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City of Detroit CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: December 5, 2022

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the Legislative Policy Division's review of contracts submitted by the Office of Contracting and Procurement for the Week of December 6, 2022. The Legislative Policy staff comments are in bold.

This list of contracts is submitted under the recess procedures adopted and amended by the City Council on November 22, 2022. Recess procedures provide that all contracts on this list, that are not held by a Council Member, are considered approved and may be processed on Thursday, Dec. 8, 2022.

If Council Members have questions and wish to hold any contract on this list, please provide your questions and request to hold a contract to LPD's Ashley Wilson, Laurie Anne Sabatini, and the Clerk's office to the attention of Louise Jones & Deonte Agee, by 4 PM on Wednesday, December 12, 2022. Contracts are held until released by the Council Member requesting the hold or referred to a City Council Committee for action after Recess.

Attachments

cc:

Janice Winfrey	City Clerk
Mark Lockridge	Auditor General
Sandra Stahl	Office of Contracting and Procurement
Irvin Corley	Legislative Policy Division
Marcell Todd	Legislative Policy Division
Gail Fulton	Mayor's Office

Statistics compiled for the list submitted during Recess for the Week of December 6, 2022.

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition	2	0	0	2
Building & Safety	1	0	0	0
DoIT	1	0	0	0
General Services	1	0	1 Amendment to Add Time	1
Housing & Revitalization	3	0	1 Amendment to Add Time/Funds	3
Law	1	0	1 Amendment to Add Funds/Scope	1
OCFO	1	0	0	0
Transportation	1	0	0	0
Totals	11	No Focused/Limited Bids	3 Amendments;	7

64% of all Contractors included in the contract list for the week of December 6, 2022 Recess are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of December 6, 2022

This list represents costs totaling \$6,244,467.16 ¹

Included in total costs are the following:

Blight Remediation Fund	\$	38,180
Construct Code Fund	\$	607,085
General Fund	\$	2,400,000
Grant Fund	\$	449,202.16
Transportation Operation	\$	2,750,000

¹ The contract list includes: 3 Amendments for extension of time and/or increase or decrease in funds. 8 New contracts for terms of 1 to 5 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: December 5, 2022

RE: **CONTRACTS AND PURCHASE ORDERS SUBMITTED DURING RECESS FOR THE
WEEK OF DECEMBER 6, 2022.**

BUILDING AND SAFETY

6004311 100% City Funding – To Provide Land-Use Search, Zoning maps, Permit Scoping Summaries, Fee Estimations, and Reports in Multi-Lingual Translatable Text Online for Customer Use. – Contractor: Open Counter Enterprises, Inc. – Location: 131 Dartmouth Street, 3rd Floor, Roxbury, MA 02119 – Contract Period: Upon City Council Approval through August 14, 2027 – Total Contract Amount: \$607,085.00.

Funding Source

Account String: **2490-29130-130310-622302**
Fund Account Name: **Construct Code Fund**
Appropriation Name: **BSEED - Administration**
Funds Available: **\$4,775,048 as of December 2, 2022-FY2023**

Tax Clearances Expiration Date: **11-29-23**

Political Contributions and Expenditures Statement:

Signed: **3-26-21** Contributions: **None**

Consolidated Affidavits

Date signed: **3-26-21**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

The current system has been live since 2018. As with all BSEED permit portal, the system was a game changer during this Pandemic. The software has allowed City of Detroit customers to easily learn where their project is allowed, scope out fees, create financial reports, based on the Zoning Ordinance, Permits and fees. The Online Portal has addressed over 20,000 customer inquiries per year. Saving the city 6-7,000 hours of staff time. The 5 yr. contract will have a yearly cost savings of 5% less than the previous yearly subscription.

Legacy contract with Opencounter Contract 2022 \$218,500, 2023 117,125, 2024 \$117,125, 2025 \$122,855, 2026 \$122,855 Zoning and Business Portals/ Api Spanish Translation * 2019 pricing honored.

Bid Information

No Bid- This is a Sole-Source vendor

Contract Details:

Vendor: **Open Counter Enterprises, Inc.** Amount: **\$607,085.00** End Date: **August 14, 2027**

Services:

The vendor shall continue to provide intelligent land-use search, intuitive zoning maps, permit scoping summaries, fees estimations, summary and next-step aids, administrative tools and reports and multi-lingual translatable text on-line for BSEED.

The System helps to guide developers, citizens, contractors, and business owners from start to finish in the process of obtaining the various permits and licenses required to set-up and continue doing business in the city. The system will allow the public to prepare reports of certain approval requirements from any computer or mobile device with internet access, enable internal BSEED staff to review more applications with improved accuracy and speed and increased government transparency.

The System will integrate with Accela and will allow the public access to all of the rules and regulations applicable to the business licensing, zoning, and permitting processes of BSEED. The System will also allow the preparation and submission of formal Applications via an Accela API and with the ability to view them

Contract discussion continued on next page.

BUILDING AND SAFETY

BUILDING AND SAFETY- *continued:*

6004311 100% City Funding – To Provide Land-Use Search, Zoning maps, Permit Scoping Summaries, Fee Estimations, and Reports in Multi-Lingual Translatable Text Online for Customer Use. – Contractor: Open Counter Enterprises, Inc. – Location: 131 Dartmouth Street, 3rd Floor, Roxbury, MA 02119 – Contract Period: Upon City Council Approval through August 14, 2027 – Total Contract Amount: \$607,085.00.

Services- *continued:*

in Accela Citizen Access. In addition, the System will include an open API for integration with any future software the city may use.

The System will provide intelligent land-use search, intuitive zoning maps, permit scoping summaries, fee estimations, summary and next-step aids, admin tools and reports and multi-lingual translatable text. The System will also provide customer support, technical support (24 hour and emergency), bug fixes, software updates.

The System will not require users to login to find BSEED business licensing or zoning requirements. However, the System will allow its users to login, fill out and access relevant Application forms which will be sent to Accela Citizen Access for BSEED staff review. System Reporting Requirements. The System will provide: Ability for BSEED staff to manage administrative configuration, users, and reporting tools.

The vendor shall generally enhance, upgrade, and improve the System during the terms of this contract, with ninety (90) days advanced written notice of proposed product upgrades or enhancements as well as product road maps relating to the System provided to the city under this contract.

The vendor shall provide a general help desk for technical support, on English only and only to specific designated city staff- Support Hours: The Contractor's support hours are Monday through Friday, 6:00 AM to 6:00 PM Pacific Time, excluding federal holidays.

Fees:

System Fees:

Year 1	Annual Cost	\$117,125
Year 2	Annual Cost	\$122,125
Year 3	Annual Cost	\$122,125
Year 4	Annual Cost	\$122,855
Year 5	Annual Cost	<u>\$122,855</u>
	GRAND TOTAL:	\$607,085

Additional Information:

Previous contract 6001641 approved at Formal Session on March 5, 2019 for \$169,000.00, through 3-11-21.

DoIT

6004768 100% City Funding – To Provide IT Service Management Solutions (ITSM) with the Current Cherwell System, which will Support Design and Configuration Services to include Tracking IT Assets, Record Computer and Phone Related Services for Various City of Detroit Department. – Contractor: Avante Solutions, Inc. – Location: 728 W Jackson Boulevard, Suite 105, Chicago, IL 60661 – Contract Period: Upon City Council Approval through November 30, 2025 – Total Contract Amount: \$1,500,000.00.

Funding

Account String: **1000-29350-350800-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Citywide Overhead**
Funds Available: **\$13,388,600 as of December 2, 2022**

Tax Clearances Expiration Date: **11-28-23**

Political Contributions and Expenditures Statement:

Signed: **10-31-22** Contributions: **None**

Consolidated Affidavits

Date signed: **10-31-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bids closed on May 11, 2022. 2 Bids received.

Bids were evaluated based on Price/Value [25 points], Statement of Work [15 points], Mentoring Program [15 points], Online responses to Questionnaire [10 points]. Maximum points without Business Certifications = 65 Points. Detroit Business Certifications for Vendor [20 points] or for Subcontractor [30 points]. Maximum total points = 100 points total.

Other Bid: **T4S- Greenwood Village, Colorado [32.5 Points]**

Contract Details:

Vendor: **Avante Solutions, Inc**
Amount: **\$1,500,000**

Bid: **Highest Ranked [65 points]**
End Date: **November 30, 2025**

Services:

Provide configured Software and services to assist the Department of Innovation and Technology (DoIT) with information technology management service responsibilities (ITSM), including helping DoIT with designing, building and delivering information technology services to various departments in the City.

DoIT intends to use the Software as configured by the Contractor as ITSM tool to provide it with the ability to record service incidence tickets, track and manage technology equipment and other assets, assistance tracking payroll, onboarding new employees other service providers, among many other functions including:

Asset Management Discovery Tool, Update Configuration Management Database, and provide the City's Treasury Department with configurations for Appointment Scheduler & Multi-language self-service portal for residents (property taxes).

The Contractor will configure the System for specific functions of the following City departments:

Payroll	Health Department	Public Safety Garage	Treasury
Accounts Payable	DDOT	HR Employee Services	Accessors

Configure the Software for Additional Professional Services Implementation/Support provided by DoIT with Use of the Software for the following functions:

- **Implement of IT support and Service Level Agreements**
- **Expansion of the Software's procurement module to include contract and invoice management for DoIT purchases.**
- **Hardware and software lifecycle tracking via the Software's Configuration Management Database**
- **Integration of the phone system for contact centers**

Contract discussion continues onto the next page.

DoIT - continued

6004768 100% City Funding – To Provide IT Service Management Solutions (ITSM) with the Current Cherwell System, which will Support Design and Configuration Services to include Tracking IT Assets, Record Computer and Phone Related Services for Various City of Detroit Department. – Contractor: Avante Solutions, Inc. – Location: 728 W Jackson Boulevard, Suite 105, Chicago, IL 60661 – Contract Period: Upon City Council Approval through November 30, 2025 – Total Contract Amount: \$1,500,000.00.

- **Initiate mentor program for City of Detroit technical staff to allow staff to become self-sufficient and work hand in hand with the vendor on Cherwell configurations and implementations.**

Vendor will provide also provide the City with training in the use of the software for the following:

- **Prepare City technical staff for Cherwell Administration Certification which will allow DoIT staff to configure the Software in the future.**
- **Mentor DoIT personnel for understanding the Software’s design and implementations.**

Vendor will also provide additional use licenses for software that is a configurable, scalable, service desk solution based on ITSM best practices and the ITIL framework, which includes CSM Desktop Client and CSM Browser Client applications, configurable features & processes.

Fees:

Forecast of Spend. Subject to change based on department requirements				
Forecast	2022 -2023	2023 -2024	2024 -2025	Totals
	\$302,400.00	\$250,400.00	\$197,900.00	\$750,700.00
Professional Services Cost	Professional Services Includes: Incident Management Service Request Knowledge Management Case Management Dashboards Reporting Self-Service Portals Facilities Management			
	Departments Include: Treasury Payroll HR – Employee Services Accessors DWSD HR Health Department of Innovation & Technology			
License Cost	\$197,600.00	\$249,600.00	\$302,100.00	\$749,300.00
Totals	\$500,000.00	\$500,000.00	\$500,000.00	1,500,000.00

The City has the right to extend the term of this contract for 1 additional term of 2 years for a maximum additional \$1,000,000.

Additional Information:

Previous contract with Avante Solutions [6002767] was approved June 9, 2020 to Implement Cherwell's HR Management Solution for \$675,000; through May 14, 2023. Amendment 1 was approved Feb. 1, 2022 for a \$178,000 increase, making the total contract amount \$853,000. There were no requests for a time extension.

GENERAL SERVICES

6003628 100% Capital Funding – AMEND 2 – To Provide an Extension of Time Only for Recreation Center Entry Construction for Coleman Young and Patton Recreation Centers. – Contractor: Gandol, Inc. – Location: 18100 Meyers, Detroit, MI 48235 – Contract Period: Upon City Council Approval through July 31, 2023 – Contract Increase Amount: \$0.00.

Total Contract Amount: \$1,962,652.96
Previous Contract Period: May 28, 2021, through December 31, 2022

Funding Source

Account String: **4503-21001-470010-631100-475016-02009**
Fund Account Name: **General obligation Fund**
Appropriation Name: **2018 UTGO Bonds - Series A**
Funds Available: **\$13,715,544 as of December 2, 2022**

Tax Clearances Expiration Date: 2-11-23
Political Contributions and Expenditures Statement:
Signed: **5-4-22** Contributions: **None**

Consolidated Affidavits

Date signed: **5-4-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records
 Immigrant Detention System Rec Disclosure

Bid Information

None because this is an amendment to an existing contract. At the time of approval this vendor was one of the highest scored bids.

Contract Details:

Vendor: **Gandol, Inc** Amount: **Add \$406,652.96; total \$1,962,652.96**
End Date: **Add 7 months; through December 31, 2022**

Services/Fees at the time of approval:

At Coleman Young Rec Center: Construction of 445 sq. foot vestibule; new concrete walkways, ramps, stairs, new exterior lighting; Coordinate with director to select and identify location for mural; provide and install furniture. Renovation work to be done in Multipurpose room, Art room, Kitchen, and Restrooms.

At Patton Rec Center: Landscaping: Design & install new irrigation system; Install new garden beds and ornamental plant material; Install composted manure, shredded hardwood, and bark mulch.

Hourly rates from \$65 to \$85; 8% of contract costs for General Conditions; 3% of contract costs for fees; 1% of contract costs for Bonds. Costs, inclusive of all mark-ups, for Coleman Young Recreation Center is \$1,503,000; Cost for Patton Recreation Center – for landscape only - is \$53,000.

The full authorized \$1,556,000 has been expended.

***Amended Services/Fees:

Roof replacement	\$327,067	Performance Bond 1%	\$3,630.83
Asbestos Testing	\$8,843	Mark-Up 3%	\$10,892.49
Topographic Survey	\$6,210	General Conditions	\$29,046.64
Construction Admin.	\$6,000	TOTAL	\$406,652.96
Replace toilet partition	\$14,963		
SUBTOTAL	\$363,083		

Details of the work includes remove & replace roof with 50-mil white-duro last roof system to cover all roof fields, curbs, parapets, and walls (approx. 30,000 sq. ft.); Topographic survey required to obtain a building permit; Provide/install new toilet partitions, replace floor, and wall ceramic tiles.

Contract discussion continued on next page.

GENERAL SERVICES- *continued*:

6003628 100% Capital Funding – AMEND 2 – To Provide an Extension of Time Only for Recreation Center Entry Construction for Coleman Young and Patton Recreation Centers. – Contractor: Gandol, Inc. – Location: 18100 Meyers, Detroit, MI 48235 – Contract Period: Upon City Council Approval through July 31, 2023 – Contract Increase Amount: \$0.00.

Total Contract Amount: \$1,962,652.96
Previous Contract Period: May 28, 2021 through December 31, 2022

Additional Information:

Contract 6003628 was approved on July 20, 2021, for \$1,556,000; through May 26, 2022.

Contract 6003628 Amd. 1 was approved at Formal Session on May 24, 2022, with an increase of +\$406,652.96 to \$1,962,652.96 through December 31, 2022. * (Described in amended services above.)**

Other approved Rec. Center construction contracts: For Crowell & Clemente Rec. Centers (6003630) initially approved 6-29-21 and Amendment 1 approved 2-22-22 for an additional \$150,000, totaling \$1,731,000. Butzel Family Center & Heilmann Rec Center (6003629) initially approved 6-29-2021 and Amendment 1 approved 2-15-22 for an additional \$210,000, totaling \$2,656,000.

HOUSING AND REVITALIZATION

6003194 100% Grant Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds to Mitigate Housing Instability as a Result of the Economic Crisis. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 31, 2023 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$250,000.00. *Previous Contract Period: February 1, 2021 through April 30, 2023*

Funding

Account String: **2001-20813-360047-651147-350999**
Fund Account Name: **Block Grant Fund**
Appropriation Name: **CDBG-CV CARES ACT funds**
Funds Available: **\$12,795,498 as of December 2, 2022**

Tax Clearances Expiration Date: **10-4-23**
Political Contributions and Expenditures Statement:
Signed: **10-6-22** Contributions: **None**

Consolidated Affidavits

Date signed: **10-6-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

None, because this is an amendment to an existing contract. It was a Non-Standard Procurement request at the time of Approval due to the immediate public threat from Covid-19. The grant funds were awarded to vendors engaged in assisting Detroit residents impacted by the crisis.

A total of 4 Contracts were awarded [See Additional Information section for details] to Agencies with a history of working with citizens and successfully implementing programs to assist those citizens experiencing unemployment, foreclosure and general economic insecurity.

Contract Details:

Vendor: **Bridging Communities** Amount: **Add \$100,000; Total \$250,000**
End Date: **Add 1 month; through May 31, 2023**

Services remains the same:

Continue to provide support for residents, using CARES funding, with housing counseling, property tax exemptions, financial coaching and workshops, a variety of outreach services. It is estimated that, through this contract, housing counseling services will be provided to 450 residents during the contract term and at least 51% of the beneficiaries are low- & moderate – income persons. Contract term began February 1, 2021.

As a HUD certified housing agency, Bridging Communities provides homebuyer education workshops, pre & post purchase counseling, fair housing advocacy, and mortgage and property foreclosure prevention to assist Detroit residents in avoiding future foreclosures.

Amended Fees:

Account Title	Original Budget	+	-	Revised Budget
Executive Director	34,996.00	15,000.00		\$ 49,996.00
Housing Counselor	53,242.00	30,000.00		\$ 83,242.00
Program Manager	27,989.00	35,000.00		\$ 62,989.00
Benefits	5,000.00	2,500.00		\$ 7,500.00
Training	1,000.00			\$ 1,000.00
Equipment (laptops)	3,806.00	2,000.00		\$ 5,806.00
IT Service	1,200.00	1,000.00		\$ 2,200.00
Software/ Antivirus	200.00			\$ 200.00
Digital Licenses	1,000.00	1,000.00		\$ 2,000.00
Printing	5,000.00	3,500.00		\$ 8,500.00
Marketing	1,500.00	2,000.00		\$ 3,500.00
Telephone & Internet	2,988.00			\$ 2,988.00
Building	10,579.00	5,000.00		\$ 15,579.00
Marketing Service	1,500.00	3,000.00		\$ 4,500.00
Miscellaneous				
Total	150,000.00	\$100,000.00		\$ 250,000.00

Contract discussion continues onto the next page.

Housing & Revitalization - *continued*

6003194 100% Grant Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds to Mitigate Housing Instability as a Result of the Economic Crisis. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 31, 2023 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$250,000.00. *Previous Contract Period: February 1, 2021 through April 30, 2023*

The full previously approved \$150,000 authorized amount has been expended on this contract.

Additonal Information:

6003194 was approved Februray 16, 2021 to provide covid-19 housing and financial services for \$150,000; through April 30, 2022. Amendment 1 to extend the contract term by 1 year through April 30, 2023 was approved March 29, 2022 .There were no requests to add funding.

There were 3 other covid-19 housing and financial services contracts approved at the same time [Feb. 16, 2021] as 6003194; through April 30, 2022 and all were amended to extend the term by 1 year; through April 30, 2023 at Formal Session held on March 29, 2022, including:

**6003195 with Central Detroit Christain for \$150,000. No additonal funds requested for Amendment 1.
6003196 with U-Snap-Bac for \$56,973. Amendment 1 added \$92,027; totaling \$150,000.
6003197 with Jefferson East for 150,000. No additonal funds requested for Amendment 1.**

HOUSING AND REVITALIZATION

6004837 100% Grant Funding – To Provide Warming Center Services on Mack Avenue to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$123,612.02.

Funding

Account String: 2002-20814-360089-651147-350999
Fund Account Name: UDAG Discretionary Funds
Appropriation Name: ESG-CV CARES ACT funds
Funds Available: \$4,723,184 as of December 2, 2022

Account String: 2002-13340-361508-651147
Fund Account Name: UDAG Discretionary Funds
Appropriation Name: HRD Emergency Solutions Grant
Available: \$1,918,524 as of December 2, 2022

Tax Clearances Expiration Date: 5-2-23

Political Contributions and Expenditures Statement:

Record Signed: 9-9-22 Contributions: None

Background Information:

HUD regulations state that a provider may be selected through a competitive selection process. Per the Uniform Guidance established in 2 CFR 200.319 all procurement transactions for services must be conducted in a manner providing full and open competition, consistent with standards outlined in 2 CFR 200.320. 2CFR 200.320 which allows for non-competitive procurements only in limited circumstances. As this is not a single provider contract the subrecipient selection process was implemented.

DRMM's housing programs (warming center, shelter, transitional housing, and PSH) operate under a Low Barrier/Housing First philosophy which is an evidence-based approach guaranteeing a person's right to housing regardless of substance use or treatment compliance. Given the prevalence of substance abuse and co-occurring mental health conditions among its guests, DRMM has embedded substance use disorder (SUD) harm reduction services within all levels of service delivery including shelter and warming center programs. Effort's target those at-high risk for relapse and opioid overdose through Motivational Interviewing and Brief Intervention, including FRAMES (Feedback, Responsibility, Advice, Menu of Options, Empathy, and Self-Efficacy). These evidence-based practices result in successful referrals to SUD treatment and reductions in alcohol and drug use (SAMHSA, Enhancing Motivation for Change in Substance Use Disorder Treatment, TIP Series No. 35, Updated 2019). Additional SUD harm reduction interventions include distribution of naloxone and fentanyl test strips (CDC, Evidence-Based Strategies for Preventing Opioid Overdose, 2018).

Bid Information:

The submission for application Notice of Funds Available (NOFA)- Closed on August 2, 2022. The awardee is a subrecipient. The contract was awarded based upon an application and a scoring process: Experience- 15 points, Capacity- 15 points, Program Narrative- 40 points, Benchmarks- 15 points, Budget-15 points, Attachments-(potential take-away points), Grievances/ Contract Violations (potential take-away points) = 100 Total Points.

Notice of Funds Available (NOFA)-Application Deadline August 2, 2022; Multiple Contracts awarded (Contract 6004839)

Other Bids: DRMM-3rd Street Emergency Shelter -Overall Score: 80.5
DRMM- 3rd Street Emergency Warming Center-Overall Score: 82
Chicago Genesis Emergency Shelter – Overall Score: 85.5

Contract Details:

Vendor: Detroit Rescue Mission Ministries (DRMM)- Mack Warming Center
Amount: \$123,612.02 End Date: December 31, 2023

Bid: Highest Score: 87.5

Contract discussion continued on the next page.

HOUSING AND REVITALIZATION- *continued*:

6004837 100% Grant Funding – To Provide Warming Center Services on Mack Avenue to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$123,612.02.

Services:

The City will provide funding under the Emergency Shelter component to shelters and warming centers for eligible activities associated with the provision of essential services to persons in emergency shelters and emergency shelter operations including staff costs related to carrying out triage, intake, assessment, and referrals associated with moving participants to permanent housing within 90 days.

- A. The Subrecipient- vendor shall collaborate with other service agencies to provide housing placement services, education, employment and emergency health care or other forms of public or private assistance as may be available for homeless or at-risk of homeless persons.**
- B. Subrecipients are required to fully participate in coordinated entry as outlined in Section 2 below.**
- C. The Subrecipient shall enter client data into the Homeless Management Information System (HMIS) (or comparable database) which document client demographics and all other essential HMIS data elements. •**
- D. On a monthly basis subrecipients will submit accomplishment report data as part of their invoice for ESG/CDBG reimbursement**
- E. n a quarterly basis (April 15th, July 15th, October 15th, and January 15th) subrecipients will submit a performance measure report as part of their invoice for ESG/CDBG reimbursement**
- F. Subrecipients will submit any other requested data reports as needed to the City of Detroit. DRMM Mack Warming Center will provide services to families and single females who are currently experiencing homelessness November 1st, 2022, through December 31st, 2023.**
- G. Provide the projected number of individuals to be served over the course of the grant year, separating single adult and family numbers. C. Emergency shelters and warming centers only: provide the total number of beds in the program. DRMM Mack Warming Center will provide services to families and single females who are currently experiencing homelessness November 1st, 2022, through December 31st, 2023.**
- H. From November 1st, 2022, through December 31st, 2023, the Subrecipients project to serve 291 people - approximately 198 adults and 93 children.**

All guests will receive shelter, meals, clothing and case management and other services as needed. Guests will get help obtaining ID such as driver's license and SSI which are essential to allow them to apply for mainstream resources. Guests will receive screening for services from DRMM's Certified Community Behavioral Health Clinic for primary care, mental health, and substance use disorder treatment.

DRMM Mack Warming Center personnel charged to the city grant: 4 Resident Specialists 2 Case Managers Mack Warming Center Staff to Client Ratio: Case Management to Client Ratio: 3:50 1:17 Security Staff to Client Ratio: 5:50 1:10- Resident Specialists-4, Case Managers-2, Reporting Personnel: 1

Project operates at 11037 Mack, Detroit, MI 48214- Service area is Detroit, Hamtramck, and Highland Park Administrative Office is at 150 Stimson, Detroit, MI 48201- Monday through Friday 8:30 am through 5 pm

DRMM Mack Warming Center: Monday through Sunday Hours and Days: 24 hours / day; 7 days / week

Contract discussion continued on the next page.

HOUSING AND REVITALIZATION - *continued*:

6004837 100% Grant Funding – To Provide Warming Center Services on Mack Avenue to Individuals AND Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$123,612.02.

Fees:

Shelter Operations: Resident Specialists \$53,837.33**
Payroll Taxes (7.65% cap) \$4,118.56
Necessary Supplies for Operation \$9,763.28
ESG Total- \$67,719.17

Personnel Costs: Case Manages \$29,466.67**
Payroll Taxes (7.65% cap) \$2,254.20

Shelter Operations: Building Utilities \$23,000.00
Necessary Supplies for Operation \$1,171.98
ESG CV Total- \$55,892.85

GRAND TOTAL: \$123,612,02

****The staffing costs:**

<u>Position</u>		<u>Rate per Hour</u>	<u>Total</u>
Resident Specialist	FTE	\$15.53/40 Hours	\$13,459.33
Resident Specialist	FTE	\$15.53/40 Hours	\$13,459.33
Resident Specialist	FTE	\$15.53/40 Hours	\$13,459.33
Resident Specialist	FTE	\$15.53/40 Hours	\$13,459.33
Case Manager	FTE	\$17.00/40 Hours	\$14,733.33
Case Manager	FTE	\$17.00/40 Hours	<u>\$14,733.33</u>

GRAND TOTAL \$83,304.00

HOMELESSNESS SOLUTIONS INCOME LIMITS
Fiscal Year (FY) 2022 Income Limit Area
Detroit-Warren-Livonia, MI HUD Metro FMR Area

Persons in Family	30% AMI (Extremely Low-Income Limits)	50% AMI (Very Low-Income Limits*)
1	\$18,800	\$31,350
2	\$21,500	\$35,800
3	\$24,200	\$40,300
4	\$27,750	\$44,750
5	\$32,470	\$48,350
6	\$37,190	\$51,950
7	\$41,910	\$55,500
8	\$46,630	\$59,100

*50% AMI is only to be used with ESG-CV funded programs

Agencies must ensure that clients meet the HUD income eligibility requirements and that they are using the most current annual median income (AMI) for all determination. AMI for the Detroit-Warren-Livonia, MI area can be found at <https://www.huduser.gov/portal/datasets/il.html> .

Additional Information:

See attachment A: Previously approved July 26, 2022-NOFA contracts related to Homelessness Solutions

HOUSING AND REVITALIZATION

6004839 100% Grant Funding – To Provide Warming Center Services on Third Street to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$74,590.14.

Funding

Account String: 2002-13340-361508-651147
Fund Account Name: UDAG Discretionary Funds
Appropriation Name: HRD Emergency Solutions Grant
Funds Available: \$1,918,524 as of December 2, 2022

Tax Clearances Expiration Date: 5-2-23

Political Contributions and Expenditures Statement:

Signed: 9-9-22 Contributions: None

Consolidated Affidavits

Date signed: 9-9-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background Information:

HUD regulations state that a provider may be selected through a competitive selection process. Per the Uniform Guidance established in 2 CFR 200.319 all procurement transactions for services must be conducted in a manner providing full and open competition, consistent with standards outlined in 2 CFR 200.320. 2CFR 200.320 which allows for non-competitive procurements only in limited circumstances. As this is not a single provider contract the subrecipient selection process was implemented.

DRMM's housing programs (warming center, shelter, transitional housing, and PSH) operate under a Low Barrier/Housing First philosophy which is an evidence-based approach guaranteeing a person's right to housing regardless of substance use or treatment compliance. Given the prevalence of substance abuse and co-occurring mental health conditions among its guests, DRMM has embedded substance use disorder (SUD) harm reduction services within all levels of service delivery including shelter and warming center programs. Effort's target those at-high risk for relapse and opioid overdose through Motivational Interviewing and Brief Intervention, including FRAMES (Feedback, Responsibility, Advice, Menu of Options, Empathy, and Self-Efficacy). These evidence-based practices result in successful referrals to SUD treatment and reductions in alcohol and drug use (SAMHSA, Enhancing Motivation for Change in Substance Use Disorder Treatment, TIP Series No. 35, Updated 2019). Additional SUD harm reduction interventions include distribution of naloxone and fentanyl test strips (CDC, Evidence-Based Strategies for Preventing Opioid Overdose, 2018).

Bid Information:

The submission for application Notice of Funds Available (NOFA)- Closed on August 2, 2022. The awardee is a subrecipient. The contract was awarded based upon an application and a scoring process: Experience- 15 points, Capacity- 15 points, Program Narrative- 40 points, Benchmarks- 15 points, Budget-15 points, Attachments-(potential take-away points), Grievances/ Contract Violations (potential take-away points) = 100 Total Points.

Notice of Funds Available (NOFA)-Application Deadline August 2, 2022; Multiple Contracts awarded (Contract 6004837)

Other Bids: DRMM- Detroit Rescue Mission Ministries-Mack Warming Center- Overall Score: 87.5
DRMM- 3rd Street Emergency Shelter-Overall Score: 80.5
Chicago Genesis Emergency Shelter – Overall Score: 85.5

Contract Details:

Vendor: DRMM-3rd Street Warming Center Bid: Highest Score: 82
Amount: \$74,590.14 End Date: December 31, 2023

Contract discussion continued on the next page.

HOUSING AND REVITALIZATION- *continued*:

6004839 100% Grant Funding – To Provide Warming Center Services on Third Street to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$74,590.14.

Services:

The City will provide funding under the Emergency Shelter component to shelters and warming centers for eligible activities associated with the provision of essential services to persons in emergency shelters and emergency shelter operations including staff costs related to carrying out triage, intake, assessment, and referrals associated with moving participants to permanent housing within 90 days.

- A. The Subrecipient- vendor shall collaborate with other service agencies to provide housing placement services, education, employment and emergency health care or other forms of public or private assistance as may be available for homeless or at-risk of homeless persons.
- B. Subrecipients are required to fully participate in coordinated entry as outlined in Section 2 below.
- C. The Subrecipient shall enter client data into the Homeless Management Information System (HMIS) (or comparable database) which document client demographics and all other essential HMIS data elements. •
- D. On a monthly basis subrecipients will submit accomplishment report data as part of their invoice for ESG/CDBG reimbursement
- E. n a quarterly basis (April 15th, July 15th, October 15th, and January 15th) subrecipients will submit a performance measure report as part of their invoice for ESG/CDBG reimbursement
- F. Subrecipients will submit any other requested data reports as needed to the City of Detroit.
- G. DRMM 3rd Street Warming Center will provide emergency shelter to single men who are currently experiencing homelessness November 1st, 2022, through December 31st, 2023. These men are often challenged by mental illness and substance use disorders.
- H. From November 1st, 2022, through December 31st, 2023, the Subrecipient projects to serve 125 single adults

All guests will receive shelter, meals, clothing and case management and other services as needed. Guests will get help obtaining ID such as driver's license and SSI which are essential to allow them to apply for mainstream resources. Guests will receive screening for services from DRMM's Certified Community Behavioral Health Clinic for primary care, mental health, and substance use disorder treatment.

DRMM 3rd Street Warming Center personnel charged to the city grant: 4 Resident Specialists 2 Case Managers, DRMM 3rd Street Warming Center Staff to Client Ratio: 3rd Street Warming Center Staff to Client Ratio: Case Management to Client Ratio: 1:11, Security Staff to Client Ratio: 1:9

3 Case Managers, 1 Food Service Specialist, 1 Transporter

Project operates at 3535 3rd St, Detroit, MI 48201- Service area is Detroit, Hamtramck, and Highland Park

Administrative Office is at 150 Stimson, Detroit, MI 48201- Monday through Friday -8:30 am through 5 pm
Detroit Rescue Mission 3rd Street Shelter / Warming Center:

Monday through Sunday

Hours and Days: 24 hours / day; 7 days / week

Contract discussion continued on the next page.

HOUSING AND REVITALIZATION - *continued*:

6004839 100% Grant Funding – To Provide Warming Center Services on Third Street to Individuals and Families Experiencing Homelessness. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson Street, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$74,590.14.

Fees:

Shelter Operations:	Case Managers	\$39,000.00**
	Other Staffing	\$22,533.34
	Payroll Taxes (7.65% cap)	\$4,707.30
	Program Building Utilities	\$8,349.50
	ESG Total	\$67,719.17

GRAND TOTAL: \$74,590.14

****The staffing costs:**

<u>Position</u>		<u>Rate per Hour</u>	<u>Total</u>
Case Manager	FTE	\$15.00/40 Hours	\$13,000.00
Case Manager	FTE	\$15.00/40 Hours	\$13,000.00
Case Manager	FTE	\$15.00/40 Hours	\$13,000.00
Food Service Specialist	FTE	\$16.00/40 Hours	\$13,866.67
Transporter	FTE	\$10.00/40 Hours	<u>\$8,666.67</u>
		<u>GRAND TOTAL</u>	<u>\$61,534.34</u>

HOMELESSNESS SOLUTIONS INCOME LIMITS
Fiscal Year (FY) 2022 Income Limit Area
Detroit-Warren-Livonia, MI HUD Metro FMR Area

Persons in Family	30% AMI (Extremely Low-Income Limits)	50% AMI (Very Low-Income Limits*)
1	\$18,800	\$31,350
2	\$21,500	\$35,800
3	\$24,200	\$40,300
4	\$27,750	\$44,750
5	\$32,470	\$48,350
6	\$37,190	\$51,950
7	\$41,910	\$55,500
8	\$46,630	\$59,100

*50% AMI is only to be used with ESG-CV funded programs

Agencies must ensure that clients meet the HUD income eligibility requirements and that they are using the most current annual median income (AMI) for all determination. AMI for the Detroit-Warren-Livonia, MI area can be found at <https://www.huduser.gov/portal/datasets/il.html>.

Additional Information:

See attachment A: Previously approved July 26, 2022-NOFA contracts related to Homelessness Solutions

LAW

6001798 100% City Funding – AMEND 5 – To Provide an Increase of Funds and Amend Scope for Trial Litigation Services as Conflict Counsel for Sergeant Raytheon Martin in Connection with Gregory Price Jr. v COD; Et Al 20-10336, PO Michael Mosley in Connection with the Following Cases; Steven and Alexander v COD, Et Al; 21-11312; Austin, Renard M. and Ursula Cook v Officer Michael Mosley, Et Al; 20-12938; and Richmond, Darrell v Officer Michael Mosley and COD; 20-11978 and L.D. v City of Detroit. – Contractor: Rutledge, Manion, Rabaut, Terry & Thomas P.C. – Location: 333 West Fort Street Suite 1600, Detroit, MI 48226 – Contract Period: September 13, 2018 through December 31, 2023 – Contract Increase Amount: \$150,000.00 – Total Contract Amount: \$730,000.00.

Funding

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient & Innovative Oper. Support - Law**

Funds Available: **\$11,441,326 as of December 2, 2022- FY-2023**

Tax Clearances Expiration Date: **10-24-23**

Political Contributions and Expenditures Statement:

Signed: **11-3-22** Contributions: **1- Mayor 2015**

Consolidated Affidavits

Date signed: **11-3-22**

Covenant of Equal Opportunity

Hiring Policy Compliance;
Employment Application complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record
Disclosure

Background:

Contract 6001798, was approved the Week of December 17, 2018, to provide trial litigation services in the matter of the Estate of Aiyana Stanley-Jones v. Officer Joseph Weekly, for the period from Sept. 13, 2018 through December 31, 2020, for costs not to exceed \$200,000;

Amendment 1-Approved June 25, 2019, increased the costs by \$30,000.

Amendment 2- Approved the Week of March 30, 2020, increased costs by \$100,000 to \$330,000, and extended the Contract period through December 31, 2021; and added litigation services as Conflict Counsel for Officer Gary Steel in matter of Keymo Murriel v City of Detroit et al; for Officers Steel and Michael Garrison in matter of Ariel Moore v City of Detroit et al.

Amendment 3- Approved Week of November 30, 2020, increased costs by \$150,000 to \$480,000; and adds the services of providing legal representation to the City of Detroit in the matter of Kaycee Smith v City of Detroit, Officer David Hansberry et al.

Amendment 4-Approved the week of August 9, 2021, increased the costs \$100,000 to \$580,000, and extended the Contract period to add 2 years through December 31, 2023; and increased the scope of services to include providing litigation services as conflict counsel for Police Officer Gary Steele in connection with Elaine Keymo Murriel v. City of Detroit et al; 19-006174-NO. In addition, they shall provide legal representation and act as conflict counsel for Police Officers Gary Steele and Michael Garrison in connection with Ariel Moore v. City of Detroit et al; 19-006175-NO. The legal representation for the City of Detroit in connection with Kaycee Smith v Hansberry, et. al; 2:20-cv-12789. Amendment No. 4 shall provide litigation services as conflict counsel for Sergeant Raytheon Martin in connection with Gregory Price Jr. v City of Detroit; et al; 20-10336. Conflict counsel for PO Michael Mosley in connection with the following cases: Steven and Alexander v City of Detroit, et al.; 21-11312; Austin, Renard M. and Ursula Cook v Officer Michael Mosley, et al.; 20-12938; and Richmond, Darrell v Officer Michael Mosley and City of Detroit; 20-11978.

Amendment No. 5 shall provide litigation services as counsel in L.D. v City of Detroit and Boysie Jackson; 22-011504-LD, and any other matters as assigned by Corporation Counsel

Bid Information

This is the 5th amendment to the original contract.

Contract Details:

Vendor: **Rutledge, Manion, Rabaut, Terry & Thomas P.C**

Amount: **+\$150,000.00 to \$730,000.00**

End Date: **December 31, 2023**

Contract discussion continued on next page.

LAW

6001798 100% City Funding – AMEND 5 – To Provide an Increase of Funds and Amend Scope for Trial Litigation Services as Conflict Counsel for Sergeant Raytheon Martin in Connection with Gregory Price Jr. v COD; Et Al 20-10336, PO Michael Mosley in Connection with the Following Cases; Steven and Alexander v COD, Et Al; 21-11312; Austin, Renard M. and Ursula Cook v Officer Michael Mosley, Et Al; 20-12938; and Richmond, Darrell v Officer Michael Mosley and COD; 20-11978 and L.D. v City of Detroit. – Contractor: Rutledge, Manion, Rabaut, Terry & Thomas P.C. – Location: 333 West Fort Street Suite 1600, Detroit, MI 48226 – Contract Period: September 13, 2018, through December 31, 2023 – Contract Increase Amount: \$150,000.00 – Total Contract Amount: \$730,000.00.

Services- continued:

Amendment 5- Increases the costs \$100,000 to \$730,000 and amends the Scope of Services to include: Trial Litigation Services as Conflict Counsel for Sergeant Raytheon Martin in Connection with Gregory Price Jr. v COD; Et Al 20-10336, PO Michael Mosley in Connection with the Following Cases; Steven and Alexander v COD, Et Al; 21-11312; Austin, Renard M. and Ursula Cook v Officer Michael Mosley, Et Al; 20-12938; and Richmond, Darrell v Officer Michael Mosley and COD; 20-11978 and L.D. v City of Detroit

Fees:

All other terms of the contract remain the same, including the billable hourly rates indicated to be:

Partners at \$200 per hour

Associates for \$175 per hour

Paralegals for \$100 per hour

OFFICE OF THE CHIEF FINANCIAL OFFICER

6004790 100% City Funding – To Provide Various Print Jobs such as Assessment Notices, Personal Property Statements, HOPE Applications, Letters, Etc. – Contractor: Renkim Corporation – Location: 13333 Allen Road, Southgate, MI 48195 – Contract Period: Upon City Council Approval through November 28, 2025 – Total Contract Amount: \$750,000.00.

Funding

Account String: **1000-29232-230122-626100**
Fund Account Name: **General Fund**
Appropriation Name: **Property Valuation**
Funds Available: **\$4,368,718 as of December 2, 2022**

Tax Clearances Expiration Date: **9-28-23**
Political Contributions and Expenditures Statement:
Signed: **10-27-22** Contributions: **None**

Consolidated Affidavits

Date signed: **10-27-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Pre-bid conference took place August 19, 2022 and bids closed September 2, 2022. 3 Bids Received. Bids evaluated based on Experience [20 points], Vendor's Capacity [20 points], Lead Team/Schedule [15 points], Price [10 points]. Maximum amount with Detroit Business Certification = 65 points. Plus, Detroit Business Certifications for Vendor's [20 points] & for Subcontractors [30 points]. Maximum Amount with Certifications = 100 points total.

Other Bids: **Endow Institute for Entrepreneurs [20.33 points – no certifications]**
Wolverine Solutions [43.32 points – no certifications]

Contract Details:

Vendor: **Renkim Corporation** Bid: **Highest Ranked [65 points – no certifications]**
Amount: **\$750,000** End Date: **November 28, 2025**

Services/ Fees:

The Accessor is mandated by the Michigan State Tax Commission to send several assessment notices, statements, post office mailings, letterheads, envelopes, applications, brochures, etc. to over 400,000 parcels throughout the year.

Vendor will provide processing, printing, mailing, post-processing services include but not limited to::

- **Property Assessment Notices for all classes of property annually in multiple languages (mandated)**
- **Personal Property Statements annually (mandated)**
- **HOPE application and notifications in multiple languages (mandated)**
- **Bulk community notification with timelines**
- **Letterhead, # 10 envelopes, postcards, trifold flyers, and brochures**
- **Electronic return mail file options with password-only access**
- **Post office mailings direct delivery and return mail pick-ups**
- **Tracking and reporting of progress and cost of all mailings**
- **Usage of NCOA as well as provide NCOA report**
- **As needed correspondences**

Fees:

Items delivered to post office located at 1401 W. Fort Detroit, MI. The amount of each item listed below is an estimate and does not represent the actual amount supplied:

- **14,000 - 9 pages of Laser print property instructions for simplex and duplex properties; Printing outgoing Envelops #10 (Property Statements & Assessments); Printing return Envelops #9; Receive data file and provide data processing services; personal property statement CASS certification of mailing list to add zip, carrier routes, and bar codes; letter folds; deliver to post office for \$5,871**
- **100 - Blank Statements for \$100**
- **12,000 - Personal Property Assessments for \$300**

Contract discussion continues onto the next page.

Office of the Chief Financial Officer - *continued*

6004790 100% City Funding – To Provide Various Print Jobs such as Assessment Notices, Personal Property Statements, HOPE Applications, Letters, Etc. – Contractor: Renkim Corporation – Location: 13333 Allen Road, Southgate, MI 48195 – Contract Period: Upon City Council Approval through November 28, 2025 – Total Contract Amount: \$750,000.00.

Fees - *continued*:

- **401,000 – Application/Programming Development of Assessment Notices, receive & process data, Property assessment notices printing postage, & deliver Real Property assessment to post office for \$37,718.50**
- **Electronic return mail data file option for \$750**
- **200,000 – Receive and process data for HOPE letters, Laser Print HOPE Applications, print envelopes #10, Laser Print HOPE letters, delivery to post offices for \$34,050**
- **50,000 - Receive and process data for NEZ letters, #10 envelopes, laser print NEZ letters, deliver to post office for \$4,075**
- **401,000 - Receive and process data for informational flyer, postage, self-mailer, and deliver to post office for \$35,919.20**

TOTAL Not to exceed \$750,000 over the 3-year contract term.

Additional Information:

Previous contract with Renkim [6002424] to provide printing property tax notices for \$244,677 to the Assessor's Office was approved November 26, 2019; through October 28, 2022. Amendment 1 for a \$600,000 to \$844,677 was approved May 4, 2021. No time extension requested at that time.

Other contract for Printing and Mailing Services for OCFO with Wolverine Solutions Group [6004265] for Summer and Winter Property Tax Bills, Delinquent Notices/Invoices and Taxpayer Correspondences for \$2,892,298; through March 21, 2025, which was approved April 12, 2022.

TRANSPORTATION

6004885 100% City Funding – To Provide Bus Tire Purchase, Repair, Recapping and Scrapping Services. – Contractor: Shrader Tire & Oil, Inc. – Location: 2045 Sylvania Avenue, Toledo, OH 43613 – Contract Period: Upon City Council Approval through November 21, 2025 – Total Contract Amount: \$2,750,000.00.

Funding

Account String: **5301-29200-200290-621303**
Fund Account Name: **Transportation Operation Fund**
Appropriation Name: **DDOT Administration**
Funds Available: **\$21,710,821 as of December 2, 2022**

Tax Clearances Expiration Date: **2-1-23**

Political Contributions and Expenditures Statement:
Signed: **11-11-22** Contributions: **None**

Consolidated Affidavits

Date signed: **11-11-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids opened August 10, 2022 & closed September 14, 2022.

1 Bid Received.

Bid evaluated based on Project Approach [22 points], Service Approach [16 points], Past Performance [5 points], Cost Proposal [22 points]. Maximum points without Detroit Business Certifications = 65 points. Business Certifications for Vendor [20 points] & Subcontractors [30 points]. Maximum total = 100 points.

Contract Details:

Vendor: **Shrader Tire & Oil, Inc.**
Amount: **\$2,750,000**

Bid: **Sole [32.50 points]**
End Date: **November 21, 2025**

Services:

Furnish Bus tire purchases, repair, recapping, and scrapping services. New coach tires will be delivered 3 days after receipt of order.

Services provided 5 days per week with 10 hours 30 minutes of coverage (i.e., three 8-hour shifts, Monday through Friday, afternoon, and midnight) is required at all three operational DDOT service garages that are operational.

Service personnel will be under the management of DDOT supervisory personnel in the Vehicle Maintenance Division. Vendor will have an employee acting in the role of Tire Line Supervisor who will stop and visit garages at least every other day, check on their employees, and their work performance.

DDOT will only be operating from three service garages at this time, including Central Repair, Shoemaker, and Gilbert Maintenance Facilities.

Vendor will: Supply new coach tires to the DDOT Tire Room; Supply coach tire-wheel assemblies to the DDOT Tire Room; Maintain tire pressure monitor system (TPMS) and components (if present); Mount and dismount tires on and from wheels; Inflate tires; Transport tires for repair to and from the vendor's facility. Repair tires (patch, plug, etc.); Mark tires for recapping and scrapping; Brand new coach tires; Balance wheels (vendor will use their own equipment); Pressure-check tires; Monitor tires for uneven wear and exchange; Maintain lug nut indicator program, products and procedures; Keep inventory of new and reconditioned aluminum wheels; fresh tires consisting of newly; Manufactured and recapped tires; used tires requiring repair; and damaged tires to be scrapped; provide weekly repairs, inspections, and tire changes which shall be shared with DDOT Vehicle Maintenance division

Provide parts and labor warranty – Tire recapping for 36 months, 30,000 miles & Tire repairs for 36 months, 30,000 miles.

Contract discussion continues onto the next page.

Transportation - continued

6004885 100% City Funding – To Provide Bus Tire Purchase, Repair, Recapping and Scrapping Services. – Contractor: Shrader Tire & Oil, Inc. – Location: 2045 Sylvania Avenue, Toledo, OH 43613 – Contract Period: Upon City Council Approval through November 21, 2025 – Total Contract Amount: \$2,750,000.00.

Fees:

Good/Service	Unit of Measure	Unit Price
Tire, New, Bus, New Flyer or Gillig, Low Floor, 305/70 R22.5, Michelin Brand XZU-2 or DDOT Approved Equal (first 100 purchased)	Each	\$609.00
Tire, New, Bus, New Flyer, Low Floor, 305/70 R22.5, Michelin Brand XZU-2 or DDOT Approved Equal	Each	\$698.20
Tire, New, Bus, Gillig, Low Floor, 305/70 R22.5, Michelin Brand XZU-2 or DDOT Approved Equal	Each	\$698.20
Tire, New, Bus, Proterra Electric, Low Floor, 315/80 R22.5, Michelin Brand X InCity Energy ZLRL or DDOT Approved Equal	Each	\$739.80
Tire, Recapped, Bus, New Flyer, Low Floor	Each	\$157.02
Tire, Recapped, Bus, Gillig, Low Floor	Each	\$157.02
Casing, Tire, Bus	Each	\$85.00
Small Section Repair with Recap, Bus Tire	Each	\$45.00
Small Section Repair without Recap, Bus Tire	Each	\$35.00
Wheel Inspect and Recondition,	Each	\$69.00
Scrapping of Bus Tires	Each	\$12.00
Scrapping of Bus Rims	Each	\$10.00
Scrapping of Non-Revenue Tires	Each	\$8.00
Scrapping of Non-Revenue Rims	Each	\$6.00
Scrapping of Truck Tires	Each	\$12.00
Scrapping of Truck Rims	Each	\$10.00
Scrapping of Oversized Rims	Ton	\$15.00
Labor, Technician	Hour	\$72.00
Labor, Supervisor	Hour	\$0.00

TOTAL Not to exceed \$2,750,000 over the 3-year contract term.

**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3060808 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 6970 Sarena. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$19,380.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$3,532,169 as of December 2, 2022**

Tax Clearances Expiration Date: **11-29-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 to the Mayor in 2016,
1 to a Former Council Member in 2016, & 1 to a Current Council Member in 2021.**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 6970 Sarena on September 2, 2022. Purchase Order to proceed dated September 28, 2022.

Bids closed on September 14, 2022. 17 Invited Suppliers; 4 Bids Received.

Other Bids: **Gayanga Co. \$19,802 [12% equalized bid for \$17,425.76 for D-BB, D-RB, D-HB, & D-BSB]**
Inner City \$17,500 [no equalization credits applied]
3D Wrecking \$27,800 [9% equalized bid for \$25,298 for D-BB, DHB, D-MB]

Contract Details:

Vendor: **DMC Consultants** Bid: **Lowest with equalization credits** End Date: **December 31, 2023**
Amount: **\$19,380 [12% equalized bid \$17,054 for D-BB, D-RB, D-HB, & D-BSB]**

Services & Costs:

Demolition \$12,380; Backfill & Grading \$3,500; Site Finalization \$3,500; TOTAL \$19,380

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/18/23.
Vendor indicates a Total Employment of 23; 13 Employees are Detroit residents.



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061982 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3684 E Canfield. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$18,800.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$1,730,265 as of December 2, 2022,**

Tax Clearances Expiration Date: 1-13-23

Political Contributions and Expenditures Statement:

Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 3684 E. Canfield on November 7, 2022. Purchase Order to proceed dated November 16, 2022.

Bids closed on November 9, 2022. 18 Invited Suppliers; 6 Bids Received.

Other Bid: **3D Wrecking, LLC \$41,000.00 [9% equalized bid \$37,310 for D-BB, D-HB, D-MB].**
DMC Consultants \$24,800.00 [12% equalized bid \$21,824 for D-BB, D-RB, D-HB, & D-BSB].
Gayanga \$21,050.00 [12% equalized bid \$18,524 for D-BB, D-RB, D-HB, D-BSB].
SC Environmental \$22,650.00 [12% equalized bid \$19,932 for D-BB, D-RB, D-HB, D-BSB].
Smalley \$31,925 [No equalization]

Contract Details:

Vendor: **Inner City Contracting, LLC [5% equalized bid \$17,680 for D-BB, D-BSB]**

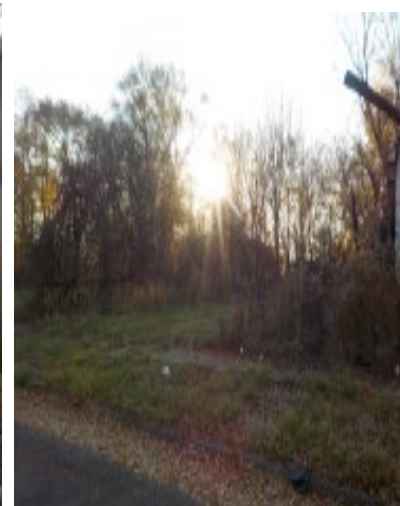
Bid: **Lowest** Amount: **\$\$18,800** End Date: **December 31, 2023**

Services & Costs:

Demolition \$11,100; Backfill & Grading \$3,750; Site Finalization \$3,950; TOTAL \$18,800

Certifications/# of Detroit Residents:

Certified as Detroit Based & Minority-Owned Business until 9/30/23. Vendor indicates a Total Employment of 10;10 Employees are Detroit residents.



ATTACHMENT- A

**RESOLUTION OF NOFA CONTRACTS APPROVED AT FORMAL JULY 26, 2022
HOMELESSNESS SOLUTIONS
Contracts 6004837 & 6004839**

TRUE COPY CERTIFICATE

Form C of D-16-CR

STATE OF MICHIGAN, } ss.
City of Detroit

CITY CLERK'S OFFICE, DETROIT

I, Janice M. Winfrey, City Clerk of the City of Detroit, in said State, do hereby certify that the annexed paper is a TRUE COPY OF Resolution

adopted (passed) by the City Council at session of July 26, 2022

and approved by Mayor July 27, 2022

as appears from the Journal of said City Council in the office of the City Clerk of Detroit, aforesaid; that I have compared the same with the original, and the same is a correct transcript therefrom, and of the whole of such original.

In Witness Whereof, I have hereunto set my hand and affixed the corporate seal of said City, at Detroit, this 14th

day of August A.D. 2022

Janice M. Winfrey
CITY CLERK

18.120



Housing and Revitalization
Department

Coleman A. Young Municipal Center 2
Woodward Avenue, Suite 908
Detroit, Michigan 48226

Phone: 313.224.6380
Fax: 313.224.1629
www.detroitmi.gov

June 29, 2022

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

**Re: 2022-2023 Homelessness Solutions Program/ ESG and CDBG
Funds Subrecipient Agreements**

Honorable City Council:

On April 6, 2022, the City of Detroit ("City"), acting through its Housing and Revitalization Department ("HRD"), issued that certain ESG / CDBG 2022-2023 - Notice of Funding Availability ("Homelessness Solutions NOFA"). Through the Homelessness Solutions NOFA, HRD sought proposals from eligible organizations to subgrant Emergency Solutions Grant ("ESG") and Community Development Block Grant ("CDBG") funds to help address the urgent needs of residents who are homeless or at imminent risk of homelessness.

Eligible organizations must demonstrate experience and capacity to assist in one or more of the following areas:

- Street Outreach
- Emergency Shelters
- Warming Centers
- Rapid Re-Housing;
- Homelessness Prevention; and
- Data Collection

Based on the proposals received, HRD has made twenty-two (22) Subrecipient Agreement awards to those certain eligible organizations that meet the expectations and requirements of the Homelessness Solutions NOFA. In addition, HRD is proposing two non-competitive awards. The first is for Data Collection to the Homelessness Action Network of Detroit (HAND) as they have been designated the data lead for the homelessness Detroit Continuum of Care. The second award is to fund the Code Blue project implemented by the City of Detroit.

We hereby request that your Honorable Body adopt the attached resolution that authorizes and approves the award and execution of a Homelessness Solutions NOFA Subrecipient Agreement to each of the identified organizations.

Resubmitted by
Julie M. Schneider
E176505150AF4C9...
Julie Schneider
Director

cc: Gail Fulton, Mayor's Office
cc: Terra Linzner, HRD