

Public Notifications

February 2021



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DDOT By the Numbers



February 2021

75%

Weekday on-time performance

92%

AM pull out time percentage
for buses in the city

78%

PM pull out time percentage
for buses in the city

598,625

Total riders in February

1.08%

Percent of runs with incidents (monthly)



Local Advisory Council

Council's Objectives

The purpose of the Local Advisory Council (LAC) is to serve as the foundation for assessing, planning and strengthening public transportation services in the community and to provide recommendations and input to local public transportation providers and other governing entities.

There are a few things every LAC must have:

- Every transit system in Michigan must have an LAC.
- At least half of the LAC must be people representing seniors and people with disabilities.
- It must meet at least once a year.
- It must review and comment on the transit system's accessibility plan.



LAC Membership List

District One	Andre Bryant
District Two	Celia Collins
District Three	James Jones
District Four	Tammy Black
District Five	Sabrina Simmons
District Six	Yvonne Roundtree
District Seven	Fayne Chennault
DAAA	Rick Spivey* and Anita Owen

Board Membership

LAC Board Members are appointed by the DDOT Director. If you are interested in serving as a LAC Board Member, call **(313) 833-3655** or email **DDOT-ADA@detroitmi.gov**.

Next Meeting

Tuesday, May 18, 2021
10 a.m.

Zoom Call in Number: 1 (312) 626-6799
Meeting ID: 880-3524-3880

For more information, call **(313) 833-3655** or email **DDOT-ADA@detroitmi.gov**.

* Appointment is pending, has not been officially appointed to the LAC.



Accessibility



ADA

DDOT makes reasonable accommodations in order for individuals with disabilities to fully use transit services. All requests should be made in advance by submitting a completed Reasonable Accommodation Request form.

For more information on Reasonable Accommodations, visit **detroitmi.gov**.

Title VI

Title VI of the Civil Rights Act of 1964 states that “No Person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

For more information on Title VI, visit **detroitmi.gov**.



LAC Bylaws

Last Revised:
September 2015

ARTICLE I: NAME AND OFFICES

Section 1.1: Name. The official name of the LAC is the “Detroit Department of Transportation Local Advisory Council.”

Section 1.2: Offices. The principle offices of the LAC are located at the DDOT departmental headquarters, 1301 East Warren Avenue, Detroit, Michigan 48207.

Section 1.3: Definitions. For the purpose of these Bylaws, the following terms have the meaning provided herein:

- A. “Older Adults” means persons who are sixty-five (65) years of age or older.
- B. “Persons with Disabilities” means persons who have disabilities, as set forth in Michigan Administrative Code R. 247.4101(m).
- C. “Mayor” means the Mayor of the City of Detroit.
- D. “City Council” means the City Council of the City of Detroit.

- E. “Detroit Area Agency on Aging” means the designated area agency on aging for the City of Detroit.

ARTICLE II: AUTHORITY

Section 2.1: Purpose. The purpose of the DDOT LAC is:

- A. To review and comment upon DDOT Section 10E plans to provide demand actuated services for Older Adults and Persons with Disabilities prior to DDOT’s submission of such plans for approval by the Michigan Department of Transportation (“MDOT”).
- B. To review and comment upon DDOT’s Americans with Disabilities Act accessibility plan and related documents.
- C. To review and advise DDOT on proposed changes to policies that pertain to or otherwise affect Older Adults and Persons with Disabilities prior to their adoption by DDOT.

- D. To advise DDOT on the impact of proposed changes to service levels and fares on Older Adults and Persons with Disabilities.

- E. To advise DDOT on transit related issues that may pertain to or otherwise affect Older Adults and Persons with Disabilities.

Section 2.2: Authority. The LAC is authorized to perform activities necessary to serve its purpose, as stated herein.

ARTICLE III: MEMBERSHIP AND APPOINTMENT

Section 3.1: Composition. The LAC shall be composed of nine (9) Members, with at least one (1) Member being a resident of each of the seven (7) City Council Districts and two (2) at large Members, who shall represent the Detroit Area Agency on Aging. No fewer than half of the LAC membership must be composed of Older Adults and Persons with Disabilities. The remainder of the LAC membership must represent social services organizations or

governmental agencies that serve Older Adults and Persons with Disabilities.

Section 3.2: Appointment. Members are appointed by the DDOT Director, with the concurrence of the Mayor. The LAC may recommend prospective Members for consideration by the DDOT Director for possible appointment.

Section 3.3: Terms. Appointments are for a term of four (4) years. No Member may be appointed for more than two (2) consecutive complete terms. Members’ terms shall be staggered, such that approximately half of the membership is appointed every two (2) years.

Section 3.4: Removal. A Member may be removed from the LAC by either the DDOT Director or the Executive Committee for cause. A Member’s unexcused absence from any two (2) consecutive LAC meetings can constitute cause for removal.



LAC Bylaws

Last Revised:
September 2015

Section 3.5: Vacancies. Any vacancy on the LAC is filled by appointment of new Member in accordance with the procedures set forth in Section 3.2 herein, who will serve for the remainder of the unexpired term of the vacant position. For the purposes of term limits, appointment to fill a vacancy for an unexpired term of two (2) years or less do not constitute a complete term.

Section 3.6. Compensation. As reasonable compensation for their costs associated with serving on the LAC, including costs for transportation to attend LAC meetings, Members may receive one (1) DDOT monthly ridership pass corresponding with each month of their LAC service.

ARTICLE IV: OFFICERS AND COMMITTEES

Section 4.1: Officers. The Officers of the LAC consist of a Chairperson, a Vice-Chairperson, and a Secretary, each of whom must be a Member of the LAC. No single Member may serve in more than any one Officer position at any given time.

Section 4.2. Term of Office. The term of office for each of the Chairperson, Vice-Chairperson, and Secretary is two (2) years. A Member may serve in any given Office for no more than two (2) consecutive terms.

Section 4.3: Election. The Chairperson, Vice-Chairperson, and Secretary will each be elected by the Members during the first LAC meeting following each biennial appointment of new Members. Each Member shall be entitled to one (1) vote for each of the Chairperson, Vice-Chairperson, and Secretary, and all voting must be conducted by secret ballot. During the election, the Members will first elect the Chairperson, who shall be the Member receiving the highest number of votes cast. Upon election of the Chairperson, the Members shall elect the Vice-Chairperson, who shall be the Member, other than the Chairperson, receiving the highest number of votes cast. Upon election of the Vice-Chairperson, the Members shall elect the Secretary, who shall be the Member, other than the Chairperson or Vice-Chairperson, receiving the highest number of votes

cast. If multiple Members each receive the highest number of votes for any given Officer position, a run-off election amongst only those Members having received the highest number of votes will be held.

Section 4.4: Duties. The duties of the Officers are:

The Chairperson is responsible for:

- Setting the schedule for LAC meetings;
- Establishing the agenda for each LAC meeting, upon consultation with the Vice-Chairperson;
- Chairing each LAC meeting;
- Appointing Members to LAC committees;
- Serving as liaison between the LAC and DDOT; and
- Representing the LAC at events and activities.

The Vice-Chairperson is responsible for:

- Consulting with the Chairperson on LAC meeting agendas; and
- Discharging the duties of the Chairperson in the event of the Chairperson's absence or inability to discharge its duties.

The Secretary is responsible for:

- Taking minutes of LAC meetings;
- Maintaining the official attendance record of Members at LAC meetings; and
- Maintaining documents, correspondence, and other records of the LAC.

Section 4.5: Executive Committee.

The Executive Committee is composed of the Chairperson, the Vice-Chairperson, and one (1) at-large Member. The at-large Member is appointed to the Executive Committee by the Chairperson. The purpose of the Executive Committee is to oversee the management of the LAC and to make recommendations to the LAC membership regarding issues within its authority.



LAC Bylaws

Last Revised:
September 2015

Section 4.6: Ad Hoc Committees. The Chairperson may at its discretion establish an ad hoc committee to study a specific issue pertinent to the purpose of the LAC and provide recommendations regarding that issue to the LAC membership. In establishing an ad hoc committee, the Chairperson shall identify (A) the purpose and goals of the committee, (B) the Members who are appointed to the committee, and (C) the period during which the committee is authorized to perform its goals and provide its recommendations.

Section 4.7: Staff. Upon request by the Chairperson and approval by the DDOT Director, the LAC may utilize staff assistance of DDOT personnel to the extent that may be necessary to execute activities within its authority.

ARTICLE V: MEETINGS

Section 5.1: Meetings. The LAC must hold no fewer than four (4) meetings per year on a quarterly basis. Up to three (3) of these meetings may be held at the LAC's principal offices. At least one (1) meeting each year must be held at a location in the City to be determined by

the Chairperson and to be rotated among the City Council districts.

Section 5.2: Quorum. A quorum of Members is required for the conduct of business at meetings. A quorum must consist of no fewer than five (5) Members then serving.

Section 5.3: Voting. Unless otherwise stated herein, actions taken by the LAC are subject to approval by vote of the Members. Proposed actions may be approved only with the support of a majority of the Members present, but in no case fewer than four (4) Members.

Section 5.4: Recommendations to DDOT. In order to submit a formal recommendation to DDOT, the LAC shall adhere to the following procedure:

- A. The LAC shall approve submission of a proposed recommendation to the DDOT Director and Deputy Director
- B. As part of its submission, the LAC shall request DDOT to comment upon such proposed recommendation prior to the LAC's next meeting.

C. The LAC shall consider DDOT's comments in any action to approve its proposed recommendation or a modification of its proposed recommendation.

D. Upon approval of a formal recommendation, the LAC shall submit such recommendation to the DDOT Director and Deputy Director.

Section 5.5: Minutes. The LAC must keep minutes of its actions and other proceedings at its meetings, and upon approval by the LAC at the subsequent meeting, shall cause such minutes to be distributed to the Mayor and the City Council.

ARTICLE VI: AMENDMENTS

Section 6.1: Amendments. These bylaws, and any Amendments hereto, may be approved only by the affirmative vote of a majority of all LAC Members then serving. Every amendment must identify the specific existing or new sections of these Bylaws that are subject to revision or inclusion by the amendment. Upon approval of an

amendment, the LAC shall cause such amendment to be distributed to the DDOT Director and Deputy Director.

Section 6.2: Severability. These bylaws and all amendments hereto are subject to Michigan Public Act 51 of 1951, the ordinances of the City of Detroit, among other state and local laws, regulations, and orders. If any article, section, or other provision of these bylaws, as amended, if found by an appropriate authority to be in violation of such applicable law or otherwise invalid, such provision shall be severed from these bylaws, the remainder of which shall continue in effect and shall be construed so as to enable the LAC to achieve its purpose as stated herein.

Originally Adopted: September 2015
Revised: September 2015



LAC Meeting Minutes

Date:
Tuesday, February 16, 2021

Notes: This was a virtual meeting. Seven LAC members and approximately twenty-five other people were in attendance.

LAC MEMBER ATTENDANCE

- **District One:**
Andre Bryant, present
- **District Two:**
Celia Collins, excused
- **District Three:**
James Jones, present
- **District Four:**
Tammy Black, excused
- **District Five:**
Sabrina Simmons, present
- **District Six:**
Yvonne Roundtree, present
- **District Seven:**
Fayne Chennault, present
- **DAAA:**
Rick Spivey (pending), present
- **DAAA:**
Anita Owen, present

CALL TO ORDER

Yvonne Roundtree, Chairperson,
10:03 a.m.

OPENING REMARKS/ CHAIRPERSON

Ms. Roundtree welcomed everyone to the meeting. She is concerned that the elderly community isn't getting transportation information. They don't have computers and it would be good if PSAs could be shared on TV since the elderly rely on TV for their information.

APPROVAL OF 11/17/2020 MINUTES

Motion to approve was initiated by Andre Bryant. Seconded by James Jones. The ayes carried as there were no nays.

CHAIRPERSON'S REPORT

Nothing to report

DDOT ADMINISTRATIVE REPORTS

ADMINISTRATION DIRECTOR

Zaundra Wimberley stated that a new Customer Service Representative has been hired. The additional position

should help the department to work more efficiently.

CHIEF OF TRANSIT POLICE

Chief Ricky Brown asked everyone to wear a mask consistently.

ASSISTANT DIRECTOR - VEHICLE MAINTENANCE

Five mechanics have been hired. Buses continue to be sanitized.

ASSISTANT DIRECTOR - OPERATIONS.

Larry Smith stated drivers have received training on conflict resolution in November, as mentioned in the last meeting, and drivers received FTA and other refresher training in December and January.

MANAGER OF DATA

Riki Yamakura stated the problems with the annunciator and app are improving, but it will take time to work everything out. There are plans to have data on the webpage for all to review.

GENERAL MANAGER, DETROIT METROLIFT

There are weather delays today. Drivers are being safe and taking their time because of the snow. Transdev received a one-year extension to provide MetroLift services. Eligibility issues have arisen as Jackie Payne retired in late December. MetroLift does provide transportation to get a COVID-19 vaccination. One must call 313-208-7364 and use option #2 to make a reservation. The trip cost \$2. The driver will wait for you and then take you home. Rides are to the TFC Center, Fellowship Chapel, and Second Ebenezer Baptist Church.

SERVICE DEVELOPMENT AND MANAGER

Geena Schofield reported that the #5 Van Dyke and #9 Jefferson expanded back to a weekday schedule. The #38 Plymouth added two buses to accommodate workers going to the plants on Plymouth Road.

TRANSIT AMBASSADOR MANAGER

Mikki Taylor-Hendrix gave an update on the State Fair Transit Center.



LAC Meeting Minutes

Date:
Tuesday, February 16, 2021

DDOT ADMINISTRATIVE REPORTS (CONT.)

ADA COORDINATOR

Don Lozen reported that all DDOT drivers received an FTA Refresher Training by the Compliance Department including a review of all regulations related to ADA. An ADA Manual is being developed so riders know the regulations and the rules related to bus usage. On February 5th the LAC met in Executive Session to review and approve the 2021 Transit Accessibility Plan. Since the drivers received training in December and January, ADA complaints have declined significantly.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

PUBLIC COMMENTS

1. **Arthur Vardiman.** Stated that the service has been good. He wanted to know if mechanics were being trained at WCCC.

(There have been no classes since the pandemic started. New hires have come from other departments and experienced outside hires.) He asked Mr. Luckett if the new buses have transmission problems, and Mr. Luckett will investigate.

2. **Renard Monczunski.** Suggested that ADA information is sent to the public via old fashioned mailers, maybe emails. He didn't want to see fares returning until the economy improves; he also stated that 25% of the fare boxes don't work, and that management is rushing into bringing back fares.
3. **Marguerite Maddox.** Wanted to make sure drivers were trained on service animals and general concerns with people with disabilities. Don Lozen outlined the ADA training that was presented.
4. **Jaime Junior.** Wants to see people with disabilities be used in future training. (COVID-19 restricts such activities right now.) She suggested that there be other

verification of disability be used so timely approval can be made. Pam King gave an update on eligibility. Currently, the process is current.

5. **Sabrina Simmons.** Discussed concerns she has heard about MetroLift renewals, waiting for centers, extensions, and other accessibility concerns regarding the application process. Pam King addressed concerns as needed. Regarding waiting areas for people who transfer between SMART and DDOT on the paratransit systems, there is no place to wait, especially in the cold. Pam King discussed the work that went into finding places and the resolution that was found. A list of waiting places will be sent to Don Lozen to distribute.
6. **Darryl Rice.** Had a complaint about the online application not being accessible for the blind community to read, download or fill in online. Suggested Sabrina Simmons assist Pam.
7. **Victoria Bennett.** She appreciated the effort put into

finding waiting spots for paratransit riders. She suggested erecting tents with heaters if possible. Pam King reiterated the waiting spots that are available across the city.

8. **Lisa Franklin.** She suggested that both DDOT and SMART extend their pickup radius by ¼ mile to accommodate riders. She wanted a copy of the 2021 Transit Accessibility Plan, and she wanted to know more about the new monies for New Freedom.

OTHER

Don Lozen thanked everyone for the wonderful discussion of issues and concerns. He said it was one of the best discussions held at a LAC meeting in the last four years.

ADJOURNMENT

The meeting was adjourned by acclamation at 11:28 a.m. The next meeting is Tuesday, May 18, 2021.

*Respectfully submitted,
Donald C. Lozen
Regulatory*



DDOT Fares



Regional Passes

The Dart Passes allow unlimited rides on DDOT and SMART buses and the QLINE streetcar.

	Full	Reduced*
4-Hour Dart Pass	\$2	\$0.50
24-Hour Dart Pass	\$5	\$2
7-Day Dart Pass	\$22	\$10
31-Day Dart Pass	\$70	\$29

DDOT Passes

The DDOT Passes allow unlimited rides on DDOT buses.

	Full	Reduced*
7-Day DDOT Pass	\$17	\$8
31-Day DDOT Pass	\$50	\$17

DDOT Student ID Card

Applies to students in grades 9-12 who do not have a school-issued ID.

\$2

