



DWSD Drainage Program  
6425 Huber  
Detroit, MI 48211  
313.267.8000 (option 6)  
[drainage@detroitmi.gov](mailto:drainage@detroitmi.gov)

**Drainage Charge Adjustment Application**  
*(Please fill out one form per parcel)*

**Contact Information** *(Please print or type)*

- 1. Property Owner: \_\_\_\_\_
  - 2. Mailing Address: \_\_\_\_\_
- |                |      |     |
|----------------|------|-----|
| Street Address | City | Zip |
|----------------|------|-----|
- 3. Phone: \_\_\_\_\_
  - 4. Email: \_\_\_\_\_

*Must match owner name in Assessor's parcel database. If different than owner, must provide Power of Attorney or proof of tenant.*

- 5. Authorized Representative (name, address, email)

\_\_\_\_\_

**Service Location Information** *(Please print or type; use back if necessary)*

- 6. Service Address: \_\_\_\_\_
- 7. Parcel ID: \_\_\_\_\_
- 8. DWSD Account No: \_\_\_\_\_
- 9. Property Classification:
  - Industrial
  - Commercial
  - Residential
  - Tax Exempt
  - Faith Based

**10. Reason for Adjustment Request:**

*Feel free to provide a brief description of the adjustment(s) you are requesting in the space below. Refer to the following page for common appeal types and required back-up documentation.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Send completed application and supporting documentation to:

**DWSD Drainage Program**  
**6425 Huber**  
**Detroit, MI 48211**

Alternatively, applications can be faxed to: 313.842.6495 or emailed to: [drainage@detroitmi.gov](mailto:drainage@detroitmi.gov)

Additional questions call 313.267.8000 (option 6) or email: [drainage@detroitmi.gov](mailto:drainage@detroitmi.gov)

Check one or more of the following and attach supporting documentation as applicable.

**Ownership Adjustments (Check all that apply):**

- Incorrect Mailing Address: Send current owner and mailing address for parcel (if known)
- Property Sale: Copy of deed documenting property transfer **(Required)**
- Water Account Not Associated with Correct Parcel – Copy of water bill **(Required)**
- Other: \_\_\_\_\_

**GIS Polygon or Impervious Area Adjustment or Impervious Classification Adjustment including Removal of Surface Classified as Impervious:**

- Original Total Impervious Coverage (sq. ft. or acres) **(Required)**: \_\_\_\_\_
- New Total Impervious Coverage (sq. ft. or acres) **(Required)**: \_\_\_\_\_
- If applicable, area of Classified Impervious Surfaces Removed (sq. ft. or acres) **(Required)**: \_\_\_\_\_
- Description of Location of Classified Impervious Surfaces Removed **(Required)**:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Drawing/Sketch/Plans with Location and dimensions of Impervious Surface(s) Inaccuracies **(Required)**
- Site Photographs **(Required)**

**Methods Used: (if customer removed surface classified as impervious)**

- Removal of paved surface
- Tillage of soil
- Soil amendments (e.g., mulch) added
- Landscaping/Plants added

**Note:** Property owners may not appeal the inclusion of gravel surfaces with evidence of vehicular traffic as an impervious surface on their drainage charge. Impervious area adjustments of less than **435 square feet** (0.01 acres) cannot be adjusted.

**Discharge to Surface Waters:**

- Drawings/Site plans with calculations attached **(Required)**
- Site Photographs **(Required)**
- MDEQ Permit **(Required)**

**Owner Certification and Right-Of-Entry**

***I certify that the above information is true to the best of my knowledge. I further understand that the DWSD drainage charge will be based on the information provided and the adjustment may result in an increase of the DWSD drainage charge. DWSD may revoke the adjustment if it later determines that the information provided is inaccurate. By signing below, I agree to allow DWSD drainage charge staff or inspectors on-site to review and verify the information above and in the case of restored soils, to visit the site periodically to confirm that restored soils remain intact and pervious.***

\_\_\_\_\_  
Signature of Owner/Authorized Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

***DWSD may publish in any media of communication (print, news, television, radio, Internet, etc.) some or all of the information submitted in this application, including, but not limited to the amount of GSI credits awarded.***