

David Whitaker, Esq.  
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Executive Policy Manager  
Marcell R. Todd, Jr.  
Director, City Planning Commission  
Janese Chapman  
Director, Historic Designation  
Advisory Board

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Megha Bamola  
LaKisha Barclift, Esq.  
Nur Barre  
Paige Blessman  
M. Rory Bolger, Ph.D., FAICP  
Eric Fazzini

# City of Detroit


## CITY COUNCIL

LEGISLATIVE POLICY DIVISION  
208 Coleman A. Young Municipal Center  
Detroit, Michigan 48226  
Phone: (313) 224-4946 Fax: (313) 224-4336

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Derrick Headd  
Marcel Hurt, Esq.  
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March 22, 2022

TO: Ellen Ha, Inspector General  
Office of the Inspector General

FROM: David Whitaker, Director   
Legislative Policy Division

SUBJECT: 2022-2023 Budget Analysis

Attached is our budget analysis regarding the Office of the Inspector General's budget for the 2022-2023 Fiscal Year.

Please be prepared to respond to the issues/questions raised in our analysis during your scheduled hearing on **Wednesday, March 30, 2022 at 3:00 pm**. We would then appreciate a written response to the issues/questions at your earliest convenience before or after your budget hearing. Please forward a copy of your response to the Council Members, the City Clerk's Office, and the Legislative Policy Division.

Please contact us if you have any questions regarding our budget analysis.

Thank you for your cooperation in this matter.

### Attachments

cc: Council Members  
Auditor General's Office  
Jay Rising, Chief Financial Officer  
Tanya Stoudemire, Chief Deputy Chief Financial Officer  
Steve Watson, Budget Director  
Gail Fulton, Mayor's Office  
James Tatum, Budget Analyst  
James George, Agency OCFO

## Inspector General (54)

### FY 2022-2023 Budget Analysis by the Legislative Policy Division

#### Issues and Questions

- 1) Please briefly explain the Office of the Inspector General's new expense initiatives, new capital funding requests, operational reform and savings proposals, and new revenue initiatives/proposals to be implemented in FY 2023. Please provide which appropriation/cost center the new initiative/request/proposal is impacting in FY 2023.
- 2) According to the Office of the Chief Financial Officer (OCFO), the Office of the Inspector General had no vacancies through December 2021. However, the Office of the Inspector General had exceeded their budget by two employees (ten actual versus eight budgeted). Please indicate your number of employees as of February 28, 2022. What positions do the extra employees occupy and what are their duties?
- 3) The FY 2023 recommended FTE budget increased by two positions (below). Please describe the duties and responsibilities of the two additional staff and how they help achieve the department objectives.
  - (1) Administrative Special Staff I (Exempt)
  - (1) Administrative Special Staff II (Exempt)
- 4) Please explain the \$20,851 decrease in Operating Supplies for FY 2023 (from 47,507 in FY 2022 to 26,656 in FY 2023).
- 5) Please provide additional details on what comprises the \$18,000 in Other Expenses for FY 2023.
- 6) Is the recommended budget of \$1,357,801 for FY 2023 sufficient for carrying out the duties and responsibilities of the Office of the Inspector General for FY 2023? If not, please explain what is needed.

# OFFICE OF THE INSPECTOR GENERAL (54)

## Department Overview

### MISSION:

Article 7.5 Chapter 3 of the 2012 City of Detroit Charter establishes the Office of the Inspector General (OIG). The purpose of the office is to ensure honesty and integrity in City government by rooting out waste, abuse, fraud and corruption. Therefore, the Charter requires the OIG to be an independent agency of the City of Detroit.

### STRATEGIC PRIORITIES:

To conduct appropriate investigations and reviews to further our goal of rooting out fraud, abuse, waste and corruption in City government and contracting and by doing so make the city of Detroit a better place to work and conduct business.

## Operating Programs

**The Office of the Inspector General** shall investigate any public servant, City agency, program or official act, contractor and subcontractor providing goods and services to the City; business entity seeking contracts or certification of eligibility for City contracts; and person seeking certification of eligibility for participation in any City program, either in response to a complaint or on the Inspector General's own initiative in order to detect and prevent waste, abuse, fraud and corruption.

The Inspector General may subpoena witnesses, administer oaths, take testimony, require the production of evidence relevant to a matter under investigation, and enter and inspect premises within the control of any City agency during regular business hours. The Inspector General may enforce a subpoena or order for production of evidence. The Inspector General shall apply to the appropriate court to impose any penalty prescribed for failure to obey a subpoena or order. The Inspector General shall have access to the financial and other records of all City agencies at any time.

Pursuit of Chapter 10 of the 1984 Detroit City Code, Finance and Taxation, Article V, Purchases and Supplies, by adding Division 11, to Debarment includes Sections 18-11-1 thru 18-11-16. Any contractor, or persons seeking a contract with the City, shall report to the Office of the Inspector General any improper, unethical or illegal activity or requests made by elected officers of the City, acting on their behalf, or any public servant in connection with any contract. This ordinance is supported with funding for Legal Assistant to assist with managing Administration Hearing Rules and Debarment Ordinance issues.

**Department Name:** Office of the Inspector General

**Department #:** 54

**Budget Summary:**

	FY2021 Actual		FY2022 Adopted		FY2023 Mayor Recommend	
	General Fund	All Funds	General Fund	All Funds	General Fund	All Funds
Total Revenues	-	-	-	-	-	-
Total Expenditures	1,137,815	1,137,815	1,318,235	1,318,235	1,357,801	1,357,801
<b>Net Tax Cost</b>	<b>1,137,815</b>	<b>1,137,815</b>	<b>1,318,235</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,357,801</b>

	FY2024 Forecast		FY2025 Forecast		FY2026 Forecast	
	General Fund	All Funds	General Fund	All Funds	General Fund	All Funds
Total Revenues	-	-	-	-	-	-
Total Expenditures	1,364,525	1,364,525	1,391,336	1,391,336	1,407,655	1,407,655
<b>Net Tax Cost</b>	<b>1,364,525</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,391,336</b>	<b>1,407,655</b>	<b>1,407,655</b>

Positions (by FTE):	1/1/2022 Actual	FY2022 Adopted	FY2023 Mayor Recommend	FY2024 Forecast	FY2025 Forecast	FY2026 Forecast
General Fund	10	8	10	10	10	10
Non-General Fund	-	-	-	-	-	-
<b>Total Positions</b>	<b>10</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
EXPENDITURES BY SUMMARY CATEGORY - ALL FUNDS  
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name Summary Category	FY2022 Adopted	FY2023 Mayor Recommend	FY2024 Forecast	FY2025 Forecast	FY2026 Forecast
<b>54 - Office of the Inspector General</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>
Salaries & Wages	854,604	901,428	919,457	937,847	947,225
Employee Benefits	265,411	281,004	265,490	269,600	272,862
Professional & Contractual Services	2,000	-	-	-	-
Operating Supplies	47,507	26,656	27,296	27,951	28,510
Operating Services	130,713	130,713	133,850	137,063	139,805
Other Expenses	18,000	18,000	18,432	18,875	19,253
<b>Grand Total</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
EXPENDITURES BY SUMMARY CATEGORY - FUND DETAIL  
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name Fund # - Fund Name Summary Category	FY2022 Adopted	FY2023 Mayor Recommend	FY2024 Forecast	FY2025 Forecast	FY2026 Forecast
<b>54 - Office of the Inspector General</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>
<b>1000 - General Fund</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>
Salaries & Wages	854,604	901,428	919,457	937,847	947,225
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<b>Grand Total</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
FINANCIAL DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER - EXPENDITURES  
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name Fund # - Fund Name Appropriation # - Appropriation Name Cost Center # - Cost Center Name	FY2022 Adopted	FY2023 Mayor Recommend	FY2024 Forecast	FY2025 Forecast	FY2026 Forecast
<b>54 - Office of the Inspector General</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>
<b>1000 - General Fund</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>
<b>28540 - OIG Investigations &amp; Accountability</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>
540010 - Office of the Inspector General	1,318,235	1,357,801	1,364,525	1,391,336	1,407,655
<b>Grand Total</b>	<b>1,318,235</b>	<b>1,357,801</b>	<b>1,364,525</b>	<b>1,391,336</b>	<b>1,407,655</b>

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
POSITION DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER  
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name					
Fund # - Fund Name					
Appropriation # - Appropriation Name	FY2022	FY2023	FY2024	FY2025	FY2026
Cost Center # - Cost Center Name	Adopted	Mayor	Forecast	Forecast	Forecast
Job Code - Job Title		Recommend			
<b>54 - Office of the Inspector General</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>1000 - General Fund</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>28540 - OIG Investigations &amp; Accountability</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>540010 - Office of the Inspector General</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
010135 - Inspector General	1	1	1	1	1
010149 - Deputy Inspector General	1	1	1	1	1
011710 - Investigator - Office of Inspector General	2	2	2	2	2
011715 - Attorney - Office of The Inspector General	1	1	1	1	1
011720 - Forensic Auditor - Office of Inspector General	2	2	2	2	2
43601104 - Administrative Assistant IV	1	1	1	1	1
929106 - Administrative Special Services Staff I- Exempt	0	1	1	1	1
929107 - Administrative Special Services Staff II - Exempt	0	1	1	1	1
<b>Grand Total</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>