

David Bing, Mayor
CITY OF DETROIT
EXECUTIVE OFFICE

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EXECUTIVE ORDER NO. 2009-3

**TO: ALL DEPARTMENT DIRECTORS, AGENCY HEADS, BOARDS,
COMMISSIONS, CITY COUNCIL MEMBERS, AND THE CITY CLERK**

**SUBJECT: REDUCTION OF HOURS FOR NON-UNION EXECUTIVE BRANCH
APPOINTEES AND EMPLOYEES**

DATE: AUGUST 19, 2009

Pursuant to the powers vested in me by the 1963 Michigan Constitution, the 1997 Detroit City Charter, and Section 13-2-18 of the 1984 Detroit City Code, I, David Bing, Mayor of the City of Detroit, do hereby establish a temporary reduction in hours and resulting pay for non-union Executive Branch appointees and employees.

1. Necessity.

Due to the economic crisis facing the City of Detroit, it has become necessary to take immediate drastic steps in order to reduce personnel and payroll expenses. Since taking the oath of office on May 11, 2009, I have not accepted the \$176,176 salary that is normally paid to the Mayor of the City of Detroit in accordance with the Official Compensation Schedule. Instead, my annual salary earned as Mayor of the City of Detroit is being donated to the City of Detroit for purposes of additional funding dedicated to the Detroit Police Department.

2. Application.

This reduction in hours shall apply to all non-union Executive Branch appointees and employees.

3. Implementation.

a) Administrative and Administrator Roster Employees.

For the A, B and C payrolls, the scheduled work hours for all non-union Executive Branch appointees and employees on the Administrative or Administrator Rosters shall be reduced by a maximum of ten percent (10%), or twenty-six (26) work days, in a 12-month period. This reduction in hours shall comply with the *Budget-Required Furlough Schedule* issued by the Mayor's Office.



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b) Non-union Executive Branch Employees Not on Administrative or Administrator Rosters.

For the A, B, and C payrolls, the hours for non-union Executive Branch employees who are not on the Administrative or Administrator Rosters shall be reduced by ten percent (10%), or twenty-six (26) 8-hour work days, or two hundred eight (208) hours, in a 12-month period. This reduction shall be in compliance with the *Budget-Required Furlough Schedule* issued by the Mayor's Office.

c) Budget-Required Furlough Days.

To the extent possible, all Executive Branch departments and offices, including the Mayor's Office and the Office of the City Clerk, shall be closed on budget-required furlough days with advance notice provided both to employees and to the public. Where an individual non-union Executive Branch appointee or employee is required to work on a budget-required furlough day, a substitute budget-required furlough day shall be scheduled for the individual.

4. Departmental Directives.

As necessary, departmental directives may be issued to assist in the implementation and on-going management of budget-required furlough days.

5. Expiration Date.

Unless extended by further Order, this Executive Order shall expire on June 30, 2011.

6. Effective Date.

This Executive Order is effective on September 15, 2009.


David Bing
Mayor