



OFFICE OF THE CHIEF FINANCIAL OFFICER
Office of the Assessor

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January 14, 2021

RE: Multiple Parcel Appeals

Dear Property Owner/Authorized Agent:

To service the City's taxpayers more efficiently we have initiated a process which will be required in situations involving multiple appeals. If you are filing appeals concerning more than 10 parcels, the following will be the ONLY manner in which you may present your appeals to both the Assessor and March Board of Review.

First, ALL appeals must be filed in a timely manner at the Assessors Review February 1st thru February 22, 2021, as required by the City of Detroit Ordinance Chapter 18 Finance and Taxation Division 1 Section 44-4-3.

Appeal evidence requirements and appeal forms will be available on the City of Detroit website by January 22, 2021, or may be emailed to an interested party upon request. Please be prepared to provide supporting evidence and/or photographs for each parcel being appealed in order for the Board of Review to make an informed and appropriate determination.

City ordinance prescribes that only the taxpayer of record or an authorized agent may file an appeal, commencing with the Assessors Review beginning February 1st. Persons acting as the authorized agent for the owner must submit a completed "Letter of Authorization", as prescribed by the City of Detroit. Any appeals not meeting the minimum requirements of Michigan Treasury Form L-4035 and not in the proper name of the owner, with proof provided, will not be considered.

All companies, LLC's and/or corporations must provide organization documents along with title and name of authorized person to speak on behalf of company.

Your assistance and cooperation will greatly affect our ability to respond to the Detroit taxpayers request for review. Any questions may be directed to Tina Harris at 224-3066 or by email at AssessorReview@detroitmi.gov.

Detroit Board of Assessors

Revised: January 22, 2021