doing a substantial number of post judgment cases but overwhelmingly they will be motions to set aside defaults or motions for relief from judgment. We do not anticipate doing a large number of appeals. Post judgment motions do not require a substantial amount more work than regular cases.

UNITED COMMUNITY HOUSING COALITION

Pricing Details NOFA #182873

**Program Administration
Services**

Salary and Compensation	FTE	Annual Legal Program Total UCHC	Estimated Monthly Costs	Contract Duration (31 months)	Justification
Program Administration Attorney	0.5	\$ 35,000.00	\$ 2,916.67		Attorney to oversee program design and functionality, liase between legal services and administration of the program
Right to Counsel Program Manager	1	\$ 70,000.00	\$ 5,833.33		Administation per bid
Data Analyst	1	\$ 40,000.00	\$ 3,333.33		Data support to track service elements
Composite Fringe 30%		\$ 43,500.00	\$ 3,625.00		Fringes including health, dental, vision, disability and retirement plan
M & G Occupancy/IT etc		\$ 17,214.21	\$ 1,434.52		All supervisory management and general expenses such as occupancy, supplies & general staff support.
Total		\$ 205,714.21	\$ 17,142.85	\$ 531,428.38	
COMBINED LEGAL SERVICES AND PROGRAM ADMINISTRATION SERVICES EXPENSE				\$ 2,007,619.08	