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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: March 2, 2021

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of March 2, 2021.

The contracts submitted were included on the City Council's Agenda for referral to the Committee for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following the contract.

Attachments

cc:

Janice Winfrey	City Clerk
Mark Lockridge	Auditor General
Boysie Jackson	Office of Contracting and Procurement
Irvin Corley	Legislative Policy Division
Marcell Todd	Legislative Policy Division
Avery Peoples	Mayor's Office

Contracts Submitted to City Council for
Session of March 2, 2021

Statistics compiled for the list submitted for March 2, 2021.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City-Wide	1	0	0	1
Demolition 2 Contracts previously submitted; to be removed	2			2
General Services 1 Contract previously submitted; to be removed	3	0	0	1
Health	2	0	2 Amendments	0
Housing & Revitaliz. 1 Revenue contract	4	0	1 Amendment	2
Planning & Developpt. 1 Detroit Building Authority contract	1	0	0	1
Police	2	0	1 Amendment	1
Public Works 1 Revenue contract	1	0	0	1
Transportation 1 Emergency contract	2	0	0	1
Water & Sewerage	2	0	1 Amendment	2
<hr/>				
Totals	20	No Detroit-Based Bids	5 Amendments	12
3 Contracts to be Withdrawn				
2 Revenue Contracts				

Contracts and Grants Submitted to City Council
Regular Session of March 2, 2021

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Statistics compiled for the Contracts submitted for March 2, 2021.
Contracts to be Removed are not included in these Statistics

This list represents costs totaling \$27,832,571.80¹
The list also includes 2 Revenue contracts [*Revenue was not determined*]

There are no Demolition contracts included

Included in the total costs are the following:

General Fund	\$ 296,553.01
1 Revenue Contract	
Bond Funds	\$ 644,210.15
Capital Project Funds	\$10,265,325.84
COVID-19 Fund	\$ 251,555.72
Grant Funds	\$ 729,541.00
Street Funds	
1 Revenue Contract	
Transportation Operation Fund	\$ 395,000.00
Transportation Grants Fund	\$ 567,408.00
Water & Sewerage Funds	\$14,682,978.08

¹ The contract list includes: 5 Amendments to increase funds and/or extend contracts; 2 Revenue contracts; 1 Emergency contract; 9 New contracts for terms of 1, 2 and 5 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: March 2, 2021

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF MARCH 2, 2021**

CITYWIDE

6003358 100% City Funding – To Provide City Wide Car Wash Services. – Contractor: Turbo Auto Wash – Location: 4119 E Davison, Detroit, MI 48212 – Contract Period: Upon City Council Approval through February 28, 2023 – Total Contract Amount: \$111,000.00.

Costs budgeted to General Fund, Acct. 1000-00119-370676-622100-0-0, Appropriation for Police Support Services Bureau includes available funding of \$12,220,887 as of February 26, 2021.

Bids were solicited to provide vehicle wash services, for the Police Department and City-wide; 5 Bids received. Bid requested the vendors' fee per vehicle for up to 9,156 cars, 4,524 Vans and SUV's, and 300 Trucks. Multiple awards of contracts are recommended.

**This proposed contract is with Turbo Auto Wash; bid was for \$5 per vehicle;
Reduced their fee to \$4.50 per car, van, SUV, or truck.
Star indicates they have a capacity for 40 vehicles per hour.**

**Other bids received from: Downtown Auto Wash, 1217 Michigan for \$6.50 per vehicle;
Jefferson Car Wash at 14615 E. Jefferson for \$6.75 per vehicle;
Celebrity Car Wash at 8651 Woodward for \$10 per vehicle; and
Star Auto Wash at 18401 W. Warren for \$8 per vehicle – reduced to \$7.50 per vehicle
*Referred to Committee on February 16, 2021***

**Covenant of Equal Opportunity Affidavit signed 10-29-20;
TAXES: Good through 10-13-21;
Hiring Policy Compliance Affidavit signed 10-29-20, Employment application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 10-29-20, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 10-29-20 indicating “None”.**

Previous contract with Turbo Auto Wash [No. 6001036] approved Oct. 24, 2017 for a term of 2 years, through Oct. 31, 2019, for a cost of \$140,640, at \$5 per vehicle; Amendment 1, approved Nov. 19, 2019, extended the contract term 1 year, through Oct. 31, 2020 and increased costs by \$70,320 to a total of \$210,960.

DETROIT WATER & SEWERAGE

6000966 100% DWSD Funding – AMEND 2 – To Provide an Increase of Funds and an Extension of Time for the Inspection and In-Place Rehabilitation of Existing Sewers. – Contractor: Inland Waters Pollution Control – Location: 4086 Michigan Avenue, Detroit MI 48102 – Contract Period: Upon City Council Approval through June 30, 2021 – Contract Increase Amount: \$5,000,000.00 – Total Contract Amount: \$65,000,000.00.

Costs budgeted to Sewerage Bond Fund, Acct. 5831-20310-497800-617900-900160-30129-0, Appropriation for 2015 SDWSDR Bond includes available funds of \$15,924,259 as of Feb. 26, 2021.

This request is for approval of Amendment 2, to increase the costs by \$5,000,000 for a contract total of \$65,000,000.

Contract 6000966 was approved by City Council Nov. 14, 2017 for a term of 3 years, through December 10, 2020, and a cost of \$60,000,000. The contract was approved for the inspection and in-place rehabilitation of approximately 3,000 miles of sewer lines.

Amendment 1 to the contract, extended the contract term through June 30, 2021; According to the Department, the time extension had to be processed before it expired.

Contract services remain the same and include: Cleaning sewer lines, removing and disposing of all internal debris, including roots that have grown into the sewer; Perform inspections to locate any defects by closed circuit television, and determine the requirements for repair, thickness of lining, and the cost for rehabilitation for review and approval of the department. Completed work includes a 1 year warranty of all materials and labor.

The Dept. indicates that the rehabilitation and lining process adds 50 years to the life span of the sewer line.

All fees and unit costs for Inspection, sludge removal & disposal, rehabilitation and construction remain the same as initially proposed and approved in 2017.

This contract amendment was approved by the Board of Water Commissioners on Jan. 22, 2021.

Covenant of Equal Opportunity Affidavit signed 2-17-21;

TAXES: Good through 1-26-22;

Hiring Policy Compliance Affidavit signed 2-17-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 2-17-21, indicating NO records of investment, income or employment with these systems; Political Contributions and Expenditures Statement signed 2-17-21 indicating “None”.

Vendor indicates a Total employment of 140; 54 Employees are Detroit residents; 38 Employees assigned to this contract, including 20 Detroit residents.

Water & Sewerage - continued

6002986 100% Federal Funding (State Revolving Water) – To Provide Water Improvements for McNichols Evergreen Miller Grove, Minock Park, Riverdale and Rosedale Park. – Contractor: Lakeshore Global Corporation – Location: 7310 Woodward Avenue Suite 500A, Detroit, MI 48202 – Contract Period: Upon City Council Approval through April 11, 2023 – Total Contract Amount: \$9,682,978.08.

Costs budgeted to Water System Improvement & Extension Fund, Acct. 5721-20244-487711-617900-900319-30129-0, Appropriation for WDWS-D Improvement & Extension includes available funds of \$15,567,286 as of February 26, 2021.

Bids for this project were solicited from 5-22-20 through 6-23-20; 6 Bids were received. The recommendation is for approval of the Lowest Bid received from Lakeshore Global for \$9,682,978.08.

Other Bids received include: L. D’Agostini & Sons for \$9,951,465; Bricco Excavating for \$10,658,950; Major Cement for \$11,964,846; Bidigare Contractors for \$12,283,053; and Murphy Pipeline Contractors for \$13,974,455.

None of the businesses submitting bids were eligible for equalization credits [*Lakeshore Global’s certification as a Detroit based business expired June 19, 2020*].

The work to consist of replacement or lining an estimated 25,586 linear feet of water mains – from 6 to 16 inches in diameter – including gate valves and fire hydrants; Work also to include replacing estimated 9,785 linear feet of existing Lead Service Lines [*estimated 385 lines*] on private property to the water meter, and 10,741 linear feet of lead lines in the public right-of-way.

Work will not take place during winter season, from 2nd week of November to the 3rd week of April. Work scheduled for the Neighborhoods of:

McNichols Evergreen, Miller Grove, Minock Park, Riverdale, and Rosedale Park.

The Total term of the contract is 730 calendar days or 2 years to complete.

Anticipated expenditures, by fiscal year indicated to be: FY 20-21 - \$2,500,000;

FY 21-22 - \$9,000,000; and FY 22-23 - \$1,182,978.08

Approved by the Board of Water Commissioners on Sept. 16, 2020.

Covenant of Equal Opportunity Affidavit signed 2-17-21;

TAXES: Good through 1-12-22;

Hiring Policy Compliance Affidavit signed 2-17-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 2-17-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 2-17-21 indicating “N/A”.

Vendor indicates a Total employment of 300; 55 Employees are Detroit residents; 12 Employees assigned to this contract, including 8 Detroit residents.

GENERAL SERVICES

6003352 100% 2018 UTGO Bond Funding – To Provide Site Clearing for the Joe Louis Greenway. – Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 – Contract Period: Upon City Council Approval through February 28, 2022 – Total Contract Amount: \$579,664.15.

Costs budgeted to Bond Funds, Acct. 4503-21001-433100-644124-475015-02009-0, Appropriation for 2018 Series A Bond includes available funding of \$23,553,978 as of February 26, 2021.

Proposals were solicited for this project; 6 proposals were received, evaluated and scored on: Cost of base bid; Past Experience; and Methodology/Construction process. Additional points given to vendors with Detroit Based Headquarters [5 vendors certified as Detroit based Headquarters].

This recommendation is for the Proposal scored the highest, and also submitted the Lowest base price, received from Detroit Grounds Crew. The Base Bid price of Det. Grounds Crew is \$504,213.60.

Other proposals received, in order of rank: Premier Group Associates for \$639,567; WCI Contractors for \$773,960; Payne Landscaping for \$963,810.50; Gibraltar Construction for \$586,168.50; and Major Cement for \$883,220.

The term of this contract is for 1 year, however, the actual services to be provided are to be completed within 60 days of the Notice to Proceed.

The project is to prepare Phase I of the Joe Louis Greenway, approx. 2-7 miles from Warren Ave. to Fullerton Ave. along the former Detroit Terminal Railroad/CSX line. This is to prepare this section for grading and earthwork activity by clearing and securing the project perimeters: Clearing and chipping an estimated 18 acres of vegetation and trees, removal and disposal of litter and debris, Fencing for site control, soil erosion and sedimentation control measures, and other related site preparation work.

Chipped wood may be spread at the site, burning of materials is not permitted; trees greater than 18 inches will be reviewed by City representative before removal; All litter and debris removed for disposal to be weighed and payment will be based on the agreed cost per ton; Work may also consist of salvaging site items, to be removed and stored for later reinstallation.

Contractor to provide written notification to residents and businesses along corridor of “notable” activities at least 48 hours before work takes place; Contractor to also provide weekly notice to the City of the work scheduled for the following week.

Contract discussion continues on following page.

General Services - continued

6003352 100% 2018 UTGO Bond Funding – To Provide Site Clearing for the Joe Louis Greenway.
– Contractor: Detroit Grounds Crew, LLC – Location: 4101 Barham, Detroit, MI 48224 –
Contract Period: Upon City Council Approval through February 28, 2022 – Total Contract
Amount: \$579,664.15.

Contract discussion continues below:

The fee schedule and some of the larger costs include:

Clearing 17 acres at \$9,889.71 per acre for total of \$168,125.07;
Litter & debris removal, estimated 2,500 tons at \$60.56 per ton for a total of \$151,400;
Installation of 72-inch chain link fence, 4,000 feet at \$20.52 per foot for a total of \$82,080;
Removal of existing fence, est. 1,650 feet at \$9.75 per foot for total of \$16,087.50;
Installation of protective fencing, 5,000 feet at \$1.63 per foot for a total of \$8,150;
Total Project cost - \$483,053.45

Mobilization costs [10% of total] for \$48,305.25
Additional services [10% of total] for \$48,305.35

Costs include all labor, material and equipment necessary to complete the work

Covenant of Equal Opportunity Affidavit signed 1-19-21;
Certification as Detroit Headquartered, Small and Resident Business good through 3-9-21;
TAXES: Good through 4-17-21;
Hiring Policy Compliance Affidavit signed 1-19-21, Employment application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed
1-19-21, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 1-19-21 indicating “N/A”.

Vendor indicates a Total employment of 75; 67 Employees are Detroit residents;

General Services - *continued*

6003367 100% City Funding – To Provide Annual Plant Bulbs and Plants with Specific Colors, Varieties and Bloom Times to be Grown in Belle Isle Greenhouses and Planted in Parks and Medians to Beautify the City. – Contractor: Germania Seed Company – Location: 5978 N. Northwest Highway, Chicago, IL 60631 – Contract Period: Upon City Council Approval through March 1, 2023 – Total Contract Amount: \$185,553.01.

Costs budgeted to General Fund, Acct. 1000-26470-472180-621900-0-0, Appropriation for Parks & Public Space Mgmt. includes available funding of \$15,059,115 as of February 2,2021.

Bids were solicited for Plants, bulbs, and supplies; Received 1 bid for plants and bulbs from Germania Seed Company. Second Bid received only for supplies.

Requirements for supplies was rebid and a recommendation to be submitted to City Council for approval.

This request is for approval of a 2 year contract with Germania Seed Company with estimated costs for Year 1, through February 2022, for \$92,110.56; and for Year 2, to March 1, 2023 for \$93,442.45.

The bid request included 181 trays of plants ranging in cost from \$1.18 per tray to \$108.12 per tray, shipping at \$6 per tray; and 165,000 bulbs ranging from 23¢ per bulb to \$1.64 per bulb.

**Covenant of Equal Opportunity Affidavit signed 1-19-21;
TAXES: Good through 12-22-21;
Hiring Policy Compliance Affidavit signed 1-19-21, Employment application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 1-19-21, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 1-19-21; No donations identified.**

HEALTH

6002909 100% City Funding – AMEND 1 – To Provide an Increase of Funds and an Extension of Time for Covid-19 Medical Support Staffing for TCF Vaccination Sites and Testing Sites. – Contractor: Arrow Strategies, LLC – Location: 27777 Franklin Road Suite 1200, Southfield, MI 48034 – Contract Period: July 1, 2021 through December 31, 2021 – Contract Increase Amount: \$5,315,310.00 – Total Contract Amount: \$8,678,670.00.
Original Contract Period: July 1, 2020 through June 30, 2021

Costs budgeted to Capital Projects Fund, Acct. 4533-20507-358035-644124-350998-30036, Appropriation for Capital Projects includes available funding of \$5,043,092 as of Feb. 26, 2021.

This request is for the approval of Amendment 1 to: Extend the contract period by 6 months, through December 31, 2021; and increase the costs by \$5,315,310 to a Total Contract cost of \$8,678,670.

Contract 6002909 was approved with Arrow Strategies July 28, 2020, for a period of 1 year, through June 2021, and a cost of \$3,363,360.

Contracts were recommended and approved with the 3 highest-ranked proposals, received from: Arrow Strategies, Premier Staff Services, and Maxim, each for a period of 1 year, through June 2021.

Contract is for supplemental staffing to provide effective, reliable and secure health related services to City Agencies, including Medical personnel, Call Center and Cleaning staff.

**Hourly rates remain the same for this extension and include:
RNs for \$70; LPNs for \$65; Medical Assistants for \$30; Phone Representative for \$27;
Cleaning Staff for \$25; Mark-up rate of 40%.**

All contracted staff assigned to perform work on City premises will be subject to review of their criminal history record information through MI State Police, specifically to identify any disqualifying offenses as defined in Health care Worker Background Check Code.

**Covenant of Equal Opportunity Affidavit signed 6-15-20;
TAXES Good Through 5-6-21;
Hiring Policy Compliance Affidavit signed 6-15-20, Employment Application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Affidavit signed 6-15-20, indicating NO records of investment, income or employment with these systems, to disclose;
Political Contributions and Expenditures Statement signed 5-7-20, indicating “N/A”.**

Arrow Strategies was also approved, Nov. 25, 2020, for contract 6003155] to provide Case Investigation and contact tracing for the period through Sept. 30, 2021 and amended costs \$3,479,520.

Health Dep. - continued

6002910 100% City Funding – AMEND 2 – To Provide an Increase of Funds and an Extension of Time to Maintain Covid-19 Related Staffing on an As Needed Basis. – Contractor: Premier Staff Services – Location: 29481 Five Mile Road, Livonia, MI 48154 – Contract Period: July 1, 2021 through December 31, 2021 – Contract Increase Amount: \$4,950,015.84 – Total Contract Amount: \$6,363,716.71. *Previous Contract Period: July 1, 2020 thru June 30, 2021*

Costs budgeted to Capital Projects Fund, Acct. 4533-20507-358035-644124-350998-30036, Appropriation for Capital Projects includes available funding of \$5,043,092 as of Feb. 26, 2021.

This request is for the approval of Amendment 2 to: Extend the contract period by 6 months, through December 31, 2021; and increase the costs by \$4,950,015.84 to a Total Contract cost of \$6,363,716.71

Contract 6002910 was approved with Premier Staff Services July 28, 2020, for a period of 1 year, through June 2021, and a cost of \$1,227,096.

Contracts were recommended and approved with the 3 highest-ranked proposals, received from: Arrow Strategies, Premier Staff Services, and Maxim, each for a period of 1 year, through June 2021. Amendment 1 to Contract 002910, approved the Week of Dec. 21, 2020 increased the authorized costs by \$186,604.87 to a new total of \$1,413,700.87

Contract is for supplemental staffing to provide effective, reliable and secure health related services to City Agencies, including Medical personnel, Call Center and Cleaning staff.

Hourly rates remain the same for this extension and include:

Hourly rates include: RNs for \$45.54 to \$71.76; LPNs for \$33.12 to \$50.23; Medical Assistants for \$22.08 to \$32.29; Phone Representative for \$17.94 to \$26.91; Cleaning Staff for \$20.70 to \$31.05; Mark-up rate of 38%.

All contracted staff assigned to perform work on City premises will be subject to review of their criminal history record information through MI State Police, specifically to identify any disqualifying offenses as defined in Health care Worker Background Check Code.

**Covenant of Equal Opportunity Affidavit signed 12-14-20;
TAXES Good Through 11-27-21;
Hiring Policy Compliance Affidavit signed 12-14-20, Employment Application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 12-14-20, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 12-14-20, indicating “None”.**

Vendor indicates Total Employment of 343; 200 Employees are Detroit Residents.

HOUSING AND REVITALIZATION

6001877 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Hazardous Material Surveys, Tests and Inspections for Rehabbed Homes Related to the Gordie Howe International Bridge Project. – Contractor: Testing Engineers & Consultants, Inc. – Location: 1343 Rochester Road, Troy, MI 48083 – Contract Period: February 20, 2021 through August 19, 2021 – Total Contract Amount: \$0.00.

Total Contract Amount: \$100,000.00 Original Contract Period: February 20, 2019 through February 19, 2021

Costs budgeted to International Bridge Fund, Acct. 1004-20413-360145-651159-0-0, Appropriation for Bridging Neighborhoods includes available funds of \$2,255,112 as of Feb. 26, 2021.

This request is for approval of Amendment 1, to extend the contract period 6 months, through August 19, 2021; there is no change to the authorized contract costs of \$100,000.

Contract 6001877 with Testing Engineers & Consultants, was approved April 9, 2019, for a 2-year period, through February 19, 2021, and costs of \$100,000.

A 2nd contract, No 6001876, was also approved April 9, 2019 with Environmental Testing & Consulting, for a term through Feb. 19, 2021 and costs of \$100,000 for the same services.

Contract services to include: Hazardous materials surveys, test, reports, estimated costs for abatements, post-abatement and post renovation clearances for hazardous materials, in houses to be renovated through the Bridging Neighborhood Program.

Fees for the services appears to remain the same for the 6-month extension; Flat fee for all services based on square footage of the house: 500 to 900 sq. foot house for \$1,300 per house;

901 to 1,500 sq. foot structure for \$1,400 per house; and structures over 1,500 sq. feet for \$1,500 per house.

Covenant of Equal Opportunity Affidavit signed 2-18-21;

TAXES: Good through 7-10-21;

Hiring Policy Compliance Affidavit signed 2-18-21, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 2-18-21, indicating NO records of investment, income or employment with these systems; Political Contributions and Expenditures Statement signed 2-18-21, indicating “None”.

Housing & Revitalization - *continued*

6003331 REVENUE – To Provide a Lease Agreement for Vacant Land at 3085 W Jefferson, Detroit, MI to Stage and Store Construction Equipment Utilized for Repairs and Improvements to the Ambassador Bridge. – Contractor: Detroit International Bridge Company – Location: 47979 Jamestown Drive, Detroit, MI 48216 – Contract Period: Upon City Council Approval through August 28, 2021 – Total Contract Amount: \$0.00.

Revenue budgeted to General Fund, Acct. 1000-00014-360130-462100-0-0, Appropriation for Community Development includes available funds of \$834,400 as of February 26,2021.

This Lease Agreement is indicated to be with the Detroit International Bridge Company and the City of Detroit, acting through its Planning and Development Department.

The lease is for property located at 3085 W. Jefferson, which appears to be the parcel bordering the bridge on the west side, from Jefferson to the River. The premises consists of 4.372 acres of vacant land, that the Bridge intend to use for storing and staging construction equipment to be used for repairs and improvements to the Ambassador Bridge.

The lease is for a period of 7 months, for a rent of \$2,500 per month for revenue of at lease \$17,500. The monthly rent does not include the costs of any taxes, utilities, licenses or permits that may be required for storing / staging construction equipment on the site.

The Tenant shall also be responsible for maintaining the parcel, including landscaping, grass cutting, and trash removal.

The address of the Detroit International Bridge Company is 12225 Stephens Road in Warren; not what is indicated above.

Covenant of Equal Opportunity Affidavit signed 11-19-20;

TAXES: Good through 2-17-22;

Political Contributions and Expenditures Statement signed 11-19-20; NO donations identified.

The affidavits for Hiring Policy Compliance and Slavery, Prison Industry & Immigrant Detention System Records Disclosure are not required for Lease Agreements, according to a Law Dept. opinion.

Housing & Revitalization - *continued*

6003406 100% Federal Funding – To Provide Emergency Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction in Response to Covid-19. – Contractor: Matrix Human Services – Location: 1400 Woodbridge, Detroit, MI 48207 – Contract Period: Upon City Council Approval through April 30, 2022 – Total Contract Amount: \$328,040.00.

Costs budgeted to Block Grant Fund, Acct. 2001-20813-360047-651147-350999-0-0, Appropriation for CDBG CARES Act includes available funding of \$14,044,681 as of February 26, 2021.

Contracts were awarded to Agencies with a history of working with citizens and successfully implementing programs to assist those citizens experiencing unemployment, foreclosure and general economic insecurity.

This contract, with Matrix Human Services, is to assist this agency to increase their capacity to provide financial counseling services for residents, including: Credit service assistance, Debt reduction, and Household Stability Assistance.

It is estimated that, through this contract, financial counseling services will be provided to 1,080 residents during the contract term. The Agency's Project Coordinator is Gregory McPherson.

The budgeted costs of this contract include: Personnel services [*Financial Empowerment Center Manager and 2 Counselors*] and benefits, for \$287,145.56; Indirect costs of \$30,574.44; 2 Training sessions for \$3,000; Continuing Education for staff at \$3,000; Equipment, computers, supplies for \$3,500; Credit information for clients at \$3.80 each for 216 clients for \$820.

Covenant of Equal Opportunity Affidavit signed 6-30-20;

TAXES: Good through 1-8-22;

Hiring Policy Compliance Affidavit signed 6-30-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 6-30-20, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 6-30-20, indicating 1 2017 donation to a Council Member.

Housing & Revitalization - *continued*

6003409 100% Federal Funding – To Provide Emergency Housing and Financial Services to Low/Moderate Income Residents Facing Foreclosure/Eviction in Response to Covid-19. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue #800, Detroit, MI 48202 – Contract Period: Upon City Council Approval through April 30, 2022 – Total Contract Amount: \$401,501.00.

Costs budgeted to Block Grant Fund, Acct. 2001-20813-360047-651147-350999-0-0, Appropriation for CDBG CARES Act includes available funding of \$14,044,681 as of February 26, 2021.

Contracts were awarded to Agencies with a history of working with citizens and successfully implementing programs to assist those citizens experiencing unemployment, foreclosure and general economic insecurity.

This contract, with Wayne Metropolitan Community Action Agency, is to assist this agency to increase their capacity to provide financial counseling and tax preparation services for residents. Specific services to include money management, budgeting, reducing debt, improving credit, connecting to affordable banking services, and referrals to other agencies. Tax preparation will be especially important to obtain any stimulus money available and /or earned tax credits.

It is estimated that, through this contract, financial counseling services will be provided to a minimum of 1,080 residents during the contract term; and assist 340 residents with tax preparation. The Agency's Project Coordinator is Libby Palackdharry.

The budgeted costs of this contract include: Personnel services [*Financial Empowerment Center Manager, Counselors, Tax preparers, manager, site coordinators*] for \$384,103; Training sessions for \$4,500; Continuing Education for staff at \$3,000; Equipment, computers, supplies for \$3,887; Credit information for \$1,797; Staff licenses for \$1,512; Marketing for \$1,196; Accounting/insurance costs of \$1,506.

Contract costs of \$401,501; Other funding totals \$242,205 for a total program budget of \$643,707.

Covenant of Equal Opportunity Affidavit signed 2-9-21;

TAXES: Good through 12-1-21;

Hiring Policy Compliance Affidavit signed 2-9-21, Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 2-9-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 2-9-21, indicating "Not Applicable".

PLANNING AND DEVELOPMENT

6003371 100% City Funding – To Provide Management of Professional Services to Design Contract Documents Necessary to Perform Electrical Distribution Conversion for the Detroit Public Library. – Contractor: Detroit Building Authority – Location: 1301 Third Street Suite 328, Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 1, 2024 – Total Contract Amount: \$64,546.00.

Costs budgeted to Bond Funds, Acct. 4513-20325-353600-628500-0-0, Appropriation for Public Lighting Improvements indicates encumbered funds of \$65,124 [which may include the above costs] and available funds of \$1,454 as of February 26, 2021.

Under the City’s agreement with DTE to move electrical services from Public Lighting to DTE; electrical upgrades, construction and equipment that is required at the Main Public Library estimated to cost \$1.1 million.

The library and the City are working to identify the funding for the upgrades.

The Library has requested the assistance of the Detroit Building Authority to manage this project.

This proposed contract is for the Architectural/ Engineering services and Consulting services required to prepare the contract documents to solicit bids/proposals for the construction to perform the electrical conversion at the Main Public Library.

According to Mr. Clifton of the Detroit Building Authority, this project is also part of the coordination of the Cultural District Master Plan, which includes the DIA, Historical Museum, Library, Charles Wright and other institutions in the area to create the proposed “Detroit Square” proposal.

No Affidavits or Tax Clearance are required for contracts with Governmental agencies.

POLICE

3048054 100% Grant Funding – To Provide One Hundred Eight (108) HP Firefly Notebooks, Five Hundred Eight (508) Notebook Docks, Two Hundred Fifty (250) Buffalo Blu-Ray Burners and One Hundred Eight (108) Software Licenses Needed for Remote Employees. – Contractor: Sehi Computer Products, Inc. – Location: 2930 Bond Street, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through May 31, 2021 – Total Contract Amount: \$251,555.72.

Costs budgeted to COVID-19 Fund, Acct. 3922-20820-231111-644100-0-0, Appropriation for Dept. of Justice Coronavirus Emergency Supplemental Funding includes available funding of \$1,228,850 as of February 26, 2021.

Bids were solicited; 5 Bids received.

This recommendation is for the Lowest acceptable bid submitted by Sehi Computer Products, for \$251,555.72.

Other bids include: Universal Adaptive Consulting Services for \$243,50.96 [*did not include required software in the cost*]; CDW Government for \$265,114.40; Net Solutions for \$428,071.30; and AVE Solutions for \$513,331.28.

This is for the purchase of the computer notebooks to distribute to Police employees to be able to work remotely, due to the pandemic. The equipment includes tracking software to provide security and IT Asset management for protection of devices, data, applications and users.

**Identified costs include: HP Firefly Notebooks with all software, warranty, keyboard, Bluetooth, fingerprint sensor – 108 units for \$1,154 each - for a total of \$124,632;
HP Notebook Docks - 508 units at \$163.90 each - for a total of \$83,261.20;
MediaStation Blu-Ray Burner - 250 units at \$148 each - for a total of \$37,000;
Absolute DDS Software - 108 units at \$61.69 each - for a total of \$ 6,662.52**

**Covenant of Equal Opportunity Affidavit signed 9-21-20;
TAXES: Good through 7-14-21;
Hiring Policy Compliance Affidavit signed 9-21-20, Employment application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 9-21-20, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 9-21-20, indicating “N/A”.**

Police Dept. - continued

6002112 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Vehicle General Repair Services. – Contractor: Jorgensen Ford Sales, Inc. – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: June 1, 2021 through May 31, 2022 – Total Contract Amount: \$0.00.

Total Contract Amount: \$50,000.00 Original Contract Period: June 1, 2019 through May 31, 2021

Costs budgeted to Drug Law Enforcement Fund, Acct. 2601-00648-370760-622100-0-0, Appropriation for Enhanced Drug Enforcement includes available funding of \$594,094 as of February 26, 2021.

This request is for approval of Amendment 1 to extend the term of the contract 1 year, through May 31, 2022; There is no request to increase the authorized funding.

Contract 6002112 was approved June 11, 2019, with Jorgensen Ford, for a period of 2 years, through May 31, 2021, for a cost of \$50,000.

Contracts were also approved, for vehicle repair services, labor and parts, with Snethkamp C.J.D.R. for \$50,000; and with Jefferson Chevrolet [contract 6002111] for \$100,000. Amendment 1 to extend the contract with Jefferson Chevrolet was submitted and referred to Committee on February 1, 2021.

According to the Office of Contracting and Procurement, an Amendment to extend the contract with Snethkamp is also being prepared for approval.

This contract with Jorgensen Ford was approved for quoted costs that include: Labor at \$55 per hour; new genuine parts at 25% discount from manufacturer price list; towing not provided.

These costs remain the same for the extended period.

Covenant of Equal Opportunity Affidavit signed 2-1-21;

TAXES: Good Through 11-20-21;

Hiring Policy Compliance Affidavit signed 2-1-21, Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 2-1-21, indicating NO records of income, investment or employment with these systems;

Political Contributions and Expenditures Statement signed 2-1-21, indicating “None”.

PUBLIC WORKS

6003152 REVENUE – To Provide an Agreement for the Removal and Sale of Scrap Metal (Ferrous and Non-Ferrous). – Contractor: Ferrous Processing & Trading Co. – Location: 3400 East Lafayette Avenue, Detroit, MI 48207 – Contract Period: Upon City Council Approval through March 15, 2023 – Total Contract Amount: \$0.00.

Revenue budgeted to Street Fund, Acct. 3301-06424-193826-621953-000048-30110, Appropriation for Major Street Operations includes available funding of \$25,968,117 as of February 26, 2021.

This proposed contract is for Scrap Metal pickup and Recycling services; Pick-up from the Traffic Engineering Sign shop includes: Ferrous metals such as steel sign posts and anchors; Non-ferrous metals include the aluminum signs with the reflective sheeting.

Scrap metal to be removed as necessary. Transportation includes requirements to weigh the vehicle used to pick up scrap metal empty and after it is filled.

Once a representative of the City notifies the contractor by email, telephone or in writing to remove accumulated scrap metal and the approximate tonnage; Contractor is obligated to contact the City representative within 48 hours to schedule removal of the scrap; Scrap metal to be removed within 5 business days from notification of available date.

Estimated number of pick-ups is once every 90 days

Prices for scrap metal will be based on the American Metal Market [AMM] Daily Newspaper prices for the day the material is removed.

Contractor to reimburse the City 55% of the AMM price per ton for Steel scrap metal, and 92.5% of the AMM price per pound for Aluminum scrap metal.

The previous contract for removal and sale of Scrap Metal was also with Ferrous Processing and Trading Center, Contract 6001507, approved September 18, 2018 for a period of 2 years, through July 31, 2020.

According to DPW, the total revenue received from this previous contract was \$93,519.21.

Covenant of Equal Opportunity Affidavit signed 11-6-20;

TAXES: Good through 11-10-21;

Hiring Policy Compliance Affidavit signed 11-6-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 11-6-20, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 11-6-20, indicating “None”.

TRANSPORTATION

6003349 100% FTA Funding – To Provide Roof Repairs at the Gilbert Transportation Garage. – Contractor: Gandol, Inc. – Location: 18000 Meyers Suite 2, Detroit, MI 48235 – Contract Period: Upon City Council Approval through February 15, 2026 – Total Contract Amount: \$395,000.00.

Costs budgeted to Transportation Operation Fund, Acct. 5301-00149-200170-622200-000055-0-0, Appropriation for Plant Maintenance includes available funding of \$6,261,082 as of Feb. 26, 2021.

Office of Contracting and Procurement indicates that bids were requested on this project 3 times, with either 0 bids or 1 bid. Vendors indicated the damage was too severe for repairs, would only bid on a complete roof replacement, estimated to cost over \$1,500,000.

The last solicitation for bids closed January 11, 2021 with 1 bid received from Gandol.

This proposed contract is for a period of 5 years, and costs of \$395,000. OCP negotiated a 5-year warranty on completed repairs.

**Work proposed by Gandol includes: Re-Flash approximately 70 deteriorated curbs;
Re-Flash approximately 70 deteriorated stacks;
Install ¾ -inch plywood over the voids left in the roof by removal of obsolete equipment;
Install base sheet over the plywood; Install APP-160 torch-down over the base sheet;
Re-flash approximately 4,000 linear feet of deteriorated parapet walls.**

**Costs for the Repair Work totals \$352,800
Repair warranty for 24 months \$ 7,200
Repair warranty for years 3 to 5 \$ 35,000**

**The proposals include subcontracts with: MacDermott Roofing, based in Livonia;
SAV's Welding Services, 211811 Pleasant St., Detroit;
FKS Services, 7451 Third St., Detroit**

**Covenant of Equal Opportunity Affidavit signed 12-15-20;
TAXES: Good through 2-24-21;
Hiring Policy Compliance Affidavit signed 12-15-20, Employment application submitted complies;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 12-15-20, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 12-15-20, indicating "N/A".**

EMERGENCY CONTRACTS:

TRANSPORTATION

6003215 100% Grant Funding – To Provide Emergency Covid-19 Cleaning/Sanitizing Services for the Interior of Buses. – Contractor: RNA Facilities Management – Location: 2793 Plymouth Road Suite J, Ann Arbor, MI 48105 – Contract Period: October 1, 2020 through June 30, 2021 – Total Contract Amount: \$567,408.00

Costs budgeted to Transportation Grant Fund, Acct. 5303-13886-207070-622100-000058-30150-0, Appropriation for FY 11, Section 5307 grant fund includes available funding of \$5,585,502 as of February 26, 2021.

This request is for approval of a contract with RNA Facilities Management, for the period from October 1, 2020 through June 30, 2021, for costs of \$567,408 to provide staffing for the detailed cleaning of coach interiors, including wiping down all interior surfaces with a CDC chemical. Cleaning all buses at the Shoemaker and Gilbert Terminals, averages 70 to 100 buses each night, and potentially up to 120 buses. Indicated to requires a total of 22 full time employees.

The costs is indicated to be a billable rate of \$24 per hour.

Documents associated with this contract include the approval by the Office of Contracting and Procurement, on Dec. 9, 2020, as an Emergency, the authorization to utilize the services of RNA Total Care, indicated to be the current supplier, for Cleaning services provided up to November 4, 2020 totaling \$177,408;

and a 2nd Emergency authorization for services of RNA Total Care for the period from November 4, 2020 through January 31, 2021, for cost of \$390,000, approved Dec. 8, 2020.

The total cost for services provided from October 2020 through January 31, 2021, from the authorized Emergency authorizations is \$567,408.

This proposed contract is a “companion” to the contract approved January 26, 2021, with Detroit Grounds Crew, also for the period from Oct. 1, 2020 through June 30, 2021, for costs of \$1,218,776.24, to provide End of the Line Interior Bus Cleaning and sanitizing services.

According to OCP, the Detroit Grounds Crew contract is for a quick initial cleaning of each coach when it returns from its run; this proposed contract with RNA Total Care provides the detailed, deeper cleaning of the coaches at the end of the day.

LPD is waiting to for the Affidavit documents to review.

Covenant of Equal Opportunity Affidavit signed ;

TAXES: Good through 4-6-21;

Hiring Policy Compliance Affidavit signed , Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed , indicating “N/A”.

EMERGENCY CONTRACTS:

CITY DEMOLITION

3047730 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 4654 Scotten. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 9, 2022 – Total Contract Amount: \$10,888.00.

This contract was previously submitted and referred to Committee on February 9, 2021, and Approved at the City Council session of February 23, 2021.

Office of Contracting and Procurement will be requesting removal of this contract.

3047743 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2716-18 Tuxedo. – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River, Detroit, MI 48223 – Contract Period: Upon City Council Approval through February 9, 2022 – Total Contract Amount: \$14,995.00.

This contract was previously submitted and referred to Committee on February 9, 2021, and Approved at the City Council session of February 23, 2021.

Office of Contracting and Procurement will be requesting removal of this contract.

GENERAL SERVICES

3047938 100% City Funding – To Provide Covid-19 Emergency Cleaning/Sanitizing and As Needed Electro-Static Spraying Services. – Contractor: Kristel Group, Inc. – Location: 136 Rochester Road, Clawson, MI 48017 – Contract Period: Upon City Council Approval through March 31, 2021 – Total Contract Amount: \$403,919.16.

Will Apply for Reimbursement from Federal COVID-19 Funding Source

This contract was previously submitted and referred to committee on February 9, 2021; the contract was NOT APPROVED at the City Council session of February 16, 2021.

Office of Contracting and Procurement will be requesting removal of this contract.