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TO: The Honorable City Council

FROM: David Whitaker, Director   
Legislative Policy Division Staff

DATE: October 17, 2022

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of October 18, 2022.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

**Attachments**

**cc:**

Janice Winfrey  
Mark Lockridge  
Sandra Stahl  
Irvin Corley  
Marcell Todd  
Gail Fulton

City Clerk  
Auditor General  
Office of Contracting and Procurement  
Legislative Policy Division  
Legislative Policy Division  
Mayor's Office

Statistics compiled for the list submitted during Recess for the Week of October 18, 2022 .

<b>Department</b>	<b>No. of Contracts or Purchase Orders</b>	<b>Focused Bids</b>	<b>Change, Extension Increases, Renewals</b>	<b>Located in Detroit</b>
City Council	1	0	0	1
City Demolition 1 Proposal N Contract	1	0	0	0
Fire	1	0	0	0
General Services	4	0	0	3
Health	1	0	0	1
Housing & Revitalization	1	0	0	1
Human Resources	2	0	1 Amendment to Extend Time	0
Public Works	1	0	1 Amendment to Increase Time/Funds	1
<b>Totals</b>	<b>12</b>	<b>No Focused/Limited Bids</b>	<b>2 Amendments;</b>	<b>7</b>

**58% of all Contractors included in the contract list for the October 18, 2022 Formal Session are located in Detroit.**

Statistics compiled for the Contracts submitted for the Week of October 18, 2022

This list represents costs totaling \$6,169,452.05 <sup>1</sup>

Included in total costs are the following:

American Rescue Plan (ARPA)	\$	336,989
Bond Fund	\$	3,071,512.64
General Fund	\$	2,443,598.75
Grant Fund	\$	302,861.66
Major Street Fund	\$	14,490

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<sup>1</sup> The contract list includes: 2 Amendments for extension of time and/or increase or decrease in funds. 10 New contracts for terms of 4 months to 20 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: October 17, 2022

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT  
THE FORMAL SESSION OCTOBER 18, 2022.**

**CITY COUNCIL**

6004734 100% Grant Funding – To Provide Design Services for Latinx Project. – Contractor: Kraemer Design Group, LLC – Location: 1420 Broadway, Detroit, MI 48226 – Contract Period: Upon City Council Approval through October 9, 2023 – Total Contract Amount: \$49,795.00.

Funding

Account String: **2118-20994-521111-617900**

Fund Account Name: **GASB 34 City Council Grant 2118**

Appropriation Name: **FY2020 Historic Context Study Latinx Communities**

Funds Available: **\$56,200 as of October 14, 2022**

Tax Clearances Expiration Date: **10-19-22**

Political Contributions and Expenditures Statement:

Signed: **8-22-22** Contributions: **None**

Consolidated Affidavits

Date signed: **8-22-22**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

Bid Information

**Bids closed August 30, 2022. 48 Invited Suppliers; 3 Proposals Received.**

**Proposals were evaluated based on Qualifications [20 points]; Capability/Experience [20 points]; Capacity [15 points]; Price [10 points]; Vendor's [20 points] & Sub-contractor's [20 points] Detroit Business Certifications. Maximum points not to exceed 100 points.**

Other Bids:	<b>Develop &amp; Empower Consulting, LLC</b>	<b>21.67 points</b>
	<b>NIHPA Consultants</b>	<b>43.33 points</b>

Contract Details:

Vendor: **Kraemer Design Group, LLC**

Bid: **Highest Ranked [65 points]**

Amount: **\$49,795**

End Date: **October 9, 2023**

Background:

**According to the Census Bureau, Hispanics are the 3<sup>rd</sup> largest ethnic group in the City (7.7%) and comprises 73% of Southwest Detroit. The "Mexican Town" neighborhood started in Southwest Detroit in the 1920s, where now more than 1,000 Latinx-owned businesses thrive, as well as home to Latinx organizations, art, music, cuisine, etc. Currently, there are 4 historic Districts in Southwest Detroit.**

Services:

**Vendor will assist the Historic Designation Advisory Board (HDAB) in completing a historic context study for Latinx history in Detroit following the National Park Service's Multiple Property Documentation Form (MPDF) format, including a historic resource survey. Other Services include:**

- **Participate in a series of public meetings (in person and/or virtually) with HDAB acting as the primary project coordinator and community liaison.**
- **Historic Resources Survey Report includes maps, photos, manuscripts, film, items of cultural significance, oral histories, and non-traditional research sources [in a digital and hard copy format].**
- **Assist HDAB in identifying property to nominate to the National Register of Historic Places. The National Register nomination will be completed by HDAB staff.**

**The information collected will be critical for the City's local designation, Section 106 review, and preservation planning efforts to recognize historically under-represented and under-served communities, while strengthening community partnerships.**

***Contract discussion continues onto the next page.***

**City Council - continued**

6004734 100% Grant Funding – To Provide Design Services for Latinx Project. – Contractor: Kraemer Design Group, LLC – Location: 1420 Broadway, Detroit, MI 48226 – Contract Period: Upon City Council Approval through October 9, 2023 – Total Contract Amount: \$49,795.00.

Services - continued:

The Survey Final Report and other deliverables are intended to serve as a basis for NRHP nominations, Section 106 reviews, Historic Preservation Tax Credits (state and federal), preservation planning, assist the City's Planning and Development Department make more informed decisions as it develops neighborhood plans and future developments, and assist in promoting the history of the Latinx community, so it is more widely known and understood.

Project estimated start date was September 2022 & the estimated completion date is August 1, 2023.

Fees:

SCOPE OF WORK	PERSONNEL & HOURS	TOTAL FEE	NOTES
Project Management & Meetings	L.C. = 50 at \$67/hour	\$3,350	This fee includes all project management activities and scheduling and attending the project kickoff meeting, public outreach activities, creating and translating fliers, internal meetings, planning community outreach, conducting the community engagement meetings, bi-weekly community advisory meetings, close out meeting, etc.
	C.T. = 40 at \$67/hour	\$2,680	
	K.C. = 15 at \$67/hour	\$1,005	
	B.R. = 5 at \$67/hour	\$335	
	M.B. = 40 at \$50/hour	\$2,000	
		Subtotal: \$9,370	
Oral Histories	L.C. = 15 at \$67/hour	\$1,005	This fee includes all planning, organizing, scheduling, conducting, typing, and translating the oral history interviews to number six in total. Ms. Bius has more time allotted for this item due to the listening and translating and typing required in order to make Spanish and English language typed copies of the oral history interviews.
	C.T. = 15 at \$67/hour	\$1,005	
	K.C. = 5 at \$67/hour	\$335	
	M.B. = 60 at \$50/hour	\$3,000	
		Subtotal: \$5,345	
Deliverable #1: Preliminary Outline	L.C. = 15 at \$67/hour	\$1,005	This fee includes all writing and research for the outline.
	C.T. = 15 at \$67/hour	\$1,005	
	K.C. = 5 at \$67/hour	\$335	
		Subtotal: \$2,345	
Deliverable #2: First Draft of the MPDF and Survey Report (75% Complete)	L.C. = 50 at \$67/hour	\$3,350	This fee includes all fieldwork, survey inventory forms, maps, researching, writing, editing, photographing, and documenting the first draft of the MPDF and the Survey Report.
	C.T. = 50 at \$67/hour	\$3,350	
	K.C. = 80 at \$67/hour	\$5,360	
		Subtotal: \$12,060	
Deliverable #3: Second Draft of MPDF and Survey Report (95% Complete)	L.C. = 50 at \$67/hour	\$3,350	This fee includes all fieldwork, survey inventory forms, maps, researching, writing, editing, photographing, and documenting the second draft of the MPDF and Survey Report.
	C.T. = 50 at \$67/hour	\$3,350	
	K.C. = 80 at \$67/hour	\$5,360	
		Subtotal: \$12,060	
Deliverable #4: Final Draft of the MPDF, Survey Report and Research Notes (100%)	L.C. = 30 at \$67/hour	\$2,010	This fee includes researching, writing, and editing the final drafts of the MPDF and the Survey Report as well as organizing the research notes.
	C.T. = 30 at \$67/hour	\$2,010	
	K.C. = 50 at \$67/hour	\$3,350	
	B.R. = 5 at \$67/hour	\$335	
		Subtotal: \$7,705	
Travel to Meetings • 8 roundtrips from KDG Office to Southwest Detroit for 2 public engagement meetings and 6 oral interviews • 8 roundtrips from Ms. Bius to Southwest Detroit for 2 public engagement meetings and 6 oral interviews  Food and Beverages for Community Engagement • 2 public engagement meetings with pizza and beverages	L.C./C.T./K.C. (8 meeting/ interview trips at 6 miles roundtrip at \$.62.5 cents per mile for each person)	\$90	Because the public engagement meetings and oral histories will likely be held in the afternoon mileage is provided for each KDG employee to drive separately.
	M.B. (8 meeting/interview trips at 64 miles roundtrip at \$.62.5 cents per mile)	\$320	
	Food and Beverages: \$250 per meeting for 2 public engagement meetings	\$500	
		Subtotal: \$910	
Total	L.C. = 210 at \$67/hour	\$49,795	This is the total fee for all Deliverables.
	C.T. = 200 at \$67/hour		
	K.C. = 235 at \$67/hour		
	M.B. =100 at \$50/hour		
	B.R. = 10 at \$67/hour		
	Total Hours: 765 hours		

### CITY DEMOLITION

6004692      100% Bond Funding – To Provide Proposal N Demolition for Release Group M5. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 Ann Arbor Road, Dundee, MI 48131 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$3,040,696.64.

#### Funding

Account String: **4503-21003-160020-622900-163009-17XXXX**  
Fund Account Name: **General Obligation Bond Fund**  
Appropriation Name: **Neighborhood Improvement Bond**  
Funds Available: **\$69,795,449 as of October 14, 2022**

Tax Clearances Expiration Date: **2-8-23**

Political Contributions and Expenditures Statement:

Signed: **9-21-22**      Contributions: **None**

#### Consolidated Affidavits

Date signed: **9-21-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

#### Bid Information

**Bids opened May 5, 2022 and closed June 3, 2022.    17 suppliers Invited;    9 Bids Received.**

**Proposal N Group M5 consists of 102 properties: 25 are located in District 1; 12 are located in District 5; 35 are located in District 6; and 30 are located in District 7. A List of the Demolition Locations can be found in Exhibit A at the end of this Report.**

8 Other Bids without contingency fee (ranked from lowest to highest):

<b>LeadHead</b>	<b>\$2,715,785.97</b>	<b>[3% equalized bid \$2,634,312.39 for D-BB &amp; D-BSB]</b>
<b>Homrich</b>	<b>\$2,975,379</b>	<b>[2% equalized bid \$2,915,871.42 for D-BB]</b>
<b>DMC Consultants</b>	<b>\$3,165,749</b>	<b>[8% equalized bid \$2,912,489.08 for D-BB, D-RB, D-HB, &amp; D-BSB]</b>
<b>Gayanga</b>	<b>\$4,319,726</b>	<b>[8% equalized bid \$3,974,147.92 for D-BB, D-RB, D-HB, &amp; D-BSB]</b>

**Note: Moss was disqualified because the price sheet didn't match bid tab. LaksShore Global was disqualified because the price sheet submitted was incomplete. Smally and Inner City Contracting was ineligible. Their bids without equalization were: Moss Company \$2,636,697; LakeShore Global \$2,877,700.86; Smalley \$2,705,415; Inner City \$2,881,560.**

#### Contract Details:

Vendor: **Salenbien Trucking and Excavating, Inc.**

Bid: **2<sup>nd</sup> Lowest Responsible Bid**

Amount: **\$3,040,696.64 [\$2,764,269.67 without contingency; No equalization credits applied]**

End Date: **December 31, 2025**

#### Services:

**Vendor must provide and obtain all necessary equipment/materials for Abatement and Demolition of Blighted residential structures. Vendor will cooperate, coordinate, and communicate with Owner of property and enforcement agency/regulatory authority to report, revise, clarify, monitor, and inspect activities covered under this contract. Provide, document site conditions, and take photos for the following services:**

- I.      Pre-Abatement Due Diligence, which includes site visit inspection, identifying impediments to execution of services, review hazardous/regulated materials survey report, poster structures.**
- II.     Pre-Demolition Due Diligence, which includes distribution of health/safety materials.**
- III.    Abatement, Demolition, & Debris Removal, Transport, & Disposal.**
- IV.    Backfill & Grading**
- V.     Site Finalization**

#### Fees:

<b>Abatement &amp; Demolition of Group M5</b>	<b>\$2,764,269.67</b>
<b>Contingency 10%</b>	<b>\$176,426.97</b>
<b>TOTAL:</b>	<b>\$3,040,696.64</b>

***Contract discussion continues onto the next page.***

**Demolition - *continued***

6004692      100% Bond Funding – To Provide Proposal N Demolition for Release Group M5. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 Ann Arbor Road, Dundee, MI 48131 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$3,040,696.64.

Fees - *continued*:

**The cumulative costs for all 102 properties include: Abatement of Hazardous Wastes, Regulated materials for \$461,363 [average cost for 102 properties is \$4,523.17 each];**

**Demolition                      \$1,165,490      [average cost for 102 properties is \$11,426.37 each];**

**Backfill and Grading      \$910,716.67      [average cost for 102 properties is \$8,928.59 each];**

**Site Finalization              \$226,700      [average cost for 102 properties is \$2,222.55 each].**

Certifications/# of Detroit Residents:

**This bid is subject to Executive Order 2021-2 for *Utilization of Detroit Residents on Publicly-Funded Construction Projects and Demolition/Rehab Projects [at least 51% Detroiters]*, which applies to publicly-funded demolition/rehab projects like this one.**

**No Certifications. Vendor indicates 84 Total Employees; 2 Detroit Residents.**

Additional Information:

**Recently approved contracts with Salenbien Trucking and Excavating, Inc:**

**Contract 6004638 was approved July 19, 2022 for Salenbien to provide Proposal N Release Group I2 Demolition for \$3,468,484.27; through December 31, 2025.**

**Contract 6004736 was approved October 11, 2022 for Salenbien to Abatement/Demolition Services Old Lenox Rec. Center for \$142,858.63; through September 12, 2023.**

**FIRE**

6004750      100% UTGO Bond Funding – To Provide and Install a New Overhead Garage Door at Ladder 27.  
– Contractor: Secure Door, LLC – Location: 75 Lafayette, Suite 200, Mt Clemens, MI 48043 –  
Contract Period: Upon City Council Approval through September 21, 2023 – Total Contract  
Amount: \$30,816.00.

Funding

Account String: **4503-21002-470010-631100-474001-02009**  
Fund Account Name: **General Obligation Bond Fund**  
Appropriation Name: **2018 UTGO Bonds - Series B**  
Funds Available: **\$53,923,797 as of October 14, 2022**

Tax Clearances Expiration Date: **3-7-23**

Political Contributions and Expenditures Statement:

Signed: **8-2-22**      Contributions: **None**

Consolidated Affidavits

Date signed: **8-2-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Bid Information

**Bids opened July 21, 2022 and closed August 5, 2022;    1 Bid Received.**

**Bids were evaluated based on Capability & Qualifications [25 points]; Vendor Experience [20 points]; Price [10 points], Schedule [10 points], Vendor's [20 points] & Sub-contractor's [30 points] Certifications.  
Maximum points not to exceed 100 points.**

Contract Details:

Vendor: **Secure Door, LLC**  
Amount: **\$30,816**

Bid: **Sole**  
End Date: **September 21, 2023**

Services:

**Furnish and install new overhead coiling steel garage door complete with frame/track, operator, power, and connection to communication and signaling system at Ladder 27 on Joy Rd.**

- **Remove existing vehicle door(s) and frame(s), dispose of legally, repair or modify opening as required for new door installation.**
- **Repair adjacent masonry opening as required**
- **Painting of door is not in scope**
- **Furnish and install power supply and connections.**
- **ALTERNATES: Furnish and install Red/Green door position indicator traffic lights, complete with all electrical and data (if applicable) connections.**

**There is a 2 year manufacturer warranty on the door and 2 year warranty on the service starting from the date of installation.**

Fees:

<b>Overhead Garage door (includes 10% for additional services)</b>	<b>\$28,066</b>
<b>Alternate 1: Ladder 27 Red/Green Door Positions Indicator</b>	
<b>Alternate 2: Red/Green Door Positions Indicator</b>	
<b>Alternate 3: Replace Vertical track sections for adjacent door</b>	
<b>Alternates SUBTOTAL</b>	<b>\$2,750</b>
<b>TOTAL:</b>	<b>\$30,816</b>

**Note: Secure Door's original bid was \$37,414. The City was able to negotiate their best and final offer as \$30,816.**



### GENERAL SERVICES

3060714 100% City Funding – To Provide Payment Towards Outstanding Invoices for the Fire Suppression System. – Contractor: Johnson Controls Fire Protection Limited – Location: 24747 Halstead Road, Farmington Hills, MI 48335 – Contract Period: Upon City Council Approval through October 27, 2023 – Total Contract Amount: \$34,689.88.

#### Funding

Account String: **1000-29470-470010-622200**  
Fund Account Name: **General Fund**  
Appropriation Name: **GSD Shared Services**  
Funds Available: **\$6,302,014 as of October 14, 2022**

Tax Clearances Expiration Date: **7-25-23**  
Political Contributions and Expenditures Statement:  
Signed: **6-13-22** Contributions: **None**

#### Consolidated Affidavits

Date signed: **6-13-22**  
☒ Covenant of Equal Opportunity  
☒ Hiring Policy Compliance;  
Employment Application complies  
☒ Slavery Era Records Disclosure  
☒ Prison Industry Records Disclosure  
☒ Immigrant Detention System Record  
Disclosure

Bid Information: **No Bid- This is a Non- Standard Agreement**

#### Contract Details:

Vendor: **Johnson Controls Fire Protection Limited** Amount: **\$34,689.88**  
End Date: **October 27, 2023**

#### Services & Fees:

The specific services include Fire & Sprinkler System tests & inspections, and some repairs as listed:  
**900 Merrill Plaisance- DPD- Sprinkler System test & inspection \$202.00 & Fire Alarm System test & inspection \$402.00 Total \$604.00**

**DPD- 11<sup>th</sup> Precinct- Sprinkler System flushed & 5-year inspection completed hydro test, installed 1FDC Cap, FDC Identification sign- \$1, 642.15**

**DPD Training 6050 Linwood- Service call, surveyed broken pipes & fittings, & plan to repair \$532.00**

**DPD Training 6050 Linwood- filter repair, several fittings repaired, re-connected broken pipe, two cast iron fittings replaced- \$2,128.00**

**DPD 9<sup>th</sup> Precinct- Replaced broken caps, water gauges & installed FDC identification sign- \$2,179.73**

**Election Commission- 2978 W. Grand Blvd.- flushed the system, installed FDC sign, replaced caps and quoted re-pipe min drains & add alarm system to this system \$1,754.32**

**DFD Apparatus & Supply Shop- checked for leaks, and inspected system \$385.00**

**DPD Training 6050 Linwood- Repaired freeze-dried parts, replaced 4 backflow protector checked assembly, removed & replaced Siamese connection, flushed the system & performed the 5-year internal pipe inspection \$9,270.83**

**DPD Training 6050 Linwood- replaced broken pipes, not able to fully restore or turn on system, suspect more broken pipes \$2,419.94**

**DPD 9<sup>th</sup> Precinct- installed new drainpipes & gauge assembly & tested drain-\$3,047.78**

**Animal Control 5700 Russell- System unable to be turned on by technician, pumps underground, backflow needs to be added, complex is out of commission \$1,125.18**

**Heilman Center-GSD- system tested, fire alarm system error \$433.64**

**Crowell Community Center-GSD- Installed sprinkler storage box, reoriented 3 sprinkler heads to cod, & conducted survey \$2,379.23**

**Patton Community Center-GSD- Reviewing the removal of security points from fire system, determined another vendor would have to reprogram, and remove It from the data loop. System has daily test, no other issues \$798.00**

**Patton Community Center-GSD- displaced failed batteries \$297.82**

**DPD 1<sup>st</sup> Precinct- Inspection of pressure drops in system, DWSD not at inspection, system appears to dtill work, DWSD will need to follow up \$399.00**

**Coleman A Young Recreation Center-GSD- Inspection of system, installed sprinkler storage box, removed & replaced waterflow switch, 6- hoses & caps \$4,935.55**

**Roberto Clemente Center-GSD-annual inspection, repaired heat detector in kitchen, one trouble duct detector still out- construction in building \$357.71**

**Contract discussion continued on next page.**

**P.O. 3050750 expired; Invoices for the months of March 15, 2022, to May 25, 2022 are within this contract to pay outstanding invoices for the Fire Alarm Inspection, Sprinkler Inspection, Ad Hoc Fire Alarm & Sprinkler Service Work. This Agreement is to cover the “Lapsed Contract Coverage”, signed September 8, 2022. The current Purchase Order was signed September 23, 2022. Architectural/ Engineering Services.**

## GENERAL SERVICES

3060942 100% City Funding – To Provide Payment Towards Outstanding Invoices for Environmental Services. – Contractor: LivingLAB – Location: 4444 2<sup>nd</sup> Avenue, Detroit, MI 48201 – Contract Period: Upon City Council Approval through October 27, 2023 – Total Contract Amount: \$37,560.66.

### Funding

Account String: **2103-20656-471111-632100-470014**  
Fund Account Name: **General Services Dept. Grant Funds**  
Appropriation Name: **FY2019 Strategic Neighborhood Fund**  
Funds Available: **\$7,280,839 as of October 14, 2022**

Tax Clearances Expiration Date: **11-4-22**

Political Contributions and Expenditures Statement:

Signed: **10-11-22** Contributions: **None**

### Consolidated Affidavits

Date signed: **10-11-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

### Background:

It is important that LivingLAB continue this work as the current work is mid-stream and very project specific that only the experience of being involved could complete the work without major cost and time addition to the 90% completed work. Contractor: LivingLAB was selected & approved by council previously for additional \$'s but administrative error occurred, and contract extension date was not in the approval scope.

### Bid Information

**No Bid; Non-Standard Procurement - This is a Sole Source vendor ; these are outstanding nvoices, listed below.**

### Contract Details:

Vendor: **LivingLAB**

Amount: **\$37,560.66**

End Date: **October 23, 2023**

### Services/ Fees:

**Rogell Service Contract for consultant to complete State RESAP submission and Construction Coordination and Oversight – Service Dates from March 10, 2022 – June 30, 2024. To pay invoices.. There are outstanding invoices:**

<b>April 5, 2022:</b>	<b>Professional Services - Meeting &amp; EGLE Studies</b>	<b>\$3,200</b>	
	<b>Professional Services -Task 12 Efforts</b>	<b>\$4,822.50</b>	
	<b>Professional Services - McIntosh Poris</b>	<b>\$2,424.36</b>	<b>Total-\$10,506.86</b>
<b>May 4, 2022:</b>	<b>Professional Services - Meeting &amp; EGLE Studies</b>	<b>\$3,980</b>	
	<b>Sub Consultant - SME Services</b>	<b>\$4,124.55</b>	
	<b>Professional Services - McIntosh Poris</b>	<b>\$2,508</b>	
	<b>Professional Services - Giffels Webster</b>	<b>\$5,750</b>	<b>Total-\$16,362.55</b>
<b>June 2, 2022</b>	<b>Professional Services - livingLAB Project Mgt.</b>	<b>\$1,100.00</b>	
	<b>Sub Consultant - SME Services</b>	<b>\$1,996.25</b>	
	<b>Professional Services - McIntosh Poris</b>	<b>\$3,240.00</b>	<b>Total-\$6,336.25</b>
<b>June 28, 2022</b>	<b>Professional Services - livingLAB Project Mgt.</b>	<b>\$395.00</b>	
	<b>Professional Services - McIntosh Poris</b>	<b>\$3,960.00</b>	<b>Total-\$4,355.00</b>
	<b>GRAND TOTAL</b>		<b>\$37,560.66</b>

### Additional Information:

**Purchase Order signed October 3, 2022:**

**Grant Fund FY22; Capital Contract - sole source; SNF/ROGELL; New Contract Service Dates from March 10 2022 – June 30 2024. Rogell Service Contract for consultant to complete State RESAP Submission and Construction Coordination and Oversight.**

6004704	100% ARPA Funding - Public Safety – To Provide Construction Services to Restore and Renovate the Detroit Police Department Hanger at 11349 Conner Street. – Contractor: W-3 Construction Company – Location: 7601 Second Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2023 – Total Contract Amount: \$336,989.00.
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Tax Clearances Expiration Date: 6-23-23  
Political Contributions and Expenditures Statement:  
 Signed: **3-31-22** Contributions: **None**

Date signed: **3-31-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Revenue Replacement (EC6).**

**Bids Closed on: June 22, 2022; Extended to July 8, 2022 for all participants; \*\*\*added an addendum to including additional services; 3 Responsive Bids Received; The bids were scored on Experience-25, Work Plan Schedule-20, Project Capacity-20; Cost-35= 100 Total Points.**

<b>Other Bids:</b>	<b>Decima LLC</b>	<b>(63.33 points)</b>	<b>\$204,900.00- of</b>	<b>3200 Greenfield #300 Dearborn, MI</b>
	<b>DMC Consultant</b>	<b>(61.67 points)</b>	<b>\$407,361.00- of</b>	<b>13500 Foley, Detroit. MI</b>

**\*\*\*Decima, LLC was the lowest bidder; however, they also had the lowest score 63.33**

**Vendor: W-3 Construction Company Bid: \$355,168.00(75.00 points) Highest Ranked**  
**Amount: \$336,989.00** **End Date: December 31, 2023**

**Tasks for this project will include but not be limited to demolition, carpentry, electrical, plumbing, and painting.**

<u>Service</u>	<u>Cost</u>
Large Conference Room (Approx. 400 Sq. feet)	\$10,900
Administrative Office A (Approx. 275 sq. feet)	\$7,840
Administrative Office B (Approx. 200 sq. feet)	\$14,440
Bathroom & Shower (Approx. 80 sq. feet)	\$15,380
Locker Room Area (Approx. 315 sq. feet)	\$36,480
Kitchen Area (Approx. 240 sq. feet)	\$20,360
Kitchen Area- Cabinets	\$46,420
Hallway Area (Approx. 175 sq. feet)	\$7,780
Sleeping Quarters (Approx. 400 sq. feet)	\$19,340
Single Use bathroom (Approx. 40 sq. feet)	\$25,780
Ceiling (Work Trailer & Living Quarters)	\$14,820
Lighting (Work Trailer & Living Quarters)	\$11,400
HVAC	\$14,900
Paint (Work Trailer & Living Quarters)	\$24,770
Bond & Insurance	\$41,359
Contingency & Additional Services	<u>\$16,000</u>
GRAND TOTAL	<u>\$336,989.00</u>

**All project phases (including close out) shall be completed within 76 calendar days from the date of City council approval and/or notice to proceed).**

## GENERAL SERVICES

6004749      100% Strategic Neighborhood Funding – To Provide Environmental Work Needed to Complete the State Response Activity Plan (RESAP). – Contractor: LivingLAB – Location: 4444 2<sup>nd</sup> Avenue, Detroit, MI 48201 – Contract Period: Upon City Council Approval through September 29, 2024 – Total Contract Amount: \$96,466.00.

### Funding

Account String: 2103-20656-471111-632100-470014  
Fund Account Name: **General Services Dept. Grant Funds**  
Appropriation Name: **FY2019 Strategic Neighborhood Fund**  
Funds Available: **\$7,280,839 as of October 14, 2022**

Tax Clearances Expiration Date: **11-4-22**

Political Contributions and Expenditures Statement:  
**10-11-22**      Contributions: **None**

### Consolidated Affidavits

Date signed: **10-11-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Signed: Disclosure

### Bid Information:

**No Bid, Non-Standard Procurement Sole Source. Rogell Service Contract for consultant to complete State RESAP Submission and Construction Coordination and Oversight. It is important that Living Lab continue this work as the current work is mid-stream and very project specific that only the experience of being involved could complete the work without major cost and time addition to the 90% completed work. New Contract with Service Date Needed through December 31 2024.**

### Contract Details:

Vendor: **LivingLAB**      Amount: **\$96,466.00**      End Date: **September 29, 2024**

### Services:

**The vendor shall:**

- 1. The Vendor will update the previously approved 100% plan set (April 2022) to account for changes per EGLE, the Vendor will provide complete and sealed construction drawings and specifications which depict all proposed improvements to be constructed. Designs and specifications will meet all current ADA and architectural standards, as well as conform to all applicable building code and permit requirements related to this project. The Vendor will be responsible for ensuring that the plans are approved for any required permits (though not responsible for the actual fees associated with obtaining permits).**
- 2. The Vendor will provide the GSD with four (4) final, sealed sets of construction drawings and specifications (one to GSD upon completion, and 3 to the selected construction vendor later). All items in this task will be delivered to the GSD in electronic format as well and will become City property to use as it desires. The Vendor will not be responsible for any City use of drawings and specifications that are not directly related to this Rogell project.**
- 3. The Vendor will not be responsible for procuring all the necessary construction permits from the City of Detroit, or as required of the actual construction project to be completed at a later date. However, the Vendor will provide all necessary drawings to acquire these permits, as needed.**

### Fees:

Revisions to 100% Construction Documents (April 2022) per EGLE requirements:	\$17,266.00
Update cost estimate (March 2022):	\$ 2,500.00
EGLE RESAP Submittal and Soils and Floodplain Permitting:	\$17,000.00
Plan to Comply with Due Care for Construction	\$ 5,500.00
PCDC for Post-Construction Use as a Park:	\$12,500.00
Construction Administration:	\$40,000.00
Expenses (travel, printing, etc.)	<u>\$ 1,700.00</u>
<b>Total:</b>	<b>\$96,466.00</b>

### HEALTH

3051456 100% Grant Funding – To Provide Shelter and Quarantine for Covid-19 Positive Individuals Experiencing Homelessness. – Contractor: Roberts Riverwalk Hotel – Location: 1000 River Place Drive, Detroit, MI 48207 – Contract Period: Upon City Council Approval through January 8, 2022 – Total Contract Amount: \$119,040.00.

#### Funding

Account String: **2002-20814-360089-651147-350999**  
Fund Account Name: **UDAG and Discretionary Grants**  
Appropriation Name: **ESG-CV CARES ACT Funds**  
Funds Available: **\$5,006,525 as of October 14, 2022**

Tax Clearances Expiration Date: NOT Provided  
Political Contributions and Expenditures Statement:  
Signed: **NOT Provided**

#### Affidavits & Clearances

Date signed: **NOT Provided**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

#### Bid Information

This was an Emergency Procurement through HRD and the Health department for services rendered in January 2022. The owners of the Riverwalk hotel is currently in the process of selling the hotel this month, which means they are unable to apply for Tax clearances or submit any other documentation that was not provided. OCP is in the process of gathering all available documents for Council's review.

#### Contract Details:

Vendor: **Roberts Riverwalk Hotel** Amount: **\$119,040** End Date: **January 8, 2022**

#### Services/ Fees:

Roberts Riverwalk Hotel provided emergency shelter and quarantine for COVID-19 positive individuals experiencing homelessness for \$119,040.

NO other Information was provided. The following documents were NOT available:

- The emergency procurement request
- Itemized list of the Services and Fees
- Copies of invoices that equal the total contract amount. Only one invoice was provided for \$105,740, which is provided below.
- Consolidated Affidavits, Political contributions page, and valid Tax clearances
- A copy of the agreement that provided for the services rendered.



Bill to: City of Detroit  
Health Department

PO 3051456  
Invoice #0004

Invoice Date: 10/14/2021

Resident	Room	Admit Date	Check Out Date	Length of Stay	Rate	Total
S. Bell	102	8/11/2021	8/17/2021	6	80	\$480
S. Bell	102	8/11/2021	8/17/2021			
M. Bell	102	8/11/2021	8/17/2021			
M. Oliver	102	8/31/2021	9/2/2021	2	80	\$160
K. Smith	104	8/19/2021	9/3/2021	15	80	\$1,200
C. Carter	104	9/22/2021	9/24/2021	2	80	\$160
K. Smith	106	8/19/2021	9/3/2021	15	80	\$1,200
J. Smith	106	8/19/2021	9/3/2021			
K. Smith	106	8/19/2021	9/3/2021			
D. Blackmon	106	9/22/2021	10/4/2021	12	80	\$960
K. Johnson	106	9/22/2021	10/4/2021			
M. Johnson	106	9/22/2021	10/4/2021			
M. Johnson	106	9/22/2021	10/4/2021			
M. Johnson	106	9/22/2021	10/4/2021			
M. Blackmon	106	9/22/2021	10/4/2021			
J. Morandi	107	8/12/2021	8/17/2021	5	80	\$400
M. Harrison	107	10/5/2021	10/8/2021	3	80	\$240
W. King	108	8/18/2021	8/31/2021	13	80	\$1,040
J. Ouedraogo	108	9/16/2021	9/30/2021	14	80	\$1,120
Admin	103	8/9/2021	10/13/2021	65	80	\$5,200
Admin	111	8/9/2021	10/13/2021	65	80	\$5,200
87 OCCUPIED \$80.00						\$6,960
130 ADMIN \$80.00						\$10,400
1473 UNOCCUPIED \$60.00						\$88,380
<b>GRAND TOTAL DUE</b>						<b>\$105,740</b>

## HOUSING AND REVITALIZATION

6004788      100% City Funding – To Provide Support to Small Businesses Throughout the City of Detroit and for the District Business Liaison Program. – Contractor: Detroit Economic Growth Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$1,839,489.00.

### Funding

Account String: **1000-27360-360135-651200**

Fund Account Name: **General Fund**

Appropriation Name: **Subsidies to Partner Development Organizations**

Funds Encumbered: **\$2,114,489 as of October 14, 2022**

### Affidavits & Political Contributions

**NOT required for agreements between intergovernmental agencies.**

Tax Clearances Expiration Date: 10-6-23

### Bid Information:

**None, because this is an agreement between intergovernmental agencies - the Detroit Economic Growth Corp. (DEGC) will administer this agreement on behalf of the City of Detroit through the Housing & Revitalization Department (HRD), but certain services will be performed at the request and under the discretion of the Mayor's Jobs and Economy Team (JET), and/or other City department as appropriate from time to time (including the Department of Neighborhoods (DON)).**

### Contract Details:

Vendor: **Detroit Economic Growth Corporation**

Amount: **\$1,839,489**

End Date: **June 30, 2023**

### Services:

**Support small businesses throughout the City of Detroit and the District Business Liaison program by providing the following:**

- **Aid private companies and organizations to locate or relocate within the City, and/or create/retain jobs available primarily to low and moderate income persons.**
- **Provide information on available land, tax incentives, and special financing to assist the City in the marketing of the City-owned land available for economic development; establish, formulate, and perform plans for economic development.**
- **Consult with and enter into contracts with governmental agencies and renew its contracts with the Downtown Development Authority and the Economic Development Corporation.**
- **Assist commercial and industrial enterprises (public and private) information regarding new or continued economic activity to maintain and expand economic development.**
- **Develop, coordinate, and administer specific projects and programs requested by the City, including, but not limited, to: setting and managing consolidated project schedules; identifying, sequencing, and tracking deliverables and outcomes; coordinating with all relevant City departments; and working with PDD and DON to prioritize community engagement, where appropriate.**
- **Continue to act as a liaison between the public, private and community sectors for economic development, including continuing its District Business Liaison (DBL) Program with business outreach and retention activity in all 7 City Council Districts.**
- **The DBL liasons will listen to the concerns of business owners, connect them with initiatives, services, and supports with the expected outcome of supporting, retaining, and growing businesses in Detroit.**
- **Develop and maintain program infrastructure that includes job descriptions for DBL Program staff; operating procedures; standard practices for collecting and analyzing data; business support "toolkits," communications and outreach plans, and standard systems for reporting.**
- **Hire, manage, and oversee DBL Program staff, as well as support and manage DBL Program staff's efforts to build/maintain relationships, and establish priorities with district stakeholders, including City Council, and small business owners.**

***Contract discussion continues onto the next page***

**Housing & Revitalization - *continued***

6004788      100% City Funding – To Provide Support to Small Businesses Throughout the City of Detroit and for the District Business Liaison Program. – Contractor: Detroit Economic Growth Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$1,839,489.00.

**Services - *continued*:**

- **Submit a monthly report to HRD and City Council Members detailing the support DBL Program staff have provided to businesses in each district, identified challenges, actions taken, and program performance/progress, as well as be available to address business concerns from Council Members.**
- **Create a SmartSheet (or comparable database) of businesses in each district and share it with City Council Members including at-large Council Members and their staff.**

**Fees:**

**DEGC will submit a requisition for payment prior to the 10<sup>th</sup> day of each month during the term of the agreement, beginning August 10, 2022, in the amount of \$153,290.75. DEGC will submit a quarterly report of Services rendered and costs incurred.**

**The budgeted Direct Costs and Other Costs may be increased and/or decreased between line items as needed upon the mutual written agreement of the DEGC and HRD, provided that the Total Budget amount will not exceed \$1,839,489 for FY 2022 -23.**



## HUMAN RESOURCES

6003299 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Professional Training and Development. – Contractor: American Society of Employers – Location: 5505 Corporate Drive, Suite 200, Troy, MI 48098 – Contract Period: Upon City Council Approval through June 30, 2023 – Amended Contract Amount: \$0.00.

Total Contract Amount: \$488,600.00

Original Contract Period: February 1, 2021 through January 31, 2023

### Funding

Account String: **1000-29281-280320-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Workforce Management**

Funds Available: **\$471,841 as of October 14, 2022**

Tax Clearances Expiration Date: **4-11-23**

Political Contributions and Expenditures Statement:

Signed: **9-12-22** Contributions: **None**

### Consolidated Affidavits

Date signed: **9-12-22**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

### Bid Information:

**No Bid: This is an amendment to an existing contract. The original contract was a Sole Source Contract this is a request for a time extension only.**

### Contract Details:

Vendor: **American Society of Employers**

Amount: **+\$0.00 to \$488,600.00**

End Date: **+ 6 months to June 30, 2023**

### Services:

**Contract services include: Provide training materials, Provide Certificates of completion for participants, Conduct private training sessions, provide onsite training as well as training at the vendor's training site, Develop and provide training certification programs for specified job roles, Conduct enrollment management process for all sessions; Target class size will be 15-20 participants; Offer Detroit employees 4 to 5 seats at the vendor's training site to attend training sessions with employees of other industries**

**City will work with vendor to identify the courses to offer to City employees.**

**The contract identifies Total contract costs of \$488,600**

### **Project billing includes:**

**Certification Programs – \$4,200 per session**

**Enterprise-Wide Training – \$4,200 per class session**

**Executive Leadership Institute for Coaching - \$5,450 per training session PLUS \$750 per person**

**Professional Development courses - \$245 per person**

**Materials fee for Supervisory Management, and Professional Development classes for \$1,800**

**Materials fee for Executive Leadership Institute - \$250 per person**

### Additional Information:

**The original contract was approved at Formal Session on February 23, 2021, for \$488,600 through January 31, 2023.**

## HUMAN RESOURCES

6004489      100% City Funding – To Provide Added Functionality for the Grievance Tracking System with a Disciplinary Action Tracking Module to the Existing HR System including Migration and Implementation Technical Support, Training, and Ongoing Maintenance. – Contractor: Quantum Information Systems Solutions, Inc. – Location: 2805 Pontiac Lake Road, Suite 2C, Waterford, MI 48328 – Contract Period: Upon City Council Approval through May 26, 2024 – Total Contract Amount: \$82,901.67.

### Funding

Account String: **1000-29281-280530-617900**  
Fund Account Name: **General Fund**  
Appropriation Name: **Workforce Management**  
Funds Available: **\$471,841 as of October 14, 2022**

Tax Clearances Expiration Date: **IN PROGRESS**  
Political Contributions and Expenditures Statement:  
Signed: **5-25-22**      Contributions: **None**

### Consolidated Affidavits

Date signed: **5-25-22**

- ☒ Covenant of Equal Opportunity
  - ☒ Hiring Policy Compliance;
  - No Application- Resume**
  - ☒ Slavery Era Records Disclosure
  - ☒ Prison Industry Records Disclosure
  - ☐ Immigrant Detention System Record
- Disclosure **NOT PROVIDED**

### Background:

**Quantum To partner with service departments to effectively manage a talented workforce, HR purchased a customizable software solution to streamline the disciplinary action and grievance tracking system. Phase Two will require building special Application Programming Interfaces (API) for Ulti-Pro/UKG (HR Core system) and for ZeroedIn and provide key HR team member training. Because Quantum's software is proprietary in nature, no other supplier can perform the technical work required. In addition, the City of Detroit has already made a significant investment to build this highly customized module**

### Bid Information:

**No Bid: Non- Standard Procurement - In partnership with OCP, Human Resources determined that a reasonably prudent determination that the fiscally responsible procurement method would be to limit competition to a Sole Source as the software is proprietary.**

### Contract Details:

Vendor: **Quantum Information Systems Solutions, Inc.**    Amount: **\$82,901.67**    End Date: **May 26, 2024**

### Services:

**The vendor shall provide a proprietary software to allow the export & integrate employee data, including, but not limited to, separate fields for union; union ID, bargaining unit. The Grievance Tracking System (GTS) will allow the city to create integrations for legacy discipline action, grievance data and talent analytics to fully implement GTS for insights into workforce and administer grievance procedure more effectively and efficiently. Departments can effectively manage a talented workforce with the customizable software solution to streamline the disciplinary action.**

**The City of Detroit already has made a significant investment to build a highly customized module in Phase One. Phase Two includes the GTS module add-ons with special Application Programming Interface (API) for Ulti-Pro/UKG (HR Core system) and for ZeroedIn. This system will also include key HR team member training.**

**The system includes:**

### **Creation & tracking of Personal Improvement Plan (PIP) including:**

**Creation & configuring of form fields**  
**Creation of PIP form process & step routing**  
**Creation & configuring of resources**  
**Implementation of email notifications**  
**Implementation of automatic archive for PIP form**

***Contract discussion continues on the next page.***

**HUMAN RESOURCES-continued**

6004489      100% City Funding – To Provide Added Functionality for the Grievance Tracking System with a Disciplinary Action Tracking Module to the Existing HR System including Migration and Implementation Technical Support, Training, and Ongoing Maintenance. – Contractor: Quantum Information Systems Solutions, Inc. – Location: 2805 Pontiac Lake Road, Suite 2C, Waterford, MI 48328 – Contract Period: Upon City Council Approval through May 26, 2024 – Total Contract Amount: \$82,901.67.

Services -continued:

**Provide for DocuSign Functionality, including:**

Implementation for signature for Union Representation declined in corrective action form  
Implementation of signature for Witness Statement Form (If digital Witness form is implemented)  
Implementation for signature of Department Director in Discharge Form  
Implementation for signature for employee in PIP form (if PIP form implemented)  
Implementation for signature for manager in PIP form (if PIP form implemented)  
Set up DocuSign environment for Q-Core API (Backend)  
Implementation of upload for DocuSign (Backend)  
Creation of an envelope & send envelope to recipients via email (Backend)  
Database integration for DocuSign status tracking (Backend)  
Ability to resend a signature document (Backend)  
Notifications for anytime a signature is completed, or status changed (Backend)  
Grievances/ disciplines by Employee

**Provide for the Importation of historical disciplinary Data function, including:**

Corrective Action form Data importation setup  
Implementation of & configuration to import the CVS file  
Implementation of field mapping for the import  
Read the import file and parse the Data to the mapping configuration  
Add functionality to insert validated imported employee corrective action file Data to the database  
Validation & regression testing

**System Reporting Requirements**

Unique Case Report  
Any date ranges  
All grievances/ disciplines forms  
All grievances/ disciplines open  
All grievances/ disciplines settled  
Only Grievances/ Disciplines written by designated personnel  
Grievances/ disciplines by Employee  
Grievances/ disciplines in a given step  
Any combination of all of the above  
Statistical information related to any of the above  
Total aggrieved  
Union/ Non-union  
Total Reports

Fees:

Final System configuration, installation & training	\$ 3,481.67
Implement Performance Improvement Plan (PIP)	\$22,010.00
Create Digital Witness Statement	\$13,340.00
Ability to implement DocuSign Functionality	\$18,020.00
Ability to Import Historical Data	\$13,600.00
Service Level Agreement	<u>\$12,450.00</u>
<b>TOTAL:</b>	<b>\$82,901.67</b>

**PUBLIC WORKS**

6004079      100% Major Street Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Logjam Removal at Specified Locations. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Upon City Council Approval through August 23, 2023 – Contract Increase Amount: \$14,490.00 – Total Contract Amount: \$187,240.00.

*Original Contract Period: November 24, 2021 through August 23, 2022*

Funding

Account String: **3301-04189-193850-632100-460999**

Fund Account Name: **Major Street Fund**

Appropriation Name: **Major Street Fund Capital**

Funds Available: **\$12,520,358 as of October 14, 2022**

Tax Clearances Expiration Date: **1-13-23**

Political Contributions and Expenditures Statement:

Signed: **12-27-21**

Contributions: **None**

Consolidated Affidavits

Date signed: **12-27-21**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

Bid Information:

**None, because this is an amendment to an existing contract. This vendor was the lowest of 3 bids received at the time of approval.**

Contract Details:

Vendor: **Inner City Contracting, LLC**

Amount: **Add \$14,490; total \$187,240**

End Date: **Add 1 year; through August 23, 2023**

Services/Fees at the time of approval:

**Remove logs and debris from each Bridge Location by: Shutting down traffic lane closest to removal operations location on upstream of bridge; Install Chain Link Fencing downstream of each removal location to catch logs which become loose during removal operations; Install Turbidity Barrier to minimize sediment downstream during removal operations; Pick logs out of the river with either grapple or bucket/thumb equipped hydraulic excavators; Place logs onto staged vehicles for transport to Recycling Facility; Photodocument and write down resources used per day, and approximate number of logs taken from each respective location; Once removal work is complete, the vendor will remove chain link fencing and turbidity curtain from each downstream location of the work performed.**

**Removal and disposal of logs and debris was at 3 River Rouge Locations:**

**Plymouth Bridge                      \$61,250**

**Spinoza Bridge                        \$69,950**

**Tireman Bridge                        \$41,550**

Amended Services/Fees:

**More time and funding needed to complete the logjam at the Plymouth Bridge location, due to the need for additional equipment and manpower required to combat the buildup that has occurred over the last few months since the project has been on hold due to the investigation into Inner City.**

**\$111,500 of the authorized \$172,750 has been invoiced on this contract.**

Additional Information:

**Contract 6004079 was approved during the week of November 30, 2021 Recess for \$172,750; through August 23, 2022.**

### GENERAL SERVICES

6004007 REVENUE – To Provide a Lease Agreement with the Eastside Tennis & Fitness Club. –  
Contractor: Eastside Tennis & Fitness Club – Location: 18201 East Warren, Detroit, MI 48224 –  
Contract Period: Upon City Council Approval through October 1, 2042 – Revenue Contract  
Amount: \$486,518.20.

**\*\*\*The contract end date MAY be INCORRECT. The end date may be May 31, 2032. LPD requested verification of the end date on 10/17/22.**

#### Funding

Account String: 1000-27470-472200-626430  
Fund Account Name: **General Fund**  
Appropriation Name: **Recreation – GSD**  
Funds Available: **\$21,142,022 as of October 14, 2022**

Tax Clearances Expiration Date: **DENIED**

Political Contributions and Expenditures Statement:

Signed: **3-7-22** Contributions: **None**

#### Consolidated Affidavits

Date signed: **3-7-22**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

#### Bid Information:

**None, because this is a legacy Operation and Concession Agreement with Eastside Tennis & Fitness Club to operate and manage the Tennis and Fitness Club at Baldluck Park for 20 years. The City owns the recreational sports facility and Baldluck Park. The facility plus the parking lot is an estimated 2.5 Acres and the facility is approximately 66,000 SF.**

#### Contract Details:

Vendor: **Eastside Tennis & Fitness Club** Amount: **\$486,518.20** End Date: **October 1, 2042**

#### Services:

**The facility has various courts, fields, gym area, office spaces, rental spaces, locker rooms, and clubhouse area. The Vendor will act as the operator of the facility to manage the Tennis Club for the purpose of providing public and membership-based recreational and educational programs, events, and services.**

**The vendor will be responsible for the facility's day-to-day operation, promotion, improvements, maintenance, & utilities. Any Capital improvements made to the facility requires written approval from the Director of GSD and the Manager of Capital projects. The City will perform an annual evaluation of the performance of the Vendor.**

#### Operational Services Performance Metrics:

- **Implement at least one program annually that is open to nonmembers and specifically targets Detroit residents, and provide documentation of the same in the Operator's annual report to the City**
- **Ensure at least 20% of facility memberships are held by Detroit residents, and provide documentation of the same in the Operator's annual report to the City**
- **Ensure at least 10% of facility memberships are (i) discounted for and (ii) held by low-income Detroit residents, and provide documentation of the same in the Operator's annual report to the City**

**At the termination of this Agreement, the facility, improvements, and structures will remain the property of the City of Detroit.**

#### Fees:

**All revenue produced by the use and operation of the Facility by the Operator, including any revenue produced by activities on and uses of the Facility, will be owned by and be the property of the City, and will only be used by the Operator for the purpose of operating and maintaining the Facility including the parking areas, at its own expense. The vendor agrees to provide to the City an Annual Operating Budget, a monthly financial statement, and pay the City monthly revenue payments as follows:**

***Contract discussion continues onto the next page.***

**General Services - continued**

6004007 REVENUE – To Provide a Lease Agreement with the Eastside Tennis & Fitness Club. –  
Contractor: Eastside Tennis & Fitness Club – Location: 18201 East Warren, Detroit, MI 48224 –  
Contract Period: Upon City Council Approval through October 1, 2042 – Revenue Contract  
Amount: \$486,518.20.

**Fees - continued:**

Year	Contract Year	Annual Fee @ 5% increase	Annual Drainage Fee <sup>1</sup>	TOTAL ANNUAL	Monthly Fee
		65,610 square feet indoor facility	1.5 acres (at 2021 DWSD rate) <sup>2</sup>	Fee + Drainage	
1	Effective Date to May 31 <sup>st</sup> , 2023	\$28,992.00	\$12,186.00 <sup>3</sup>	\$41,178.00	\$3,431.50
2	June 1, 2023 – May 31, 2024	\$30,441.60	\$12,186.00	\$42,627.60	\$3,552.30
3	June 1, 2024 – May 31, 2025	\$31,963.68	\$12,186.00	\$44,149.68	\$3,679.14
4	June 1, 2025 – May 31, 2026	\$33,561.86	\$12,186.00	\$45,747.86	\$3,812.32
5	June 1, 2026 – May 31, 2027	\$35,239.96	\$12,186.00	\$47,425.96	\$3,952.16
6	June 1, 2027 – May 31, 2028	\$37,001.96	\$12,186.00	\$49,187.96	\$4,099.00
7	June 1, 2028 – May 31, 2029	\$38,852.06	\$12,186.00	\$51,038.06	\$4,253.17
8	June 1, 2029 – May 31, 2030	\$40,794.66	\$12,186.00	\$52,980.66	\$4,415.05
9	June 1, 2030 – May 31, 2031	\$42,834.39	\$12,186.00	\$55,020.39	\$4,585.03
10	June 1, 2031 – May 31, 2032	\$44,976.11	\$12,186.00	\$57,162.11	\$4,763.51
<b>TOTAL</b>				<b>\$486,518.28</b>	

- All payments are due by the first day of each month.
- Contractor will provide monthly financial statements with actual breakdowns of sales and a standardized balance sheet by the 15<sup>th</sup> of each preceding month.

**Additional Information:**

Contract 5244, which was re-titled 6000360 was approved August 24, 1987. Amendment 1 was approved May 10, 1989. Amendment 2 was approved January 17, 2017 to operate the Facility located at 115 Erskine, Detroit, Michigan 48201 as membership-based Tennis Club.

## GENERAL SERVICES

6004475 OPERATION AND MANAGEMENT – AMEND 1 – To Provide an Extension of Time Only for Management Services to Oversee the Daily Operation and Management of the Market. Services include Renting or Leasing Out the Market’s Various Stalls, Stands, Booths, Office Spaces, Rental Spaces, Sheds, and Other Areas. – Contractor: Eastern Market Corporation – Location: 2934 Russell Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval through June 30, 2033 – Amended Contract Amount: \$0.00.

Total Contract Amount: \$0.00

Original Contract Period: June 30, 2022 through June 30, 2023

### Funding

Account String: **1000-27470-472200-626430**

Fund Account Name: **General Fund**

Appropriation Name: **Recreation - GSD**

Funds Available: **\$1,411,888 as of October 14, 2022**

Tax Clearances Expiration Date: **5-10-23**

Political Contributions and Expenditures Statement:

Signed: **4-12-22** Contributions: **None Indicated**

### Consolidated Affidavits

Date signed: **4-12-22**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

### Bid Information:

**No bid. This is an amendment to extend the time of this contract, with a purchase agreement signed on September 13, 2022.**

### Background:

**Eastern Market is comprised of 5 sheds, 2 support buildings and 13 surface parking lots. The area is bounded by Gratiot Avenue, Riopelle, Rivard and Division Streets, is listed in the National Register of Historic Places.**

### Contract Details:

Vendor: **Eastern Market Corporation**

Amount: **\$0.00**

End Date: **+ 10 years to June 30, 2033**

### Services:

**The services that provide public benefit by addressing social, community needs and add to cultural vitality.**

- 1. Oversee daily operation and management of the Market**
- 2. Rent or lease out Market’s various stalls, stands, booths, office spaces, rental spaces, sheds, & other areas of the Market to tenants, vendors and operators. There is an emphasis to make the spaces to the best of its ability to attract and make available stalls, vendor spaces for Detroit residents & programs. (Not permitted- is any unlawful occupation, activity, business or trade.)**
- 3. Charge & collect parking fees at the parking lots on or within the market. Including special events, tailgating for sporting events, & other parking collections.**
- 4. Promote events, activities, and Programs at the market**
- 5. Pursue grants & private gift donations to support operations, programs and capital improvements of the Market**
- 6. Seek to increase patrons who use the Market facilities**
- 7. Promote year-round use of the Market in community programming, events & promotions; through effective promotional activities, while always recognizing the City of Detroit as the property owner. Thus, the Official Logo is in all promotional materials & event notifications that are related to the market as required by the city.**
- 8. Steward all existing & future Art & work**
- 9. Consult with the city when making any applications for Grants, State or Federal**

### Fees:

**Per OCP-The revenue generated by the Eastern Market Corporation (EMC) is reinvested back into the market operations.**

**EXHIBIT A** **Property locations for 6004692**

Address	Council District	Demo RFP Group
21659 Barbara	1	Bond Group M5
14150 Blackstone	1	Bond Group M5
14147 Burt Rd	1	Bond Group M5
14125 Vaughan	1	Bond Group M5
12808 Burt Rd	1	Bond Group M5
12723 Blackstone	1	Bond Group M5
12656 Westbrook	1	Bond Group M5
12664 Westbrook	1	Bond Group M5
12720 Westbrook	1	Bond Group M5
12623 Westbrook	1	Bond Group M5
12656 Bentler	1	Bond Group M5
12692 Bentler	1	Bond Group M5
12677 Bentler	1	Bond Group M5
12625 Bentler	1	Bond Group M5
14240 Burgess	1	Bond Group M5
14191 Burgess	1	Bond Group M5
14117 Burgess	1	Bond Group M5
14249 Darcy	1	Bond Group M5
14175 Darcy	1	Bond Group M5
14190 Burgess	1	Bond Group M5
14170 Blackstone	1	Bond Group M5
12696 Chapel	1	Bond Group M5
14345 Chapel	1	Bond Group M5
14124 Greydale	1	Bond Group M5
14192 Darcy	1	Bond Group M5
6394 28th St	5	Bond Group M5
3857 Mcgraw	5	Bond Group M5
6414 30th St	5	Bond Group M5
7348 Dexter	5	Bond Group M5
3720 Hudson	5	Bond Group M5
3227 Northwestern	5	Bond Group M5
3749 Moore Pl	5	Bond Group M5
6561 Scotten	5	Bond Group M5
6313 Hartford	5	Bond Group M5
6532 Stanford	5	Bond Group M5
6626 Vinewood	5	Bond Group M5
3304 Lothrop	5	Bond Group M5
8417 Melville	6	Bond Group M5
600 S Harrington	6	Bond Group M5
4469 Freer	6	Bond Group M5
5653 Driggs	6	Bond Group M5
598 Cottrell	6	Bond Group M5
556 Cottrell	6	Bond Group M5

744 Cottrell	6	Bond Group M5
4125 Buchanan	6	Bond Group M5
1926 Casgrain	6	Bond Group M5
7415 Sarena	6	Bond Group M5
7552 Holmes	6	Bond Group M5
4841 St Hedwig	6	Bond Group M5
4512 Bangor	6	Bond Group M5
4837 24th St	6	Bond Group M5
3432 Greusel	6	Bond Group M5
6046 Scotten	6	Bond Group M5
5697 Stanford	6	Bond Group M5
6575 Willette	6	Bond Group M5
6617 Willette	6	Bond Group M5
6953 Burwell	6	Bond Group M5
605 S Green	6	Bond Group M5
6019 Chopin	6	Bond Group M5
6044 Tarnow	6	Bond Group M5
6011 Tarnow	6	Bond Group M5
8358 Vanderbilt	6	Bond Group M5
9623 Graham	6	Bond Group M5
5203 Chopin	6	Bond Group M5
542 Cottrell	6	Bond Group M5
3562 McKinley	6	Bond Group M5
4074 Scotten	6	Bond Group M5
6703 Crowley	6	Bond Group M5
616 S Green	6	Bond Group M5
7271 Central	6	Bond Group M5
10250 Flora	6	Bond Group M5
10244 Flora	6	Bond Group M5
6791 Evergreen	7	Bond Group M5
7262 Archdale	7	Bond Group M5
7367 Stahelin	7	Bond Group M5
9038 Pierson	7	Bond Group M5
9377 Memorial	7	Bond Group M5
8311 Westwood	7	Bond Group M5
7835 Mansfield	7	Bond Group M5
7780 Greenview	7	Bond Group M5
7450 Clayburn	7	Bond Group M5
8230 Burt Rd	7	Bond Group M5
9052 Burt Rd	7	Bond Group M5
12116 Burt Rd	7	Bond Group M5
12260 Burt Rd	7	Bond Group M5
7711 Stahelin	7	Bond Group M5
8034 St Marys	7	Bond Group M5

8082 St Marys	7	Bond Group M5
8907 Rutland	7	Bond Group M5
6896 Faust	7	Bond Group M5
7328 Rosemont	7	Bond Group M5
7424 Rosemont	7	Bond Group M5
9021 Archdale	7	Bond Group M5
6332 Auburn	7	Bond Group M5
9042 Burt Rd	7	Bond Group M5
9079 Pierson	7	Bond Group M5
11737 Evergreen	7	Bond Group M5
8859 Ashton	7	Bond Group M5
9312 Memorial	7	Bond Group M5
8113 Burt Rd	7	Bond Group M5
7804 Piedmont	7	Bond Group M5
9090 Fielding	7	Bond Group M5