


David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Senior City Planner
Janese Chapman
Deputy Director

John Alexander
LaKisha Barclift, Esq.
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.
Tasha Cowen
Richard Drumb
George Etheridge
Deborah Goldstein

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Christopher Gulock, AICP
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Carolyn Nelson
Kim Newby
Analine Powers, Ph.D.
Jennifer Reinhardt
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood
Ashley A. Wilson

TO: Detroit City Council

FROM: David Whitaker, Director
Legislative Policy Division 

DATE: May 26, 2020

RE: Secondary Naming of Street Update

The Legislative Policy Division (LPD) received a request from the office of Councilmember Tate to provide an update on the implementation of the Secondary Naming of Streets ordinance.

As indicated in Councilmember Tate's May 18, 2020 memorandum, on November 26, 2019, City Council adopted an ordinance to establish a new set of review criteria and approval processes for the secondary naming of streets. In regards to the implementation of that ordinance and the various process changes; a newly revised application has been prepared by the City Clerk's office, which details the process, required documentation, annual application submittal timeline, inclusive of all applicable fees.

In regards to the fees assessed for the secondary naming of streets process, upon the recommendation of the City Law Department the ordinance was drafted without fees being listed in the body of the ordinance, in order to avoid having to amend the ordinance every time a fee schedule change occurs. At present, the fee for processing a petition for the secondary naming of a street as outlined in Sec. 43-3-52 is \$675.00. The fee for processing a Councilmember's secondary naming of a street request as outlined in Sec. 43-3-61 is \$400.00. The price differential is based on the amount of work associated with processing each request. Per Sec. -3-61(a) Councilmembers are not required to submit petitions in order to have their requests reviewed. Outside of the fees assessed for processing the applications there is an additional \$200 fee, per sign, which must be paid to the Department of Public Works via the Street Fund for the design, manufacture, and installation of each sign.

To date, no new applications have been submitted to the Legislative Policy Division for processing. This may be due in part to the temporary closure of both the Legislative Policy

Division's offices as well as the office of the City Clerk. Both of which serve as intake for the secondary naming of streets process. While no formal applications have been received, at least one inquiry and request for application has been forwarded to the Legislative Policy Division to initiate the process.

If you have any additional questions, please reach out to our office directly.