

SUMMARY

This ordinance amends Chapter 43 of the 2019 Detroit City Code, *Streets, Sidewalks, and Other Public Places*, Article III, *Opening, Closing, Extending, Widening, Vacating, Naming, and Renaming of Streets, and Assigning Secondary Names to Streets*, Division 3, *Secondary Naming of Streets*, by adding Section 43-3-41, *Assignment of secondary street signs permitted; criteria*; Section 43-3-42, *Location of secondary street signs*; Section 43-3-43, *Maintenance of secondary street signs*; Section 43-3-44, *Removal of secondary street signs*; Section 43-3-45, *Limit on quantity of secondary street signs assigned per year*; Section 43-3-51, *Official petition form required*; Section 43-3-52, *Procedure*; Section 43-3-53, *Duties of the Legislative Policy Division to provide notice*; Section 43-3-54, *Duties of the Legislative Policy Division to prepare report*; Section 43-3-55, *Public hearing*; Section 43-3-56, *Resolution by the City Council authorizing secondary street sign*; Section 43-3-57, *Duties of the Department of Public Works*; Section 43-3-61, *Procedure for City Council initiative*; Section 43-3-62, *Duties of the Legislative Policy Division to provide notice regarding assignment of secondary street sign through City Council initiative*; Section 43-3-63, *Duties of the Legislative Policy Division to prepare report regarding assignment of secondary street sign through City Council initiative*; Section 43-3-64, *Public hearing regarding assignment of secondary street sign through City Council initiative*; Section 43-3-65, *Resolution by the City Council authorizing secondary street sign through City Council initiative*; and Section 43-3-66, *Duties of the Department of Public Works regarding assignment of secondary street sign through City Council initiative*; to create a process for the assignment of secondary street signs, either by petition or City Council initiative; to provide criteria for eligibility for the assignment of a secondary street sign; to provide timing requirements for the process of assigning a secondary street sign; to establish responsibility for the cost of replacing a missing or damaged secondary street sign; to establish the duties of the Office of the City Clerk, Legislative Policy Division, and Department of Public Works in relation to the assignment of secondary street signs; to authorize the Legislative Policy Division to establish and charge a fee for the cost of administration, processing, issuance, and enforcement of a petition or City Council initiative for a secondary street sign; to authorize the Department of Public Works to establish and charge a fee for the cost of designing, producing, and installing a secondary street sign; to provide methods to remove a secondary street sign; to establish responsibility for the cost of the removal of a secondary street sign; and to establish a limit for the quantity of secondary street signs that may be assigned within a calendar year.

1 **BY COUNCIL MEMBER _____** :

2 AN ORDINANCE to amend Chapter 43 of the 2019 Detroit City Code, *Streets, Sidewalks,*
3 *and Other Public Places*, Article III, *Opening, Closing, Extending, Widening, Vacating, Naming,*
4 *and Renaming of Streets, and Assigning Secondary Names to Streets*, Division 3, *Secondary*
5 *Naming of Streets*, by adding Section 43-3-41, *Assignment of secondary street signs permitted;*
6 *criteria*; Section 43-3-42, *Location of secondary street signs*; Section 43-3-43, *Maintenance of*
7 *secondary street signs*; Section 43-3-44, *Removal of secondary street signs*; Section 43-3-45, *Limit*
8 *on quantity of secondary street signs assigned per year*; Section 43-3-51, *Official petition form*
9 *required*; Section 43-3-52, *Procedure*; Section 43-3-53, *Duties of the Legislative Policy Division*
10 *to provide notice*; Section 43-3-54, *Duties of the Legislative Policy Division to prepare report*;
11 Section 43-3-55, *Public hearing*; Section 43-3-56, *Resolution by the City Council authorizing*
12 *secondary street sign*; Section 43-3-57, *Duties of the Department of Public Works*; Section 43-3-
13 61, *Procedure for City Council initiative*; Section 43-3-62, *Duties of the Legislative Policy*
14 *Division to provide notice regarding assignment of secondary street sign through City Council*
15 *initiative*; Section 43-3-63, *Duties of the Legislative Policy Division to prepare report regarding*
16 *assignment of secondary street sign through City Council initiative*; Section 43-3-64, *Public*
17 *hearing regarding assignment of secondary street sign through City Council initiative*; Section 43-
18 3-65, *Resolution by the City Council authorizing secondary street sign through City Council*
19 *initiative*; and Section 43-3-66, *Duties of the Department of Public Works regarding assignment*
20 *of secondary street sign through City Council initiative*; to create a process for the assignment of
21 secondary street signs, either by petition or City Council initiative; to provide criteria for eligibility
22 for the assignment of a secondary street sign; to provide timing requirements for the process of
23 assigning a secondary street sign; to establish responsibility for the cost of replacing a missing or

1 damaged secondary street sign; to establish the duties of the Office of the City Clerk, Legislative
2 Policy Division, and Department of Public Works in relation to the assignment of secondary street
3 signs; to authorize the Legislative Policy Division to establish and charge a fee for the cost of
4 administration, processing, issuance, and enforcement of a petition or City Council initiative for a
5 secondary street sign; to authorize the Department of Public Works to establish and charge a fee
6 for the cost of designing, producing, and installing a secondary street sign; to provide methods to
7 remove a secondary street sign; to establish responsibility for the cost of the removal of a secondary
8 street sign; and to establish a limit for the quantity of secondary street signs that may be assigned
9 within a calendar year.

10 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT**
11 **THAT:**

12 **Section 1.** Chapter 43 of the 2019 Detroit City Code, *Streets, Sidewalks, and Other Public*
13 *Places, Article III, Opening, Closing, Extending, Widening, Vacating, Naming, and Renaming of*
14 *Streets, and Assigning Secondary Names to Streets, Division 3, Secondary Naming of Streets, be*
15 amended by adding Section 43-3-41 through Section 43-3-100 to read as follows:

16 **CHAPTER 43. STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES.**
17 **ARTICLE III. OPENING, CLOSING, EXTENDING, WIDENING, VACATING,**
18 **NAMING, AND RENAMING OF STREETS, AND ASSIGNING SECONDARY NAMES**
19 **TO STREETS.**

20 **DIVISION 3. SECONDARY NAMING OF STREETS (RESERVED).**
21

1 Subdivision A. Generally.

2 Sec. 43-3-41. Assignment of secondary street signs permitted; criteria.

3 (a) A street may be assigned a secondary street sign that displays a different name than
4 the official street name in accordance with this division.

5 (b) The assignment of a secondary street sign is for purposes of honorary recognition
6 only and shall not replace the official street name or require changing official maps, surveys, or
7 records.

8 (c) The assignment of a secondary street sign may be sought to recognize a person who
9 meets the following criteria:

10 (1) The person has achieved prominence as a result of his or her significant, positive,
11 and extraordinary contributions to the City of Detroit, State of Michigan, the United
12 States of America, or the international community;

13 (2) The person was a resident of the City for a cumulative time of not less than ten
14 years; and

15 (3) The person has been deceased for a period of not less than five years, unless either:

16 a. The person is deceased, and:

17 i. Held a public office in the federal government;

18 ii. Died, or sustained an injury that caused death, while performing his
19 or her duty as a police officer, firefighter, or member of the
20 emergency medical services for the City; or

21 iii. Served as a member of the United States Armed Forces, including
22 the reserve components, and was discharged or released under

1 conditions other than dishonorable, or died while on active duty in
2 the United States Armed Forces; or

3 b. The person is either alive or deceased, and:

4 i. The secondary street sign is requested by a City Council Member
5 pursuant to the procedure provided in Subdivision C of this division;

6 and

7 ii. Separate letters of support from at least three City Council Members
8 describing the particular circumstances that justify exempting the
9 proposed honoree from the requirement that an honoree be deceased
10 for a period of not less than five years are attached to the request at
11 the time it is submitted pursuant to Section 43-3-61(b) of this Code.

12 **Sec. 43-3-42. Location of secondary street signs.**

13 (a) The secondary street sign shall be placed above the official street sign and be of a
14 different color than the official street sign.

15 (b) A maximum of one secondary street sign shall be placed at an identified intersection
16 in an area significant to the honoree's historical residence or the honoree's historical contribution.

17 (c) If a secondary street sign is assigned to an intersection that has another secondary
18 street sign, the secondary street sign that was assigned earlier may be subject to removal in
19 accordance with Section 43-3-44 of this Code.

20 **Sec. 43-3-43. Maintenance of secondary street signs.**

21 A missing or damaged secondary street sign shall be replaced by the Department of Public
22 Works within 45 days from receipt of payment for the cost of replacement from the petitioner or
23 City Council Member who initially requested the secondary street sign.

1 **Sec. 43-3-44. Removal of secondary street signs.**

2 (a) A secondary street sign may be subject to removal after a period of five years from
3 the date of the sign's installation pursuant to the following:

4 (1) Removal of a secondary street sign may be initiated by either of the following:

5 a. Submission to the City Council of a written recommendation from the
6 Department of Public Works that the secondary street sign should be
7 removed; or

8 b. The City Council may, on its own initiative, adopt a resolution to initiate
9 the removal of the secondary street sign.

10 (2) Upon receipt of a written recommendation that the secondary street sign should be
11 removed, or the adoption of a resolution by the City Council to initiate removal of
12 a secondary street sign, the City Council shall schedule a public hearing to consider
13 whether to approve or deny the removal of the secondary street sign. Notice of the
14 public hearing shall be:

15 a. Provided to the owners and occupants of real property within 300 linear feet
16 of the intersection where the secondary street sign is located;

17 b. Published in a newspaper of general circulation at least five days prior to
18 the date fixed for the hearing; and

19 c. Provided to the original petitioner or City Council Member who requested
20 the secondary street sign.

21 (3) Following the public hearing, the City Council shall adopt a resolution approving
22 or denying the removal of the secondary street sign.

- 1 (4) Within 45 days of adoption of a resolution approving the removal of the secondary
2 street sign in accordance with Subsection (a)(3) of this section, the Department of
3 Public Works shall remove the secondary street sign.
- 4 (b) A secondary street sign may be subject to removal any time after installation
5 pursuant to the following:
- 6 (1) Receipt of a petition by the Office of the City Clerk for the removal of a secondary
7 street sign from a resident of the City. The petition for removal shall be on a form
8 in accordance with the following:
- 9 a. Petitions for removal shall be on a form provided by the Office of the City
10 Clerk;
- 11 b. The petition shall state in bold face type that the consent of at least 1/2 of
12 all those who own or occupy real property within 300 linear feet of the
13 intersection where the secondary street sign is located is required; and
- 14 c. No form other than that referenced in this subsection shall be accepted as a
15 valid petition for the removal of a secondary street sign.
- 16 (2) A petition for the removal of a secondary street sign shall contain the following:
- 17 a. A description of the secondary street sign that is sought to be removed,
18 including the name and location of the secondary street sign;
- 19 b. A statement of the reason or reasons for why the secondary street sign
20 should be removed; and
- 21 c. The signatures of at least 1/2 of all those who own or occupy real property
22 within 300 linear feet of the intersection where the secondary street sign is
23 located.

- 1 (3) Upon receipt of a petition for the removal of a secondary street sign, the Office of
2 the City Clerk shall report receipt of the petition to the City Council, and transmit
3 the petition to the Legislative Policy Division.
- 4 (4) Within two weeks of receipt of a petition for the removal of a secondary street sign
5 from the Office of the City Clerk, the Legislative Policy Division shall complete a
6 review of the petition and determine whether at least 1/2 of all owners and
7 occupants of real property within 300 linear feet of the intersection where the
8 secondary street sign is located have signified, in writing, their consent to granting
9 such petition. After completing its review, the Legislative Policy Division shall
10 submit to the City Council a report as to whether the petition contains the required
11 number of verified signatures.
- 12 (5) Upon receipt of a report from the Legislative Policy Division indicating that the
13 petition for the removal of a secondary street sign contains the required number of
14 verified signatures, the City Council shall schedule a public hearing. Notice of the
15 public hearing shall be:
- 16 a. Provided to the owners and occupants of real property within 300 linear feet
17 of the intersection where the secondary street sign is located;
- 18 b. Published in a newspaper of general circulation at least five days prior to
19 the date fixed for the hearing;
- 20 c. Provided to the original petitioner or City Council Member who requested
21 the secondary street sign; and
- 22 d. Provided to the resident of the City who submitted the petition for the
23 removal of a secondary street sign.

1 (6) Following the public hearing, the City Council shall adopt a resolution approving
2 or denying the petition for the removal of a secondary street sign.

3 (7) Within 45 days of adoption of a resolution approving the petition for the removal
4 of the secondary street sign in accordance with Subsection (b)(6) of this section,
5 the Department of Public Works shall remove the secondary street sign.

6 (c) A secondary street sign may be subject to removal by the Department of Public
7 Works for the purpose of installing a new secondary street sign that is assigned to the same
8 intersection.

9 (d) The cost to remove a secondary street sign pursuant to this section shall be borne
10 by the party seeking removal of the secondary street sign.

11 **Sec. 43-3-45. Limit on quantity of secondary street signs assigned per year.**

12 No more than five secondary street signs may be assigned by the City Council pursuant to
13 this division each calendar year, whether through petition or City Council initiative.

14 **Secs. 43-3-46 – 43-3-50. Reserved.**

15 **Subdivision B. Procedure for Installation of Secondary**

16 **Street Sign Through Petition.**

17 **Sec. 43-3-51. Official petition form required.**

18 (a) Petitions for the assignment of a secondary street sign in the City shall be provided
19 by the Office of the City Clerk.

20 (b) The petition shall state in bold face type that the consent of at least 2/3 of all those
21 who own or occupy real property within 300 linear feet of the intersection where the secondary
22 street sign is proposed to be located is required.

23 (c) No form other than that referenced in Subsection (a) of this section shall be
24 accepted as a valid petition for the assignment of a secondary street sign.

1 Sec. 43-3-52. Procedure.

2 (a) A petition for a secondary street sign shall be filed with the Office of the City Clerk.

3 (b) The petitioner shall provide the following as an attachment to the petition:

4 (1) Information pertaining to the proposed honoree, including a biography, honors
5 received, contributions to the local, State, national, or international community, and
6 other information that is sufficient to accurately assess the satisfaction of the criteria
7 provided in Section 43-3-41 of this Code;

8 (2) A letter of concurrence from either the proposed honoree's surviving spouse or
9 living descendants, if any such persons are practically accessible and able to
10 provide such letter of concurrence;

11 (3) The proposed location for the installation of the secondary street sign consistent
12 with Section 43-3-42 of this Code;

13 (4) Information that is sufficient to accurately assess the appropriateness of the
14 secondary street sign for the proposed location; and

15 (5) Proof of payment of the application fee described in Subsection (c) of this section.

16 (c) A non-refundable application fee shall be charged for the administration,
17 processing, issuance, and enforcement of the petition under this division. Payment of the
18 application fee shall be made payable to "City Treasurer," and submitted to the Legislative Policy
19 Division. In accordance with Section 9-507 of the Charter, the Legislative Policy Division shall
20 establish, subject to the approval of the City Council through adoption of a resolution, the amount
21 of the application fee.

22 (d) Upon receipt of a petition for a secondary street sign, and the non-refundable
23 application fee, the Office of the City Clerk shall assign a petition number to the petition, report

1 receipt of the petition to the City Council, and transmit the petition to the Legislative Policy
2 Division.

3 (e) Except as otherwise provided in Subsection (f) of this section, petitions for a
4 secondary street sign may be submitted to, and shall be accepted by, the Office of the City Clerk
5 only between July 1 and December 31 of each calendar year.

6 (f) Notwithstanding Subsection (e) of this section, petitions for a secondary street sign
7 may be submitted to, and shall be accepted by, the Office of the City Clerk between the effective
8 date of the ordinance that added this subdivision and March 31, 2020.

9 **Sec. 43-3-53. Duties of the Legislative Policy Division to provide notice.**

10 (a) Within two weeks of receipt of a petition for a secondary street sign from the Office
11 of the City Clerk, the Legislative Policy Division shall complete a review of the petition and
12 determine whether at least 2/3 of the owners and occupants of real property within 300 linear feet
13 of the proposed intersection to be assigned a secondary street sign have signified, in writing, their
14 consent to granting such petition. Upon making its determination, the Legislative Policy Division
15 shall proceed according to the following:

16 (1) Where the petition does not contain the required number of verified signatures, the
17 Legislative Policy Division shall conclude its investigation and report its findings
18 to the City Council.

19 (2) Where the petition does contain the required number of verified signatures:

20 a. The Legislative Policy Division shall mail a copy of the petition, via first
21 class mail, to each owner and occupant of real property within 300 linear
22 feet of the proposed intersection to be assigned a secondary street sign, and
23 a notice stating that they have 21 calendar days from the date the notice is

1 mailed to submit comments or objections regarding the petition to the
2 Legislative Policy Division; and

3 b. The Legislative Policy Division shall notify all necessary City departments,
4 including the Department of Public Works, Detroit Police Department, and
5 Detroit Fire Department, identified community groups in areas adjacent to
6 the subject street, and governmental agencies, including the United States
7 Postal Service, of the proposed secondary street sign, and that they have 21
8 calendar days from the date the notice is mailed to submit comments or
9 objections regarding the petition to the Legislative Policy Division.

10 (b) Upon expiration of the 21-day comment period, the Legislative Policy Division
11 shall make a written report summarizing the comments and objections, if any, regarding the
12 petition, and forward the report to the City Council.

13 **Sec. 43-3-54. Duties of the Legislative Policy Division to prepare report.**

14 (a) Subject to Subsection (b) of this section, between January 1 and April 30 of the
15 calendar year immediately following the calendar year in which a petition for a secondary street
16 sign was filed with the Office of the City Clerk, but after submission of the report referenced in
17 Section 43-3-53(b) of this Code, the Legislative Policy Division shall review all documentation
18 submitted by the petitioner, and prepare and submit a report of its findings as to whether the
19 proposed secondary street sign meets the following criteria:

20 (1) The proposed honoree positively reflects or exemplifies the cultural, social,
21 economic, or political history of the City, State, nation, or world;

22 (2) The proposed honoree was a resident of the City for a cumulative time of not less
23 than ten years;

- 1 (3) The proposed honoree either has been deceased for a period of not less than five
2 years, or is otherwise eligible for an exception to such requirement pursuant to
3 Section 43-3-41(c)(3) of this Code; and
- 4 (4) The proposed location of the secondary street sign bears a clear association with a
5 site, building, structure, or event directly related to the proposed honoree.
- 6 (b) If the petition for a secondary street sign was filed with the Office of the City Clerk
7 in accordance with Section 43-3-52(f) of this Code between the effective date of the ordinance that
8 added this subdivision and March 31, 2020, the Legislative Policy Division shall review all
9 documentation submitted by the petitioner, and prepare and submit a report of its findings as to
10 whether the proposed secondary street sign meets the criteria listed in Subsection (a) of this section
11 by April 30, 2020, but after submission of the report referenced in Section 43-3-53(b) of this Code.
- 12 (c) Upon finding that all of the criteria listed in Subsection (a) of this section are met,
13 the Legislative Policy Division shall issue to the City Council a recommendation in favor of the
14 proposed secondary street sign, and submit a resolution for consideration by the City Council that
15 includes:
- 16 (1) A description of the historical significance of the proposed honoree;
- 17 (2) The appropriateness of the location where the secondary street sign is proposed to
18 be installed; and
- 19 (3) The requirement that the cost of designing, producing, and erecting the sign shall
20 be paid, in advance, to the street fund by the petitioner requesting the secondary
21 street sign.
- 22 (d) If the Legislative Policy Division determines that any of the criteria listed in
23 Subsection (a) of this section are not met, its report to the City Council shall so indicate.

1 **Sec. 43-3-55. Public hearing.**

2 (a) Upon receipt of the report of the Legislative Policy Division's findings as to
3 whether a proposed secondary street sign meets the criteria listed in Section 43-3-54(a) of this
4 Code, the City Council shall adopt a resolution fixing the time and place of a public hearing.

5 (b) Subject to Subsection (c) of this section, the public hearing shall be fixed for a date
6 between January and May of the calendar year immediately following the calendar year in which
7 the petition for a secondary street sign was filed with the Office of the City Clerk.

8 (c) If the petition for a secondary street sign was filed with the Office of the City Clerk
9 in accordance with Section 43-3-52(f) of this Code between the effective date of the ordinance that
10 added this subdivision and March 31, 2020, the public hearing shall be held prior to May 31, 2020.

11 (d) Notice of the public hearing shall be:

12 (1) Provided to the owners and occupants of real property within 300 linear feet of the
13 proposed intersection to be assigned a secondary street sign; and

14 (2) Published in a newspaper of general circulation at least five days prior to the date
15 fixed for the hearing.

16 (e) Subject to Section 43-3-45 of this Code, after the public hearing, the City Council
17 may grant the petition for a secondary street sign through the adoption of a resolution.

18 **Sec. 43-3-56. Resolution by the City Council authorizing secondary street sign.**

19 Where a petition for a secondary street sign is granted by the City Council, a certified copy
20 of the resolution adopting the request shall be transmitted by the Office of the City Clerk to the
21 Detroit Fire Department, Detroit Police Department, Department of Public Works, and the United
22 States Postal Service.

1 **Sec. 43-3-57. Duties of the Department of Public Works.**

2 (a) After adoption of a resolution granting a petition for a secondary street sign by the
3 City Council, the Department of Public Works shall collect payment from the petitioner.

4 (1) Payment of an installation fee shall be made by the petitioner prior to the
5 installation of the secondary street sign for the cost of designing, producing, and
6 installing the sign; and

7 (2) The payment shall be deposited into the street fund.

8 (b) In accordance with Section 9-507 of the Charter, the Department of Public Works
9 shall establish, subject to the approval of the City Council through adoption of a resolution, the
10 amount of the installation fee described in Subsection (a)(1) of this section.

11 (c) The Department of Public Works shall erect the secondary street sign within 45
12 days from receipt of payment of the installation fee.

13 **Secs. 43-3-58 – 43-3-60. Reserved.**

14 **Subdivision C. Procedure for Installation of Secondary Street Sign**

15 **Through City Council Initiative.**

16 **Sec. 43-3-61. Procedure for City Council initiative.**

17 (a) The City Council may, on its own initiative and in accordance with the
18 requirements of this subdivision, adopt a resolution that assigns a secondary street sign based upon
19 criteria set forth in Section 43-3-41 of this Code without following the procedures that are set forth
20 in Subdivision B of this division.

21 (b) Any Member of the City Council may propose a secondary street sign for
22 consideration by forwarding a request to the Legislative Policy Division.

- 1 (c) The City Council Member shall provide the following as an attachment to the
2 request:
- 3 (1) Information pertaining to the proposed honoree, including biography, honors
4 received, contributions to the local, State, national, or international community, and
5 other information that is sufficient to accurately assess the satisfaction of the criteria
6 provided in Section 43-3-41 of this Code;
- 7 (2) A letter of concurrence from the proposed honoree, the proposed honoree's spouse
8 or surviving spouse, or any living descendants of the proposed honoree, if any such
9 persons are practically accessible and able to provide such letter of concurrence;
- 10 (3) If the proposed honoree is alive, or has been deceased for a period of less than five
11 years and does not satisfy the criteria provided in Section 43-3-41(c)(3)a of this
12 Code, three Separate letters of support from at least three City Council Members,
13 as provided in Section 43-3-41(c)(3) of this Code;
- 14 (4) The proposed location for the installation of the secondary street sign consistent
15 with Section 43-3-42 of this Code;
- 16 (5) Information that is sufficient to accurately assess the appropriateness of the
17 secondary street sign for the proposed location; and
- 18 (6) Proof of payment of the application fee described in Subsection (d) of this section.
- 19 (d) A non-refundable application fee shall be charged for the administration,
20 processing, issuance, and enforcement of the request under this division. Payment of the
21 application fee shall be made payable to "City Treasurer," and submitted to the Legislative Policy
22 Division. In accordance with Section 9-507 of the Charter, the Legislative Policy Division shall

1 establish, subject to the approval of the City Council through adoption of a resolution, the amount
2 of the application fee.

3 (e) Except as otherwise provided in Subsection (f) of this section, requests for a
4 secondary street sign submitted pursuant to this section may be forwarded to the Legislative Policy
5 Division only between July 1 and December 31 of each calendar year.

6 (f) Notwithstanding Subsection (e) of this section, requests for a secondary street sign
7 submitted pursuant to this section may be forwarded to the Legislative Policy Division between
8 the effective date of the ordinance that added this subdivision and March 31, 2020.

9 **Sec. 43-3-62. Duties of the Legislative Policy Division to provide notice regarding assignment**
10 **of secondary street sign through City Council initiative.**

11 (a) Within two weeks of receipt of a request for a secondary street sign from a City
12 Council Member, the Legislative Policy Division shall mail a copy of the request, via first class
13 mail, to each owner and occupant of real property within 300 linear feet of the proposed
14 intersection to be assigned a secondary street sign, and a notice stating that they have 21 calendar
15 days from the date the notice is mailed to submit comments or objections regarding the request to
16 the Legislative Policy Division.

17 (b) The Legislative Policy Division shall notify all necessary City departments,
18 including the Department of Public Works, Detroit Police Department, and Detroit Fire
19 Department, identified community groups in areas adjacent to the subject street, and governmental
20 agencies, including the United States Postal Service, of the proposed secondary street sign, and
21 that they have 21 calendar days from the date the notice is mailed to submit comments or objections
22 regarding the request to the Legislative Policy Division.

1 (c) Upon expiration of the 21-day comment period, the Legislative Policy Division
2 shall make a written report summarizing the comments and objections, if any, regarding the
3 request, and forward the report to the City Council.

4 **Sec. 43-3-63. Duties of the Legislative Policy Division to prepare report regarding assignment**
5 **of secondary street sign through City Council initiative.**

6 (a) Subject to Subsection (b) of this section, between January 1 and April 30 of the
7 calendar year immediately following the calendar year in which a request for a secondary street
8 sign was received by the Legislative Policy Division, but after submission of the report referenced
9 in Section 43-3-62(c) of this Code, the Legislative Policy Division shall review all documentation
10 submitted by the City Council Member requesting the secondary street sign, and prepare and
11 submit a report of its findings as to whether the proposed secondary street sign meets the following
12 criteria:

13 (1) The proposed honoree positively reflects or exemplifies the cultural, social,
14 economic, or political history of the City, State, nation, or world;

15 (2) The proposed honoree was a resident of the City for a cumulative time of not less
16 than ten years;

17 (3) The proposed honoree either has been deceased for a period of not less than five
18 years, or is otherwise eligible for an exception to such requirement pursuant to
19 Section 43-3-41(c)(3) of this Code; and

20 (4) The proposed location of the secondary street sign bears a clear association with a
21 site, building, structure, or event directly related to the proposed honoree.

22 (b) If the request for a secondary street sign was forwarded to the Legislative Policy
23 Division in accordance with Section 43-3-61(f) of this Code between the effective date of the

1 ordinance that added this subdivision and March 31, 2020, the Legislative Policy Division shall
2 review all documentation submitted by the City Council Member requesting the secondary street
3 sign, and prepare and submit a report of its findings as to whether the proposed secondary street
4 sign meets the criteria listed in Subsection (a) of this section prior to April 30, 2020, but after
5 submission of the report referenced in Section 43-3-62(c) of this Code.

6 (c) Upon finding that all of the criteria listed in Subsection (a) of this section are met,
7 the Legislative Policy Division shall issue to the City Council a recommendation in favor of the
8 proposed secondary street sign, and submit a resolution for consideration by the City Council that
9 includes:

- 10 (1) A description of the historical significance of the proposed honoree;
11 (2) The appropriateness of the location where the secondary street sign is proposed to
12 be installed; and
13 (3) The requirement that the cost of designing, producing, and erecting the sign shall
14 be paid, in advance, to the street fund by the City Council Member requesting the
15 secondary street sign.

16 (d) If the Legislative Policy Division determines that any of the criteria listed in
17 Subsection (a) of this section are not met, its report to the City Council shall so indicate.

18 **Sec. 43-3-64. Public hearing regarding assignment of secondary street sign through City**
19 **Council initiative.**

20 (a) Upon receipt of the report of the Legislative Policy Division's findings as to
21 whether a proposed secondary street sign meets the criteria listed in Section 43-3-63(a) of this
22 Code, the City Council shall adopt a resolution fixing the time and place of a public hearing to
23 consider whether to approve or deny the request for a secondary street sign.

1 **(b)** Subject to Subsection (c) of this section, the public hearing shall be fixed for a date
2 between January and May of the calendar year immediately following the calendar year in which
3 the request for a secondary street sign was forwarded to the Legislative Policy Division.

4 **(c)** If the request for a secondary street sign was forwarded to the Legislative Policy
5 Division in accordance with Section 43-3-61(f) of this Code between the effective date of the
6 ordinance that added this subdivision and March 31, 2020, the public hearing shall be fixed for a
7 date between January and May of the 2020 calendar year.

8 **(d)** Notice of the public hearing shall be:

9 **(1)** Provided to the owners and occupants of real property within 300 linear feet of the
10 proposed intersection to be assigned a secondary street sign; and

11 **(2)** Published in a newspaper of general circulation at least five days prior to the date
12 fixed for the hearing.

13 **(e)** Subject to Section 43-3-45 of this Code, after the public hearing, the City Council
14 may grant the request for a secondary street sign through the adoption of a resolution.

15 **Sec. 43-3-65. Resolution by the City Council authorizing secondary street sign through City**
16 **Council initiative.**

17 Where a request for a secondary street sign is granted by the City Council, a certified copy
18 of the resolution adopting the request shall be transmitted by the Office of the City Clerk to the
19 Detroit Fire Department, Detroit Police Department, Department of Public Works, and the United
20 States Postal Service.

1 **Sec. 43-3-66. Duties of the Department of Public Works regarding assignment of secondary**
2 **street sign through City Council initiative.**

3 (a) After adoption of a resolution granting a request for a secondary street sign by the
4 City Council, the Department of Public Works shall collect payment from the City Council
5 Member requesting the secondary street sign.

6 (1) Payment of an installation fee shall be made by the City Council Member prior to
7 the installation of the secondary street sign for the cost of designing, producing, and
8 installing the sign; and

9 (2) The payment shall be deposited into the street fund.

10 (b) In accordance with Section 9-507 of the Charter, the Department of Public Works
11 shall establish, subject to the approval of the City Council through adoption of a resolution, the
12 amount of the installation fee described in Subsection (a)(1) of this section.

13 (c) The Department of Public Works shall erect the secondary street sign within 45
14 days from receipt of payment of the installation fee.

15 **Secs. 43-3-67 – 43-3-100. Reserved.**

16 **Section 2.** All ordinances, or parts of ordinances, that conflict with this ordinance are
17 repealed.

18 **Section 3.** This ordinance is declared necessary for the preservation of the public peace,
19 health, safety, and welfare of the People of the City of Detroit.

20 **Section 4.** Where this ordinance is passed by a two-thirds (2/3) majority of City Council
21 Members serving, it shall be given immediate effect and shall become effective upon publication
22 in accordance with Section 4-118(1) of the 2012 Detroit City Charter. Where this ordinance is
23 passed by less than two-thirds (2/3) majority of City Council Members serving, it shall become

- 1 effective thirty (30) days after publication in accordance with Section 4-118(2) of the 2012
- 2 Detroit City Charter.

Approved as to form:

Lawrence T. Garcia

Lawrence T. Garcia
Corporation Counsel