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EO 2021-2 Frequently Asked Questions:

Q: What is EO 2021-2

A: Executive Order 2021-2

Q: Who on our team should work on compliance?

A: As a contractor, it is your responsibility to appoint a Designated Point Person (DPP) to interact with CRIO. Your DPP will complete the project information form, submit monthly reports, receive invoices, and will serve as your main contact person.

Q: How are workforce contributions calculated?

A: The required contribution for any contractor who does not meet the Workforce Target shall be the sum of the following:

1. For each work-hour compromising the first 10% of total work-hours by which the contractor fell short of the Workforce Target, 5% of the average hourly wage paid by the contractor on the publicly-funded construction project during the preceding measurement period.
2. For each work-hour compromising the second 10% of total work-hours by which the contractor fell short of the Workforce Target, 10% of the average hourly wage paid by the contractor on the publicly-funded construction project during the preceding measurement period.
3. For each work-hour compromising the remaining 31% of total work-hours by which the contractor fell short of the Workforce Target, 15% of the average hourly wage paid by the contractor on the publicly-funded construction project during the preceding measurement period.

Q: What are we required to submit CRIO? When should we submit it?

A: On the 15th of each month, the DPP is required to submit the previous month's certified payrolls for each subcontractor, a STEP summary, a Contractor Summary Report, and TWO proofs of residency for each Detroit worker.

Q: Where do we submit this information?

A: Submit here: [DPP Upload Form](#)

Q: If our workers haven't changed do we still need to submit proofs of residency and STEP summary?

A: Yes. CRIO reviews submissions on a month by month basis.



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Q: What is STEP? Which workers are in the STEP program?

A: . If a contractor contracts for labor through a Union, which is meeting the goals, set for it under the Detroit Skilled Trades Employment Program, the contractor will be deemed to have met the Workforce Target. STEP Unions currently included, Detroit Plumbers Local 98 & Mechanical Contractors Association (MCA), Michigan Regional Council of Carpenters Locals 687, 1234 & 1045, and Electrical Workers IBEW Local 58. Laborer's Local 1191 are a part of the program however, per their agreement, their workers

Q: Who counts as a "Detroit Worker"

A: A "bona-fide Detroit resident" is an individual who can demonstrate residency in the City of Detroit as of a date at least 30 days prior to the date the person seeks to be employed for work on a publicly-funded construction project.

Q: What primary and secondary proofs of residency do I need to submit for our Detroit workers?

A: Primary Proofs include: Divers License, Michigan State ID, Detroit Municipal ID, Mexico Consular ID, ID must be valid and current.

Secondary Proofs include: Voter card, motor vehicle registration, Federal, State, or City Tax Returns, lease/rental agreement, property tax bill, utilities bill, cable bill, cell phone bill.

Q: What if we realized an error on a payroll after submission, could adjustments still be made?

A: If you realize that an error on certified payroll please notify your assigned inclusion analyst and reupload your documents through the DPP form: [DPP Upload Form](#)

Q: Can I request a new due date on my invoice?

A: No, invoices are due 30 days from its creation.

Q: What about the Employees who are Detroit residents but live with someone else?

A: You must provide primary form of ID for all Detroit workers. If the Detroit worker doesn't have a form of secondary proof of residency then their landlord/roommate can sign a sworn affidavit that the worker is paying utilities in their home.

Q: How can we get more Detroiters on our projects?

A: Visit DetroitatWork.com for more information or contact Renard Richmond at richmond@detroitmi.gov