

MEMORANDUM

TO: Boysie Jackson, Chief Procurement Officer
City of Detroit

Charity Dean, Director
Civil Rights, Inclusion and Opportunity

Nick Khouri, Group Executive
Jobs and Economic Growth

CC: Honorable Colleagues
Janice Winfrey, City Clerk
Stephanie Washington, Legislative Liaison

FROM: Council President Brenda Jones 

RE: Contracting and Employment Opportunities Concern

The current value of City of Detroit contracts is approximately \$2.4 billion dollars. In FY 2019, the City of Detroit spent \$691.25 million dollars on City of Detroit contracts. The amount of money spent on procurement within the City of Detroit annually offers the City of Detroit the prospect to create economic opportunity for City of Detroit residents and businesses in the areas of contracting and employment.

Oftentimes, it is stated that residents are not trained, prepared or aware of contracting employment opportunities which prevents the City of Detroit from ensuring that our tax dollars are spent within our communities and neighborhoods. Increased access to procurement opportunities offers residents the chance to access a sustainable quality of life that benefits the City through increased collection of income and property taxes which allows for enhanced investment into our neighborhoods, communities and city services.

Please provide responses to the following questions and concerns:

1. What steps are currently being taken by the Office of Procurement, the Civil Rights, Inclusion and Opportunity Department and the Jobs and Economy Team to work collaboratively to train, prepare and provide access to opportunities for those looking to receive City of Detroit contracts as well as be employed by City of Detroit Contractors?
2. What assessments have been done to determine current skills needed to be qualified for employment on City of Detroit contracts and the City of Detroit's current workforce preparation for those employment opportunities?

City of Detroit

COUNCIL PRESIDENT BRENDA JONES

3. How are current contractors that receive contracts held accountable for mentoring and partnering with Detroit-Headquartered/Based businesses as well as for hiring Detroit residents?
4. What training programs, workshops or outreach are in place for businesses to receive information on capacity building, access to funding and other aspects needed to increase the amount of Detroit-headquartered businesses that successfully win City of Detroit procurement bids?
5. How many employees throughout various departments are currently dedicated specifically towards outreach, engagement, training and preparation targeted towards increasing the number of Detroit-headquartered contractors and Detroit-resident employees within our current procurement structure?
 - a. Please provide employee titles and funding costs.
 - b. Please provide a detailed description of their daily duties, goals, objectives and success metrics.