



City of Detroit  
Building Safety Engineering and Environmental Department

## WATERBODY REGISTRATION CHECKLIST

**Purpose:** To enhance the health, safety, and general welfare of the public and protect our natural resources by requiring property owners to obtain and maintain a Certificate of Registration of Waterbody Barrier. These regulations facilitate preventative maintenance planning and regular inspections to reduce the occurrence of waterbody barrier compromise or failure, as well as protocols to guide appropriate emergency response activities. Identifying waterbody barriers and monitoring their structural integrity to identify potential issues prior to catastrophic failures will protect the health and safety of the public, reduce negative impacts on the environment, and preserve the stability of our drinking water supply.

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### To Obtain Registration

- 1. Create an elaps account <https://aca-prod.accela.com/DETROIT/Default.aspx>
  
- 2. Register Waterbody <https://aca-prod.accela.com/DETROIT/Default.aspx>
  - Upload Wayne County Registered Deed
  - Upload Seawall Report
  - Upload Geotechnical Report (Required if storing outside aggravate material)
  
- 3. An Exterior inspection shall be scheduled and performed
- 4. Submitted documents will be reviewed
  - **Pass:** Inspection and documents, a Waterbody Registration will be issued via mail
  - **Fail:** Inspection and/or documents, a letter of rejection will be issued via mail
- 5. Pay **ALL** fees <https://detroitmi.gov/webapp/bseed-fee-payments>
- 6. Contact Property Maintenance **(313) 628-2451** if additional information is needed