

City of Detroit
CITY COUNCIL

LEGISLATIVE POLICY DIVISION

208 Coleman A. Young Municipal Center
Detroit, Michigan 48226

Phone: (313) 224-4946 Fax: (313) 224-4336

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Senior City Planner
Janese Chapman
Deputy Director

John Alexander
Megha Bamola
LaKisha Barclift, Esq.
Nur Barre
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.

George Etheridge
Christopher Gulock, AICP
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Kim Newby
Analine Powers, Ph.D.
Rebecca Savage
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood
Ashley Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: August 3, 2021

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached are the comments and review of the Legislative Policy Division regarding the contracts that have been submitted by the Office of Contracting and Procurement for the week of August 2, 2021. Comments of the Legislative Policy staff are in bold type.

This list of contracts is being submitted under the recess procedures adopted by the City Council on July 27, 2021. The contracts will be held by the Office of Contracting and Procurement through Wednesday, August 4, 2021. If any Council Member objects to or questions any of the items listed, you are requested to notify the Committee Clerk's office by 4:00 P.M. Wednesday, if you wish to hold the contract.

All contracts, not held by a Council Member, will be considered approved and processed on Thursday, August 5, 2021.

Attachments

| | | |
|-----|----------------|---------------------------------------|
| cc: | Janice Winfrey | City Clerk |
| | Mark Lockridge | Auditor General |
| | Boysie Jackson | Office of Contracting and Procurement |
| | Irvin Corley | Legislative Policy Division |
| | Marcell Todd | Legislative Policy Division |
| | Avery Peoples | Mayor's Office |

Contracts Submitted to City Council
 Under Recess Procedures for the Week of
 August 2, 2021

August 3, 2021

Statistics compiled for the list submitted for Recess Week of Aug. 2 2021

| Department | No. of Contracts or Purchase Orders | Focused Bids | Change, Extension Increases, Renewals | Located in Detroit |
|---|--|------------------------------------|--|-------------------------------|
| Assessor's Office Contract identified as Non-Departmental | 1 | 0 | 1 Amendment | 0 |
| General Services City-Wide purchase/lease of vehicles | 1 | 0 | 0 | 0 |
| Health – Animal Care | 2 | 0 | 0 | 0 |
| Housing & Revital. 4 Bridging Neighborhoods contracts 1 Software agreement/license contract | 6 | 0 | 0 | 4 |
| Innovation & Tech. | 1 | 0 | 0 | 0 |
| Law | 1 | 0 | 1 Amendment | 0 |
| Police | 1 | 0 | 1 Amendment | 0 |
| Totals | 13 | No Focused/Limited Bids | 3 Amendments | 4 |

Statistics compiled for the Contracts submitted for Recess Week of August 2, 2021

This list represents costs totaling \$22,975,399.88¹

List includes 5 year contract for Vehicle Leases for \$19,844,454.00

Initial expenditures for \$8,062,580.90 is budgeted as follows

Bond Funds for \$4,269,133.90 [52.95%]

Capital Fund for \$2,864,544 [35.53%]

Street Funds for \$804,703 [9.98%]

Solid Waste Management Fund for \$124,200 [1.5%]

Included in the remaining \$3,130,945.88 in total costs are the following:

| | |
|---------------------------|-----------------|
| General Fund | \$ 1,787,385.88 |
| Grants Fund | \$ 768,500.00 |
| International Bridge Fund | \$ 575,050.00 |

¹ The contract list includes: 3 Amendments to add costs and/or extend period; 10 New contracts for terms of 1 to 5 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: August 3, 2021

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED ON THE WEEK OF AUGUST 2, 2021 DURING THE RECESS PERIOD.**

DoIT

6003459 100% City Funding – To Provide the Geographical Information System Software for the City of Detroit. – Contractor: Environmental System Research Institute, Inc. – Location: 380 New York Street, Redlands, CA 92373 – Contract Period: Upon City Council Approval through August 1, 2024 – Total Contract Amount: \$1,500,000.00.

Costs budgeted to General Fund, Acct. 1000-29350-350800-622302-0-0, Appropriation for Citywide Overhead includes available funding of \$32,668,910 as of July 30, 2021.

This proposed contract continues the mapping and geographic information software that was installed under a previous contract. The software is used by multiple departments, including: Fire, Police, BSEED, Public Works, Assessors, Planning & Development, Transportation, Innovation & Technology, General Services, Health, Water & Sewerage, and Building Authority.

This contract is for a period of 3 years, for a cost of \$500,000 per year.

Contract 6000687 was approved July 5, 2017 with Environmental System Research Institute [ESRI] for a term of 4 years, through May 30, 2021, to a cost of \$1,012,400 [year 1 for \$106,700, year 2 for \$189,700; Years 3 and 4 for \$358,000 each year].

**In addition to the annual software licensing and maintenance, the fees also include:
5 ESRI User conference registrations each year;
3 sets of Backup Media if requested;
100 Technical Advisory hours per year;
100 Learning and Services Credits per year;
Annual 1-day Planning meeting;
Quarterly Technology Webcasts.**

Covenant of Equal Opportunity Affidavit signed 7-7-21;

TAXES: Good Through 5-4-22;

**Hiring Policy Compliance Affidavit signed 7-7-21, Employment application submitted complies;
Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 7-7-21, indicating NO records of Income, Investment, or Employment with these systems;
Political Contributions and Expenditures Statement signed 7-7-21, indicating “None”.**

GENERAL SERVICES

6003585 100% Capital Bond Funding – To Provide Light Duty Fleet Vehicle Purchases, Leases and Ancillary Services. – Contractor: Enterprise FM Trust dba Enterprise Fleet Management, Inc. – Location: 29301 Grand River Avenue, Farmington Hills, MI 48336 – Contract Period: Upon City Council Approval through July 15, 2026 – Total Contract Amount: \$19,844,454.00.

Costs of \$4,269,133.90, for current fiscal year purchases, budgeted to the following 5 accounts:

\$2,564,825.20 to Bond Fund, Acct. 4503-21001-470100-644124-474003-02009-0-, Appropriation for 2018 UTGO Bonds, Series A includes available funding of \$10,750,543 as of July 30, 2021;

\$1,704,308.70 to Bond Fund, Acct. 4503-21002-470100-644124-474003-02009-0-, Appropriation for 2018 UTGO Bonds, Series B includes available funding of \$57,173,122 as of July 30, 2021;

\$2,864,544 to Capital Projects Fund, Acct. 4533-12153-470100-644600-470009-0, Appropriation for Fleet Management includes available funding of \$4,350,807 as of July 30, 2021;

\$804,703 to Street Fund, Acct. 3301-04189-193850-644600-000048-30110, Appropriation for Major Street Capital includes available funding of \$30,110,061 as of July 30, 2021; and

\$124,200 to Solid Waste Fund, Acct. 3401-12396-190410-644600-000041-0-0, Appropriation for DPW Solid Waste Management includes available funding of \$5,456,276 as of July 30, 2021.

This proposed contract with Enterprise Fleet Management, is for the lease of 4 types of vehicles, 558 vehicles, plus Police Undercover vehicles, over the period of 5 years, through July 15, 2026, for a total cost not to exceed \$19,844,454.

The Request for Proposals was issued for 17 vehicle types for a total of 1,700 Light Duty vehicle over the next 5 years; Proposals were evaluated on the basis of: Total cost of ownership, Serviceability, User Recommendations, Standardization; Detroit preferences added for certified vendors. 4 Proposals were received and evaluated.

3 Contracts recommended, from this Request for Proposals, were approved for 5-year terms on June 29, 2021, with: Bob Maxey Ford, No. 6003586, for \$49,327,847; Jorgensen Ford, No. 6003584, for \$741,679; and Jefferson Chevrolet, No. 6003587, for \$356,083.

Contract Discussion continues on following page.

The Honorable City Council
Contracts Submitted Under Recess Procedures for
Week of August 2, 2021

Page 3

General Services - *continued*

6003585 100% Capital Bond Funding – To Provide Light Duty Fleet Vehicle Purchases, Leases and Ancillary Services. – Contractor: Enterprise FM Trust dba Enterprise Fleet Management, Inc. – Location: 29301 Grand River Avenue, Farmington Hills, MI 48336 – Contract Period: Upon City Council Approval through July 15, 2026 – Total Contract Amount: \$19,844,454.00.

Contract Discussion continued below:

Enterprise Fleet Management was the only proposal submitted for leased vehicles. This contract is for 4 types of vehicles for a total of 558 vehicles, over the 5-year period, for a total of \$13,837,045; Additional expenditures of \$2,700,000 over 5 years for Police Undercover vehicles; and 20% Contingency cost of \$3,307,409.

Enterprise FM reduced their “Depreciation Reserve” from existing 1.9% to 1.5% reduction the monthly lease payments.

Covenant of Equal Opportunity Affidavit signed 2-19-21;

TAXES: Good Through 1-22-22;

Hiring Policy Compliance Affidavit signed 2-19-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 2-19-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 2-19-21, indicating “N/A”.

Previous contract approved with Enterprise FM, No. 6000892, October 17, 2017 for 4-year term, through Sept. 15, 2021 for a cost of \$5,767,480 for 216 vehicles; Contract resubmitted as No. 6001127 due to name change, and amended to increase cost by \$2,062,127 to a total of \$7,829,607.

HEALTH

6003602 100% City Funding – To Provide Veterinary Medical Diagnostic Supplies and Testing Services. – Contractor: Idexx Laboratories – Location: One Idexx Drive, Westbrook, ME 04092 – Contract Period: Upon City Council Approval through May 31, 2023 – Total Contract Amount: \$130,000.00.

Costs budgeted to General Fund, Acct. 1000-10893-350645-617900-000097-30036, Appropriation for Animal Care includes available funding of \$2,322,816 as of July 30, 2021.

Bids were indicated to have been solicited, 1 Bid was received from Idexx Laboratories; and is identified as a Sole Source provider for both the required Testing supplies and outside Laboratory services.

Detroit Animal Care indicated to handle approximately 2,500 dogs and cats per year that are adopted out or transferred to another facility; included in the regular care and treatment for these animals are a variety of medical tests that require supplies and outside laboratory services. Laboratory services include: HealthCheck Plus, Adult Wellness, Young K-9 maintenance, Biopsy, Aerobic Culture and sensitivity, Urinalysis, and Canine Respiratory PCR.

Laboratory samples are picked up within 24 hours [except Sundays and Holidays]; and test results are reported within 72 hours.

Contract also provides for purchase of kits to test for Parvo, Heartworm, Feline Leukemia.

This is indicated to be a new contract for these services, for the Animal Control.

Covenant of Equal Opportunity Affidavit signed 3-24-21;

TAXES: Approved 3-16-21;

Hiring Policy Compliance Affidavit signed 3-24-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 3-24-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 3-24-21, indicating “None”.

City Council recently approved Amendment 1 to Contract 6002382 in May 2021, with Midwest Veterinary Supply, for an increase of \$50,000 to a total of \$185,000, for a term beginning January 2020, extended through December 31, 2021 that provides general pharmaceuticals and supplies, it vaccines, flea & tick repellent, syringes, needles, etc.

HEALTH

6003705 100% City Funding – To Provide Animal Pickup and Cremation Services. – Contractor: Pet and Animal Cremation Exchange, LLC – Location: 36419 Groesbeck Highway, Clinton Township, MI 48035 – Contract Period: Upon City Council Approval through August 31, 2023 – Total Contract Amount: \$57,385.88.

Costs budgeted to General Fund, Acct. 1000-10893-350645-621200-000097-30036, Appropriation for Animal Care includes available funding of \$2,322,816 as of July 30, 2021.

This proposed contract is for picking up, and disposal / cremation of animal carcasses, for a period of 2 years, for a cost of \$2,391,08 per month - \$28,692.94 per year

It appears that bids were solicited, 1 bid was received, from Pet and Animal Cremation Exchange.

According to background provided for this contract, the Detroit Animal Center handles approximately 4,000 animals – dogs and cats - per year. Those found to be too sick, injured or aggressive are humanely euthanized; Additionally, some animals succumb to illness or injury and die while in the care of Animal Control. Carcasses must be removed and properly disposed of on a regular, as well as emergency basis.

Contractor must be able to pick up 60 to 80 animals per trip; Provide all safety gear and equipment to move animal carcasses from freezer to the vehicle.

Contract provides for 8 trips per month – twice per week – to pick up animal carcasses, City to notify contractor 24 hours in advance, where possible, if a pickup is not required;

Contract includes up to 10 emergency pick-ups each year, an emergency pick-up to occur within 72 hours of the request, or scheduled for specific date and time.

As indicated the cost for services is \$2,391.08 per month; \$28,692.94 per year.

Covenant of Equal Opportunity Affidavit signed 6-14-21;

TAXES: Good Through 6-22-22;

Hiring Policy Compliance Affidavit signed 6-14-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 6-14-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 6-14-21, indicating “None”.

Previous contract was also with Pet and Animal Cremation Exchange, No. 6002354, was approved November 19, 2019, for a 2-year term through August 31, 2021 for a cost of \$58,774.76.

HOUSING AND REVITALIZATION

6003570 100% Grant Funding – To Provide Public Investment Evaluation Software to Plan and Evaluate Public Investments into Housing and Real Estate Development. – Contractor: Dynamo Metrics, Inc. – Location: 214 S Main Street Suite 300, Ann Arbor, MI 48104 – Contract Period: Upon City Council Approval through July 31, 2024 – Total Contract Amount: \$156,000.00.

Costs budgeted to Block Grant, Acct. 2001-20813-360024-617900-0, Appropriation for CDBG-CV Cares Act Fund includes available funding of \$6,839,175 as of July 30, 2021.

Proposals were requested to provide a software platform that will enable planning for an evaluating public investments into housing and real estate development; to include a model that will predict the return on investment on the surrounding property.

Currently HRD staff rely on a variety of data sources for planning and evaluation; data is included in multiple disconnected databases that lack any unifying interface and standardized maintenance schedule; This affects the City’s ability to evaluate the impact and effectiveness of an investment strategy. The department is seeking a model to measure the impact of demolition, residential rehabilitation, and other development / investment activity on surrounding properties.

1 Proposal was received; this proposed contract is recommended with Dynamo Metrics, for a term of 3 years, and costs of \$156,000.

The contractor will provide a system that will include a model or tool to measure the return on investment of demolition and rehabilitation on surrounding properties.

The System will integrate and transform data into metrics, maps, and reports that enable:

- **An evaluation of the performance, impact and return on investment of action;**
- **Develop alternative scenarios to evaluate optimal action or costs of inaction;**
- **Provide stakeholders and City Staff with current data, visual information and standardized reporting;**
- **Access, save and interpret automatically updated data prior to and after public investment;**
- **Estimated the impact of rehab and demolition on properties with the application of an econometric model that draws on multiple years of City data.**

Data will be collected from Housing & Revitalization Dept., Office of the Assessor, Office of the Treasurer, Wayne Co. Office of the Treasurer, Dept. of Innovation & Technology.

Data to include property attributes - building size, zoning, land use - Property transactions; Rehab and demolition instances; Neighborhood boundaries; Census – socio economic and demographic – information; Vacancy data.

Contract Discussion continues on following page.

Housing and Revitalization - continued

6003570 100% Grant Funding – To Provide Public Investment Evaluation Software to Plan and Evaluate Public Investments into Housing and Real Estate Development. – Contractor: Dynamo Metrics, Inc. – Location: 214 S Main Street Suite 300, Ann Arbor, MI 48104 – Contract Period: Upon City Council Approval through July 31, 2024 – Total Contract Amount: \$156,000.00.

Contract Discussion continued below

Users of the system will be designated by selected City administrators and require 2-factor authentication for all users.

The Software system is estimated to require 8 months for loading /installation of all data.

The Contractor will host a Virtual Training Session for City of Detroit Users; training will be facilitated by the Contractor’s Metrics Project Manager, and will be specific to the City’s priorities.

The Contractor to provide ongoing support to City users following the launch of the system, assisting with using the software for project planning and evaluation, as well as technical issues.

Contractor to meet with HRD quarterly, at a minimum to review the usership of the software, the City’s housing needs and opportunities, explore additional applications of the System and provide feedback on potential platform expansion and enhancements.

**Costs for Year 1 includes a total of \$84,000 which includes: Data Installation for \$30,000; Annual License fee of \$36,000; Expanded Impact Metrics Reporting for \$18,000.
Costs for Year 2 and Year 3 include only the Annual License fee of \$36,000.**

Data installation included in Year 1: Assessor Parcel Data; HRD, CDBG and HOME investment Data; Residential Occupancy; Foreclosure; Residential Sales; Rehab and Demolition Data; Zoning; and Detroit Geographic Boundaries. Installation fee includes all costs associated with cleaning, combining and transforming the data to the standard required for the web-based platform; and the costs associated with establishing automatic data updates.

An optional Public Portal for HRD Investments is an option for Year 2, for an additional cost of \$12,000, that will visualize parcel-level map layers that identify the location of HRD investments.

Covenant of Equal Opportunity Affidavit signed 7-15-21;

TAXES: Good Through 5-21-22;

Hiring Policy Compliance Affidavit signed 7-15-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 7-15-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 7-15-21, indicating “None”.

HOUSING AND REVITALIZATION

6003645 100% Federal Funding – To Provide Construction Management Services. – Contractor: Nora Contracting, LLC – Location: 3633 Michigan Avenue Suite 260, Detroit, MI 48216 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$612,500.00.

Costs budgeted to Grants Fund, Acct. 2108-20639-361111-617900, Appropriation for FY 19 Lead Hazard Reduction Program includes available funding of \$1,800,572 as of July 30, 2021.

A Request for Proposals advertised from March 10, 2021 through March 31, 2021, to provide construction management services for various home repair programs, including Sr. Emerg. Home Repairs, Lead Hazard Reduction, 0% Interest Home Repair Loans, and other programs.

4 Proposals were received and evaluated on criteria of: Direct Experience, Proposed Plan, Key Personnel, and Price. Vendors also made a verbal presentation.

The recommendation is for approval of 2 contracts, for the proposals scored the highest, received from: GS Group and Nora Contracting.

Contract 6003642 with GS Group, for the period through June 30, 2024, and a cost of \$612,500, was approved June 22, 2021.

This proposed contract, with Nora contracting, is for a period of 3 years, through June 2024, for a cost of \$612,500 for services that include: Initial inspections to determine conditions, lead-based paint, prepare work specifications, provide contractor bid services and perform construction management and final inspections, providing any clearances.

Nora Contracting proposed a budget of \$69,816 per month to provide Construction Management services, based primarily on the number of hours required for personnel.

According to OCP, the projects are anticipated to be divided equally between GS Group and Nora Contracting.

Covenant of Equal Opportunity Affidavit signed 6-7-21;

TAXES: Good Through 6-24-22;

Hiring Policy Compliance Affidavit signed 6-7-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 6-7-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 6-7-21, indicating “None”.

Certification as Detroit Based, Headquartered, Small and Minority Business good through 11-17-21.

HOUSING AND REVITALIZATION

6003685 100% City Funding – To Provide Services for the Gordie Howe International Bridge Project to Supply Hazardous Materials Testing/Survey for Houses being Renovated by Bridging Neighborhoods. – Contractor: Environmental Testing and Consulting, Inc. – Location: 38900 Huron River Drive, Romulus, MI 48174 – Contract Period: Upon City Council Approval through July 12, 2023 – Total Contract Amount: \$140,000.00.

Costs budgeted to International Bridge Fund, Acct. 1004-20413-360145-651159-0-0, Appropriation for Bridging Neighborhoods includes available funding of \$3,378,960 as of July 30, 2021.

Bids requested for qualified contractors to provide Hazardous Material Surveys and Testing for homes selected for renovation through the Bridging Neighborhoods program.

3 Bids were received.

The Department is recommending the approval of 2 contracts to provide these services with the 2 proposals scored the highest, received from Environmental Testing and Consulting, and from Testing Engineers and Consultants.

The third bid was received from Professional Services Industries.

Contract services to include: Hazardous materials surveys, testing samples, reports, estimating costs for abatements, post-abatement surveys and post-renovation clearances for hazardous materials in homes to be renovated through the Bridging Neighborhoods Program for the relocation of residents of the Delray Neighborhood that will be impacted by the Gordie Howe International Bridge.

Costs include: Post Abatement Inspection and Report for \$450; Post abatement Verification, asbestos for \$200; Post Construction verification of lead [lead water, lead dust tape test, mold] for \$900; Flat fee costs per house, based on size, for 50 sample layers, post abatement verification, post construction verification, up to 900 square feet for \$1,800; 901 to 1,500 square feet for \$2,000; and larger than 1,500 square feet for \$2,200.

Covenant of Equal Opportunity Affidavit signed 7-12-21;

TAXES: Good Through 7-9-22;

Hiring Policy Compliance Affidavit signed 7-12-21, Employment application submitted complies;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 7-12-21, indicating NO records of Income, Investment, or Employment with these systems;

Political Contributions and Expenditures Statement signed 7-12-21, indicating “None”.

Certification as Detroit based, Small and Women-Owned Business good through 7-23-21 for Detroit Office located at 220 Bagley, Suite 508, Detroit 48226

Previous contracts for Environmental Surveys and testing services for Bridging Neighborhood program were approved with Testing Engineers and Consultants, No. 6001877, for 2 year cost, through Feb. 19, 2021 for \$100,000; and

with Environmental Testing & Consulting for a 2-year term through Feb. 19, 2021 for \$100,000.

HOUSING AND REVITALIZATION

6003752 100% City Funding – To Provide Services for the Gordie Howe International Bridge Project to Rehab the Residential Property Located at 8101 Warwick. – Contractor: Nora Contracting, LLC – Location: 3633 Michigan Avenue Suite 260, Detroit, MI 48216 – Contract Period: Upon City Council Approval through August 9, 2022 – Total Contract Amount: \$102,300.00.

Costs budgeted to International Bridge Fund, Acct. 1004-20413-360145-651159-0-0, Appropriation for Bridging Neighborhoods includes available funding of \$3,378,960 as of July 30, 2021.

Bid solicited for rehabilitation of the residential structure at 8101 Warwick; 23 pre-qualified vendors were invited to submit bids; 6 of the pre-qualified vendors attended the scheduled “bidwalk” of the property on June 8 and June 29, 2021.

2 Bids received and evaluated on the basis of: Capacity to complete job, Cost, demonstrated partnership with a certified Detroit business; additional points given to Detroit Headquartered and Detroit Based businesses. The Target Pricing for the contract work was \$83,000 to \$93,000.

Two (2) bids, received and evaluated from Nora Contracting and Jozef Contractor.

It was the consensus determination to award the contract to Nora Contracting based on their greater capacity for work; both bids were for a cost of \$93,000.

Renovation of 8101 Warwick, through the Bridging Neighborhoods Program, to include all interior and exterior work, to ensure the structure meets all building codes, including replacement of all electrical, HVAC, insulation of exterior walls and ceilings, and adequate lighting throughout the home; gas and electric connections for stove & dryer; Retain and re-glaze bathroom tile and tub; Demolish basement panels and Replace all drains

Exterior work to include: Replace sewer line from inside house to the main sewer line; Replace the roof; Remove garage; Repair front porch; Add pedestrian gate in front & vehicle gate in the rear.

The base cost for the renovation is the bid amount of \$93,000; plus 10% Allowance for additional services for \$9,300; for the total contract cost of \$102,300.

Covenant of Equal Opportunity Affidavit signed 6-7-21;

TAXES: Good Through 6-24-22;

Hiring Policy Compliance Affidavit signed 6-7-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 6-7-21, indicating NO records of Income, Investment, or Employment with these systems;

Political Contributions and Expenditures Statement signed 6-7-21, indicating “None”.

Certification as Detroit Based, Headquartered, Small and Minority Business good through 11-17-21.

HOUSING AND REVITALIZATION

6003753 100% City Funding – To Provide Services for the Gordie Howe International Bridge Project to Rehab the Residential Property Located at 8104 Logan. – Contractor: Nora Contracting, LLC – Location: 3633 Michigan Avenue Suite 260, Detroit, MI 48216 – Contract Period: Upon City Council Approval through August 9, 2022 – Total Contract Amount: \$109,450.00.

Costs budgeted to International Bridge Fund, Acct. 1004-20413-360145-651159-0-0, Appropriation for Bridging Neighborhoods includes available funding of \$3,378,960 as of July 30, 2021.

Bid solicited for rehabilitation of the residential structure at 8104 Logan; 23 pre-qualified vendors were invited to submit bids; 6 of the pre-qualified vendors attended the scheduled “bidwalk” of the property on June 8 and June 29, 2021.

2 Bids received and evaluated on the basis of: Capacity to complete job, Cost, demonstrated partnership with a certified Detroit business; additional points given to Detroit Headquartered and Detroit Based businesses. The Target Pricing for the contract work was \$89,500 to \$99,500.

Two (2) bids, received and evaluated from Nora Contracting and Jozef Contractor.

It was the consensus determination to award the contract to Nora Contracting based on their greater capacity for work; both bids were for a cost of \$99,500.

Renovation of 8104 Logan, through the Bridging Neighborhoods Program, to include all interior and exterior work, to ensure the structure meets all building codes, including replacement of all electrical, HVAC, insulation of exterior walls and ceilings, and adequate lighting throughout the home; gas connection for stove & dryer; Kitchen to have approximately 15 cabinets; Repair all cracks in basement and seal the walls; Remove 2nd Floor exterior door and replace with window, Replace all interior drains.

Exterior work to include: Replace sewer line from inside house to the main sewer line; Replace siding, Repair roof; Replace windows, Repair front porch; Demolish & rebuild 1st floor rear porch.

The base cost for the renovation is the bid amount of \$99,500; plus 10% Allowance for additional services for \$9,950; for the total contract cost of \$109,450.

Covenant of Equal Opportunity Affidavit signed 6-7-21;

TAXES: Good Through 6-24-22;

Hiring Policy Compliance Affidavit signed 6-7-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 6-7-21, indicating NO records of Income, Investment, or Employment with these systems;

Political Contributions and Expenditures Statement signed 6-7-21, indicating “None”.

Certification as Detroit Based, Headquartered, Small and Minority Business good through 11-17-21.

HOUSING AND REVITALIZATION

6003754 100% City Funding – To Provide Services for the Gordie Howe International Bridge Project to Rehab the Following Residential Properties Located at 6788 Minock and 6528 Westwood. – Contractor: Nora Contracting, LLC – Location: 3633 Michigan Avenue Suite 260, Detroit, MI 48216 – Contract Period: Upon City Council Approval through August 9, 2022 – Total Contract Amount: \$223,300.00.

Costs budgeted to International Bridge Fund, Acct. 1004-20413-360145-651159-0-0, Appropriation for Bridging Neighborhoods includes available funding of \$3,378,960 as of July 30, 2021.

Bid solicited for rehabilitation of the residential structures at 6788 Minock and 6528 Westwood; 23 pre-qualified vendors were invited to submit bids; 6 of the pre-qualified vendors attended the scheduled “bidwalk” of the properties on June 8 and June 29, 2021.

2 Bids received and evaluated on the basis of: Capacity to complete job, Cost, demonstrated partnership with a certified Detroit business; additional points given to Detroit Headquartered and Detroit Based businesses. The Target Pricing for the contract work was \$193,000 to \$203,000.

Two (2) bids, received and evaluated from Nora Contracting and Jozef Contractor.

It was the consensus determination to award the contract to Nora Contracting based on their greater capacity for work; both bids were for a cost of \$203,000.

Renovation of 6788 Minock, through the Bridging Neighborhoods Program, to include all interior and exterior work, to ensure the structure meets all building codes, including replacement of all electrical, HVAC, insulation of exterior walls and ceilings, and adequate lighting throughout the home; gas and electric connections for stove & dryer; reroute stairs to Laundry room; Build 2 closets on 2nd floor; Build additional bedroom on 2nd Floor; Kitchen to have approximately 15 cabinets; and Replace all interior drains

Exterior work to include: Replace sewer line from inside house to the main sewer line; Replace the siding and the roof; Demolish garage; Repair front porch; Demolish and re-build rear porch.

Renovation of 6528 Westwood through the Bridging Neighborhoods Program, to include all interior and exterior work, to ensure the structure meets all building codes, including replacement of all electrical, HVAC, insulation of exterior walls and ceilings, and adequate lighting throughout the home; gas connection for stove; Electric connection for dryer; Build out closet for 4th bedroom; Fix cracks in the basement, and Repair steps; Create walk-in closet and full bath for bedroom 5; and Replace all interior drains

Exterior work to include: Replace sewer line from inside house to the main sewer line; Replace the siding and roof; Repair the garage; Replace the front and rear porches.

Contract discussion continues on following page.

Housing and Revitalization - *continued*

6003754 100% City Funding – To Provide Services for the Gordie Howe International Bridge Project to Rehab the Following Residential Properties Located at 6788 Minock and 6528 Westwood. – Contractor: Nora Contracting, LLC – Location: 3633 Michigan Avenue Suite 260, Detroit, MI 48216 – Contract Period: Upon City Council Approval through August 9, 2022 – Total Contract Amount: \$223,300.00.

Contract Discussion continued below:

The base cost for the renovation at both locations is the bid amount of \$203,000; plus 10% Allowance for additional services for \$20,300; for the total contract cost of \$223,300.

Covenant of Equal Opportunity Affidavit signed 6-7-21;

TAXES: Good Through 6-24-22;

Hiring Policy Compliance Affidavit signed 6-7-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 6-7-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 6-7-21, indicating “None”.

Certification as Detroit Based, Headquartered, Small and Minority Business good through 11-17-21.

LAW

6003545 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Litigation Services in No-Fault Cases. – Contractor: Cummings McClorey Davis & Acho PLC – Location: 17436 College Parkway, Livonia, MI 48152 – Contract Period: January 1, 2023 through June 30, 2023 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$200,000.00. *Original Contract Period: January 1, 2021 through Dec. 31, 2022*

Costs budgeted to General Fund, Acct. 1000-29320-320010-613100-0-0, Appropriation for Law Operations Support includes available funding of \$14,502,765 as of July 30, 20201.

This request is for approval of Amendment 1 to this contract, to extend the term of the contract by six months, through June 30, 2023, and increase the expenditures by \$100,00 for a new contract total of \$200,000.

Contract 6003545, with Cummings, McClorey Davis and Acho, was approved May 18, 2021, for a term through December 31, 2022, for expenditures of \$100,000.

The contract was initially approved to provide legal representation to the City of Detroit in the matters of: Darwin Heard v. City of Detroit; Debra Guilbeaux v City of Detroit; Willie Burton v. City of Detroit; and other matters as assigned.

The cost for Attorney services indicated to be \$175 per hour.

According to Oracle documents, \$100,000 in expenditures on this contract have been released.

Amendment 1 is for the additional services of litigation services in no-fault cases.

The fee schedule for No-Fault Litigation includes: Attorney services for \$165 per hour; and Paralegal services for \$80 per hour,

Covenant of Equal Opportunity Affidavit signed 10-10-20;

TAXES: Good Through 3-12-22;

Hiring Policy Compliance Affidavit signed 10-10-20, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 10-10-20, indicating NO records of Income, Investment, or Employment with these systems;

Political Contributions and Expenditures Statement signed 10-10-20, indicating 1 donation to the Mayor in 2015.

NON DEPARTMENTAL

6002554 100% City Funding – AMEND 1 – To Provide an Extension of Time Only to Prepare Independent Commercial Appraisals and Assessments for Motor City, Greektown and MGM Grand Casinos from 2020 to 2022. – Contractor: TS Worldwide, LLC – Location: 4775 Larimer Parkway Suite 200, Johnstown, CO 8053 – Contract Period: February 1, 2022 through January 31, 2024 – Total Contract Amount: \$0.00.

Total Contract Amount: \$506,000.00 Original Contract Period: February 1, 2020 through January 31, 2022

Costs budgeted to General Fund, Acct. 1000-00060-230120-617900-0-0, Appropriation for Office of the Assessor includes available funding of \$1,118,171 as of July 30, 2021.

This contract is with the Office of the Assessors, rather than Non-Departmental as indicated; OCP will be submitting a correction.

This request is for approval of Amendment 1 to this contract, to extend the contract period by 2 years, to January 31, 2024. There is no requested change to the authorized contract cost of \$506,000.

Contract 6002554 was approved with TS Worldwide, on February 18, 2020, for the 2-year period through January 31, 2022, for a cost of \$506,000.

The Scope of Services remains primarily the same: Contractor to prepare real property appraisals suitable for use in the Michigan Tax Tribunal for pending tax appeals involving the 2019 tax year, filed by the 3 Detroit Casinos; the Fee schedule anticipates the likelihood that the Contractor may also be requested to prepare appraisals for the tax years of 2020, 2021 and 2022.

Contractor shall also provide expert witness services in connection with any pending tax appeal file by MGM Detroit, Motor City, and Greektown Casinos with respect to the 2015 through 2022 tax years [services previously indicated expert witness services with respect to the 2015 through 2018 tax years]. Expert witness services shall be provided at the hourly rates.

The indicated fees, in the original contract, which remain unchanged, include:

2019 Tribunal Appraisal Reports for 3 Casinos for \$168,500;

2020 Tribunal Appraisal Report for the 3 Casinos for \$168,500;

Hourly rates [\$650 and \$500] for review of materials and Expert witness, up to \$144,000;

Travel and Lodging costs estimated at \$25,000.

Covenant of Equal Opportunity Affidavit signed 5-24-21;

TAXES: Good Through 7-15-22;

Hiring Policy Compliance Affidavit signed 5-24-21, statement that resumes are requested, do not use an employment application;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 5-24-21, indicating NO records of Income, Investment, or Employment with these systems;

Political Contributions and Expenditures Statement signed 5-24-21, indicating “N/A”.

POLICE

6002113 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for General Vehicle Repair Services, Labor and/or Parts. – Contractor: Snethkamp Chrysler Dodge Jeep Ram – Location: 23951 Plymouth Road, Redford, MI 48239 – Contract Period: Upon City Council Approval through June 20, 2022 – Total Contract Amount: \$0.00.
Total Contract Amount: \$50,000.00 Original Contract Period: June 21, 2019 through June 20, 2021

Costs budgeted to Drug Law Enforcement Fund, Acct. 2601-00648-370760-622100-000167-30024, Appropriation for Enhanced Drug Enforcement Program includes available funding of \$1,661,874 as of July 30, 2021.

This request is for approval of Amendment 1, to extend the contract period 1 year, through June 20, 2022; There is no request to increase the authorized costs of \$50,000.

Contract 6002113 was approved with Snethkamp Chrysler Dodge, June 18, 2019, for a 2 year term, through June 20, 2021, and costs of \$50,000.

The contract was approved for general vehicle repair services, labor and parts.

According to contract documents a total of \$32,212.44 has been invoiced to this contract leaving \$17,787.56 available on this contract for the additional year.

Costs quoted by Snethkamp Chrysler Dodge, which remain in effect, include: Labor at \$98 per hour; Parts discount of 28%; Towing at \$85 each way.

Covenant of Equal Opportunity Affidavit signed 6-7-21;

TAXES: Good Through 6-24-22;

Hiring Policy Compliance Affidavit signed 6-7-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 6-7-21, indicating NO records of Income, Investment, or Employment with these systems; Political Contributions and Expenditures Statement signed 6-7-21, indicating “None”.