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Advisory Board


City of Detroit CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: November 15, 2022

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of November 15, 2022 .

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Sandra Stahl
Irvin Corley
Marcell Todd
Gail Fulton

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on November 15, 2022 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition 8 Emergency Contracts	9	0	1 Amendment to Add Funds/Services	9
DoIT 1 ARPA Contract	2	0	0	0
General Services	3	0	0	1
Health Resubmission	1	0	0	0
Housing & Revitalization 3 ARPA Contracts	7	0	2 Amendments to Extend Time	6
Mayor's Office	1	0	0	0
OCFO	1	0	1 Amendment to Add Time/Funds	0
Planning & Development	4	0	1 Amendment to Add Funds	3
Public Works	1	0	0	0
Transportation	3	0	2 Amendment to Add Time/Funds	0
Totals	32	No Focused/Limited Bids	7 Amendments;	19

59% of all Contractors included in the contract list for the November 15, 2022 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of November 15, 2022

This list represents costs totaling \$59,757,704.32 ¹

Included in total costs are the following:

ARPA	\$	53,754,729
Blight Remediation Fund	\$	667,174
Capital Projects Fund	\$	1,849,755.80
General Fund	\$	1,870,437
Grant Fund	\$	300,225.02
Major Street Fund	\$	220,807.35
Solid Waste Management Fund	\$	269,875.65
Transportation Operation	\$	824,701

TO: THE HONORABLE CITY COUNCIL

¹ The contract list includes: 7 Amendments for extension of time and/or increase or decrease in funds. 25 New contracts for terms of 1 to 5 years.

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: November 15, 2022

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION NOVEMBER 15, 2022.**

GENERAL SERVICES

3060423 100% City Funding – To Provide the Rental of Six (6) F250 and/or F350 Trucks. –
Contractor: Enterprise FM Trust – Location: 29301 Grand River Avenue, Farmington
Hills, MI 48336 – Contract Period: Upon City Council Approval through December 31,
2023 – Total Contract Amount: \$133,920.00.

Funding Source

Account String: **1003-21200-160010-626425**
Fund Account Name: **Blight Remediation**
Appropriation Name: **Detroit Demolition**
Available: **\$1,730,265 as of November 11, 2022**

Tax Clearances Expiration Date: **1-21-23**

Political Contributions and Expenditures Statement:

Signed: **7-14-21** Contributions: **None**

Consolidated Affidavits

Date signed: **7-14-21**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Funds
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records
- Immigrant Detention System Rec
Disclosure

Background:

The Demolition Department at the direction of the Mayor’s Office has been tasked with immediately increasing the number of buildings being secured on a weekly basis. Therefore, more people have been hired to meet the target and as a result vehicles are needed immediately to support this initiative

Bid Information

No Bid: this is a Non-Standard Procurement- Sole Source

Contract Details:

Vendor: **Enterprise FM Trust (Bid-\$470,250.00)** Amount: **\$133,920.00** End Date: **December 31, 2023**

Services:

Rental of six (6) pick up trucks for one (1) year to support the immediate need to increase the securing of buildings all across the City of Detroit

Fees:

Six (6) pickup trucks (F250 or F350 Trucks for one (1) year at a rate of \$1860/ month with 3,000 miles per month

6 trucks X \$1,860 X 12 months = \$133,920.00

GENERAL SERVICES

3061602 100% Capital Funding – To Provide New Kennels at the New Detroit Animal Care and Control’s Facility Located at 5700 Russell. – Contractor: Shor-Line Manufacturing – Location: 511 Osage Avenue, Kansas City, KS 66105 – Contract Period: Upon City Council Approval through October 31, 2023 – Total Contract Amount: \$1,009,755.80.

Funding

Account String: 4533-20507-470012-644124
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$18,664,106 as of November 11, 2022**

Tax Clearances Expiration Date: **9-27-23**

Political Contributions and Expenditures Statement:

Signed: **9-20-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-20-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information: **Bids Opened on July 25, 2022 and Closed on August 12, 2022; 2 bids received.**

Other Bids: JATAM Professional Services- 14361 Maddeleine, Detroit, MI [No equalization]- Bid: \$3,000,000

Contract Details:

Vendor: **Shor-Line Manufacturing- Kansas City, KS. [No equalization]** Amount: **\$1,009,755.80** End

Date: **October 31, 2023**

Services/ Fees:

The vendor will provide the Detroit Animal Care & Control new kennels at the new facility; at 5700 Russell. The work will consist of supplying a total of 211 raised indoor kennels and 15 outdoor kennels. This includes, (51) 3'x5' kennels, (146) 4'x5' kennels, (14) 5'x6' kennels, and (15) 15'x5' outdoor kennels as per plan. Each indoor kennel will be a Shor-line side-to-side raised kennel with a drain system. All indoor kennels will have side door panels, a back panel, a top panel, and a feeder.

The order includes the following Equipment & supplies:

<u>Number</u>	<u>Size</u>	<u>Cost per unit</u>	<u>Total</u>
51	3' X 5' Kennels	\$650	\$33,150
146	4' X 5' Kennels	\$750	\$109,500
14	5' X 6' Kennels	\$895	\$12,530
15	15 X 5 Kennels	\$2,007	<u>\$30,105</u>
		Sub Total:	\$155,285
	Shipping & Handling		<u>\$17,500</u>
		Sub-Sub Total:	\$202,785
	****Miscellaneous parts, accessories, and hardware		<u>\$806,970.80</u>

GRAND TOTAL: \$1,009,755.80

**** The parts and accessories vary in price, size, and shared walls size based upon the kennel it is fitted to. Some of the parts may include but are not limited to the following list: transfer doors (not all kennels will hv one) sides, flooring, kennel covers, top mesh, back of kennel, swivel feeders, buckets and bowls. The prices vary from \$54.00 to \$5,826.00

Additional Information:

OCP & GSD recommend going with Shor-Line Manufacturing verses JATAM Professional Services to purchase Detroit Animal Care and Control Kennels. JATAM was three times higher in their price and the type of kennels they provide do not meet Michigan Department of Agricultural & Rural Development (MDARD's) standards.

GENERAL SERVICES

6004859 100% Grant Funding – To Provide Renovation of Walkways and Benches at Chandler Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through October 13, 2023 – Total Contract Amount: \$88,613.00.

Funding

Account String: 1000-20946-472200-643100
Fund Account Name: **General Fund**
Appropriation Name: **Wayne County Park Millage Fund-FY2019-2021**
Funds Available: **\$563,613 as of November 11, 2022**

Tax Clearances Expiration Date: **8-17-23**
Political Contributions and Expenditures Statement:
Signed: **7-1-22** Contributions: **None**

Consolidated Affidavits

Date signed: **7-1-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information: **Bids Closed on August 25, 2022; 13 Suppliers Invited; 5 Bids received**

Other Bids: Audia Concrete Construction, Inc. – Bid \$248,577.15
Decima LLC- Bid \$173,175.00
Premier Group Associates- Bid \$135,915.01
WCI Contractors- Bid \$118,470.00

Contract Details:

Vendor: **Michigan Recreational Construction- Bid- \$96,800.00 [Equalized- 3 %-DBB-\$248,126] 70 points**
Bid: **Lowest Responsible Bid** Amount: **\$255,800.00** End Date: **October 31, 2023**

Services:

Vendor shall perform the following services at the location:

Concrete Walkway & Ramp

- **Install 6' X 70' concrete walkway including ramp & detectable warning strip to parking lot.**

Concrete Pads

- **Install 4 -10' X 10' concrete pads for picnic tables**
- **Install 5 -4' X 10' concrete pads for benches**
- **Install 5- 4' X 13' concrete pads for swinging benches**

Furnishings:

- **Install 3 picnic tables on concrete pads**
- **Install 1- ADA picnic table on concrete pad**
- **Install 5- Backless benches on concrete pads**
- **Install 5- swinging benches**

Restoration:

- **The completion of site restoration work shall include the restoration of all areas disturbed by the construction work operations, back filling, all final lawn rough grading, finish fine grading of the lawn surfaces- hydro seeding & fertilization, protection of all fixed site improvements like fencing, trees, play structures, walk and other paved surfaces**

Mobilization:

- **Labor, materials & equipment for all pre-work, & complete the project.**

Layout & Field survey:

- **lay out all site elements, mark all field locations, set grades and review with City Representative for approval**

Contract discussion continued on the next page.

GENERAL SERVICES- continued:

6004859 100% Grant Funding – To Provide Renovation of Walkways and Benches at Chandler Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through October 13, 2023 – Total Contract Amount: \$88,613.00.

Services- continued:

Bond & Insurance

General Conditions:

- General Condition’s items & work throughout the progress of the Project Work, until completed.

Miscellaneous & Close Out Work:

- for all submittals, testing, labor, material, layout and equipment necessary for the completion to the full satisfaction of the City of the work required by this Project not otherwise included- for the preparation and submittal to the City of all manufacturer warranties, required test results, other miscellaneous required documents, final permit clearances, maintenance manuals and manufacturer data as may be required within individual specification sections of the Contract Documents, completion of any and all “punch list” work to satisfaction and acceptance of the City, “As Built” drawings given to the City Representative as a complete package and Final Waivers from all subcontractors and suppliers, release of Surety, and a final Sworn Statement.

Additional Services:

- The vendor shall provide additional services as approved by the City Representative(s) for resolutions to hidden conditions, necessary repairs, and desired work associated with this project. An allowance of \$4,213 may be provided for additional services.

Fees:

<u>Item/ Service</u>	<u>Cost:</u>
Concrete Walkway & Ramp	\$5,200
Concrete Pads	\$7,900
Site Furnishings	
• Picnic Tables	\$14,000
• ADA Picnic Table	\$4,800
• Backless Benches	\$24,350
• Swinging Benches	\$18,500
Restoration	\$2,500
Mobilization	\$1,600
Layout & Field Survey	\$1,100
Bonds & Insurance	\$1,350
General Conditions	\$2,300
Misc & Closeout	\$800
<u>Additional Services</u>	<u>\$4,213</u>
GRAND TOTAL:	\$88,613.00

HEALTH

6004361 100% City Funding – To Provide Animal Shelter Staffing Services. – Contractor:
Premier Staff Services – Location: 29481 5 Mile Road, Livonia, MI 48154 – Contract
Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount:
\$284,004.00.

Funding

Account String: **1000-25252-250645-61790**
Fund Account Name: **General Fund**
Appropriation Name: **Stray Animal Management**
Funds Available: **\$1,511,392 as of November 11, 2023- FY 2023**

Tax Clearances Expiration Date: **3-25-23**
Political Contributions and Expenditures Statement:
Signed: **2-28-22** Contributions: **None**

Consolidated Affidavits

Date signed: **2-28-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Bids closed January 17, 2022; 11 Vendors invited; 5 Bids Received.
The contract was awarded based on a scoring system: Experience & Qualifications- 35, Engagement Approach-35, Pricing- 30, Vendor’s Certifications -15, Subcontractor’s Certifications-20, MAXIMUM-100 points.

Other Bids: AMH- Cleaning Staff- 20 Points
Arrow- Cleaning Staff- 88 Points
Maxim- Cleaning Staff- 40 Points
Park Pharmacy - Cleaning Staff- 80 Points

Multiple awards were given to the 3 highest ranked bids with Arrow Strategies, Park Pharmacy, and Premier Staff Services. Park Pharmacy has expertise with pharmacists but needed training and Arrow Strategies had the most skilled staff and best engagement approach.

Premier Staff Services had the least skilled staff but also offered animal control staffing.

Contract Details:

Vendor: **Premier Staff Services** Bid: **3rd Highest Ranked [72 Points]**
Amount: **\$284,004.00** End Date: **June 30, 2023**

Services:

- **Temporary Cleaning Staff for Animal Shelters – Under the direction of the Director of Animal Care and Control shall provide the following services:**
- **Clean and maintain kennels and animal living areas on a daily basis, with a PM cleaning at the end of the day, provide food, water, clean bedding & an enrichment toy for the evening before closing.**
- **Clean other shelter areas. Sweep, take out garbage, wash windows, etc.**
- **Clean and maintain shelter equipment: i.e. carriers, leashes, brushes, etc.**
- **Wash food and water bowls and put them away in an orderly fashion**
- **Provide each animal with food and water following approved feeding protocols.**
- **Adoption services assistance**
- **Front counter assistance**
- **Intake of animals**

Fees:

<u>Position</u>	<u># of Employees</u>	<u>Hours per Week</u>	<u>Rate of Pay</u>	<u>Overtime Rate</u>	<u>28 Weeks</u>
Animal Shelter Temp Staff	10	46	\$20.70	\$31.05	\$284,004.00

Additional Information:

Arrow Strategies Contract was approved by City Council at formal session on October 11, 2022, on Contract 6004360 for \$656,659.73 thru June 30, 2023; and was one of several awardees for Citywide Covid 19 Staffing services.

HOUSING AND REVITALIZATION

6002556 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for the Continued Implementation of Affordable Housing Projects. – Contractor: Enterprise Community Partners – Location: 11000 Broken Land Parkway, Columbia, MD 21044 – Contract Period: Upon City Council Approval through March 31, 2023 – Contract Increase Amount: \$0.00. Total Contract Amount: \$1,683,212.00
Previous Contract Period: November 1, 2019 through December 31, 2022

Funding

Account String: **1000-26361-365080-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Detroit Housing Network GF**
Funds Available: **\$591,944 as of November 11, 2022**

Tax Clearances Expiration Date: **12-21-22**
Political Contributions and Expenditures Statement:
Signed: **6-8-22** Contributions: **None**

Consolidated Affidavits

Date signed: **6-8-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

None, because this is an amendment to an existing contract. Vendor was the lowest, most responsible bid of the 2 bids received at the time of approval.

Contract Details:

Vendor: **Enterprise Community Partners** Amount: **No Change; Total \$1,683,212**
End Date: **Add 3 months; through March 31, 2023**

Services remains the same:

Provide assistance in Establishing and Implementing Affordable Housing Preservation Projects by gathering relevant documents, document review facilitation and coordination with HRD and other stakeholders to develop an intergovernmental group (IGG) for implementation of the City’s Preservation Strategy.

Vendor will act as the lead convening organization for the IGG developing and setting the agenda. UCHC will act as the primary liaison organization responsible for representing the resident voice within the IGG. Cinnaire and CHN Housing Partners will act as the lead organizations in support of the regulated single-family preservation priorities and implementation strategies. Data Driven Detroit will act as the primary lead organization on database management and analysis. Governmental Agency participants: HRD, MSHDA, HUD, and Detroit Housing Commission.

Vendor will Develop a prioritization framework to efficiently target the areas most in need of affordable housing based on property characteristics, market conditions, funding sources, and residents served. Prioritization will target 3 asset classes: regulated affordable housing, NOAH multifamily, and regulated single-family housing stock. For all asset classes, the framework will consider, but not limited to: building characteristics, subsidy type, tenant vulnerability and characteristics, proximity to economic investment and opportunity, market pressures, owner capacity and motivations.

Other Deliverables: Collect data, Develop preservation database and user interface with key information about regulated affordable buildings and NOAH buildings such as quality, capacity, and affordability of each property over time with the lead assistance from Data Driven Detroit. Scatter Site team will lead the LIHTC single-family component of the project including list of single-family projects for pilot, resident homeownership, capital needs, partnership agreements, project financial structure, funding plans to develop action plans for: technical assistance program (asset management for property managers), Products and programs to assist single-family renter in LIHTC units, and standardized preservation policy for NOAH properties.

Contract discussion continues onto next page.
Housing & Revitalization - continued

6002556 100% Grant Funding – AMEND 3 – To Provide an Extension of Time Only for the Continued Implementation of Affordable Housing Projects. – Contractor: Enterprise Community Partners – Location: 11000 Broken Land Parkway, Columbia, MD 21044 – Contract Period: Upon City Council Approval through March 31, 2023 – Contract Increase Amount: \$0.00. Total Contract Amount: \$1,683,212.00
Previous Contract Period: November 1, 2019 through December 31, 2022

Services – continued:

Vendor will also conduct Risk assessments/prioritization ranking of regulated multi-family and NOAH multifamily buildings. UCHC will focus on resident assessment for energy efficient action plans with Elevate Detroit.

Fees remains the same:

Task		FY19-20 (thru 6/30/20)	FY20-21 (thru 6/30/2021)	FY 21-22 (thru end of contract)	Total	Deliverables
Task 1: Develop Prioritization Framework		\$101,772	\$25,996	\$10,665	\$138,432	1A, 1B, 1C
Task 2: Identify Prioritized Properties	(I) Database development & maintenance	\$80,232	\$31,606	\$8,642	\$120,480	2A, 2E
	(II) Scatter Site Data Collection ¹	\$117,668	\$130,742	\$65,371	\$313,780	2B, 2D (ss)
Task 3: Develop action plans & Task 4: Implement and Monitor Plans	3 (I) & 4 (I) Action Plans & Supporting Items	\$242,384	\$517,902	\$ 212,904	\$973,190	2C, 2D, 3A, 3B, 3C, 3D, 3E, 3F, 3G, 4A, 4B, 4D
	3 (II) Scatter Site Action Plan Development ²	\$44,466	\$49,406	\$ 24,703	\$ 118,575	3B (ss), 3C (ss), 4B (ss)
	3 (III) Scatter Site Asset Management ³	\$5,813	\$6,458	\$ 3,229	\$15,500	3F
	4 (II) Scatter Site Implementation ⁴	\$155	\$1,860	\$1,240	\$ 3,255	4B (ss)
Totals:		\$592,489	\$763,970	\$ 326,754	\$ 1,683,212	

¹ Billed as percent of project completion, \$37,482 per project
² Billed as percent of project completion, \$6,975 per project
³ Billed as percent of project completion, \$7,750 per project
⁴ Billed per report, \$465 per report

The \$1,053,989.59 of the authorized \$1,683,212 has been invoiced on this contract.

Additional Information:

Contract 6002556 was approved November 26, 2019 for \$1,683,212; through June 30, 2022

According to OCP, Amendment 1 was a scope of work change dated January 7, 2022 which did not require City Council approval. The scope of work change included the services listed in the services/fees section above, which added more details for Enterprise Community Partners, Inc. to assist with establishing and implementing affordable housing preservation projects.

Amendment 2 was approved July 5, 2022, which added 6 months and no additional funding; through December 31, 2022.

HOUSING AND REVITALIZATION

6003804 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Legal Representation of Human Trafficking Victims. – Contractor: Wayne County Neighborhood Legal Services dba Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2023 – Contract Increase Amount: \$0.00. Total Contract Amount: \$72,945.00 Original Contract Period: January 1, 2022 through December 31, 2022

Funding

Account String: **2001-10663-363079-651147**
Fund Account Name: **Block Grant Fund**
Appropriation Name: **HRD Neighborhood Legal Services Michigan**
Funds Available: **\$287,766 as of November 11, 2022**

Tax Clearances Expiration Date: **4-21-23**
Political Contributions and Expenditures Statement:
Signed: **10-10-22** Contributions: **None**

Consolidated Affidavits

Date signed: **10-10-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Applications Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an Amendment to an existing contract. Wayne County Neighborhood Legal Services dba Neighborhood Legal Services Michigan (WCNLS) is a sub-recipient 2021-2022 CDBG/NOF funding for Public Service/Public Safety – Human Trafficking was approved by Council via resolution Feb. 16, 2021.

Contract Details:

Vendor: **Wayne County Neighborhood Legal Services dba Neighborhood Legal Services Michigan**
Amount: **No Changes; Total \$72,945** End Date: **Add 1 year; through December 31, 2023**

Services:

A request for a time extension to continue to provide comprehensive case management services, including legal representation and shelter for victims of human trafficking in the human trafficking prevention/intervention program from January 1, 2022 through December 31, 2023.

Serve as a one-stop shop to assist Human Trafficking/domestic violence victims with transportation, legal services, relocation assistance, shelter placement, state/federal disability appeals, comprehensive/holistic trauma services to support their recovery and quality of life. Services are provided year-round, Monday-Friday 9am – 5pm.

The CDBG funding will enable WCNLS to provide additional services such as more in-depth legal services to indigent and low income clients who cannot afford legal representation, counseling services, assistance with securing public benefits, workshops, and linking victims to other services for substance abuse, employment training, and GED/educational courses necessary to help victims heal and move forward in society.

There are physicians, mental health therapists, substance abuse treatment specialists, social workers, and lawyers are licensed to provide direct services to human trafficking victims. Victim advocates have received over 150 hours of human trafficking training.

The project is estimated to provide services to 100 individuals or 60 households [5 clients per month]; 95% of participants are low/moderate income; 100% of participants are Detroit Residents.

Program is marketed through Facebook, Detroit Schools via social workers, trafficking groups, the vendor's website, social media, other general agency outreach, law enforcement/court publicize services.

Contract discussion continues onto the next page.

Housing & Revitalization - continued

6003804 100% Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Legal Representation of Human Trafficking Victims. – Contractor: Wayne County Neighborhood Legal Services dba Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue, Suite 301, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2023 – Contract Increase Amount: \$0.00. Total Contract Amount: \$72,945.00 Original Contract Period: January 1, 2022 through December 31, 2022

Other agencies that will assist with resources and support are as follows:

- **St. John Providence Open Arms Trauma Response**
- **Northeast Guidance Center (NEGC)**
- **The Detroit Recovery Project (DRP)**
- **Cass Community Social Services (CCSS)**
- **The Homeless Action Network of Detroit (HAND)**
- **Freedom House**
- **Arab-Community Center for Economic & Social Services (ACCESS)**
- **Community Health Awareness Group (CHAG)**
- **Cross Fire**
- **36th District Court/ Detroit Police Department**
- **Sister Survivors (international organization)**

Fees:

6 Personnel (including taxes, fringe benefits)	\$53,551
Occupancy cost (office space lease)	\$10,094
Communications (phone, internet, computer)	\$900
Consumables (printing, postage, supplies, etc.)	\$900
Miscellaneous	\$400
Administration Costs	\$7,100
	TOTAL \$72,945

The full authorized \$72,945 has been invoiced on this contract.

Additional Information:

WCNLS is comprised of the following units:

- **Child & Family Advocacy Center – includes the Victim Advocacy Project and the Human Trafficking Intervention Initiative.**
- **Elder Law Center**
- **Children’s Justice Center**
- **Legal Advocacy Project**
- **Housing Advocacy Center**

HOUSING AND REVITALIZATION

6004776 100% ARPA Funding – To Provide Call Center and Direct Services to Support Residents Seeking Housing Stability Services and Resources. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$7,867,490.00.

Funding

Account String: 3923-22002-361111-617900-850216
Fund Account Name: American Rescue Plan Act- ARPA
Appropriation Name: ARPA - City Services & Infrastructure
Funds Available: \$239,955,236 as of November 11, 2022

Tax Clearances Expiration Date: 8-26-23

Political Contributions and Expenditures Statement:

Signed: 3-31-22 Contributions: None

Consolidated Affidavits

Date signed: 3-31-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impact (EC2).

Background:

The Housing & Revitalization Department has deemed this vendor as a single provider sub-recipient as is necessary for this program. The Detroit Housing Services project was issued an Authorized Use Letter on August 2022. The single provider/ vendor subrecipient agreement is necessary for this procurement o for the Call Center and a Direct Services contract; both currently operated by Wayne Metropolitan Community Action Agency (WMCAA) through partnerships with multiple City of Detroit programs.

WMCAA currently operates a Call Center for households seeking housing stability services and through an effort to consolidate sunseting programs and broaden access for residents, the new Detroit Housing Services Office is set to assume as its intake point the already widely known and utilized WMCAA Call Center phone number. Utilizing WMCAA streamlines a known point of entry for housing stability services, which will provide immediate and high visibility for the new Detroit Housing Services Office. This visibility is not by accident. The CERA/ERAP number has been widely publicized through press conferences and outreach materials, including through mailers from the 36th District Court to tenants with an eviction proceeding, and through earned and paid media. With the intent being to continue to use the CERA/ ERAP phone number and transition it to the Detroit Housing Services hotline, which is, importantly, owned by WMCAA, any consideration of a new provider would have to consider the additional costs associated with marketing, considerable system ramp-up timelines, and potential confusion on the part of residents concerning duplicate services with different access points. The WMCAA call center is well versed in this scope of work.

Households seeking rental assistance in the Detroit region currently access the federal Covid-19 Emergency Rental Assistance Program (CERA/ERAP) in Detroit and Wayne County through the call center, and WMCAA has the crucial and unique experience of answering over 365,000 service calls since March of 2021. With the Detroit Housing Services Office set to fill the service gap left as the crucial and expansive ERAP/CERA program sunsets, this single provider subrecipient agreement would allow for the most efficient transition and stand-up of this new capacity, utilizing existing phone triage and staffing systems that have been iteratively built over time to address this crisis-level need.

WMCAA connects residents to legal services, State Emergency Relief, utility assistance programs, and other direct services. Every one of these housing program connections uniquely falls into the scope of work of the new Detroit Housing Services Office.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*:

6004776 100% ARPA Funding – To Provide Call Center and Direct Services to Support Residents Seeking Housing Stability Services and Resources. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$7,867,490.00.

Bid Information:

The submission for application- State and Local Fiscal Recovery Funds (“SLFRF”) program - Opened on August 17, 2022. The awardee is a subrecipient. The contract was awarded based upon application and the described reasons in the background portion of this report.

State and Local Fiscal Recovery Funds (“SLFRF”) program -Application Deadline November 17, 2022

Contract Details:

Vendor: Wayne Metropolitan Community Action Agency-(100 Points) as deemed by HRD- single provider sub-recipient Amount: \$7,867,490.00 End Date: December 31, 2024

Services:

The vendor will prove Call Center and fiduciary role for the Direct Services Program. The Call Center needs to have an API functionality to integrate into existing database management systems which has been demonstrated to be proven capacity through other WMCAA programming.

Direct Services provision: The Detroit Housing Services Office currently contains the City’s Code Blue program, formerly housed within the Health Department, which provides direct assistance in the form of funded hotel stays, first month’s rent, security deposits, and storage and moving costs for program participants who have been displaced or are housing insecure.

The city-operated program uses case managers (City of Detroit staff members) to find, stabilize and assess near-homeless Detroit residents and families for their housing needs. The program then contacts a contracted fiduciary, WMCAA, to pay for often-times emergency services from their operating fund within 48 hours of receipt, to then submit for reimbursement from the contract. WMCAA was the only bidder for the Code Blue Direct Services contract, a competitively sourced RFP funded with CDBG-CV dollars. Four organizations attended the pre-bid conference, but only WMCAA submitted a proposal. WMCAA stood as the only organization with the liquidity, staffing resources, and direct services relationships in place to operationalize such a relationship with the city.

With the Detroit Housing Services Office now managing the Code Blue program, significant funding has been allocated to expand program staff in preparation for the projected activity of the Call Center. With the projected influx of program participants comes the need to significantly expand the direct services relationship with WMCAA, this time using ARPA funds and through this single provider subrecipient agreement linked to the Call Center.

In terms of efficiencies, the vital household information collected by the Call Center through WMCAA translates to expediting direct services provision for the same households once connected to case management services. A disconnected process through two separate providers would entail the confirmation and transfer of participant information from one entity to another, adding steps to an emergency housing provision process where a few hours or a missed process step is often the difference between housing and homelessness for families. WMCAA has the demonstrated scope of service relationships and processes needed to quickly and efficiently process payments on behalf of the City for residents in need, successfully processing over \$170,000 of assistance requests since May of 2022. WMCAA has exhibited extraordinary speed and efficiency within this existing contract, committing staffing resources to process requests within hours of electronic receipt.

Contract discussion continues onto the next page.
Housing and Revitalization- *continued*:

6004776 100% ARPA Funding – To Provide Call Center and Direct Services to Support Residents Seeking Housing Stability Services and Resources. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$7,867,490.00.
Original Contract Period: March 29, 2022 through March 31, 2023

Services-continued:

Expanding this relationship through this ARPA funded single provider subrecipient agreement will allow WMCAA to seamlessly offer Direct Services to residents within the new Detroit Housing Services Office capacity, utilizing vital information collected by the Call Center to expedite services, and eliminating the staff time and cost that would be needed by another provider to train, build, and cultivate service relationships.

Integrating multiple housing programs into one centralized call center reduces the need for Detroit residents to call and access many different phone numbers to receive services. WMCAA will also have the original client file for the resident seeking services through the Call Center, reducing the amount of administrative work and costs to provide Direct Services to the same resident or household. WMCAA is the only provider that can provide these services without complication and delay, with increased efficiencies building from existing programs, services and contractual relationships. A Call Center and Direct Services contract needs to be in place by fall of 2022.

There are other providers who can provide Call Center services, but no single entity can provide both Call Center volume and the type of Direct Services required for the Detroit Housing Services Office, in the time required and, more importantly, as an integrated seamless function with existing programs. It is the efficiency and cost - saving aspects of the WMCAA existing programs that drive this non-competitive award request. By capitalizing on existing and past outreach efforts, organizational structure and efficiencies and current public awareness, the City can more effectively stretch the funds allocated to serve more residents.

WMCAA is singularly positioned to oversee the program for the following reasons:

They have the system currently in place for the call center, the staff/ capacity and data systems and they are the Community Action Agency for the city.

Their capacity is proven:

The WMCAA provided Covid-19 Emergency Rental Assistance (CERA) Program Call Center:

- a. Received over 365,000 calls. 260,000 were presented to a Call Center agent and 243,000 calls were answered. 93% of calls answered.
- b. Average daily wait time of two minutes and 53 seconds.
- c. Provides Call Center services for the Detroit Tax Relief Fund and Detroit Water and Sewerage Lifeline Payment Assistance Program

Direct Services: Vendor must report on amonthly basis the following expenditures:

Hotel Motel Stay	Hotel Motel Damage	Transitional Housing	1 st Month rent	Storage expenses
Rent Forward/ Past	Moving expenses	Security Deposit	ID Purchase	
DWSD Payment	SS Card Purchase	DTE Payment	Birth Certificate Purchase	
Transportation (lyft, Uber)		Housing App. Fees	DDOT Pass(es)	
Furniture	Vehicle Repair	Childcare	Minor Home Repair	
Gift Card	Direct Payment to Resident			

Call Center Services:

- Develop intake & triage with Housing services
- Attend City-led coordination meetings
- Collect & forward caller data to Detroit Housing Services (DHS) at completion of call center call
- Provide Services on behalf of DHS, also connect to the programs associated with housing services

**Contract discussion continued on next page.
Housing and Revitalization- continued:**

6004776 100% ARPA Funding – To Provide Call Center and Direct Services to Support Residents Seeking Housing Stability Services and Resources. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$7,867,490.00.
Original Contract Period: March 29, 2022 through March 31, 2023

Services-continued:

Call Center Services- continued:

- provisions – including (not limited to) utility assistance, home repair, tax assistance, homebuyer information, & other referrals.
- Maintain & transition CERA eviction Helpline (866-313-2520)
- Operate call center as agreed upon- Hours: Mon- Fri 9am-5pm, arrange/ plan for after hours emergency routing as needed
- Provide the draft DHS greeting & phone tree option (C of D approval)
- Update greeting message & phone tree options as needed
- Record greeting message & hone tree options in English, Spanish, Bengali
- Provide Text Message, email, robocall outreach to DHS clients (past & present) referred for transitional & permanent housing
- Provide DHS approved training curriculum Call Center Staff, Arrange regular meetings with DHS staff in order to review operations & revise as needed.
- Provide list of housing resources to DHS to be used for diversion services
- Perform intake, assessment, diversion, and transfer of Call Center callers, route to appropriate resources should caller not qualify for DHS intake
- Keep electronic records for Call Center clients
- Provide updated materials weekly to DHS staff including but not limited to :
 - # of calls received (total & de-duplicate)
 - # of repeat calls
 - Mapped location of call origins where data allows
 - # of calls presented to agents
 - # of calls answered
 - # of calls in the queue
 - Calls abandoned in the queue
 - Average daily wait time
 - Average daily abandoned time
 - Percent of calls answered
 - # Clients on DHS intake & assessment
 - # Clients escalated directly to DHS intake & assessment Team due to emergency
 - # Clients referred to other housing programs

Fees:

<u>Service</u>	<u>Year/ Year/ Year</u>			<u>Total:</u>
Direct Services Staff Admin.:	2022- \$0.00	2023- \$2,252,514;	2024-\$728,861;	Total \$2,981,375
Staff	2022- \$0.00	2023- \$662,428;	2024-\$331,214	Total \$993,642
Call Center Staff	2022- \$0.00	2023- \$1,519,986	2024-\$379,997	Total \$1,899,983
Training	2022- \$0.00	2023- \$500	2024- \$250	Total \$750
Communications Fee	2022- \$0.00	2023- \$69,600	2024- \$17,400	Total \$87,000
Direct Service Tools	2022- \$25,000	2023- \$3,114,869	2024- \$1,755,247	Total \$4,895,116
			GRAND TOTAL	\$7,876,490

Detroit Residents:

Vendor has indicated a total of 775 employees; 159 are Detroit residents.

HOUSING AND REVITALIZATION

6004898 100% ARPA Funding – To Provide Services for the Homelessness Prevention Program.
– Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward
Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December
31, 2025 – Total Contract Amount: \$1,102,188.00.

Funding

Account String: **3923-22012-350030-601100-851201**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 3**
Funds Encumbered: **\$28,925,530 as of November 11, 2022**

Tax Clearances Expiration Date: **8-26-23**

Political Contributions and Expenditures Statement:

Signed: **3-31-22** Contributions: **None**

Consolidated Affidavits

Date signed: **3-31-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC3).

Background:

The Housing & Revitalization Department has deemed this vendor as a single provider sub-recipient as is necessary for this program. The Detroit Housing Services project was issued an Authorized Use Letter on August 2022. The single provider/ vendor subrecipient agreement is necessary for this procurement o for the Call Center and a Direct Services contract; both currently operated by Wayne Metropolitan Community Action Agency (WMCAA) through partnerships with multiple City of Detroit programs.

WMCAA currently operates a Call Center for households seeking housing stability services and through an effort to consolidate sunseting programs and broaden access for residents, the new Detroit Housing Services Office is set to assume as its intake point the already widely known and utilized WMCAA Call Center phone number. Utilizing WMCAA streamlines a known point of entry for housing stability services, which will provide immediate and high visibility for the new Detroit Housing Services Office. This visibility is not by accident. The CERA/ERAP number has been widely publicized through press conferences and outreach materials, including through mailers from the 36th District Court to tenants with an eviction proceeding, and through earned and paid media.

With the intent being to continue to use the CERA/ ERAP phone number and transition it to the Detroit Housing Services hotline, which is, importantly, owned by WMCAA, any consideration of a new provider would have to consider the additional costs associated with marketing, considerable system ramp-up timelines, and potential confusion on the part of residents concerning duplicate services with different access points.

The WMCAA call center is well versed in this scope of work. Households seeking rental assistance in the Detroit region currently access the federal Covid-19 Emergency Rental Assistance Program (CERA/ERAP) in Detroit and Wayne County through the call center, and WMCAA has the crucial and unique experience of answering over 365,000 service calls since March of 2021. With the Detroit Housing Services Office set to fill the service gap left as the crucial and expansive ERAP/CERA program sunsets, this single provider subrecipient agreement would allow for the most efficient transition and stand-up of this new capacity, utilizing existing phone triage and staffing systems that have been iteratively built over time to address this crisis-level need.

WMCAA connects residents to legal services, State Emergency Relief, utility assistance programs, and other direct services. Every one of these housing program connections uniquely falls into the scope of work of the new Detroit Housing Services Office.

Bid Information:

Open Date: August 25, 2022. The submission for application Notice of Funds Available (NOFA)- Closed on Contract discussion continues onto the next page.

Housing and Revitalization - continued

6004898 100% ARPA Funding – To Provide Services for the Homelessness Prevention Program.
– Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$1,102,188.00.

Bid -continued:

September 29, 2022. The awardee is a subrecipient. The contract was awarded based upon application and a scoring process: Experience-30 points, Capacity- 20 points, Budget & Narrative- 15 points, Prevention Component- 35 points = 100 Total Points.

Notice of Funds Available (NOFA)-Application Deadline September 29, 2022

The submission for application- State and Local Fiscal Recovery Funds (“SLFRF”) program - Opened on August 17, 2022. The awardee is a subrecipient. The contract was awarded based upon application and the described reasons in the background portion of this report.

State and Local Fiscal Recovery Funds (“SLFRF”) program -Application Deadline September 29, 2022

Contract Details:

**Vendor: Wayne Metropolitan Community Action Agency (80 Points) – Sole Bid
Amount: \$1,102,188.00 End Date: December 31, 2025**

Services:

- **The vendor shall collaborate with other service agencies to provide housing placement services, education, employment and emergency health care or other forms of public or private assistance as may be available for homeless or at-risk of homeless persons.**
- **The vendor shall enter client data into the Homeless Management Information System (HMIS) or compatible database, which document client demographics and other essential HMIS data elements. (Submitting monthly or quarterly reports, must submit monthly reports and quarterly reports with performance measures data – April 15, July 15, October 15 & January 15. Along with any other required HMIS reports as a part of the ARPA invoice.) This will be compiled by the Quality Assurance & Compliance team at WMCAA.**
- **In accord with the Cranston Gonzalez National Affordable Housing Act, the vendor may terminate assistance to any individual or family that violates program requirements if such termination is in accordance with a formal process for termination of assistance as established by the Subrecipient. This process must be in writing and available upon the request of the City of Detroit. The Subrecipient's formal process for termination shall recognize the rights of individuals affected and may include a hearing.**
- **All subrecipients are expected to review and comply the criteria relevant to the project including City of Detroit Continuum of Care HMIS.**
- **Vendor will accept referrals from Coordinated Access Model (CAM) for households who have been initially screened & meet the requirements. The case manager will verify the household’s living situation, including obtaining verification from the homeowner they’re staying with (friend/family member) that the household is at imminent risk of homelessness/entering the shelter system within 30 days. Each participant referred to the program will be immediately assigned a dedicated case manager, who will quickly work to assess the household’s needs, living situation/options, and offer connections to resources. The case manager will maintain contact with the household multiple times per week, as situations can rapidly evolve. Case managers create a Housing Stability plan and facilitate access to financial assistance and other resources as needed to help the household connect to permanent housing.**
- **The vendor anticipates serving 40 unique households per year for a total of 120 over the course of the three years.**
- **Using Progressive Engagement, the Case Manager will partner with the participant household to**

Contract discussion continued on next page.

Housing and Revitalization - continued

6004898 100% ARPA Funding – To Provide Services for the Homelessness Prevention Program.
– Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward
Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December
31, 2025 – Total Contract Amount: \$1,102,188.00.

Services- *continued*:

create and implement an individualized Housing Stability Plan. Staff work to identify participant needs using a strength-based assessment and focusing on participant’s individual goals. In delivering case management, we employ techniques such as harm reduction, trauma informed, person centered planning, and motivational interviewing. The case manager and participant work to assess and discuss the level of assistance needed both in terms of financial assistance and other supportive services.

- **In line with a light touch and progressive engagement approach, the program will focus intently on helping just enough to help the household connect to permanent housing, stabilize their situation, and afford their housing as assistance ends.**
- **There are weekly case consults to review individual cases to provide solutions for clients. There are also weekly budget and internal program meetings that focus on spending, strengths, weaknesses and continuous improvement of internal program operations. Adjustments to service delivery and complementary services are considered during these meetings. Accounting staff conduct monthly departmental Grants and Contracts meetings that bring the Director and Manager of Supportive Housing and Homeless Services and the Executive Director up-to-date information on grant expenditures and trends in expense categories. Smaller, more program specific Grants and Contracts meetings are held with program staff per program activity to discuss expenditures in reference to specific contracts which allows direct program staff to be made aware of any issues in funding and make adjustments in real time.**
- **Case managers work with households to create an individualized Housing Stability Plan. Goals tailored to participants needs, focusing on income, housing, health/wellness, childcare, and other needs. All participants are included in the design and implementation of their specific service plan through our “whole family” approach, properly addressing the needs of each generation while working toward collection goals of housing stability and preventing the cycle of homelessness. Throughout program enrollment, multiple means for households to access services are offered, including in person, phone, virtual/video, phone and email communication.**
- **Assistance available to households will primarily focus on addressing barriers to housing stability including mental health and/or income, providing life skills supports, linkage to other mainstream benefits, assistance in navigating through the leasing process, and providing life skills support for maintaining stability after being housed. Clients work with program staff to create goals and the specialist assists them with tracking their progress. A crucial activity includes ensuring that the housing is affordable upon program exit. Specialists also assist clients with obtaining and maintaining employment, application for benefits and other increases in income. Wayne Metro offers additional wraparound services including financial coaching, budgeting, maintenance of utilities through access to programs such as LSP and direct financial assistance including but not limited to rental assistance, arrears payments, rental application fees, moving costs, security deposit, first and last month's rent.**
- **Wayne Metro applies a person-centered approach in which supportive services dictated by the household are proactively offered to help program participants achieve housing stability. Progressive engagement is used at all stages of case management from intake to exit, to create an individualized assistance plan that outlines the terms of rental assistance based on the strengths and needs. The plan is adjusted on a monthly basis, as needed with the goal of the shortest amount of assistance possible. Goals are tailored to participants needs, focusing on income, housing, health/wellness, childcare, and**

Contract discussion continued on next page.
Housing and Revitalization - *continued*

6004898 100% ARPA Funding – To Provide Services for the Homelessness Prevention Program.
– Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$1,102,188.00.

Services- continued:

other needs. The case manager and participant work to assess and discuss the level of assistance needed both in terms of financial assistance and other supportive services. In line with a light touch and progressive engagement approach, the program will focus intently on helping just enough to help the household connect to permanent housing, stabilize their situation, and afford their housing as assistance ends.

- **As a standard practice at Wayne Metro, the program utilizes a caseload tracker to monitor the details of each case assigned allowing for clear monitoring of caseload status, capacity, and program vacancies. Case managers utilize HMIS to accept, report, and track the status of incoming referrals. The Program Manager monitors the case manager’s caseload capacity, being mindful not to exceed a 1:25 case manager to participant ratio through case consults. Prior to requesting new referrals, the Program Manager works with each case manager to understand and assess the service intensity needs of households enrolled in the program, working to maintain a balance of households who are looking for housing and households who have been assisted with moving into housing. Households who are still in search of housing often consume more time and service intensity than those who are housed and often require additional resources and interdepartmental support through intensive housing navigation services.**
- **Wayne Metro has a dedicated Landlord Engagement team. The team has six total staff (housing navigators, HQS inspector, and management) committed to building strong relationships with landlords to support housing search, and placement activities. The landlord team will conduct a full HQS inspection for each new unit prior to the lease signing and will adhere to all of the applicable standards per inspection guidelines. For homes built before 1978, each family will receive information regarding Lead-Based paint.**
- **Operation Hours & Locations:**
Hours of Operation Lakeshore: Monday - Friday 8:30am to 5:00pm On-call during nights, weekends and holidays Wayne Metro Connect Center: Monday - Friday 8am - 6pm Saturday 9am - 12pm

Fees:

- **There will be the following staff in this program:**
1 Case manager- FTE \$22.00 per hour
1- Part time .5 -Housing navigator- \$22.50 per hour
1- Part time .25 Housing Counselor - \$22.45 per hour
- **Service** Total
- **Salaries** \$240,942
- **Payroll taxes** \$55,296.20
- **Fringe benefits** \$72,282.60
- **Financial Assistance (Rental App. Fees, security deposits, Last Month’s rent, \$200,449.20**
- **Moving Costs, utility arears)**
- **One time rental assistance – onetime payment- can include up to 6 months** **\$93,000**
-arrears)
- **Short-term rental assistance (up to 24 months can include 6 months** **\$327,000**
rent arrears or late fees.)
- **Client Primary documents including ID & Birth Certificates** **\$3,000**
- **Administration** \$110,218
- **Total:** **\$1,102,188**

Indirect Cost: Administration, represents 10% of the costs; Projected cost per household is \$9,184.90
MAYOR’S OFFICE

6004816 100% City Funding – To Provide Federal Lobbyist Services. – Contractor: Squire Patton Boggs US, LLP – Location: 2550 M Street, NW Washington, MI 48201 – Contract Period: Upon City Council Approval through September 30, 2023 – Total Contract Amount: \$180,000.00.

Funding Source

Account String: **1000-29320-320055-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient & Innovative Operations Support- Law**

Available: **\$199,766 as of November 4, 2022**

Tax Clearances Expiration Date: **7-19-23**

Political Contributions and Expenditures Statement:

Signed: **5-13-21** Contributions: **None**

Consolidated Affidavits

Date signed: **5-13-21**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Funds Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records
- Immigrant Detention System Rec Disclosure

Bid Information:

Bid Closed on August 26, 2022; 16 Suppliers invited; 2 Responses. Bids were scored based upon the following criteria- Non-economic Phase 1- Experience & Qualifications of Personnel- 45 points, Cost- 20 points- Total= 65, Phase 2-Detroit Headquarterd-10 points. Detroit based- 5 points,- Total-15 Phase 3- Sub-contractors- Detroit Headquarterd-15 points , Detroit Based- 5 points , Total- 20 points- Grand Total:100 points

Other Bids: Clark hill 37.50 Points

Contract Details:

Vendor: **Squire Patton Boggs, US, LLP- 60 Points** Amount: **\$180,000.00** End Date: **September 30, 2023**

Services:

The vendor shall perform the following services:

The vendor shall work as the liaison with the White House, congressional and federal agency/ regulatory officials. Maintain regular communication with our Michigan delegation in congressional leadership, members of appropriating & authorizing committees, and federal agency officials to foster relationships that will help in achieving our goals & enhance the reputation of Detroit in Washington, DC.

Monitor relevant legislation, congressional hearings, agency rulemakings, and stakeholder initiatives, sand provide prompt updates on each.

In some instances, the vendor will draft comments on agency rulemakings & seeking opportunities for senior city officials to testify before congressional committees. For heightened effectiveness, the vendor will assist in coordinating with national organizations to make comments to proposed regulations. In all instances, the vendor will seek real-time feedback from the city on legislative and regulatory issues through calls and email correspondence as needed and regularly scheduled meetings or teleconferences

Throughout the appropriations process, the vendor will provide detailed reports on House and Senate committee action on spending bills of interest to the city. They will carefully analyze the funding levels and programmatic policy initiatives proposed by each chamber so that they can direct your actions to advocate for or against specific provisions as the appropriations process advances.

The vendor will facilitate and execute Congressional and Executive Agency meetings for the city's leadership in Washington, DC. They are particularly skilled at helping devise meeting plans that ensure high-level meetings with key decision-makers at federal agencies and with members of the Senate and House, committee chairs and ranking members, and other critical congressional players.

The vendor will develop analyses, briefing papers, advocacy materials, correspondence, and other information regarding Detroit for the congressional delegation and stay in regular contact with the delegation to keep them abreast of your priorities.

Contract discussion continued on next page.

MAYOR'S OFFICE-continued:

6004816 100% City Funding – To Provide Federal Lobbyist Services. – Contractor: Squire Patton Boggs US, LLP – Location: 2550 M Street, NW Washington, MI 48201 – Contract Period: Upon City Council Approval through September 30, 2023 – Total Contract Amount: \$180,000.00.

Services- continued:

In turn, the vendor will rely on regular communication with city staff to ensure that our engagement with and representation of Detroit is seamless.

Meet with representatives of the city, as appropriate, throughout the year.

Provide assistance to city leadership and staff in arranging and conducting visits to Washington, DC.

Promote regionalism and coordinate with other stakeholders in Detroit to develop local partnership opportunities to maximize advocacy impact; and

Engage with strategic partners such as interest groups including the U.S. Conference of Mayors, the National League of Cities, and the National Association of Counties, and other local governments that may be similarly positioned on a particular issue. We will collaborate with all associations with affiliations to local government, such as the Low-Income Housing Coalition, the National Community Development Association, the American Water Works Association, and the National Association of Clean Water Agencies.

The vendor will provide regular status reports on top priority items in the City's federal agenda.

Deliver presentations to the city, as required.

Prepare topical reports assessing impacts of legislative and administrative proposals.

Utilize visits to Detroit to meet with our counterparts; and

Establish clear and efficient communication channels through various means.

Fees:

Monthly Fee of \$15,000 for labor, profit, administrative & overhead fees and other direct costs.

\$15,000 X 12 = \$180,000

6003575 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds to Extend Licenses, Support and Maintenance for the Treasury Cash Management System. – Contractor: Emphasys Computer Solutions, Inc. dba Emphasys Software – Location: 2200 Powell, Suite 370, Emeryville, CA 94608 – Contract Period: Upon City Council Approval through May 31, 2025 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$191,886.00.
Original Contract Period: November 9, 2021 through May 31, 2023

Funding Source

Account String: **1000-29234-230077-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Revenue Management**
Available: **\$478,822 as of November 11, 2022**

Tax Clearances Expiration Date: **10-4-23**

Political Contributions and Expenditures Statement:
Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Funds Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records
- Immigrant Detention System Rec Disclosure

Bid Information:

No bid: this is an amendment. This is also a Non-Standard Procurement- the current vendor for the same services for the city. The lapse in contract coverage; Emphasys Software 3-year contract expired 4/27/2021. March 2021; this is the sole source; & the services are Proprietary (Protected by Law).

Contract Details:

Vendor: **Emphasys Computer Solutions, Inc. dba Emphasys Software**
Amount: **+\$100,000.00 to \$191,886** End Date: **+ 2 years to May 31, 2025**

Services:

This contract is seeking 1,200 licenses and to Support and maintenance for Treasury software products GTreasury and Sympro. Emphasys Computer Solutions, Inc.

The SymPro Investment solution will include the following modules:

- **Fixed Income**
- **General Ledger Module and Interface to Oracle**
- **Earnings Allocation**
- **Market Pricing**
- **Network License (10 concurrent users)**

The SymPro Debt includes the following SymPro Debt modules:

- **Debt Management (10 Users)**
- **General Ledger Module & Interface to Oracle**

The GTreasury Cash Management solution includes the following:

- **Base Cash Management (10 Users)**
- **Bank Polling - 5 Banks**
- **Cash Position Worksheet**
- **Forecasting**
- **Import/Export Manager- - Import for back office ERP**

Fees:

NOT PROVIDED:

Support and maintenance for Treasury software products \$50,000 per year TOTAL -\$100,000

Additional Information:

The original contract 6003575 was approved at Formal on November 9, 2021, in the amount of \$91,866.00 through May 31, 2023.

PLANNING AND DEVELOPMENT

6004640 100% Grant Funding – To Provide Greater Warren/Conner Neighborhood Framework Plan. – Contractor: Orchard Hiltz & McCliment, Inc. dba OHM Advisors – Location: 1145 Griswold Street, Suite 200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$340,000.00.

*****This contract is NOT 100% Grant Funded. It is 100% City Funding. LPD requested a correction letter on 11/14/22.**

Funding

Account String: **4533-20507-433100-644124**
Fund Account Name: **Capital Projects Fund**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$ 37,917,168 as of November 11, 2022**

Tax Clearances Expiration Date: **5-26-23**

Political Contributions and Expenditures Statement:

Signed: **5-23-22** Contributions: **11 to the Mayor in 2021; 3 to a Former Council Member in 2018.**

Consolidated Affidavits

Date signed: **5-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Sub-Contractors' Consolidated Affidavits: **Jumi 7-8-22;**

LivingLab LLC 11-2-21
Spalding DeDecker 5-27-22
Woods & Watts LLC 7-20-22

Sub-Contractors' Tax Clearances Expiration Date: **Jumi 8-17-23;**

LivingLab LLC 11-3-23
Spalding DeDecker 7-26-23
Woods & Watts LLC 11-2-23

Sub-Contractors' Political Contributions and Expenditures Statement:

Signed: **Jumi 7-8-22** Contributions: **Jumi None**
LivingLab LLC 11-2-21 **LivingLab None**
Spalding DeDecker 5-27-22 **Spalding DeDecker None**
Woods & Watts LLC 7-20-22 **Woods & Watts LLC: 1 to 2 Council Members in 2021.**

Bid Information:

Bids Opened May 6, 2022 and Closed June 3, 2022. 2 Bids Received. Bids were evaluated based on Strength of Concept [30 points]; Previous Experience [15 points]; Proposed Timeline Work Plan [15 points]; Design & Engineering Excellence [5 points]. Maximum points without Detroit Business Certifications = 65 points. Maximum points with Certifications for Vendor and Sub-contractor = 100 points.

Other Bid: **Toole [32.50 points] - \$804,544**

Contract Details:

Vendor: **Orchard Hiltz & McCliment, Inc. dba OHM Advisors**
Amount: **\$340,000**

Bid: **Highest Ranked [90 points]**
End Date: **December 31, 2024**

Background:

The Greater Warren / Conner Neighborhood Framework Plan focus area is located on Detroit's eastside (City Council District 4) directly adjacent to the new and expanded Stellantis (formerly Fiat Chrysler) automotive assembly facilities. The planning area is approximately 3.6 square miles and includes all or parts of the following neighborhoods: East Canfield Village, Good Stock Neighborhoods, Chandler Park, Fox Creek and Riverbend. The boundaries of the Planning area consist of Mack Ave. / E. Vernor Hwy (south), Alter Rd. (east), I-94 (north), and McClellan Ave. (west).

The Greater Warren / Conner Planning area is heavily influenced by the long-time presence of automotive manufacturing plants including Chrysler's (now Stellantis) Jefferson North Assembly and the newly expanded Detroit Assembly Complex.

Contract discussion continues onto the next page.

Planning & Development - continued

6004640 100% Grant Funding – To Provide Greater Warren/Conner Neighborhood Framework Plan. – Contractor: Orchard Hiltz & McCliment, Inc. dba OHM Advisors – Location: 1145 Griswold Street, Suite 200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$340,000.00.

Background - continued:

The neighborhoods within the Greater Warren / Conner area have faced significant challenges due to decades of disinvestment and related population loss, home foreclosures, vacant land, and blight. More recent issues have arisen due to historic levels rains and flooding, and the environmental challenges posed by increased industrial activity.

Services/Fees:

Provide Technical Planning & Design for Greater Warren/Conner Neighborhood Framework Plan. Services per task include the following:

Task 1: Project Kick off, area tour, management plan	\$10,374
Task 2: Discovery, steering committee 1 & 2, market analysis, opportunities Framework Development	\$99,390
Task 3: Framework Strategy Development, steering committee 3 & 4, master plan policy	\$78,675
Task 4: Finalize the Framework, final plan strategies, steering committee 5 & 6, implementation plan	\$239,750
Task 5: Community engagement plan, technical task coordination meetings, public events, outreach	\$80,519
Reimbursable Expenses such as food, canvassing, resident advisor, printing/mailers	\$16,000
Contingency	\$3,731
TOTAL	\$340,000

Task 2 & 3 includes Neighborhood Stabilization analysis, Commercial/Economic Development plan, Land Stewardship - Open Space/publicly owned vacant land evaluation, review DPW's Streets for People transportation master plan, Climate Resilience & Health Equity related to flooding.

Hourly rates of the Vendor and subcontractors for 17 personnel positions ranges from \$87 - \$215/hr.

Identified sub-contractors, Business Certifications, and all have a location in Detroit:

- Jumi Consulting will provide Market Analysis [No Certifications].
- LivingLAB LLC will provide Landscape Architect Services [Detroit Based, Headquartered, Micro, & Women Owned Business].
- Spalding DeDecker Associates, Inc. will provide Engineering & Surveying [Detroit Based Business].
- Woods & Watts Effect LLC will provide consulting services [No Certifications].

Detroit Certifications:

The Vendor, Orchard Hiltz & McCliment, Inc. dba OHM Advisors, is certified as a Detroit Based Business.

Map of Planning Area



PLANNING AND DEVELOPMENT

6004890 100% Grant Funding – To Provide a Green Stormwater Infrastructure Plan for the Greater Corktown Neighborhood. – Contractor: Orchard Hiltz & McCliment, Inc. dba OHM Advisors – Location: 1145 Griswold Street, Suite 200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 22, 2024 – Total Contract Amount: \$300,225.02.

Funding

Account String: **2001-21091-361111-617900-915923**
Fund Account Name: **Block Grant Fund**
Appropriation Name: **Choice Neighborhoods Grant Match**
Funds Encumbered: **\$1,199,775 as of November 11, 2022**

Tax Clearances Expiration Date: **5-26-23**

Political Contributions and Expenditures Statement:

Signed: **5-23-22** Contributions: **11 to the Mayor in 2021; 3 to a Former Council Member in 2018.**

Consolidated Affidavits

Date signed: **5-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bids opened September 14, 2022 and closed October 12, 2022. 8 Bids Received. Bids were evaluated based on Strength of Concept [25 points]; Previous Experience [25 points]; Proposed Timeline Work Plan [20 points]; Method of Approach [15 points]; Design & Engineering Excellence [15 points]. Maximum points without Detroit Business Certifications = 100 points.

Other Bids (listed from lowest to highest ranked): **Environmental Consulting & Technology; Limno Tech; Spalding DeDecker, GreenPrint; Geosyntech; Ten x Ten; and Bishop Land Design.**

******Total points awarded to each bid was not provided, however, there were very detailed reasons provided as to why and how each bid was evaluated.**

Contract Details:

Vendor: **Orchard Hiltz & McCliment, Inc. dba OHM Advisors**
Amount: **\$300,225.02**

Bid: **Highest Ranked**
End Date: **November 22, 2024**

Background:

The Choice Neighborhoods Implementation (CNI) Transformation Plan in two phases.

Phase 1 – GSI Plan and Implementation – strategy for targeted geographies.

Phase 2- Functional GSI OpenSpace Network Plan

As Greater Corktown experiences unprecedented growth, the goal is:

- **Safe, healthy streets with Urban design, landscape, development, and zoning;**
- **Improved pedestrian connectivity and streetscapes;**
- **Creation of new and improved public space;**
- **Historic preservation;**
- **Housing development and rehabilitations; and**
- **Strengthened environmental resiliency.**

Services:

Provide Project Management, Landscape Architecture, Community Engagement, Green Stormwater Infrastructure (GSI) Design, Survey, implementation plan, project management, construction administration, and final report for Green Stormwater Infrastructure Plan for the Greater Corktown Neighborhood.

Identified sub-contractors, Business Certifications, and both have a location in Detroit:

- **LivingLAB LLC will provide Planning, Landscape Architecture, Open Space Design, Community Engagement [Detroit Based, Headquartered, Micro, & Women Owned Business].**
- **Somat Engineering Inc will provide Geotechnical Engineering Services [No Certifications].**

Contract discussion continues onto the next page.

Planning & Development - *continued*

6004890 100% Grant Funding – To Provide a Green Stormwater Infrastructure Plan for the Greater Corktown Neighborhood. – Contractor: Orchard Hiltz & McCliment, Inc. dba OHM Advisors – Location: 1145 Griswold Street, Suite 200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 22, 2024 – Total Contract Amount: \$300,225.02.

Fees:

Phase 1 – GSI Implementation Plan:

Task 1 Community Engagement & Project Management	\$30,289.21
Task 2 Landscape Design/Green Stormwater infrastructure	\$88,079.42
Task 3 Construction Administration	\$63,730.22

Phase 2 – Functional GSI Open space Network Plan:

Task 1 Community Engagement & Project Management	\$18,316.49
Task 2 Landscape & GSI Design	\$19,009.68

SUBTOTAL \$219,425.02

Subcontractor: LivingLAB \$50,000

Subcontractor: Somat \$30,800

TOTAL \$300,225.02

Hourly rates of the Vendor and subcontractors for 16 personnel positions ranges from \$108 - \$215/hr.

Detroit Certifications:

The Vendor, Orchard Hiltz & McCliment, Inc. dba OHM Advisors, is certified as a Detroit Based Business.

TRANSPORTATION

6003779 100% City Funding – AMEND 1 - To Provide Bay Floor Cleaning Services. – Contractor: T & N Services, Inc. – Location: 2940 E Jefferson Avenue, Detroit, MI 48207 – Contract Period: Upon City Council Approval through August 22, 2023 – Total Contract Increase Amount: \$96,728.00. - Total Contract Amount: \$328,736.00

*****Total contract amount MAY be \$329,736. LPD requested verification of the total amount on 11/14/22.**

Funding

Account String: **5301-29200-200170-622200**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Administration**
Available: **\$24,280,846 as of November 11, 2022**

Tax Clearances Expiration Date: **8-3-23**

Political Contributions and Expenditures Statement:
Signed: **9-21-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-21-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Funds Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records
- Immigrant Detention System Rec Disclosure

Bid Information:

None, because this is an amendment to an existing contract to continue Bay Floor Cleaning Services. This vendor was the lowest equalized bid of the 3 bids received at the time of approval.

Contract Details:

Vendor: **T & N Services, Inc.**
Amount: **Add \$96,728; Total \$328,736**

End Date: **No Changes; through August 22, 2023**

Services remain the same:

Provide all labor, materials and equipment for the High Pressure Washing of the bay floors on a monthly or weekly basis, as needed and depending on the accumulation of grease and dirt on the bay floors. Services to include disposal of all trash, debris, dirty water and cleaning residue. Services to be provided when, where and as requested by the Superintendent; Vendor shall use a minimum of 4 skilled workmen per site.

Areas to be cleaned include:

- **Gilbert Terminal 142,000 square feet of Bay floor, plus 38,000 sq. feet in front and back;**
- **Shoemaker Terminal 155,800 square feet of Bay floor, plus 60,000 sq. feet in front and back;**
- **Rosa Parks Transit Center 65,000 square feet of Bays and walkway.**

Equipment required include: 3 Sweeper/Scrubbers, with Poly tanks of 2,000 gallons for dirty water recovery; and 4 Water Blasters 5,000 psi with Spin Jet Floor Cleaning attachment.

Services also include an Initial Cleaning of all Bay Floor locations, including 20 feet outside of front and rear coach bay doors; Provide monthly cleaning and maintenance of all coach bays.

Fees remain the same:

Initial cleaning – Gilbert for \$304 per lane (22 lanes); Shoemaker for \$208 per lane (32 lanes); and Rosa Parks Center for \$156 per lane (18 lanes).

Monthly or more frequent cleaning to maintain bays - Gilbert for \$124 per lane, per cleaning; Shoemaker for \$112 per lane and additional cleaning for \$152 per lane; Rosa Parks Center for \$112 per lane and additional cleaning for \$132 per lane.

The full authorized \$233,008 has been invoiced on this contract.

Detroit Certifications:

Certified as a Detroit Based, Headquartered, Micro, and Minority-owned Business until 4/12/23.

Additional Information: Contract 6003779 was approved the week of August 24, 2021 Recess to provide Bay Floor Cleaning Services for \$233,000; through August 22, 2022.

TRANSPORTATION

6004552 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only to Add a Mobile Application Feature for Paratransit Dispatch Software and Services. – Contractor: Ecolane USA, Inc. – Location: 940 West Valley Road, Suite 1400, Wayne, PA 19087 – Contract Period: June 29, 2022 through June 30, 2027 – Contract Increase Amount: \$74,614.50 – Total Contract Amount: \$866,565.75.

Funding

Account String: **5301-29201-200070-622302**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Planning**
Funds Encumbered: **\$3,428,222 as of November 11, 2022**

Tax Clearances Expiration Date: 6-13-23
Political Contributions and Expenditures Statement:
Signed: **6-1-22** Contributions: **None**

Consolidated Affidavits

Date signed: **6-1-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance; Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

None, because this is an amendment to an existing contract. This contract was a Non-Standard Sole Source Vendor at the time of approval. According to the NSP, this was the only supplier able to fulfill the requirements for dispatch function of the paratransit system.

Contract Details:

Vendor: **Ecolane USA, Inc** Amount: **Add \$74,614.50; Total \$866,565.75**
End Date: **No Change; through June 30, 2027**

Amended Services/Fees:

This amendment request an increase in funding to add a Mobile Application and Support for Paratransit Dispatch Software & Services. Fees below includes implementation/training.

Initial License	\$43,117.50
<u>Discounts</u>	<u>(\$14,495)</u>
Year 1 Subtotal	\$28,622.50
Annual Costs for Years 2-5	\$45,992 [\$11,498 per year]
TOTAL	\$74,614.50

\$423,971 of the authorized \$791,951.25 has been invoiced on this contract.

Services/Fees at Approval:

Provide software for Paratransit dispatching, tablets, data services, licenses & maintenance for the Department of Transportation. Oversight of paratransit transit services (including registering, scheduling, dispatch, and reports) will be brought in-house by December 2022.

The current provider uses the Ecolane Software System and using a different software would not be prudent. Additionally, Ecolane will help expedite the transition of services from outsourced dispatch by Transdev to DDOT employee-provided dispatch. Additionally, ninety (90) Android tablets loaded with Ecolane Scheduling Software will be used to communicate trip information to and from drivers on the road.

Licenses included under Initial License & Annual Costs below: 90 Ecolane Evolution and MDT Software; Map data for Service area; SMS Text messaging arrival notification; Self-Service Trip Booking Website; Public Transportation Interface; Subcontractor/Provider Dispatch Portal; Broker Software.

Initial License	\$344,981.25
Non- recurring Additional Items	\$46,410 90
Services	\$32,580
Year 1 Subtotal	\$423,971.25 [includes initial license, data service, 90-8” Android tablets, maintenance]
Annual Costs Years 2-5	\$91,995 (X 4) [recurring licensing fees]
TOTAL	\$791,951.25

Contract discussion continues onto the next page.

Transportation – continued

6004552 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only to Add a Mobile Application Feature for Paratransit Dispatch Software and Services. – Contractor: Ecolane USA, Inc. – Location: 940 West Valley Road, Suite 1400, Wayne, PA 19087 – Contract Period: June 29, 2022 through June 30, 2027 – Contract Increase Amount: \$74,614.50 – Total Contract Amount: \$866,565.75.

Additional Information:

6004552 with Ecolane USA, Inc. was approved June 28, 2022 for Paratransit dispatch software and services (including registering, scheduling, dispatch, and reports) for \$791,951.25; through June 30, 2027.

Recently approved Paratransit Contracts:

6004732 was approved November 1, 2022 with People’s Express to provide complimentary ADA Paratransit Services for \$15,865,980.26; through December 31, 2027

2916016 was approved February 16, 2016 for Oversight and Management of the Paratransit Services; through February 28, 2021 for \$38,342,460. Amendment 1 & 2 added \$17,300,000 making the total contract amount \$55,642,460 and extended the term to December 31, 2022. Amendment 2 was approved the week of December 20, 2022 Recess.

6001743 was approved April 2, 2019 for New Freedom Program Transportation Services (serving people with disabilities in Detroit, Highland Park, and Hamtramck for non-emergency medical appointments, jobs, educational pursuit, and other needs); through December 31, 2020 for \$1,424,243. Amendment 1 & 2 added \$1,788,360 making the total contract amount \$3,212,603 and extended the contract through December 31, 2022.

Postponed Paratransit with Transdev: 6004731 is on the November 15, 2022 Formal Session agenda for a vote for 4 weeks. Transdev will provide complementary ADA paratransit services through a network of 3 subcontractors for \$49,213,192.13; through December 31, 2027 if approved.

TRANSPORTATION

6004895 100% City Funding – To Provide Concrete Work as Needed at All DDOT Facilities and Bus Stops. – Contractor: The Diamond Firm – Location: 19115 West Eight Mile Road, Detroit, MI 48219 – Contract Period: Upon City Council Approval through November 28, 2025 – Total Contract Amount: \$421,350.00.

Funding

Account String: **5301-29200-200170-622200**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Administration**
Available: **\$24,280,846 as of November 11, 2022**

Tax Clearances Expiration Date: **12-7-22**

Political Contributions and Expenditures Statement:

Signed: **11-2-22** Contributions: **None**

Consolidated Affidavits

Date signed: **11-2-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Funds Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bids closed on October 5, 2022. 220 Invited Suppliers; 4 Bids Received.

Other Bids: **Orion Modern Concepts \$865,800 [no equalization applied]**

Major Contracting Group \$886,100 [no equalization applied]

Decima LLC \$1,133,707.50 [no equalization applied]

Contract Details:

Vendor: **The Diamond Firm** Amount: **\$421,350 [6% equalized bid \$396,069 for D-BB & D-HB]**

End Date: **November 28, 2025**

Services/Fees:

Provide Concrete work as needed at all DDOT Facilities and Bus Stops by pouring of new and replacement concrete as specified by DDOT, as well as sealing cracks in existing concrete pavement with hot tar.

Services/products include:

Mobilization/Demobilization	\$5,000
Concrete [different sizes]	\$67,600
Concrete Pads [different sizes]	\$21,750
Hot Tar crack sealing	\$10,000
Removal of existing concrete	\$12,000
Rebuild 4 catch basins [different sizes]	\$16,800
8 New catch basin covers	\$4,800
Asphalt Cold patching Material (1 Ton)	\$2,500
3 Year TOTAL	\$421,350 [\$140,450 per year]

Bus stop landing pads must comply with all relevant US Department of Transportation regulations for accessible transportation facilities, including but not limited to those in of USDOT's ADA Standards for Transportation Facilities.

Detroit Certifications:

Certified as A Detroit Based, Headquartered, Woman- and Minority-Owned Business until 4/28/23.

**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061129 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 7183 Mackenzie. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$21,500.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$1,730,265 as of November 11, 2022**

Tax Clearances Expiration Date: 1-13-23
Political Contributions and Expenditures Statement:
Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 7183 Mackenzie on September 21, 2022. Purchase Order to proceed dated October 10, 2022.

Bids closed on October 6, 2022. 18 Invited Suppliers; 5 Bids Received.

Other Bid: **3D Wrecking, LLC \$36,400.00 [9% equalized bid \$33,124.00 for D-BB, D-HB, D-MB].**
DMC Consultants \$34,320.00 [12% equalized bid \$30,201.60 for D-BB, D-RB, D-HB, & D-BSB].
Gayanga \$27,197.00 [12% equalized bid \$23,933.36 for D-BB, D-RB, D-HB, D-BSB].
Smalley Construction \$35,420.00 [No equalization]

Contract Details:

Vendor: **Inner City Contracting, LLC [No equalization]** Bid: **Lowest**
Amount: **\$21,500 [no equalization applied]** End Date: **December 31, 2023**

Services & Costs:

Demolition \$13,000; Backfill & Grading \$4,250; Site Finalization \$4,250; TOTAL \$21,500

Certifications/# of Detroit Residents:

No Certifications. Vendor indicates a Total Employment of 10; 10 Employees are Detroit residents.



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061187 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3258 Clements. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$31,025.00.

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$1,730,265 as of November 11, 2022**

Tax Clearances Expiration Date: 3-4-23
Political Contributions and Expenditures Statement:
Signed: **9-23-22** Contributions: **None**

Date signed: **9-23-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 3258 Clements on September 22, 2022. Purchase Order to proceed dated October 12, 2022.

Bids closed on October 6, 2022. 18 Invited Suppliers; 5 Bids Received.

Other Bid: **3D Wrecking, LLC \$72,794.00 [9% equalized bid \$66,242.54 for D-BB, D-HB, D-MB].**
DMC Consultants \$38,870.00 [12% equalized bid \$ 34,205.60 for D-BB, D-RB, D-HB, & D-BSB].
InnerCity Const. \$32,425.00 [12% equalized bid \$ 32,425.00 for D-BB, D-RB, D-HB, D-BSB].
Smalley Construction \$ 56,300.00 [No equalization]

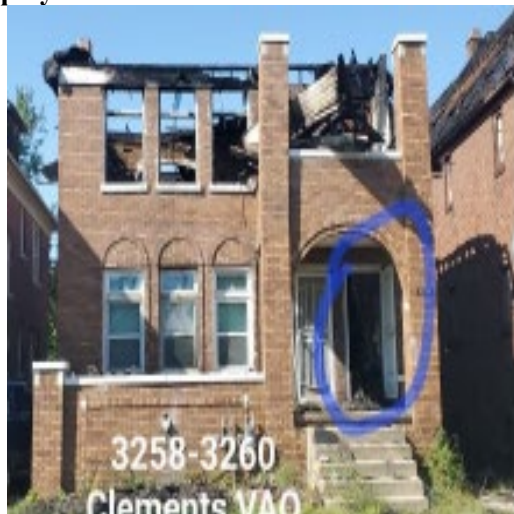
Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **December 1, 2023**
Amount: **\$31,025.00 [12% equalized bid for \$27,302.00 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$21,025; Backfill & Grading \$6,000; Site Finalization \$4,000; TOTAL \$31,025;

Certifications/# of Detroit Residents: **Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23. HUD Section 3 Certified. Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.**



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061189 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3287 Grand. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$32,095.00.

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$1,730,265 as of November 11, 2022**

Tax Clearances Expiration Date: 3-4-23
Political Contributions and Expenditures Statement:
Signed: **9-23-22** Contributions: **None**

Date signed: **9-23-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 3287 Grand on September 21, 2022. Purchase Order to proceed dated October 12, 2022.

Bids closed on October 6, 2022. 18 Invited Suppliers; 5 Bids Received.

Other Bid: **3D Wrecking, LLC \$72,092.00 [9% equalized bid \$69,243.72 for D-BB, D-HB, D-MB].**
DMC Consultants \$56,875.00 [12% equalized bid \$50,050.00for D-BB, D-RB, D-HB, & D-BSB].
InnerCity Const. \$33,450.00 [No equalized bid \$33,450.00].
Smalley Construction \$5,300.00 [No equalization]- Smalley withdrew the bid, wrong bid entered for this contract.

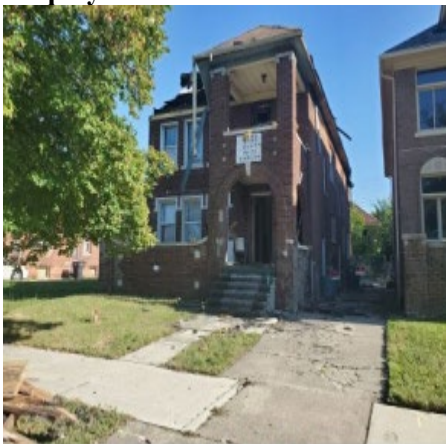
Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **December 1, 2023**
Amount: **\$32,095.00 [12% equalized bid for \$28,243.60for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$22,095; Backfill & Grading \$6,000; Site Finalization \$4,000; TOTAL \$22,095;

Certifications/# of Detroit Residents: **Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23. HUD Section 3 Certified. Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.**



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061197 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 11351 Camden. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$21,105.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$4,380,735 as of November 11, 2022**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 11351 Camden on September 22, 2022. Purchase Order to proceed dated October 13, 2022.

Bids closed on October 6, 2022. 18 Invited Suppliers; 4 Bids Received.

Other Bid: **DMC Consultants \$34,965 [12% equalized bid \$30,769 for D-BB, D-RB, D-HB, & D-BSB].**
Inner City Contracting \$23,500 [no equalization applied]
Smalley \$9,225 [no equalization applied]

Contract Details:

Vendor: **Gayanga Co** Bid: **2nd Lowest** End Date: **December 1, 2023**
Amount: **\$21,105 [12% equalized bid for \$18,572.40 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$11,105; Backfill & Grading \$6,000; Site Finalization \$4,000; TOTAL \$21,105

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23.
Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061199 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 9339 Birwood. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$18,193.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$4,380,735 as of November 11, 2022**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 9339 Birwood on September 20, 2022. Purchase Order to proceed dated October 13, 2022.

Bids closed on October 7, 2022. 18 Invited Suppliers; 3 Bids Received.

Other Bid: **Inner City Contracting \$21,225 [no equalization applied]**
3D Wrecking LLC \$26,500 [9% equalized bid for \$24,115 for D-BB, D-HB, & D-MB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **December 1, 2023**
Amount: **\$18,193 [12% equalized bid for \$16,009.84 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$10,193; Backfill & Grading \$5,000; Site Finalization \$3,000; TOTAL \$18,193

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23. Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061200 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 14843 Prest. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$22,651.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$4,380,735 as of November 11, 2022**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 14843 Prest on September 20, 2022. Purchase Order to proceed dated October 13, 2022.

Bids closed on October 7, 2022. 18 Invited Suppliers; 3 Bids Received.

Other Bid: **Inner City Contracting \$22,475 [no equalization applied]**
3D Wrecking LLC \$29,800 [9% equalized bid for \$27,118 for D-BB, D-HB, & D-MB]

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **December 1, 2023**
Amount: **\$22,651 [12% equalized bid for \$19,932.88 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$12,651; Backfill & Grading \$6,000; Site Finalization \$4,000; TOTAL \$22,651

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23. Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061298 100% City Funding – To Provide an Emergency Alteration for the Commercial Property, 12130 Woodrow Wilson. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$138,585.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$4,380,735 as of November 11, 2022**

Tax Clearances Expiration Date: **3-4-23**

Political Contributions and Expenditures Statement:

Signed: **9-23-22** Contributions: **1 Council Member in 2020**

Consolidated Affidavits

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for commercial structure at 12130 Woodrow Wilson on September 19, 2022. Purchase Order to proceed dated October 18, 2022.

Bids closed on October 7, 2022. 18 Invited Suppliers; 3 Bids Received.

Other Bid: **Homrich \$190,000 [3% equalized bid \$183,300 for D-BB].
Inner City Contracting \$131,700 [no equalization applied]**

Contract Details:

Vendor: **Gayanga Co** Bid: **Lowest** End Date: **December 1, 2023**
Amount: **\$138,585 [12% equalized bid for \$124,726.50 for D-BB, D-RB, D-HB, & D-BSB].**

Services & Costs:

Demolition \$95,912; Backfill & Grading \$35,123; Site Finalization \$7,550; TOTAL \$138,585

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 4/4/23. Vendor indicates a Total Employment of 30; 24 Employees are Detroit residents.



**EMERGENCY CONTRACTS FOR CITY COUNCIL REVIEW ONLY
CITY DEMOLITION**

3061304 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 8236 Marcus. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through December 31, 2023 – Total Contract Amount: \$23,100.00

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$4,380,735 as of November 11, 2022**

Tax Clearances Expiration Date: **1-13-23**

Political Contributions and Expenditures Statement:

Signed: **9-26-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-26-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 8236 Marcus on October 7, 2022. Purchase Order to proceed dated October 18, 2022.

Bids closed on October 12, 2022. 18 Invited Suppliers; 4 Bids Received.

Other Bid: **3D Wrecking, LLC \$33,245 [9% equalized bid \$30,252.95 for D-BB, D-HB, D-MB]**
DMC Consultants \$32,400 [12% equalized bid \$28,512 for D-BB, D-RB, D-HB, D-BSB]
Gayanga \$27,533 [12% equalized bid \$21,692 for D-BB, D-RB, D-HB, D-BSB]

Contract Details:

Vendor: **Inner City Contracting, LLC**
Amount: **\$23,100 [no equalization applied]**

Bid: **Lowest**
End Date: **December 31, 2023**

Services & Costs:

Demolition \$14,900; Backfill & Grading \$3,950; Site Finalization \$4,250; TOTAL \$23,100

Certifications/# of Detroit Residents:

Certifications were reinstated September 30, 2022 for Detroit Based, Small, and Minority-Owned Business and expires 9/30/23, however, there may currently be some compliance issues with CRIO. LPD was unable to confirm these issues. Vendor indicates a Total Employment of 19; 10 Employees are Detroit residents.



DEMOLITION

6003853 100% City Funding – Amend 1 - To Provide Additional Funding and Additional Scope to Include Sampling and Analysis of Fill Material for Environmental Supportive Services. – Contractor: DLZ Michigan, Inc. – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Contract Period: Upon City Council Approval through September 30, 2024 – Contract Increase Amount: \$225,000.00 - Total Contract Amount: \$1,375,000.00.

Account String: **1003-21200-160020-617900**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$1,730,549 as of November 11, 2022**

Tax Clearances Expiration Date: 11-2-23
Political Contributions and Expenditures Statement:
Signed: **5-18-21** Contributions: **2020-1 Council**

Date signed: **9-23-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

No Bid- this is an amendment. Services were added to the scope of services; increasing the total value of the contract.

Bids closed on June 7, 2021. 91 Invited Suppliers; 3 Bids Received.

Other Bid: **ATC Group \$27,233 – sample pricing**
ECI Environmental Compliance \$15,846- sample pricing
Mannik & Smith Group \$12,731 – sample pricing

Contract Details:

Vendor: **DLZ** Amount: **\$18,527- sample pricing [Equalization D-BB, D-MB- 9-30-23] +\$225,000 to \$1,375,000 (not to exceed)** End Date: **+ 9 months to September 30, 2024**

Services & Costs:

- **The amendment is to increase the funding of this contract by \$225,000 and adding to the scope of the services to include Sampling & Analysis of fill material. The vendor shall:**
- **Support the City’s blight remediation efforts through the sampling and analysis of fill material on multiple former residential demolition sites, to maximize efficiency and mitigate any potential hazards to public health and safety or disturbances to the neighborhood.**
- **The vendor may be required to deduct costs if the clarification to these Services reduces the work, material, or labor required.**
- **The vendor must assign qualified personnel by possessing all necessary accreditations, licenses, endorsements, certifications as required by laws, regulations, rules, or industry standards to perform or execute all aspects of the services. The vendor shall provide all copies of accreditations, licenses, endorsements, certifications, or work history of any person assigned to perform any aspect of the services.**
- **The vendor shall also possess the necessary experience to efficiently effectively, and safely perform or execute the services as required by all applicable laws, regulations, rules or industry standards.**
- **The vendor shall t the end of each working day ensure that the sidewalks, streets, alleyways, and surrounding properties are free from dust, debris & other potential nuisances.**
- **Vendor shall supply all necessary equipment and material necessary to perform their services.**
- **Record & Document- create and retain clearly legible all necessary documents, including photographs associated with the services. Photographs will include, pre-work photographs, during work, and post work photographs.**

Contract discussion continued on next page.

DEMOLITION- *continued:*

6003853 100% City Funding – Amend 1 - To Provide Additional Funding and Additional Scope to Include Sampling and Analysis of Fill Material for Environmental Supportive Services. – Contractor: DLZ Michigan, Inc. – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Contract Period: Upon City Council Approval through September 30, 2024 – Contract Increase Amount: \$225,000.00 - Total Contract Amount: \$1,375,000.00.

Services *continued:*

The vendor shall also fully and openly cooperate, coordinate and communicate with any member of an enforcement agency or regulatory authority with jurisdiction over any aspect of the services performed by the vendor.

The vendor shall allow the city or its agent to monitor inspect and oversight all aspects of the services.

The City may stop all work at an assigned site or all assigned sites in the vendor is improperly performing or reasonably suspected of improperly performing any aspect of the services. The city may also stop work at an assigned site, or all assigned sites in the interests of public health, safety, or welfare.

A work stoppage by the city shall not entitle the vendor to reimbursement for any costs or additional fee incurred by the stoppage.

The vendor shall verify the assigned site(s) and identify parcel boundaries.

The vendor may use public streets, alleyways for the temporary parking of vehicles and equipment which are necessary to perform or execute the services, while complying with all applicable laws, rules, and regulations.

The vendor is responsible for all damage resulting from the performance or execution of the services and must repair or replace a any damaged infrastructure or property at their expense.

Finally, the vendor is responsible for any hazardous condition, undue disturbance or nuisance resulting from the performance or execution of the services, and must correct any such hazardous condition, undue disturbance or nuisance which may adversely affect surrounding persons or property at the vendor's expense.

The contract also includes the following primary services: Pre-survey Due diligence to identify any impediments such as flooding, animals, live utilities, occupants; Engineering Survey of the principal structure at the site, identify all functional areas of the structure, clearly identify any areas that pose a risk of structural collapse affecting safety of workers.

Vendor to provide due diligence to identify and remove any hazardous / regulated materials prior to demolition; Survey and inspection of any materials containing asbestos. Perform Phase I Environmental Site Assessment, and Phase II Environmental site assessment if necessary.

Certifications/# of Detroit Residents: Certified as Detroit Based, & Minority-Owned Business until 4/4/23.

Fees:

Engineering Survey for \$675 per site.

Survey of Hazardous/Regulated materials at \$1,00 per site, and \$12.00 per sample.

Abatement support services – Review and Administrative costs of \$330 per site.

Post-Abatement Air Monitoring for \$265 per site.

Post Abatement Inspection & Verification \$245 per site.

Phase I Environmental Site Assessment \$3,500 per site.

Phase II Environmental Site Assessment for \$5,000 per site.

Due Care Plan for \$1,500 per site.

Soil Analysis for \$60 per sample to \$85 per sample; and

Groundwater Analysis for \$60 per sample to \$85 per sample.

Additional Information:

In October of 2021, there were 4 contracts awarded for Environmental Support Services, all 4 contracts are recommended for 3 year term, through September 30, 2024. Contract 6003853 with DLZ was approved at Formal on November 3, 2021, not to exceed \$1,150,000.00

DoIT

6004423 100% City Funding - To Provide City-Wide Cellular Phone Equipment, Tablets and Service Utilizing MiDeal Agreement #071B5500078. – Contractor: Cellco Partnerships DBA Verizon Wireless – Location: One Verizon Way, Basking Ridge, NJ 07920 – Contract Period: Upon City Council Approval through November 29, 2025 - Total Contract Amount: \$1,217,820.00.

Funding

Account String: **1000-29350-350800-626700**
Fund Account Name: **General Fund**
Appropriation Name: **Citywide Overhead**
Funds Available: **\$14,634,682 as of November 11, 2022**

Tax Clearances Expiration Date: **9-29-23**

Political Contributions and Expenditures Statement:

Signed: **9-21-22** Contributions: **None**

Consolidated Affidavits

Date signed: **9-21-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

This contract uses the discount pricing available through Cooperative Agreements via the State of Michigan Procurement Services known as MiDeal. The agreement allows Michigan cities, towns, villages, counties, school districts, universities, colleges, and nonprofit hospitals to buy goods and services from state contracts.

Contract Details:

Vendor: **Cellco Partnerships DBA Verizon Wireless** Bid: **MiDeal Agreement**
Amount: **\$1,217,820** End Date: **November 29, 2025**

Services:

Cellular voice and data services, along with related services, are administered by DoIT. Vendor will provide City-Wide Cellular Phone Equipment, Tablets and Service including:

- **Cellular devices with voice, text and limited internet services;**
- **Tablets are Android or IOS devices, both with and without embedded cellular data services that are used as a productivity device;**
- **Mobile Broadband Units, also known as Mobile Hotspots, are used to create an Internet connection for up to 10 devices through a Wi-Fi service with a 4G LTE modem as backhaul. Mobile Broadband Units are used on occasion when the City needs to establish portable or local Wi-Fi services;**
- **GPS Units for DPW, DWSD, Fire and Police vehicles;**
- **PTT (Push to Talk) Devices;**
- **Pooled Phones are Smart and Feature Phones that are shared within a workgroup and have zero monthly minutes assigned to them directly and instead are assigned to a shared pool of available minutes. Pooled Phones apply their usage against a shared pool of minutes;**
- **Maximum of: five voice and data plans, two data-only plans, three pooled voice and data plans, and two variable or seasonal usage plans.**

Fees:

There are many cost structures, data plans, & devices available for \$1,217,820 over the 3-year contract term using the pricing, term, and conditions of the State of Michigan discount pricing (MiDeal).

Additional Information:

Previous Citywide Cellular Phone Equipment, Tablets, & Service Contracts:

6001289 with Verizon was originally approved the week of August 20, 2018 Recess for \$7,500,000 through August 31, 2021. Amendment 1 -3 extended the contract by a total of 17 months; through January 31, 2023. No additional funding was requested. Amendment 3 was approved October 11, 2022.

6001286 with T-Mobile was approved November 20, 2018 for \$4,500,000; through August 31, 2021. Amendment 1-3 extended the contract by a total of 17 months; through January 31, 2023. No additional funding was requested. Amendment 3 was approved October 11, 2022.

DoIT

6004745 100% ARPA Funding – To Provide Server Equipment, Storage Area Network Equipment and Services. – Contractor: Security Solutions Services LLC – Location: 22811 Greater Mack Ave., Suite 203, St. Clair Shores, MI 48080 – Contract Period: Upon City Council Approval through October 31, 2023 – Total Contract Amount: \$5,324,218.00.

Funding

Account String: **3923-22002-310010-644115-851502**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Funds Encumbered: **\$239,955,236 as of November 11, 2022**

Tax Clearances Expiration Date: **4-8-23**

Political Contributions and Expenditures Statement:

Signed: **8-12-22** Contributions: **None**

Consolidated Affidavits

Date signed: **8-12-22**

Covenant of Equal Opportunity

Hiring Policy Compliance;
Employment Application Complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record

Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Revenue Replacement (EC6).

Bid Information

Bid closed on: **July 25, 2022; 5 bids received.**

Other Bids: Decima- \$40,664,358 of Dearborn, MI
Netlink- \$9,309,654 of Madison Heights, MI
Sehi- \$5,639,558 of Rochester Hills, MI
Trace 3- \$5,588,088 o Troy, MI

Contract Details:

Vendor: **Security Solutions Services, Inc.- \$5,324,218 of St. Clair Shores, MI Bid: Lowest Bid**

Amount: **\$5,324,218.00**

End Date: **October 31, 2023**

Services/ Fees:

The vendor shall under the administration of the Department of Innovation and Technology (DOIT), the vendor will deliver the Equipment to locations specified by DOIT. Delivery of the Equipment may be routed to more than one delivery location Public Safety Headquarters & Lyndon Data Center, per DOIT specifications. DOIT will install and configure the Equipment provided by the vendor. The vendor shall cause the Manufacturer to provide the Services.

The vendor shall also install, integrate, interconnect, and configure the equipment at he specified locations at the direction of DoIT. Including the moving & installation resources, including but not limited to personnel, packing material, and floor protection panels as necessary. Upon completion of installation the vendor shall notify the city in writing that the hardware is ready for use. Vendor shall supply all of the materials required to complete the assembly, installation, integration, interconnection and configuration of the equipment at the specified locations. This also includes providing and setting up all required connections to the power supply and any other necessary cables and any other accessories or supplies.

Contract discussion continued on next page.

DoIT- continued:

6004745 100% ARPA Funding – To Provide Server Equipment, Storage Area Network Equipment and Services. – Contractor: Security Solutions Services LLC – Location: 22811 Greater Mack Ave., Suite 203, St. Clair Shores, MI 48080 – Contract Period: Upon City Council Approval through October 31, 2023 – Total Contract Amount: \$5,324,218.00.

Services/ Fees- continued:

The following equipment is included:

<u>Type</u>	<u>Location</u>	<u>Quantity</u>	<u>Cost</u>
1-Server SQL Environment	Public Safety	6-\$14,486.09 each	\$86,916.54
1-Server NonSQL	Public Safety	6-\$22,358.79 each	\$134,152.74
Domain Controller for 1 server	Public Safety	2-\$5,323.24 each	\$10,647.08
SAN Switches- storage area network	Public Safety	4-\$298,398.60 each	\$1,193,594.40
SAN for 2 storage area Networks	Public Safety	1-\$3,642,305.18 each w/ extended Manufacturer Warranty	\$3,642,305.18
HBA's for required 16 HBA for existing host	Public Safety	1-\$23,516.52 each	\$23,516.52
CC-1 Server Non SQL	Central City	13-\$17,240.77 each	\$224,130.01
CC SAN Configure Service for SAN Service		1-\$8,995.20 each	\$8,995.20

TOTAL: \$5,324,218.00

The vendor shall be paid for those services performed pursuant to this contract a maximum amount of Five Million Three Hundred Twenty-Four Thousand Two Hundred Eighteen and 00/100 Dollars (\$5,324,218.00), for the term of this Contract.

HOUSING AND REVITALIZATION

6004824 100% ARPA Funding – To Provide Real Estate Services, Design Services and Construction Management Services for Additional Parking Spaces for Commercial Corridor Parking Lots. – Contractor: The Detroit Building Authority – Location: 1301 Third Street, Suite 328, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 24, 2024 – Total Contract Amount: \$9,077,625.00.

Funding

Account String: **3923-22016-617900-861602**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Small Business Support**
Funds Encumbered: **\$39,511,006 as of November 11, 2022**

Tax Clearances Expiration Date: **Non-Profit Entity**

Political Contributions and Expenditures Statement:

Signed: **7-7-22** Contributions: **None**

Consolidated Affidavits

Date signed: **7-7-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Revenue Replacement (EC6).

Bid Information

Vendor Outreach: June 2, 2022- 182,475 suppliers sent notifications via email .gov delivery; Facebook; Instagram; also printed in The Michigan Chronicle & The Detroit Legal News. Evaluation Process Points: Experience-35, Capacity-30, Introduction & Approach- 20, Pricing-15 = 100 Points

Bids closed on: **June 15, 2022**

Other Bid: Decima- Experience-17.50, Capacity-15, Intro & Approach-10, Pricing-7.50=50 Points

Contract Details:

Vendor: **The Detroit Building Authority- 100 points**

Amount: **\$9,077,625**

Bid: **Most responsive Bidder**

End Date: **December 24, 2024**

Services:

The city of Detroit Municipal Parking Department (MDP) in coordination with Planning & Development and the Housing & Revitalization Department seek to in some instances, acquire parcels of real estate in the process of developing new municipal parking on commercial corridors. This is to seek professional real estate services to negotiate and acquire real estate.

The vendor shall include specific inspection of the property, parking layouts according to code and inclusive of ADA accessible parking spaces, and consideration of green storm water infrastructure. The design can be in-house for the vendor or sub-contracted.

He vendor shall include full-service construction management to produce turn-key parking lots at completion of project.

The project is expecting 10 municipal parking lots to be turned over to the Municipal Parking Department at the end of the project within the s Strategic Neighborhood Fund (“SNF”) areas.

Objectives-New parking spaces will strengthen these core neighborhoods by

- encouraging pedestrian foot traffic by providing quality parking facilities that are well maintained, safe, and ADA accessible.**
- filling the need for additional parking spaces identified through the site-selection process; and**
- meeting zoning-based off-street parking requirements that prevent existing small storefronts for**
- being repurposed for new uses.**

Additionally, by supplementing the existing on-street parking supply, curb parking spots can be converted into restaurant patios, providing flexibility for businesses on these corridors to use outdoor space for COVID-19 mitigation measures.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*:

6004824 100% ARPA Funding – To Provide Real Estate Services, Design Services and Construction Management Services for Additional Parking Spaces for Commercial Corridor Parking Lots. – Contractor: The Detroit Building Authority – Location: 1301 Third Street, Suite 328, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 24, 2024 – Total Contract Amount: \$9,077,625.00.

Fees:

<u>Service</u>	<u>Cost</u>
Design Services- Project Administration & Coordination	\$37,500
Construction Document	\$35,200
Including: Schematic Designs, Design Development, & Sustainability	
Construction Management- Project Director	\$147.00 Hourly
Project Manager	\$120.75 Hourly
Project Superintendent	\$90.30 Hourly
Engineer	\$100.80 Hourly
Estimator	\$10.80 Hourly
Real Estate Services	Brokerage fee 6% \$0- \$4,999.99 \$150 Fixed
Thru with the same additions and increases to \$700,000- \$704,999.99	\$42,150 Fixed and
Unmarketed (Off Market) Firm Fixed Price based on brokerage fee of 8%	
Construction Fees Fixed at 6.85%	\$0-\$4,999.99 \$171.25
Thru to	\$700,000 to \$704,999.99 \$48,121.25
Broker Opinion of Value	\$750
Due Dilligence Management on Acquisitions	\$750
Environmental Fees (Sub-contracted) Detroit based vendor- Supplemental Pre-Design Services	
Alta Survey	\$3,500
Topographical Survey	\$5,000
Geotech	\$6,000
Phase 1	\$4,000
Engineering Survey	Size of location:
	<u>Small</u> <u>Medium</u> <u>Large</u>
Mobilization, Site Inspection, Report & Administrative	\$850 \$1,800 \$3,600
Post Abatement Inspection & Verification	\$300 \$670 \$1,340
Building Condition Assessment	\$6,000 \$10,000 \$15,000

HOUSING AND REVITALIZATION

6004900 100% ARPA Funding – To Provide Capital Repairs and Down Payment Assistance to Convert Residents of Single-Family, Scatter-Site Homes from Renters to Homeowners. – Contractor: CHN Housing Partners – Location: 2601 Gratiot Avenue, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$4,875,000.00.

Funding

Account String: **3923-22012-365100-651118-85120**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 3**
Funds Encumbered: **\$28,925,530 as of November 11, 2022**

Tax Clearances Expiration Date: **10-20-23**

Political Contributions and Expenditures Statement:

Signed: **10-4-22** Contributions: **None**

Consolidated Affidavits

Date signed: **10-4-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC3).

The submission for application Notice of Funds Available (NOFA)- Closed on July 21, 2022. The awardee is a subrecipient. The contract was awarded based upon application and a scoring process: Experience-30 points, Capacity- 15 points, Solution/ Approach- 35 points, Pricing- 20 points = 100 Total Points.

Bid Information

Notice of Funds Available (NOFA)-Application Deadline July 21, 2022

Contract Details:

Vendor: **CHN Housing Partners** Amount: **\$4,875,000.00** End Date: **March 31, 2025**

Services:

CHN will develop a program consisting of three parts: preparing for home sales, managing capital repairs, and finally, coordinating down payment assistance. All parts of this program will require CHN to coordinate with the owners and nonprofit sponsors of scatter site developments around the city of Detroit. In partnership with Housing Revitalization Department (HRD), the grantee will be responsible for project management activities:

I-Preparing for Home Sales:

A- Work with owners

- 1- Help property owners through the end of their initial low-income housing tax credit (LIHTC) compliance period including investor & co-general partner negotiations & exits hard & soft debt restructuring & negotiations
Evaluations of operating activities & recommendations for improvements**
- 2- Submit brief home ownership plan that details the intended sales price of the homes and how the various components of the sales program
Capital improvements or repairs to homes before they are sold,
Any issues related to moving beyond the initial LIHTC compliance period will be addressed**
- 3- Identify mortgage providers that will provide the greatest opportunity to convert low-income residents to homeownership**
- 4- Facilitate purchase agreements between the residents and ownership and initiate the process with the selected lender and title company**
- 5- Consult and assist developer with preparing any issues that would prevent successful transfer of ownership (i.e., land assembly, verifying previous documentations, etc.)**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*:

6004900 100% ARPA Funding – To Provide Capital Repairs and Down Payment Assistance to Convert Residents of Single-Family, Scatter-Site Homes from Renters to Homeowners. – Contractor: CHN Housing Partners – Location: 2601 Gratiot Avenue, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$4,875,000.00.

Services- *continued*:

B- Work with residents

- 1- **Qualify residents for eligibility to purchase their homes using factors that include their income, rental history, and participation in rental subsidy programs (including their contributions to rental payments vs the rental subsidy portion).**
- 2- **Engage individual customers by informing them of homeownership opportunity, answering questions, ensuring their qualifications, and developing a plan for residents to purchase home**
- 3- **Connect residents to any other homebuyer-related education or counseling needed**
- 4- **Guide residents through the income-qualifying process if a project has city HOME federal funding for housing that comes through the city- per OCP.**

C- Work with government

- 1- **Meet at least monthly with representatives of Housing & Revitalization Department to assess progress towards goals & understand any barriers that prevent required activities from taking place efficiently**
- 2- **Secure approval of the sales as needed from city and Michigan State Housing Development Authority- MSHDA**
- 3- **Integrate program client management data with City of Detroit data systems to ensure effective program tracking & reporting**

II Managing Capital Repairs:

- 1- **Determine the scope of capital needs assessment (CNA) in collaboration with the city & owner**
- 2- **Coordinate with ownership entities & ownership's property management agents to engage CNA consultant & schedule an inspection of the affordable housing project for CNA**
- 3- **Review draft CNA & provide comments and information as needed**
- 4- **Explain the contents & recommendations of CNA once it is finalized**
- 5- **Develop plans for executing repairs (units, budget per unit & timeline, based on the capital needs assessment)**
- 6- **Create capital improvements scope & specifications package in a form that is ready for competitive bidding out to contractors**
- 7- **Assist ownership in bidding out the scope/ specifications of work, receiving bids, evaluating bids, recommending & selecting contractors**
- 8- **Assist ownership in entering into agreements with selected contractors for completing the scope of work**
- 9- **Oversee the completion of the scope of work in construction management role**
- 10- **Oversee the closeout of the construction work & assist in reporting requirements**

III Coordinating down payment assistance:

- 1- **Develop a program design (including program elements, marketing plans, homebuyer education strategy, outreach strategy, underwriting criteria, loan documents, recordkeeping, & documentation policies, and ongoing reporting requirements) for the down payment assistance program.**
- 2- **Create policies & procedures document that guides the implementation down payment assistance program**
- 3- **Develop terms & conditions for down payment assistance product**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*:

6004900 100% ARPA Funding – To Provide Capital Repairs and Down Payment Assistance to Convert Residents of Single-Family, Scatter-Site Homes from Renters to Homeowners. – Contractor: CHN Housing Partners – Location: 2601 Gratiot Avenue, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$4,875,000.00.

Services- *continued*:

4. Perform intake & initial resident qualification services
5. Perform final resident qualification services
6. Underwrite down payment assistance loans
7. Oversee inspection of properties
8. Ensure that the city down payment assistance documents are submitted in the first mortgage lender
9. Facilitate the loan closing prices & submit applicable closing documents in coordination with the city
10. Maintain files for applicants
11. Ensuring obligation of all funds by December 31, 2024 and repayment of all loans by December 31, 2026

Deliverables:

Total Units repaired and sold:

10	July 31, 2023
48	December 31, 2023
102	July 31, 2024
156	December 31, 2024
180	March 31, 2025

180 is the final total for this project.

Fees:

<u>Service</u>	<u>Cost</u>
CHN Consulting Fees (including legal services) 60 hours per project & 48 legal hours per project-	\$51,051
Sales & Preparation Conversion- up to \$12,000 per month	\$336,000
Closing Conversions Fees (\$1,933 per unit)	\$347,940
Home Repair Direct Assistance Capital	\$1,800,000
3 rd Party Capital Needs (\$350 per unit)	\$63,000
CNA Coordination & Advertisement Fee (\$200 per unit)	\$36,000
Home Repair Construction Management Fee (\$1,750 per unit)	\$315,000
Down Payment Direct Assistance (\$10,000 per unit)	\$1,800,000
DPA Program Administration Fee (\$4,667 per month)	<u>\$126,009</u>
GRAND TOTAL:	\$4,875,000

HOUSING AND REVITALIZATION

6004904 100% ARPA Funding – To Provide an Administrator to Oversee the Payment, Financial Literacy Coaching, Job Readiness Training, and Marketing Components for the JumpStart Program. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$25,508,208.00.

Funding

Account String: **3923-22006-330115-617900-850007**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Neighborhood Investments 2**
Funds Encumbered: **\$33,631,605 as of November 11, 2022**

Tax Clearances Expiration Date: **6-13-23**

Political Contributions and Expenditures Statement:

Signed: **10-26-22** Contributions: *****See Below**

Consolidated Affidavits

Date signed **10-26-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

*****DESC Political Contributions: Over 60 between 2017-2021, including the mayor, 5 former council members, 3 current council members, and candidates in other electoral races, including the charter commission, city clerk, and the Detroit school board, etc.**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Bid Information

The submission for application Notice of Funds Available (NOFA)- Opened on October 7, 2022. The awardee is a subrecipient. The contract was awarded based upon application and a scoring process: Evaluation Process Points: Experience-30, Capacity-20, Introduction & Approach- 20, Pricing-30 = 100 Points

Notice of Funds Available (NOFA)-Application Deadline: November 3, 2022

**Other Bids: Fit 4 Life health & Fitness- Experience:20; Capacity:15; Approach:20; Proce:20-65 Total
Universal Solutions Management- Experience:5; Capacity:5; Approach:0; Price:0-10 Total**

Contract Details:

**Vendor: Detroit Employment Solutions Corporation- Experience: 30; Capacity:20; Approach:30; Price:30 -
100 Total Amount: \$25,508,208.00 End Date: March 31, 2025**

Services:

The JumpStart program will respond to the economic impact of COVID by connecting individuals to job placement, work-readiness training, and/or education programs to increase the skillsets for those who have been unemployed for at least 24 weeks. The program requires participants to undertake an employment or skills training opportunity in addition to attending job readiness training and financial literacy workshops. Participants will receive stipends to assist with common barriers to success such as housing, transportation, and/or childcare costs. To help participants progress through the program, participants will work with a case manager or n Detroit Organization (IDO) for resource support. To ensure IDOs are positioned to provide helpful information and support participants during recruitment, Subrecipient will coordinate periodic trainings to IDOs to boost public program knowledge.

Upon enrollment in JumpStart, participants will receive monthly self-sufficiency stipends. The program manager will process each participant's self-sufficiency stipend to be used for transportation, childcare, housing, or other living expenses.

Contract discussion continued on next page

HOUSING AND REVITALIZATION-continued:

6004904 100% ARPA Funding – To Provide an Administrator to Oversee the Payment, Financial Literacy Coaching, Job Readiness Training, and Marketing Components for the JumpStart Program. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$25,508,208.00.

Services- continued:

Participants who enroll in a full-time training or job opportunity (35 hours a week or more) will receive a 6-4-2 stipend: enrollees earn \$600 for the first six months in the program, \$400 for the next six months, and \$200 for the last six months. Part-time enrollees (less than 35 hours a week) earn the 3-2-1 stipend, receiving \$300 for the first six months, \$200 for the next six months, and \$100 for the last six months to be paid monthly following signing of the participation agreement.

As a part of the enrollment process, participants must commit to:

- **Participating in up to six weeks of in-person job readiness coursework at the beginning of the program or job**
- **Successfully completing assigned periodic upskilling courses**
- **Consistently meeting training program or job attendance guidelines**
- **Participate in regular financial literacy coaching and commit to their individual program goals.**

In addition to supporting individual program participants, the JumpStart program will support and aid in the capacity building of IDOs who will recruit participants. Vendor will coordinate and provide training to IDOs to increase their effectiveness and provide guidance on administrative matters relating to invoicing, and other aspects of working with the city.

The individuals who will be receiving monthly stipends, as determined eligible by the Subrecipient, will be considered beneficiaries of ARPA funding. The beneficiaries will receive a direct benefit as a result of experiencing public health impacts or negative economic impacts as a result of the COVID-19 pandemic. The beneficiaries are not subject to the same monitoring and reporting requirements; however, the funding agreement may include stipulations on how the funding is spent and final work acceptance by the vendor.

The vendor shall be responsible for the administration of JumpStart activities from the effective date to March 31, 2025, to include the distribution of the stipends to the participants and milestone payments to IDO's. The distribution and implementation procedures for participants, including verifying participants eligibility & progress will be developed by the vendor and proposed to the city. Unless otherwise extended by the Jobs & Economy Team (JET), funds may be awarded between January 1, 2023 and must be fully encumbered by December 31, 2024.

The vendor is responsible for :

- 1- **Verification of individual participant eligibility & retention of proof of eligibility documentation**
- 2- **Distribution & tracking of participants self-sufficiency stipend payments & milestone contract payments**
- 3- **Design and/ or procurement & monitoring of service providers for:**
 - **Program Training for IDO's**
 - **Behavioral health assessments**
 - **Work skills assessment for participants pre & post program**
 - **Job readiness training & financial literacy programming**
 - **Temporary work experiences**
 - **Coordination with existing City of Detroit workforce & services programs to provide efficient services to participants & ensure accurate tracking of metrics**
 - **Provision of administrative support to IDO's to establish & track key program performance metrics**

For individuals to enroll into the JumpStart program, City- and state-sponsored training and wraparound supports, Subrecipient will verify the eligibility of all prospective JumpStart participants. The Subrecipient will retain all eligibility documents. The Subrecipient shall make all records available for monitoring by the City.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-continued:

6004904 100% ARPA Funding – To Provide an Administrator to Oversee the Payment, Financial Literacy Coaching, Job Readiness Training, and Marketing Components for the JumpStart Program. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$25,508,208.00.

Services continued:

The vendor will create and execute participation agreements with up to 1,200 program participants in order to distribute self-sufficiency stipend payments. The agreement language must be reviewed and approved by the city. Based on the identified needs, Subrecipient will enroll interested and eligible participants into JumpStart and other City-sponsored workforce training programs or work site placement to the extent funding is available for those training programs.

Vendor will verify the eligibility of all prospective JumpStart participants by self-attestation letter or other verification agreed upon with the City. The eligibility criteria for the JumpStart program are as follows.

Subrecipient will not enter a participation agreement with the participant until it is verified that the participant:

- **Is a resident of Detroit**
- **Is 18 years old or older**
- **Has been unemployed or detached from an education or training program for at least 24 weeks (based on self-attestation)**
- **Commits to completing JumpStart programming, including financial literacy education and identified job readiness training.**

The Program Administrator will develop a process to follow the participant through their education, training, or work site placement by tracking attendance (where able), progress towards milestones, and completion of courses and acquired certifications or licenses. Participants will be informed of all training, education, and contractual services they are eligible for verbally and via their participation agreement. Information on participant progress will be recorded and shared with the City as requested and necessary for ARPA reporting. Subrecipient will provide resources to ensure participants can engage with the program in a variety of formats.

IDO's will recruit participants to the JumpStart program and be compensated for key milestones their recruited participants complete as a part of JumpStart. The vendor will enter into milestone contracts with the IDO' approved by the city in JumpStart establish a compensation schedule. The milestones are based upon the participants progress in chosen program. The vendor is responsible for ensuring the terms of the milestone contracts are executed.

A proposed milestone payment schedule is listed below and will be refined prior to execution of milestone contracts. The final schedule must be approved by the city via email. The vendor Subrecipient will put a process in place to ensure that documentation IDOs submit with their invoices do not contain fraudulent personal, performance, or financial information. The vendor's milestone contract with an IDO shall include termination provisions that will allow termination by the vendor upon a determination by the vendor or the City that the IDO has submitted a request for a milestone payment based upon fraudulent personal, performance, or financial information or upon material misstatement of fact or any material omission of information known by the IDO that would prohibit by the milestone payment.

The vendor will provide, procure and manage a vendor that is experienced in well-researched 7 successful in training & strategies to ensure program start January 202e, to help deliver an impactful experience for participants. The vendor shall itself or with a vendor develop materials and/ or conduct periodic trainings for IDO's to aim to build their knowledge of supportive services and workforce programs for Detroiters.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-continued:

6004904 100% ARPA Funding – To Provide an Administrator to Oversee the Payment, Financial Literacy Coaching, Job Readiness Training, and Marketing Components for the JumpStart Program. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$25,508,208.00.

Services- continued:

Behavioral Health Assessment:

Vendor shall provide trainings that include methods to identify & address emotional, cognitive, or behavioral health challenges so that the IDO's are empowered to connect residents to mental health services if needed. The program may require ongoing training sessions during the 2-year period for IDO's to continue to grow their skills & assets throughout the duration of the program. Providing resources to familiarize the IDO's with local workforce programs, city & state wrap around support services. The vendor will design or procure a vendor to design & administer a behavioral health assessment. The assessment will be designed by a well-researched & racially conscious behavioral health professional or team of professionals to provide an understanding of enrollees' basic behavioral health needs. The assessment is not intended to produce a diagnosis, but to direct the participant to all available programs & resources.

Work Skills Assessment

Vendor will design or procure a vendor to design and administer a work skills assessment. Vendor will develop and administer a work skills assessment, designed to understand the professional competency and possible skills gaps of enrollees. The skills assessment will also identify the job readiness training a participant will need to complete. A post-assessment will be completed by vendor or designee to measure each participant's skills gains after completion of job readiness training and their respective training programs. The vendor must design or procure a vendor to design and administer said assessment. Job

Readiness Training

Vendor will design or procure a vendor to design and administer a job readiness training curriculum. The design should have an engaging, evidence-based delivery model that develops participants' professional function, behaviors, and mindsets, ultimately providing a foundation for effective performance in the workplace. The curriculum should be mindfully attuned to racial equity and cultural nuances. Trainings may be staggered and will be implemented in two-week increments for up to six weeks, or as otherwise agreed upon with the City. The topics covered and skillsets addressed during this training can be designed following the execution of this agreement but must be agreed upon with the City. Program design should consider the following provisions:

- A curriculum that is adaptable on an individualized level
- Accessible online and on paper
- Suitable for multiple learning styles (i.e. visual, auditory, tactile, individual, group)
- Instructors are trained and have experienced working with underserved populations
- When possible, integrate computer software instruction into the curriculum

Financial Literacy Coaching

The vendor must design and administer or procure a provider to design and administer a financial literacy program. The program curriculum should be evidenced based and successful at teaching household and individual financial management for program individuals. Program design should consider the following provisions:

- A curriculum that is adaptable on an individualized level
- Accessible online and on paper
- Suitable for multiple learning styles (i.e. visual, auditory, tactile, individual, group)
- Instructors are trained and have experienced working with underserved populations
- When possible, integrate computer software instruction into the curriculum.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-continued:

6004904 100% ARPA Funding – To Provide an Administrator to Oversee the Payment, Financial Literacy Coaching, Job Readiness Training, and Marketing Components for the JumpStart Program. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$25,508,208.00.

Services- continued:

Temporary Work Experiences

Vendor will design and administer, or procure a vendor to design and administer, temporary work experiences (TWEs) for participants to enroll. TWEs will satisfy a participant’s city-sponsored work training program and will be assigned based on the results of the work skills assessment.

TWEs are meant to provide a skills enhancing work experience to participants who need more support and experience working in a professional setting before they can enter a permanent position on their own. These participants will likely need more support culturally and/or with conflict resolution than a participant who can enter JumpStart without a TWE.

Program Marketing

The Program Administrator will, upon request by the City, design and/or print materials containing information pertaining to JumpStart and/or state and federal benefit programs available to city residents.

Program Data Tracking

The JumpStart Program Administrator and/or vendor(s) will be responsible for tracking participant enrollment, progress, attendance where applicable, and completion and other outputs as described in Exhibit E, Reporting. The vendor will report data to the City as needed or required to ensure program is progressing as expected.

Program Administrator will ensure all data systems used to manage and track enrollee status throughout their training course are sufficient and meet required privacy standards.

Cross-Program Alignment

The vendor will ensure the JumpStart program is coordinated and aligned with City sponsored workforce training and supportive services programs and designate a staff member to act as a point-of-contact for City personnel. When a small business work site administrator is selected for JumpStart, subrecipient will define a process and assign point(s) of contact with the provider to ensure proper coordination across the JumpStart program.

The Targeted Community is Detroit residents that have been unemployed for at least 24 weeks. The individuals will be the targets of program activities and outreach efforts.

ANNUAL MEASURABLE PROJECT OUTCOMES

During the term of the Agreement, the Subrecipient shall measure program success as measured by the following outcomes:

- Number of participants enrolled in JumpStart
- Number of participants enrolled in an occupational training, education program, or job placement
- Number of participants who complete at least two weeks of career readiness training
- Number of participants who complete financial literacy coaching
- Number of contractual services issued
- Number of participants who obtain a measurable skill gain
- Number of participants who complete an occupational training, education program, or job placement
- Number of participants who report gained key skills for running a successful business

Contract discussion continues on next page.

HOUSING AND REVITALIZATION-continued:

6004904 100% ARPA Funding – To Provide an Administrator to Oversee the Payment, Financial Literacy Coaching, Job Readiness Training, and Marketing Components for the JumpStart Program. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through March 31, 2025 – Total Contract Amount: \$25,508,208.00.

Fees continued:

ARPA JumpStart Program Administrator

Purpose	Type of Reimbursable Cost	Quarterly Reimbursement**	Total Reimbursement	Period of Service
Administration	Salaries/Fringes	\$157,800	\$1,420,200	12/2022 to 03/2025
Administration	Supplies/Marketing/ Training/Conferences	\$18,222	\$164,000	12/2022 to 03/2025
Administration	Indirect Costs	\$150,586	\$1,355,274	12/2022 to 03/2025
Administration	Technology	\$8,333	\$75,000	12/2022 to 02/2025
Total Administration			\$3,014,474	
Monthly Stipends	Direct Support to participants	\$1,026,000	\$8,208,000	12/2022 to 12/2024
IDO Milestone Contracts	Milestone payment to IDOs	\$627,000	\$5,016,000	12/2022 to 12/2024
Total Milestone Payments & Stipends			\$13,224,000	
Job Readiness Training and Temporary Work Experiences	Contracted Program/Service	\$375,000	\$3,000,000	12/2022 to 12/2024
Digital Skilling	Contracted Program/Service	\$375,000	\$3,000,000	12/2022 to 12/2024
Financial Literacy	Contracted Program/Service	\$126,000	\$758,000	12/2022 to 12/2024
CHC Pod Expansion	Contracted Program/Service	\$179,592	\$1,436,734	12/2022 to 12/2024
IDO Training	Contracted Program/Service	\$93,750	\$750,000	12/2022 to 12/2024
Assessments/Monitoring/payments	Contracted Program/Service	\$40,625	\$325,000	12/2022 to 12/2024
Total Contractual			\$9,269,734	
Total Program			\$25,508,208	

*No additional milestone payments or stipends will be earned after December 31, 2024. No additional administrative costs may be incurred after March 31, 2025.

Fees:

In-Detroit Organization Pay Schedule per Enrollee:

Adult Education	Initial Enrollment Completed	\$300	Maximum \$2,200
	Complete 1st 6 weeks	\$300	
	Improve 2 grade levels in reading	\$800	
	Improve to 8th grade level (if needed)	\$800	
High School Diploma /GED	Initial Enrollment Completed	\$300	Maximum \$2,200
	Complete 1st 6 weeks	\$300	
	Get HS Degree/ GED	\$1,600	
Job Training Program	Initial Enrollment Completed	\$300	Maximum \$2,200
	Complete first 6 weeks	\$300	
	Certificate of Completion Program- up to	\$1,600	
New Employment	Initial Employment	\$300	Maximum \$2,200
	Complete 30 days new job	\$600	
	Complete 3 months on new job	\$300	
	Complete 6 months on new job	\$300	
	Complete 1 year on new job	\$700	

Note that the chart above outlines 4 total milestone tracks at a maximum of \$2,200 per track. Due to the timeline of the program, an enrollee may not complete all four.

PLANNING & DEVELOPMENT

6004858 100% City Funding – To Provide Services Supporting a Neighborhood Framework Plan, Housing and Revitalization and Green Stormwater Infrastructure Plan for the Brightmoor Neighborhood. – Contractor: Agency Landscape + Planning, LLC – Location: 91 Harvey Street, Suite 2, Cambridge, MA 02140 – Contract Period: Upon City Council Approval through November 22, 2024 – Total Contract Amount: \$350,000.00.

Funding

Account String: **4533-20507-433100-644124**
Fund Account Name: **Capital Projects Fund**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$37,917,168 as of November 11, 2022**

Tax Clearances Expiration Date: **10-21-23**

Political Contributions and Expenditures Statement:

Signed: **8-2-22** Contributions: **None**

Consolidated Affidavits

Date signed: **8-2-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Uses Resumes
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

Bids Opened July 15, 2022 and Closed August 10, 2022. 7 Proposals Received. Bids were evaluated based on Strength of Concept [25 points]; Previous Experience [20 points]; Design & Engineering Excellence [15 points]; Proposed Timeline Work Plan [5 points]. Maximum points without Detroit Business Certifications = 65 points. Maximum points with Certifications for Vendor and Sub-contractor = 100 points.

Other Bids:

Spalding DeDecker [41 points + 15 points for Detroit Business Certifications of vendor = 56 points]

Lord Aeck Sargent [42 points + 20 points for Detroit Business Certifications of subcontractor = 62 points]

Bishop Land Design [37 points + 10 points for Detroit Business Certifications of subcontractor = 47 points]

Decima [13 points; no additional points for Detroit Business Certifications]

No points were awarded to Smackman Mossop due to withdrawing at the interview scheduling and E&H Hauling was unresponsive.

Contract Details:

Vendor: **Agency Landscape + Planning, LLC** Amount: **\$350,000** End Date: **November 22, 2024**

Bid: **Highest Ranked [62 points; no additional points for Detroit Business Certifications]**

Background:

The project area under consideration is bounded by Puritan Street (North), Telegraph Road (West), Fullerton Street (South), Evergreen Road (East). Included in this region are the contiguous neighborhoods of Brightmoor, Eliza Howell, and Castle Rouge neighborhood adjacent to Eliza Howell Park. The study will also focus on the Fenkell corridor between Telegraph and Evergreen for future streetscape treatment, potential economic development, and stormwater management to reduce flooding.

Services:

Provide comprehensive Neighborhood Framework Plan, Housing and Revitalization and Green Stormwater Infrastructure Plan for the Brightmoor Neighborhood to expand residential occupancy, creatively leverage vacant public land, promote cultural diversity toward economic development, and mitigate stormwater challenges.

Tasks include, which will be implemented in 4 phases:

- 1. Research and Community Engagement/Communications;**
- 2. Landscape Design and Green Stormwater Infrastructure;**
- 3. Streetscape and Mobility;**
- 4. Development: Economic, Housing, Historic Preservation; and**
- 5. Zoning**

Contract discussion continues onto the next page.

Planning & Development - *continued*

6004858 100% City Funding – To Provide Services Supporting a Neighborhood Framework Plan, Housing and Revitalization and Green Stormwater Infrastructure Plan for the Brightmoor Neighborhood. – Contractor: Agency Landscape + Planning, LLC – Location: 91 Harvey Street, Suite 2, Cambridge, MA 02140 – Contract Period: Upon City Council Approval through November 22, 2024 – Total Contract Amount: \$350,000.00.

Fees:

Phase 1: Framework Key Questions [project approach/management decisions, onboarding]	\$31,800
Phase 2: Understand Brightmoor Today [current land conditions, zoning review]	\$73,750
Phase 3: Dream Big Brightmoor [goals, neighborhood opportunity map, future land conditions and zoning Recommendations]	\$134,500
Phase 4: Create a road map [framework refinement, implementation/acquisition/workforce strategy, budget, final document]	<u>\$78,150</u>
	Total Labor fee \$318,200
	Travel Expenses \$24,300
	Other Expenses [printing/engagement] \$7,500
	TOTAL \$350,000

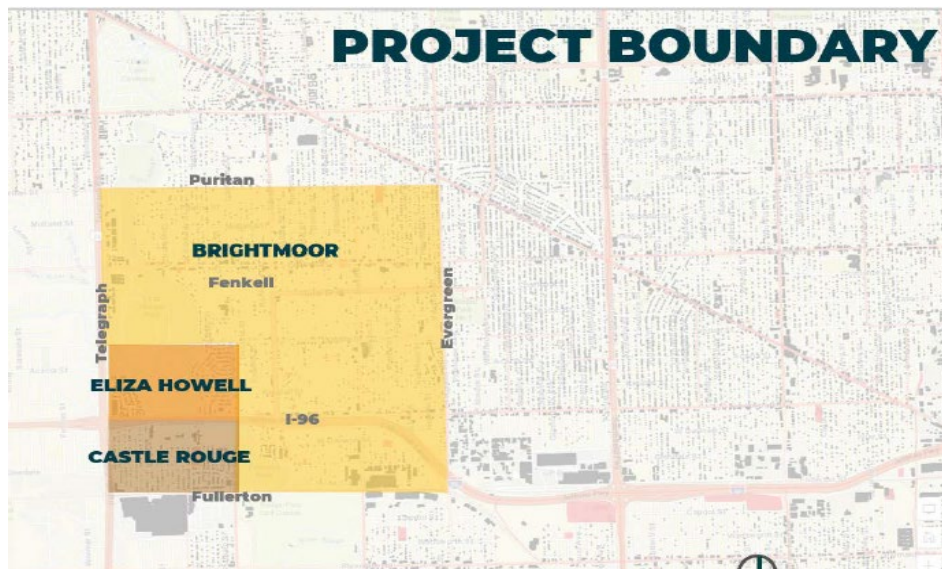
Hourly rates of the Vendor and subcontractors’ personnel positions ranges from \$67.30 - \$329.76/hr.

Phases 2 & 3 also includes landscape design, Green Stormwater Infrastructure (GSI), streetscapes, mobility, Economic development, housing and historic preservation.

Other services include: Project management; community engagement partnership; Architecture, Landscape, Urban Design Teams; Technical Surveying and Mapping Specialization; and Rouge River Greenway/ Eliza Howell Park study to connect various green space assets that roughly follow the Rouge River along the west side of Detroit.

Identified sub-contractors: Alexandra Miller Consulting (Housing, Zoning, Managing Vacancy), Eldorado with the Meadows Group (Urban Design), Kennedy Smith (Implemen for Local Self-Reliance/Economic Development & Preservation), Nick Tobler/Everyday Places (Community Engagement), Sherwood Design Engineers (Landscape Architecture / Green Infrastructure / Street Scape & Mobility), Toole Design Group (Livable Resilient Streets & Greenways).

Detroit Certifications: None



PLANNING & DEVELOPMENT

6004775 100% Capital Funding – To Provide Operations and Management Services for an Outdoor Pop-Up Retail Facility in the Russell Woods/Nardin Park Study Area, Located at 13200 Dexter St. – Contractor: The Propitious Spot, LLC – Location: 4263 Tyler Street, Detroit, MI 48238 – Contract Period: Upon City Council Approval through December 30, 2025 – Total Contract Amount: \$150,000.00.

Funding

Account String: **4533-20507-433100-644124**
Fund Account Name: **Capital Projects Fund**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$37,917,168 as of November 11, 2022**

Tax Clearances Expiration Date: **9-6-23**

Political Contributions and Expenditures Statement:

Signed: **8-5-22** Contributions: **None**

Consolidated Affidavits

Date signed: **8-5-22**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids Closed August 16, 2022. 2 Proposals Received. Bids were evaluated based on Technical Proposal [7 points]; Past Performance [7 points]; Business Plan [35 points]; Interview/Presentation [11 points]; Cost Proposal [5 points]. Maximum points without Detroit Business Certifications = 65 points. Maximum points with Business Certifications of the Vendor and Sub-contractor = 100 points.

Other Bids: **Decima, LLC [points not provided]**

Contract Details:

Vendor: **The Propitious Spot, LLC**
Amount: **\$150,000**

Bid: **Highest Ranked [points not provided]**
End Date: **December 30, 2025**

Background:

The City owns an empty lot at the corner of Dexter Avenue and Tyler Street, part of its Russell Woods/Nardin Park study area. There is little existing retail along Dexter Avenue. The city is looking to build a temporary, four-year pop-up retail space in the lot, at 13200 Dexter Avenue. This retail “spot” will spur more retail development by providing a diversity of shopping experiences, along with an art gallery, food trucks, and space for cultural events.

Services:

Commercial Property Management Consultant for pop-up location at Dexter and Davidson to provide programming and site management for retail by contacting retail vendors, entrepreneurs, food trucks; refining goals, objective, milestones, operating plans; execute contracts with Tenant leasing and rent collection;

Secure signage; promote/advertise, develop, design, execute, and host public/private events; hold at least 4 seasonal public retail driven events per year; beautify vacant publicly owned commercial parcel with storefront decorations, outdoor art display, and landscaping; Catalyze investment on the Dexter Corridor; provide affordable space for commercial startups; establish local partners such as non-profit organizations for grants and business owners.

Fees:

Year 1	\$14,150
Year 2-4	\$101,886.48 [\$33,962 per year]
TOTAL	\$116,036.48, *****This amount does NOT match the \$150,000 total contract amount in the description. LPD was unable to verify the total contract amount.

Optional 1 Year Extension amount is TBD.

Detroit Certifications: **Certified as a Detroit Headquartered Business. Business is black woman-owned property management business located in the Historic Russel Woods Neighborhood of Detroit. However, she does not hold a certification for minority or woman-owned business.**

PUBLIC WORKS

6004773 55% Solid Waste and 45% Major Street Funding - To Provide Fleet Management Software, Dashboard Camera Equipment and GPS Tracking for DPW Fleet, Utilizing MiDeal Agreement 071B6600110. – Contractor: CDW Government, LLC. – Location: 230 N. Milwaukee Ave., Vernon Hills, IL 60061 – Contract Period: Upon City Council Approval through October 31, 2025 – Total Contract Amount: \$490,683.00.

2 Funding Sources

Account String: **3401-26190-190420-622302 [55%]**
Fund Account Name: **Solid Waste Management [\$269,875.65]**
Appropriation Name: **Solid Waste Collection**
Funds Available: **\$42,885,883 as of November 4, 2022**

Account String: **3301-25190-193822-622302 [45%]**
Fund Account Name: **Major Street Fund [\$220,807.35]**
Appropriation Name: **Streets & Rights of Way Management**
Funds Available: **\$5,638,216 as of November 4, 2022**

Consolidated Affidavits

Date signed: **8-8-22**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Online Employment App. Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: **9-1-23**

Political Contributions and Expenditures Statement:

Signed: **8-8-22** Contributions: **None**

Bid Information

None, because this contract uses the discount pricing available through Cooperative Agreements via the State of Michigan Procurement Services known as MiDeal. The agreement allows Michigan cities, towns, villages, counties, school districts, universities, colleges, and nonprofit hospitals to buy goods and services from state contracts.

Contract Details:

Vendor: **CDW Government, LLC** Amount: **\$490,683** End Date: **October 31, 2025**

Services:

Vendor to provide third party services of Samsara Enterprise for Fleet Management Software , vehicle gateway, dashboard cameras, and GPS tracking. Samsara will provide all hardware as part of a monthly rental and software cost through CDW for DPW Fleet.

Fees:

209 Samsara LIC F Vehicle Gateways	\$47,652	[\$228 each]
175 Samsara Enterprise License -Camera	\$90,300	[\$516 each]
72 Samsara Camera connector LIC	\$17,820	[247.50 each]
SUBTOTAL	\$155,772	Annual Fee
5% contingency	\$7,789	
3 Year TOTAL	\$490,683	[\$163,561 per year]

The package above also consists of Related parts including 209 cables, 175 dashboard camera modules, 121 Vehicle gateways, 47 cable connectors, 74 enhanced VG series, 88 mount cables, 175 live streaming, \$72 camera connectors for \$0.00 each.