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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: August 10, 2020

RE: **REVIEW OF CONTRACTS, PURCHASE ORDERS AND GRANTS SUBMITTED
THE WEEK OF AUGUST 10, 2020 UNDER RECESS PROCEDURES**

Attached are the contracts that were submitted by the Office of Contracting and Procurement, under the recess procedures, for the week of August 10, 2020. This list includes the comments and review of the Legislative Policy Division. This list also includes a grant application and a grant award, submitted by the Office of Grants Management, for your consideration.

Recess procedures provide that contracts and grants submitted for the week are considered approved on Thursday, unless held by a Council Member. Council Members are requested to provide requests to hold contract(s) or grant(s), with your questions or concerns, to Louise Jones and Deonte Agee, City Clerk's Office, by 4 pm, Wednesday, August 12, 2020. Contracts and grants that are not held, will be considered **approved and processed** on Thursday, August 13, 2020.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract and grant.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Boysie Jackson
Irvin Corley
Marcell Todd
Avery Peeples

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Contracts Submitted to City Council
 Under Recess Procedures for the
 Week of August 10, 2020

Statistics compiled for the Contracts submitted through City Council recess procedures for the Week of August 10, 2020.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City-Wide	1	0	1 Amendment	0
Demolition 2 Emergency contracts	2	0	0	2
Innovation & Techn.	1	0	1 Amendment	0
Law	1	0	1 Amendment	0
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Totals	5	0 Detroit-Based Bids	3 Amendments	2

This list also includes requests to authorize an Application for 1 Grant, and to Accept all Donations of COVID-19 assistance & supplies through Dec. 2020, through the recess procedures

Contracts Submitted to City Council
Through Recess Procedures for the
Week of August 10, 2020

Statistics compiled for the Contracts submitted through recess procedures for the Week of August 10 2020.

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This list represents costs totaling \$ 217,745.00¹
2 Demolition contracts for total of \$30,745

Included in the total costs are the following:

General Fund	\$ 100,000.00
Blight Remediation Fund	\$ 30,745.00
COVID-19 Funding	\$ 87,000.00

¹ The contract list includes: 3 Amendments to add funds & / or extend the contract term; and 2 Emergency Demolition contracts.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: August 10, 2020

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED
THE WEEK OF AUGUST 10, 2020 DURING THE RECESS PERIOD.**

CITYWIDE

6000788 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Elevator Maintenance and Repairs for the City of Detroit General Service, Municipal Parking and Transportation Departments. – Contractor: Otis Elevator Co. – Location: 25365 Interchange Court, Farmington Hills, MI, 48335 – Contract Period: August 1, 2020 through October 31, 2020 – Total Contract Amount: \$0.00.
Extension of Time Only. Total Contract Amount: \$1,672,755.00
Previous Amended Contract Period: August 1, 2017 through July 31, 2020

Costs budgeted to General Fund, Acct. 1000-29470-621900-0-0, Appropriation for General Services- Effective Governance includes available funding of \$38,159,550 as of August 7, 2020.

This request is for approval of Amendment 1 to extend the contract 3 months, through October 31, 2020; there is no request for additional costs.

Contract 6000788 was approved with Otis Elevator on June 20, 2017, for a 3-year term, through July 31, 2020, for a cost of \$1,672,755 [\$557,585 per year].

The contract was authorized to provide regular preventative maintenance, minor adjustments, & parts replacement for 35 elevators, escalators, and chairlifts located in: Recreation centers, PLD Operations, Police facilities, Public Works facilities, Election Commission, Transportation and Municipal Parking.

The cost for regular maintenance & repairs for the identified list of locations at \$7,685 per month. Additional services, as needed, for \$350 per hour, overtime at \$550 per hour.

Covenant of Equal Opportunity Affidavit signed 7-28-20;

TAXES: Good Through 7-10-21;

Hiring Policy Compliance Affidavit signed 7-28-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System records disclosure Affidavit signed 7-28-20, indicating no records of investment, earned income, or use of labor from these systems; Political Contributions and Expenditures Statement signed 7-28-20, No Contributions identified.

DoIT

3043622 100% City Funding – To Provide the Continuation of Services for the Use of a Cloud-Based Digital Mobile Response System to Issue COVID-19 Test Results to Patients. – Contractor: CoherentRx, Inc. – Location: 1732 Crooks Road, Troy, MI 48084 – Contract Period: May 6, 2020 through May 5, 2021 – Total Contract Amount: \$87,000.00.
Total Contract Amount: \$136,100.00 Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to Blight Reinvestment Fund, Acct. 1003-20785-350011-621101-350999-0-0, Appropriation for Covid-19 Response includes available funding of \$81,596,478 as of Aug. 7, 2020.

This request is for the addition of \$87,000 in funding to continue the services offered by this vendor, through May 5, 2021.

Contract 3043622 was initially authorized as an Emergency Procurement, to address the COVID-19 pandemic on May 6, 2020, for a cost of \$49,100.

This contract was authorized as an emergency by the Office of Contracting and Procurement on May 6, 2020.

The vendor, Patient Education Genius / Coherent Rx, provides an automated, secure, HIPAA-compliant delivery of covid-19 test results of individuals that are tested at one of the City of Detroit's 3 testing centers.

The initial costs included: Integration and Start-up fee of \$5,600;

Patient Message at \$2.90 each, for an estimated 15,000 test results communicated for \$43,500.

Through text or email, patients receive results immediately once posted; the message also includes education and promotions for additional services; a total of 3 text/emails are sent to each patient; City of Detroit is able to see which patients opened the test results message; ability to do additional patient surveys.

This amendment to add \$87,000 provides for 30,000 more messages to communicate test results, at the same rate of \$2.90 each through May 5, 2021.

Covenant of Equal Opportunity Affidavit signed 5-6-20;

TAXES: Good Through 5-12-21;

Hiring Policy Compliance Affidavit signed 5-7-20, Employment application submitted complies;

Slavery Era, Prison Industry & Immigrant Detention System records disclosure Affidavit signed 5-6-20, indicating no records of investment, earned income, or use of labor from these systems;

Political Contributions and Expenditures Statement signed 5-6-20, No Contributions identified.

LAW

6001621 100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Litigation Services as Conflict Counsel for Officer Moises Jimenez, a Defendant in Alexandre Ansari Vs COD ET AL; 2:20CV-10719. – Contractor: Feuer Bruening, P.C. – Location: 888 West Big Beaver Road Suite 850, Troy, MI 48084 – Contract Period: January 1, 2022 through December 31, 2022 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$225,000.00.

Previous Amended Contract Period: January 27, 2020 through December 31, 2021

Costs budgeted to General Fund, Acct. 1000-00527-320010-613100-0-0, Appropriation for Law Administration and Operations includes available funding of \$12,68,565 as of August 7, 2020.

This request is for approval of Amendment 3 to extend the contract period by 1 year, through December 31, 2022, increase the costs by \$100,000; and to expand the services by adding an additional case.

Contract 6001621 with Feuer Bruening was approved the Week of August 27, 2018, for the period through Dec. 31, 2020, and a cost of \$75,000, to assist Litigation services as Conflict Counsel for Police Officer Frederick Person.

Amendment 1 added services as Conflict Counsel for Detective Jennifer Lee Adams; there were no other changes to the contract cost or period.

Amendment 2, approved March 10, 2020, extended the contract period by 1 year, through Dec. 2021, and increased the costs by \$50,000 to \$125,000; added services as Conflict Counsel for Officer Dewayne Jones.

This proposed Amendment 3 includes additional services, to provide litigation services as conflict counsel for Officer Moises Jimenez, defendant in the matter of Alexandre Ansari v City of Detroit et al. Services continue to include litigation services as conflict counsel for Officer Frederick Person, and to provide litigation services as conflict counsel for Police Officer Dewayne Jones.

The fee for services remains the same, at \$175 per hour.

Covenant of Equal Opportunity Affidavit signed 7-28-20;

TAXES: Good Through 2-4-21;

Hiring Policy Compliance Affidavit signed 7-28-20, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System records disclosure Affidavit signed 7-28-20, indicating no records of investment, earned income, or use of labor from these systems; Political Contributions and Expenditures Statement signed 7-28-20, indicating “None”.

**CONTRACTS FOR CITY COUNCIL REVIEW
CITY DEMOLITION EMERGENCIES**

3043988 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 4221 Dickerson. – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River, Detroit, MI 48223 – Contract Period: Upon City Council Approval through July 27, 2021 – Total Contract Amount: \$13,500.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367303-622975-0-0, Appropriation for Blight Remediation includes available funding of \$4,076,228 as of August 7, 2020.

A Notice of Emergency Ordered Demolition signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 4221 Dickerson on June 5, 2020.

**Bids solicited and closed on June 26, 2020 for demolition at 4221 Dickerson;
3 bids received.**

**This recommendation is for the Lowest Bid received from Inner City Contracting for \$13,500.
Contract award to Inner City dated June 29, 2020; Purchase Order dated June 29, 2020.**

**Costs include: Demolition & debris removal & disposal for \$11,500;
Backfill and Grading costs of \$1,250; and Site Finalization costs of \$750.**

Other Bids received include: SC Environmental for \$16,950; and Detroit Next for \$21,800.

Covenant of Equal Opportunity Affidavit signed 3-11-20;

Certification as a Detroit Headquartered and Small Business good through 4-2-21;

TAXES: Good Through 2-13-21;

Hiring Policy Compliance Affidavit signed 3-11-20, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 3-12-20, indicating business established 2009,

NO records to disclose;

Political Contributions and Expenditures Statement signed 3-12-20, indicating “None.”

Vendor indicates a total of 12 employees, 7 employees are Detroit residents.

Demolition Emergencies - *continued*

3044291 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties, 8837 Knodell and 11781 Promenade. – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River, Detroit, MI 48223 – Contract Period: Upon City Council Approval through August 10, 2021 – Total Contract Amount: \$17,245.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-21200-160020-622975-0-0, Appropriation for Detroit Demolition includes available funds of \$9,226,552 as of August 7, 2020.

A Notice of Emergency Ordered Demolition signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 8837 Knodell on June 1, 2020; and for residential structure at 11781 Promenade on May 21, 2020.

Bids solicited and closed on June 26, 2020 for demolition at 8837 Knodell and 11781 Promenade; 3 bids received.

This recommendation is for the Lowest Bid received from Inner City Contracting for \$17,245.

Contract award to Inner City dated June 29, 2020; Purchase Order draft dated July 21, 2020.

Costs include the following at each address:

**8837 Knodell for \$6,995 - Demolition & debris removal & disposal for \$5,250;
Backfill and Grading costs of \$745; and Site Finalization costs of \$1,000.**

**11781 Promenade for \$10,250 - Demolition & debris removal & disposal for \$7,500;
Backfill and Grading costs of \$1,500; and Site Finalization costs of \$1,250.**

Other Bids received include: SC Environmental for \$26,991; and Detroit Next for \$30,400.

Covenant of Equal Opportunity Affidavit signed 3-11-20;

Certification as a Detroit Headquartered and Small Business good through 4-2-21;

TAXES: Good Through 2-13-21;

Hiring Policy Compliance Affidavit signed 3-11-20, Employment application submitted complies;

**Slavery Era Records Disclosure Affidavit signed 3-12-20, indicating business established 2009,
NO records to disclose;**

Political Contributions and Expenditures Statement signed 3-12-20, indicating “None.”

Vendor indicates a total of 12 employees, 7 employees are Detroit residents.

GRANTS SCHEDULED TO BE CONSIDERED ON THE WEEK OF AUGUST 11, 2020 DURING THE RECESS PERIOD.

Request to Accept and Appropriate:

- **Request to accept private donations for COVID-19 Relief Efforts.** In response to the COVID-19 pandemic, various City departments have received donations in the form of cash, supplies, equipment and other miscellaneous gifts, in order to combat the COVID19 pandemic and provide Detroiters with the support they need to reduce the impact of the pandemic.

This request is to accept donations, specifically for COVID-19 related services, through December 31 2020. Donations may include: masks, face shields, gloves, COVID-19 testing equipment, food for shelters, cleaning supplies/equipment and cash. This does NOT include grants received for COVID-19 related services, those will continue to be submitted individually for approval.

City Council may wish to request some type of listing of all donations received, and who provided the donations, for purposes of public disclosure.

Request to Apply:

- **Authorization to submit a grant application to the National Recreation and Parks Association for the Summer Meals Emergency Funding Grant.** The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the National Recreation and Parks Association for the Summer Meals Emergency Funding Grant. The amount being sought is \$10,000.00. There is no match requirement. The total project cost is \$10,000.00.

This request is for authorization to General Services to apply for the Summer Meals Emergency Funding Grant, from the National Recreation and Parks Association for \$10,000. The grant is for the purchase of 3 commercial refrigerators to replace refrigerators in Recreation Centers, that are no longer working. There is no requirement for matching funds for this grant.