

City of Detroit

Lauren Hood, MCD
Chairperson
Donovan Smith
Vice Chair/Secretary

Marcell R. Todd, Jr.
Director

CITY PLANNING COMMISSION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-6225 Fax: (313) 224-4336
e-mail: cpc@detroitmi.gov

Brenda Goss Andrews
Kenneth R. Daniels
David Esparza, AIA, LEED
Ritchie Harrison
Gwen Lewis
Melanie Markowicz
Frederick E. Russell, Jr.

June 21, 2022

HONORABLE CITY COUNCIL

RE: Request of the City Planning Commission and Housing and Revitalization Department staff to provide an overview in July 2022 to City Council's Planning and Economic Development (PED) Standing Committee regarding the 2023-24 Community Development Block Grant and Neighborhood Opportunity Fund project updates and the timeline (REQUEST FOR PRESENTATION TO PED STANDING COMMITTEE)

The City Planning Commission (CPC) and Housing and Revitalization Department (HRD) staff respectfully request to provide a brief overview in July 2022 to the City Council's Planning and Economic Development Standing Committee regarding project updates and the timeline for the 2023-24 Community Development Block Grant (CDBG) and Neighborhood Opportunity Fund (NOF) Program. HRD has expressed a preference for July 7th if available.

Important upcoming events related to this issue include a best practices webinar at the end of July 2022 and the annual proposal writing workshops in August and September 2022. At the end of this memo is a draft from HRD for the 2023-24 CDBG/NOF timeline. This is also the time to set priorities and to raise with HRD the various questions and concerns that arose during your CDBG NOF deliberations this past February.

Thank you for Your consideration.

Respectfully submitted,



Marcell R. Todd, Jr., Director
Christopher J. Gulock, AICP, Staff

Attachment

cc: Julie Schneider, Director, HRD
Tamra Fountaine, HRD
Gordon Pearson, HRD

City of Detroit
City Planning Commission & Housing and Revitalization Department
2023 - 2024 CDBG NOF Timeline

April 28, 2022	<i>CDBG Application Timeline and Process Meeting with CPC</i>
June 7, 2022	<i>Submit Priorities Survey to City Council prior to HRD Update</i>
July 7, 2022	<i>HRD Presentation to City Council – update to City Council regarding the 2023 – 2024 CDBG Proposal process at Formal Session</i>
July 27, 2022	<i>HRD CDBG NOF/PFR Best Practices Webinar</i>
August 15, 2022	<i>Two (2) weeks' notice to the public - HRD Detroit Free Press Advertisement announcing the CDBG Notice of Funding Availability (NOFA) (Advertisement includes notice of HRD hearing, NOF workshops, Oracle application and submission information (online workshop webinar instructions). Public Notice posted to HRD website & Email Listserv, Legal News, Social media, and City of Detroit Media Services.</i>
August 15, 2022	<i>Final preparation: CDBG/NOF PS/PFR Information Packet and Application final review and submission to OCP</i>
August 24, 2022	<i>HRD Virtual Proposal Workshop#1</i>
August 29 – September 30, 2022	<i>CDBG Applications open</i>
September 7, 2022	<i>HRD Virtual Proposal Workshop #2</i>
September 22, 2022	<i>HRD/OCP/ODG/CPC Reviewer Meeting</i>
September 30, 2022	<i>CDBG Proposal Submission Deadline: Application System closes at 4:00pm</i>
October 3, 2022	<i>CDBG Proposal Bid Opening/Recording</i>
October 7, 2022	<i>OCP Provides Applications to HRD for Evaluation of Applications</i>
October 10 – October 14, 2022	<i>ODG Financial Review of Applications</i>
October 17 – December 3, 2022	<i>Joint HRD, ODG, CPC, and OCP Staff Review and evaluation of CDBG NOF/PFR Applications</i>
December __,	<i>Submit CDBG NOF/PFR Recommendations to Mayor</i>
December __,	<i>Present Letter of Recommendations to City Planning Commission – (after receiving Mayor's recommendation)</i>
February __,	<i>City Council:</i> <ul style="list-style-type: none"> ➤ <i>CDBG/NOF Overview – 1:00 p.m.</i> ➤ <i>Hearing – 1:30 p.m.</i> ➤ <i>Appeals - 3:30 p.m.</i>
February __	<i>City Council:</i> <ul style="list-style-type: none"> ➤ <i>Deliberations – __:00 p.m.</i>
February __,	<i>City Council:</i> <ul style="list-style-type: none"> ➤ <i>Deliberations – __:00 p.m.</i>
February __,	<i>Council Approval Budget for Grantees</i>