

David Whitaker, Esq.
Director, Legislative Policy Division
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning Commission
Janese Chapman
Director,
Historic Designation Advisory Board

John Alexander
LaKisha Barclift, Esq.
Megha Bamola
Nur Barre
M. Rory Bolger, Ph.D., FAICP
Elizabeth Cabot, Esq.
Tasha Cowan
George Etheridge

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Christopher Gulock, AICP
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Kim Newby
Analine Powers, Ph.D.
Jennifer Reinhardt
Rebecca Savage
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn L. Underwood, MUP
Ashley A. Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: October 6, 2020

RE: REVIEW OF CONTRACTS AND PURCHASING FILES

Attached are the contracts that were submitted by the Office of Contracting and Procurement, for the regular session of October 6, 2020. This list includes the comments and review of the Legislative Policy Division.

The contracts on this list are also included on the City Council's Agenda for referral to the various standing Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Boysie Jackson
Irvin Corley
Marcell Todd
Avery Peoples

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Contracts Submitted to City Council
for the Regular Session of October 6, 2020

Statistics compiled for the Contracts submitted for the session of October 6, 2020.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
Chief Financial Officer	1	0	0	0
Elections 3 Emergency contracts	4	0	0	1
Housing & Revitaliz. 2 Demotion contracts, grant funded	6	0	4 Amendments	6
Inspector General 1 Lease of office space	1	0	0	1
Transportation 1 Detroit Building Authority contract	1	0	0	1
Totals	13	No Detroit-Based Bids	4 Amendments	9

This list represents costs totaling \$ 11,659,782.43¹

2 Demolition contracts for costs of \$92,960.00

Included in the total costs are the following:

General Fund	\$ 3,598,453.41
Grant Funds Includes \$92,960 for Demolition contracts	\$ 1,061,329.02
Land Sale Fund	\$ 7,000,000.00

¹ The contract list includes: 4 Amendments to increase funds for contracts; 7 new contracts for one-time payment and terms of 3 and 7+ years; 2 Demolition contracts.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: October 6, 2020

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF OCTOBER 6, 2020**

ELECTIONS

3045406 100% Grant Funding – To Provide Additional Equipment and Supplies such as Envelopes, Drop Boxes, Printed Forms, Etc. used at Voting Centers throughout the City of Detroit. – Contractor: Accuform Printing & Graphics, Inc. – Location: 7231 Southfield Road, Detroit, MI 48228 – Contract Period: One Time Purchase – Total Contract Amount: \$317,646.00.

Costs budgeted to Elections Grant Fund, Acct. 2117-20836-700010-626100-350999-0-0, Appropriation for Safe Voting Plan Grant indicates \$1,921,575 has been encumbered, available funding of \$1,343,301 available as of October 2, 2020.

Funding is through the Grant of \$3,512,000 received from the Center for Technology and Civic Life [CTCL], approved the Week of August 31, 2020. There is a Detroit Safe Voting Plan that was submitted to CTCL in support of the application for the grant.

The processing of this award was approved by the Office of Contracting and Procurement, without obtaining bids, on Sept. 14, 2020, due to the urgency and the current contracts with this vendor.

This additional purchase order is to obtain the additional supplies required, due to the increase in absentee voting, for this election.

Existing contracts are indicated to have insufficient funds to address the requirements for this election.

There are 22 specific line item costs in this purchase, major costs include: 25 Ballot Drop Boxes for \$99,950; 320,000 copies - Fall 2020 Newsletter for \$35,808; Absentee Voter Incoming Ballots – 300,000 copies – for \$38,670; Miscellaneous printing jobs for \$50,000; “I Voted” stickers – 500,000 – for \$11,527; Absentee Voter Ballot Secrecy envelopes – 90,000 – for \$14,939; Election Instructions – 300,000 copies – for \$12,750; Notice to Absentee Voters - 300,000 copies – for \$9,887; Application to Vote Poll list – 4,000 copies – for \$8,970; Absentee Voter incoming ballot imprint barcode – 295,000 - for \$8,998.

Contract Discussion continues on the following page.

Elections Dept. - continued

3045406 100% Grant Funding – To Provide Additional Equipment and Supplies such as Envelopes, Drop Boxes, Printed Forms, Etc. used at Voting Centers throughout the City of Detroit. – Contractor: Accuform Printing & Graphics, Inc. – Location: 7231 Southfield Road, Detroit, MI 48228 – Contract Period: One Time Purchase – Total Contract Amount: \$317,646.00.

Contract Discussion continues below:

Covenant of Equal Opportunity Affidavit signed 8-17-20;

TAXES: Approved 9-23-20;

Hiring Policy Compliance Affidavit signed 8-17-20, Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 8-17-20, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 8-17-20, indicating “N/A”.

Vendor indicates Total Employment of 16; 2 Employees are Detroit residents.

Existing Contracts with Accuform Printing and Graphics for the Elections Dept. include:

No. 6001368 approved May 2018 for a term through April 16, 2021 for costs of \$436,000 to provide various envelopes and forms - 31 different printed envelopes, 48 different forms;

No. 6002570 approved Week of Dec 16, 2019, for a term through Dec. 10, 2024 for costs of \$460,000 for printing of Newsletters with sample ballots, 360,000 copies for each Election, est. to be 2 to 3 elections per year.

HOUSING AND REVITALIZATION

3045546 100% Federal Funding – To Provide a Commercial Demolition to 12816 Buena Vista (Group 167). – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River, Detroit, MI 48223 – Contract Period: Upon City Council Approval through October 15, 2021 – Total Contract Amount: \$58,050.00.

Costs budgeted to Block Grant Fund, Acct. 2001-13635-365006-622975-0-0, Appropriation for CDBG Dept. Allocations includes available funding of \$2,956,136 as of October 2, 2020.

Bids solicited and closed on Feb. 27, 2020;

8 Bids received for the commercial demolition at 12816 Buena Vista.

Bids were evaluated based on: Price, Submittal of a Section 3 Compliance Plan, and Performance.

Highest ranked bid, received from Inner City Contracting for cost of \$58,050.

Alternative Supplier indicated to be Able Demolition for \$79,250.

Notice of Award dated March 9, 2020; Purchase Order dated Sept. 21, 2020

Costs include: Asbestos Abatement for \$4,880; Additional HAZMAT & fees for \$200; Demolition costs of \$37,079; Backfill costs of \$10,594; Grading costs of \$2,754.44; and Seeding costs of \$2,542.56.

Other bids received, in order of rank, include: RDC Construction for \$66,047; SC Environmental for \$70,766; Dore & Associates for \$38,845; Gayanga for \$121,868; Moss Co. for \$62,900; and Homrich for \$78,972.

Covenant of Equal Opportunity Affidavit signed 8-18-20;

Certification as a Detroit Based and Detroit Headquartered Business good through 4-2-21;

TAXES: Good Through 2-13-21;

Hiring Policy Compliance Affidavit signed 8-18-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 8-18-20, indicating NO records of investment, income or employment with these systems to disclose; Political Contributions and Expenditures Statement signed 8-18-20, indicating “None.”

Acknowledgement of HUD Section 3 requirements and Intent to Comply signed 3-12-20.

Vendor indicates a total of 11 Employees; 6 are Detroit residents.

Housing & Revitalization Dept. - *continued*

3045652 100% Federal Funding – To Provide a Commercial Demolition to 8600 Traverse (Group 170). – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River, Detroit, MI 48223 – Contract Period: Upon City Council Approval through October 15, 2021 – Total Contract Amount: \$34,910.00.

Costs budgeted to Block Grant Fund, Acct. 2001-13635-365006-622975-0-0, Appropriation for CDBG Dept. Allocations includes available funding of \$2,956,136 as of October 2, 2020.

Bids solicited and closed on Feb. 27, 2020;

8 Bids received for the commercial demolition at 8600 Traverse.

Bids were evaluated based on: Price, Submittal of a Section 3 Compliance Plan, and Performance.

Highest ranked bid, received from Inner City Contracting for cost of \$34,910.

Alternative Supplier indicated to be Able Demolition for \$68,301.

Notice of Award dated March 9, 2020

Costs include: Asbestos Abatement for \$16,570; Additional HAZMAT & fees for \$200; Demolition costs of \$12,698; Backfill costs of \$3,628; Grading costs of \$943.28; and Seeding costs of \$870.72.

Other bids received, in order of rank, include: RDC Construction for \$54,725; SC Environmental for \$60,715; Gayanga for \$66,281; Moss Co. for \$43,150; Dore & Associates for \$46,435; and Homrich for \$69,402.

Covenant of Equal Opportunity Affidavit signed 8-18-20;

Certification as a Detroit Based and Detroit Headquartered Business good through 4-2-21;

TAXES: Good Through 2-13-21;

Hiring Policy Compliance Affidavit signed 8-18-20, Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 8-18-20, indicating NO records of investment, income or employment with these systems to disclose;

Political Contributions and Expenditures Statement signed 8-18-20, indicating “None.”

Acknowledgement of HUD Section 3 requirements and Intent to Comply signed 3-12-20.

Vendor indicates a total of 11 Employees; 6 are Detroit residents.

Housing & Revitalization Dept. - continued

6002519 100% Federal Funding – AMEND 2 – To Provide an Emergency Increase of Funds Only to Support the Homeless Shelters Increase in Operations and Additional Expenses (Sanitation/Sterilization Services) Due to Covid-19. – Contractor: Detroit Rescue Mission Ministries – Location: 3535 Third Street, Detroit MI 48201 – Contract Period: January 1, 2020 through December 31, 2020 – Contract Increase Amount: \$10,000.00 – Total Contract Amount: \$212,158.00.

Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to Block Grant Fund, Acct. 2001-20336-364124-651147-0, Appropriation for Rescue Mission, Genesis House III includes available funding of \$6,947 as of Oct. 2, 2020; Appropriation 20339, for 3rd Street Mission, includes available funding of \$5,545 as of Oct. 2, 2020.

This contract was authorized July 16, 2019, as part of the 2019-2020 CDBG and ESG funding, awarded \$62,437.50 in CDBG funding and \$104,062.50 in Emergency Solution Grant funds; the contract was authorized for the period of Jan. 1, 2020 through Dec. 31, 2020, to operate the Third Street Shelter services for Men.

Amendment 1 to this contract, increasing the cost by \$35,658 to a total of \$202,158, was approved March 3, 2020; to use unspent Emergency Solution Grant funds from the 2015-2016 fiscal year, and to support existing eligible activities.

This request for approval of Amendment 2, is for an increase of \$10,000 in funding, from the 2014-2015 fiscal year CDBG funding, that remains available and can be used to support existing activities of this agency.

The \$10,000 increase is indicated to be for “additional cleaning products [mops, bleach,, disinfectants, new washer & dryer] and PPE supplies [face masks, gloves, thermometers].

Covenant of Equal Opportunity Affidavit signed 7-6-20;

TAXES: Good Through 7-20-21;

Hiring Policy Compliance Affidavit signed , Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 7-6-20, indicating NO records of investment, income or employment with these systems to disclose;

Political Contributions and Expenditures Statement signed 7-6-20, indicating “N/A”.

Housing & Revitalization Dept. - continued

6002530 100% Federal Funding – AMEND 1 – To Provide an Emergency Increase of Funds Only Due to the Coronavirus Pandemic to Support Additional Clients with Short Term Financial and Case Management Services. – Contractor: Southwest Counseling Solutions – Location: 1600 Porter Street, Detroit MI 48216 – Contract Period: January 1, 2020 through December 31, 2020 – Contract Increase Amount: \$185,000.00 – Total Contract Amount: \$335,000.00. *Will Apply for Reimbursement from Federal COVID-19 Funding Source*

Costs budgeted to Block Grant Fund, Acct. 2002-13340-361508-651147-0, Appropriation for Emergency Solution Grant includes available funding of \$4,222,747 as of October 2, 2020.

This contract was authorized July 16, 2019, as part of the 2019-2020 CDBG and ESG funding, awarded \$75,000 in CDBG funding and \$75,000 in Emergency Solution Grant funds for a total of \$150,000; the contract was authorized for the period of Jan. 1, 2020 through Dec. 31, 2020, to provide Rapid Re-Housing services. Agency Coordinator is Lindsay Guiffre.

This request is for approval of Amendment 1, to increase the costs by \$185,000 [indicated to be from 2018-19 grant year] to serve additional households that are experiencing or are at risk of homelessness; to increase resources for Rapid Re-housing, specifically for households with children.

Contract, as amended, to provide assistance to an estimated 105 households with children.

The increase of \$185,000 is budgeted to include:

- \$19,500 for Salaries and benefits;**
- \$8,000 to upgrade technology for remote work;**
- \$150,000 for Rental assistance to assist clients that lost income;**
- \$7,500 for Utility assistance to assist clients that lost income.**

Covenant of Equal Opportunity Affidavit signed 7-1-20;

TAXES: Good Through 3-5-21;

Hiring Policy Compliance Affidavit signed 7-1-20, Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 7-1-20, indicating NO records of investment, income or employment with these systems to disclose;

Political Contributions and Expenditures Statement signed 7-1-20, indicating “No Political Contributions to City Officials within past 4 years”.

Housing & Revitalization Dept. - continued

6002531 100% Federal Funding – AMEND 1 – To Provide an Emergency Increase of Funds Only Due to the Coronavirus Pandemic to Support Additional Clients with Short Term Financial and Case Management Services. – Contractor: Neighborhood Legal Services Michigan – Location: 7310 Woodward Avenue Suite 301, Detroit, MI 48202 – Contract Period: January 1, 2020 through December 31, 2020 – Contract Increase Amount: \$301,117.00 – Total Contract Amount: \$619,860.00.

Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to Block Grant Fund, Acct. 2002-13340-361508-651147-0, Appropriation for Emergency Solution Grant includes available funding of \$4,222,747 as of October 2, 2020.

This contract was authorized July 16, 2019, as part of the 2019-2020 CDBG and ESG funding, awarded \$159,371.50 in CDBG funding and \$159,371.50 in Emergency Solution Grant funds for a total of \$318,743; the contract was authorized for the period of Jan. 1, 2020 through Dec. 31, 2020, to provide Rapid Re-Housing services. Agency coordinator is Jean Griggs

This request is for approval of Amendment 1, to increase the costs by \$301,117, to serve additional households that are experiencing or are at risk of homelessness; to increase resources for Rapid Re-housing. The amended contract is estimated to provide assistance to 45 households, including 29 Family households.

The increase of \$301,117 is budgeted to include:

- \$54,667 for Salaries and benefits;**
- \$5,000 for rent;**
- \$3,500 for equipment;**
- \$1,200 for supplies;**
- \$750 for Insurance;**
- \$300 for Staff travel;**
- \$1,000 for telephone;**
- \$5,500 for Administrative support/accounting; \$200 for ID's / birth certificates;**
- \$216,930 for Rental assistance to clients;**
- \$12,070 for Financial assistance to clients.**

Covenant of Equal Opportunity Affidavit signed 6-25-20;

TAXES: Good Through 7-8-21;

Hiring Policy Compliance Affidavit signed 6-25-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 6-25-20, indicating NO records of investment, income or employment with these systems to disclose; Political Contributions and Expenditures Statement signed 6-29-20, indicating "N/A".

Housing & Revitalization Dept. - continued

6002534 100% Federal Funding – AMEND 1 – To Provide an Emergency Increase of Funds Only Due to the Coronavirus Pandemic for Outreach and Engagement Services to Support the Additional Costs Associated with Aiding People Experiencing Homelessness and Living on the Streets. – Contractor: Cass Community Social Services, Inc. – Location: 11745 Rosa Parks Boulevard, Detroit, MI 48206 – Contract Period: January 1, 2020 through December 31, 2020 – Contract Increase Amount: \$10,000.00 – Total Contract Amount: \$160,000.00. *Will Apply for Reimbursement from Federal COVID-19 Funding Source*

Costs budgeted to Block Grant Fund, Acct. 2001-11838-366310-651147-0, Appropriation for Oasis Detroit includes available funding of \$26,187 as of October 2, 2020.

This contract was authorized July 16, 2019, as part of the 2019-2020 CDBG and ESG funding, awarded \$75,000 in CDBG funding and \$75,000 in Emergency Solution Grant funds for a total of \$150,000; the contract was authorized for the period of Jan. 1, 2020 through Dec. 31, 2020, to provide Street Outreach services. Agency coordinator is Alicia Elster.

This request is for approval of Amendment 1, to increase the costs by \$10,000, available CDBG Grant of 2014-15 fiscal year, to increase services that will help unsheltered persons to be safe during the pandemic.

The increase of \$10,000 is budgeted to include:

\$6,450 for Salaries and payroll tax for increased staff time to meet clients' needs;

\$1,550 for utilities, to assist with financial assistance to clients;

\$2,000 increase for additional supplies – cleaning and personal protection items necessary to keep staff and clients safe.

Covenant of Equal Opportunity Affidavit signed 9-25-19;

TAXES: Good Through 1-16-21;

Hiring Policy Compliance Affidavit signed 9-25-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 12-4-18, indicating Agency established 2002, NO records to disclose;

Political Contributions and Expenditures Statement signed 9-25-19, No Contributions identified.

INSPECTOR GENERAL

6003055 100% City Funding – To Provide an Agreement to Lease Suites 1225 and 1230 Located at 615 Griswold, Detroit, Michigan. – Contractor: Ford Building Rino, LLC – Location: 615 Griswold Street Suite 1201, Detroit, MI, 48226 – Contract Period: Upon City Council Approval; 87 Months Post Construction and Rent Commencement – Total Contract Amount: \$780,427.41.

Account was not indicated for this contract, in the documents provided.

This proposed contract is for the lease of office space for the Office of the Inspector General. The office space is located in the Ford Building on Griswold, Suites 1225 and 1230, as indicated above.

The contract is for a period of 7 years [& 3 months] a total of 87 months, for costs of \$780,427.41.

The Lease period is begin, and the City accepts possession of leased premises, the earlier date of when City improvements have been substantially completed or December 15, 2020. If City Improvements are not completed by Dec. 15, the City shall have no obligation to begin payment of the base rent until completion of City Improvements.

Landlord to complete, prior to delivery of the premises, to be occupied, up to \$170,430 in City Improvements to include: 12 Standard offices, 1-2 Conference rooms, Secure storage room, Separate reception area with door entry, Break room & Kitchenette, Space for file storage, and Copier and Supply area. Cost for improvements, in excess of \$170,430, will be paid by the City.

The Landlord will also reimburse the City up to \$17,043 for “soft costs” including costs of moving and information technology.

The City shall pay in base rent: No Base Rent for the first 3 months of the lease term; Beginning with Month 4 through 12th month, Base rent is \$18 per square foot, for a total of \$8,521.50 per month and \$76,693.50 the first 12 months. Each subsequent year, the base rent increases by 50¢ per square foot - to \$18.50 per sq. foot the 2nd year, up to \$21.00 per sq.ft. the 7th year – months 73 -84, for a cost of \$9,941.76 per month, \$119,301 per year.

The indicated TOTAL for this Lease of \$780,427.41 represents the Base Rent ONLY for 87 months.

In addition to the Base Rent, the City as a tenant, commencing January 1, 2022, pay to the landlord an Additional Rent, as the City’s share of all increases in Expenses and Taxes, over the Base year of 2021. The City’s share is based on the square footage occupied by the City.

Contract Discussion continues on following page.

Inspector General - *continued*

6003055 100% City Funding – To Provide an Agreement to Lease Suites 1225 and 1230 Located at 615 Griswold, Detroit, Michigan. – Contractor: Ford Building Rino, LLC – Location: 615 Griswold Street Suite 1201, Detroit, MI, 48226 – Contract Period: Upon City Council Approval; 87 Months Post Construction and Rent Commencement – Total Contract Amount: \$780,427.41.

Contract Discussion continued

Expenses to include all direct costs and expenses of the Landlord for the operation, maintenance, repair, replacement and administration of the building, including all costs for air conditioning, heating, ventilation, cleaning, window washing, rubbish removal, electricity for common areas, insurance costs, costs of on-site administrative / management staff and maintenance employees, costs for repairs / maintenance of common areas, and capital improvements.

Landlord shall give notice to the City the Landlord’s estimate of the City’s share of the increase in Expenses and Taxes over the Base Year, for the ensuing year; The City shall pay 1/12 of the estimated amount each month.

The Landlord to provide a statement to the City within 90 days after the close of the calendar year a Statement of all the actual expenses and taxes, for the previous year. City may be allowed to audit the Landlord’s Expenses and Tax records, not more than once per year.

In Addition to the Base Rent and Expenses, The City shall pay for electricity a flat rate of \$1.35 per rentable square foot, occupied by the City, [about \$7,669.35 the first year – based on 5,681 sq. ft.] with a 3% increase on each anniversary of the Commencement Date. All other utilities are included in the Base Rent.

Covenant of Equal Opportunity Affidavit signed 9-10-20;

TAXES: Good Through

Hiring Policy Compliance Affidavit signed 9-10-20,

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 9-10-20, indicating NO records of investment, income or employment with these systems to disclose;

Political Contributions and Expenditures Statement signed 9-10-20, indicating “None”.

The previous contract, for the lease of office space for the Inspector General, was: No. 2921134, approved with Cadillac Tower, in March 2016 for the period from Oct. 17 2015 through December 31, 2020, for a total of \$400,928.47. The last year of the lease with Cadillac tower was \$17 per sq. foot for a cost of \$84,558 for the year. Rent costs also included a percentage of the operating cost, based on the square feet of office space. City leased 4,974 square feet in Cadillac Tower.

OCFO

6003001 100% City Funding – To Provide Oracle ERP Cloud Managed Services. – Contractor: Application Software Technology, LLC – Location: 4343 Commerce Court Suite 701, Lisle, IL 60532 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$2,818,026.00.

Costs budgeted to General Fund, Acct. 1000-00870-350800-622302-0-0, Appropriation for Centralized Payments includes available funding of \$10,453,295 as of October 2, 2020.

Proposals were solicited; 4 Proposals were received and evaluated.

The initial recommendation, submitted to City Council June 23, 2020, was Contract 6002826 with the highest ranked proposal, received from Cognizant, located in Teaneck, New Jersey; contract recommended for a period of 3 years, through June 30, 2023 and a cost of \$4,155,684. This contract was withdrawn from consideration on July 14, 2020.

Due to the economic distress created by the COVID-19 pandemic, the Office of Contracting and Procurement was requesting all vendors to provide cost savings to the City.

Application Software Technology [AST] submitted, in response, their best and final offer which was a 53% decrease from \$6,006,960 initially submitted, to a 3-year cost of \$2,818,026

According to the Office of Contracting and Procurement, AST's proposal was ranked 2nd [before the best and final offer, 2 points less than Cognizant].

Other bids received include: Vigilant initial bid of \$5,940,000 - and best & final offer of \$5,445,000; Maurus Technologies initial proposal for \$28,080,000 - did not submit a best and final offer.

Services for support and managing services to maintain the Oracle system are provided in 4 General Areas to include:

Functional Support - to work with City team to resolve reported help desk issues, Reporting support, & Continuous Improvement support.

Training Support - Assist to create, review training materials, conduct training for key City staff, Provide leading practices / continuous improvement support.

Technical Support - System administration & development, Monitor and modify existing workflow as needed, provide recommendations for City desktop configurations.

Internal Control Support - Identify, document, review and maintain all Oracle Cloud ERP procedures; documentation of leading practices for internal controls, policies & procedures for GASB standards.

The Fixed Fee Schedule includes:

Year 1 Sept. 2020 through June 2021 for \$829,400 [\$82,940 per month];

Year 2 July 2021 through June 2022 for \$995,280 [\$82,940 per month];

Year 3 July 2022 through June 2023 for \$993,346 [\$82,778.83 per month].

Contract Discussion continues on following page

Chief Financial Officer - *continued*

6003001 100% City Funding – To Provide Oracle ERP Cloud Managed Services. – Contractor: Application Software Technology, LLC – Location: 4343 Commerce Court Suite 701, Lisle, IL 60532 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$2,818,026.00.

Contract Discussion continued below:

Covenant of Equal Opportunity Affidavit signed 9-9-20;

TAXES: Good Through 4-2-21;

Hiring Policy Compliance Affidavit signed 9-9-20, Business indicates they use an Employment Eligibility Verification from the US Dept. of Homeland Security, which did not include questions of criminal convictions;

Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 9-9-20, indicating NO records of investment, income or employment with these systems to disclose;

Political Contributions and Expenditures Statement signed 9-9-20, indicating “NA”.

Previous contract, No. 6001498 was also with Application Software Technology, approved July 3, 2018, for a 2-year term, through June 30, 2020, for a cost of \$4,900,000;

Amendment 1, for an increase of \$367,500 to a total of \$5,267,500 to extend the contract period 2 months, through August 2020, was approved June 23, 2020.

TRANSPORTATION

6003091 100% City Funding (Land Sale Proceeds) – To Provide Design and Construction of a New Transit Center within a Portion of the Former State Fairgrounds Site for the Department of Transportation. – Contractor: Detroit Building Authority – Location: 1301 Third Street Suite 328, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$7,000,000.00.

NO information or documents provided for this proposed contract.

The estimated cost of \$7,000,000 for the design and construction of the new transit center at the former State Fairgrounds site is to come from the Purchase Price paid by the developer of the former State Fairgrounds site.

No information provided on contract consideration or approval from the Building Authority Board of Commissioners.

Affidavits and Tax Clearance is not required for contracts with other Governmental entities.

COMPLETED EMERGENCY CONTRACTS

ELECTIONS

3045677 100% Grant Funding – To Provide Cameras and Hardware Equipment for the Emergency Installation of Ballot Box Cameras at Over Thirty (30) Various Locations throughout the City of Detroit. – Contractor: Accurate Networks, LLC – Location: 951 W Freeport Road, Freeport, MI 49325 – Contract Period: Upon City Council Approval through October 30, 2020 – Total Contract Amount: \$45,833.75.

Costs budgeted to Elections Grant Fund, Acct. 2117-20836-700010-626100-350999-0-0, Appropriation for Safe Voting Plan Grant indicates \$1,921,575 has been encumbered, available funding of \$1,343,301 available as of October 2, 2020.

Funding is through the Grant of \$3,512,000 received from the Center for Technology and Civic Life [CTCL], approved the Week of August 31, 2020. There is a Detroit Safe Voting Plan that was submitted to CTCL in support of the application for the grant.

The processing of this award was approved by the Office of Contracting and Procurement, as an emergency, on Sept. 24, 2020, due to the urgency to prepare locations for absentee voting.

The selection of this vendor was based on their existing contract with DoIT for Security hardware installation and preventative maintenance at City facilities; and the vendor's familiarity with the City's video system.

Dept. of Innovation and Technology was assigned the task of setting monitoring capabilities for the Ballot Drop Boxes at 30+ locations around the City, to ensure that no tampering or damages occur to the Ballot Drop Boxes during this presidential election.

There are 3 Purchase Orders for the Elections Video Monitoring project, for total of \$144,606.02.

This Purchase Order is for the Cameras and Equipment to be installed at the Ballot Box locations at over 30 places throughout the City.

35 Fixed dome network cameras for any light conditions for \$23,085; 12 other types of cameras for \$8,690.66; mounting equipment and labor to build wood sleds for mounting, for the indicated total of \$45,833.75.

This proposal is dated August 14, 2020

Covenant of Equal Opportunity Affidavit signed- NOT DATED;

TAXES: Good through 9-9-20 [new clearance is in process];

Hiring Policy Compliance Affidavit signed 3-13-20, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 2-13-20, indicating business established 2007, NO records to disclose;

Political Contributions and Expenditures Statement signed 2-7-20, indicating "None".

Elections – Emergency - *continued*

3045678 100% Grant Funding – To Provide Labor for Emergency Installation of Cameras, Hardware, Accessories and Data Storage for Ballot Box Cameras at Over Thirty (30) Various Locations throughout the City of Detroit. – Contractor: Accurate Networks, LLC – Location: 951 W Freeport Road, Freeport, MI 49325 – Contract Period: Upon City Council Approval through October 30, 2020 – Total Contract Amount: \$45,000.00.

Costs budgeted to Elections Grant Fund, Acct. 2117-20836-700010-626100-350999-0-0, Appropriation for Safe Voting Plan Grant indicates \$1,921,575 has been encumbered, available funding of \$1,343,301 available as of October 2, 2020.

Funding is through the Grant of \$3,512,000 received from the Center for Technology and Civic Life [CTCL], approved the Week of August 31, 2020. There is a Detroit Safe Voting Plan that was submitted to CTCL in support of the application for the grant.

The processing of this award was approved by the Office of Contracting and Procurement, as an emergency, on Sept. 24, 2020, due to the urgency to prepare locations for absentee voting.

The selection of this vendor was based on their existing contract with DoIT for Security hardware installation and preventative maintenance at City facilities; and the vendor’s familiarity with the City’s video system.

Dept. of Innovation and Technology was assigned the task of setting monitoring capabilities for the Ballot Drop Boxes at 30+ locations around the City, to ensure that no tampering or damages occur to the Ballot Drop Boxes during this presidential election.

There are 3 Purchase Orders for the Elections Video Monitoring project, for total of \$144,606.02.

This Purchase Order is for the installation of cameras and hardware accessories at the Ballot Box locations at over 30 places throughout the City.

This proposal is dated September 11, 2020

Proposal is for running cable, install cameras, program the cameras and add to the Genetec security infrastructure for \$45,000.

**Covenant of Equal Opportunity Affidavit signed- NOT DATED;
TAXES: Good through 9-9-20 [new clearance is in process];
Hiring Policy Compliance Affidavit signed 3-13-20, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 2-13-20, indicating business established 2007, NO records to disclose;
Political Contributions and Expenditures Statement signed 2-7-20, indicating “None”.**

Elections – Emergency - *continued*

3045679 100% Grant Funding – To Provide Emergency Data Storage Installation for Ballot Box Cameras at Over Thirty (30) Various Locations throughout the City of Detroit. – Contractor: Accurate Networks, LLC – Location: 951 W Freeport Road, Freeport, MI 49325 – Contract Period: Upon City Council Approval through October 30, 2020 – Total Contract Amount: \$53,772.27

Costs budgeted to Elections Grant Fund, Acct. 2117-20836-700010-626100-350999-0-0, Appropriation for Safe Voting Plan Grant indicates \$1,921,575 has been encumbered, available funding of \$1,343,301 available as of October 2, 2020.

Funding is through the Grant of \$3,512,000 received from the Center for Technology and Civic Life [CTCL], approved the Week of August 31, 2020. There is a Detroit Safe Voting Plan that was submitted to CTCL in support of the application for the grant.

The processing of this award was approved by the Office of Contracting and Procurement, as an emergency, on Sept. 24, 2020, due to the urgency to prepare locations for absentee voting.

The selection of this vendor was based on their existing contract with DoIT for Security hardware installation and preventative maintenance at City facilities; and the vendor’s familiarity with the City’s video system.

Dept. of Innovation and Technology was assigned the task of setting monitoring capabilities for the Ballot Drop Boxes at 30+ locations around the City, to ensure that no tampering or damages occur to the Ballot Drop Boxes during this presidential election.

There are 3 Purchase Orders for the Elections Video Monitoring project, for total of \$144,606.02.

This proposal is dated September 14, 2020

The Purchase Order is indicated to be for Data Storage installation for the Ballot Box cameras, and includes: 30 Camera Connections for \$5,484.30;

Streamvault Windows server, Genetec Security Center pre-installed for \$24,775.37;

Archiving / Data storage hardware for \$23,512.60

Covenant of Equal Opportunity Affidavit signed- NOT DATED;

TAXES: Good through 9-9-20 [new clearance is in process];

Hiring Policy Compliance Affidavit signed 3-13-20, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 2-13-20, indicating business established 2007, NO records to disclose;

Political Contributions and Expenditures Statement signed 2-7-20, indicating “None”.

Contract 6002778 with Accurate Networks as approved July 28, 2020, for period from July 1, 2020 through July 31, 2023, to provide Security hardware installation, maintenance and preventative maintenance for the Genetec security Infrastructure at 58 City buildings, for cost of \$2,500,000.