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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: June 4, 2019

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached are the comments and review of the Legislative Policy Division regarding the contracts that were submitted by the Office of Contracting and Procurement for the regular session scheduled for June 4, 2019.

The contracts included on this list will be referred to the Standing Committees for their review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc: Janice Winfrey City Clerk
Mark Lockridge Auditor General
Boysie Jackson Office of Contracting and Procurement
Irvin Corley Legislative Policy Division
Marcell Todd Legislative Policy Division
Stephanie Washington Mayor's Office

Contracts Submitted to City Council
 Regular Session of June 4, 2019

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Statistics compiled for the Contracts submitted in the list for June 4, 2019.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
Fire	1	0	0	1
General Services 1 Revenue contract for rubbish removal & painting	7	0	2 Amendments	3
Health	1	0	0	0
Hsing & Revit.-Demol. 2 Resubmitted contracts, previously Not Approved	2	0	0	0
Police	1	0	0	0
Public Works	1		0	1
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Totals	13	0 Detroit-Based	2 Amendments	5

Contracts Submitted for City Council
Regular Session of June 4, 2019

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Statistics

This list represents costs totaling \$7,771,541.99¹

1 Contract submitted that includes No Cost or Revenue to the City

Demolition contracts total \$ 154,231.20

[Contracts re-submitted, previously not approved]

Included in the total costs are the following:

General Fund	\$ 1,245,405.00
Blight Reinvestment Project Fund	\$ 154,231.20
	<i>[Contracts re-submitted, previously not approved]</i>
Bond Funds	\$ 450,085.99
Capital Projects Fund	\$ 238,650.00
Grant Funds	\$ 210,000.00
Pub. Light Improvement Fund	\$ 959,719.01
Street Funds	\$ 4,513,450.79

¹ The contract list includes: 2 Amendments to extend contracts ; New contracts for one-time purchases and terms of 1 to 2 years; and 2 re-submitted Demolition contracts.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: June 4, 2019

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF JUNE 4, 2019**

FIRE

3034445 100% City Funding – To Provide Non- Contact AC Current Detectors for Heavy-Duty Commercial Use to Safeguard DFD Members when Responding to Down Wires, and Illegal Hook-Ups. – Contractor: Federal Pipe & Supply – Location: 6464 E. McNichols, Detroit, MI 48212 – Contract Period: Upon City Council Approval through August 31, 2019 – Total Contract Amount: \$58,405.00. *Waiver of Reconsideration requested.*

Costs budgeted to General Fund, Acct. 1000-00718-240195-621900, Appropriation for fire Fighting Operations includes available funding of \$8,214,740 as of May 31, 2019.

Bids solicited, from April 9 to April 16, 2019, for voltage detectors; 4 Bids received.

This recommendation is for an award to the vendor submitting the Lowest Bid, from Federal Pipe & Supply, for a total of \$58,405.

**The purchase includes 3 items: Detector Kit - 50 for \$734 each - for total of \$36,700;
Hotstick - 50 for \$179 each - for total of \$8,950;
Carrying Case - 50 for \$255.10 each for total of \$12,755.**

**Other bids received from: R & R Fire Truck Repair for \$60,800;
AVE Office Supplies for \$82,600; and Begus online for \$112,760.**

**Covenant of Equal Opportunity Affidavit signed 5-2-19;
TAXES: Good Through 5-9-20 and 8-31-19;
Hiring Policy Compliance Affidavit signed 5-21-19, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 5-2-19, indicating business established 1920, NO records to disclose;
Political Contributions and Expenditures Statement signed 5-2-19, indicating “None.”**

GENERAL SERVICES

6001968 100% City Funding – To Provide Labor and Parts for Case Construction Equipment. – Contractor: Southeastern Equipment Co., Inc. – Location: 48545 Grand River Ave., Novi, MI 48374 – Contract Period: Upon City Council Approval through June 1, 2021 – Total Contract Amount: \$40,000.00.

Costs budgeted to General Fund, Acct. 1000-12153-470100-617800-006004-30105, Appropriation for Fleet Management includes available funding of \$1,373,010 as of May 31, 2019.

Bids solicited, from February 22 through March 4, 2019, for labor and/or parts for repair services to Case Construction equipment; 1 Bid was received

This recommendation is for the sole bid received from Southeastern Equipment Co. Bid requested cost quotations on 9 items; Cost quoted by Southeastern Equipment, on all 9 items, was \$84,749.35.

The Department estimates their expenditures at \$20,000 per year, for a 2-year term.

Contract documents include a price list, the regular and overtime hourly rates for repair services was not included.

**Covenant of Equal Opportunity Affidavit signed 5-23-19;
TAXES: Good Through 3-6-20 and 8-31-19;
Hiring Policy Compliance Affidavit signed 8-15-16, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 10-9-17, indicating business established 1957, NO records to disclose;
Political Contributions and Expenditures Statement signed 3-18-19, No contributions identified.**

The previous contracts for Case Construction equipment repair parts and service was also with Southeastern Equipment;

Contract 6000525, was approved February 7, 2017, for a 2 year term, through Feb. 15, 2019 for estimated costs of \$100,000; Labor rates were \$118 for regular hours and overtime at \$177 per hour.

Contract 2835304, was approved March 29, 2011, for a 3-year term, through March 31, 2014, for estimated costs of \$220,000; and renewed for 2 additional years, through March 31, 2016, no additional cost requested. Labor rates were \$95 for regular hours and overtime at \$150 per hour.

General Services Dept. - *continued*

6002109 100% City Funding – To Provide New Parking Lot Lighting, on a Design/Build Basis. – Contractor: Bayview Electric Company, LLC – Location: 3011 W. Grand Blvd., Ste. 425, Detroit, MI 48202 – Contract Period: Upon City Council Approval through May 27, 2020 – Total Contract Amount: \$1,756,805.00.

Costs budgeted to the following 6 accounts:

\$198,765.23 to Obligation Bond Fund, Acct. 4513-20326-353610-628500-0, Appropriation for Pub. Lighting Service Extensions indicates encumbered funds of \$198,765, \$650,000 available;

\$480,087.92 to Public Lighting Improvement Fund, Acct. 4525-20316-353600-628500-0, Approp. for Pub. Lighting Improvements indicates encumbered funds of \$480,088; \$0 available;

\$479,631.09 to Public Lighting Improvement Fund, Acct. 4526-20317-353610-628500-0, Appropriation for Pub. Lighting Extensions indicates \$479,631 encumbered; \$0 available;

\$322,000 to General Fund, Acct. 1000-13990-472200-617900-0, Appropriation for General Services Dept. restructuring includes available funding of \$5,995,089 as of May 31, 2019;

\$25,000 to General Fund, Acct. 1000-11825-470005-628209-006004-30105, Appropriation for General Services Dept. Administration includes available funding of \$372,740 as of May 31, 2019

\$251,320.76 to Obligation Bond Fund, Acct. 4513-20325-353600-628500-0, Appropriation for Pub. Lighting Improvements indicates \$1,697,530 encumbered; \$0 available as of May 31, 2019.

Bids/Proposals were solicited, evaluated and scored on the basis of: Performance on similar projects; Capacity and Approach; and Cost proposal.

The Bid received from Bayview Electric was scored the highest on all criteria, including their cost proposal [indicating they submitted the lowest cost]. Bayview received additional points for having a location in the City of Detroit.

According to the Evaluation Committee, the proposal received from Bayview was well-organized, providing a detailed approach on how they would implement lighting and provided suggestions for reducing costs.

Second bid received from Rauhorn.

Contract discussion continues on following page.

General Services Dept. - *continued*

6002109 100% City Funding – To Provide New Parking Lot Lighting, on a Design/Build Basis. –
Contractor: Bayview Electric Company, LLC – Location: 3011 W. Grand Blvd., Ste. 425,
Detroit, MI 48202 – Contract Period: Upon City Council Approval through May 27, 2020
– Total Contract Amount: \$1,756,805.00.

Contract Discussion continued below:

There are 12 specific projects for design /build projects to properly illuminate the parking lot areas attached to parks or recreation centers; all 12 projects include preparation of design drawings to include: Photometric calculation, Lighting layout, Type of Lighting fixture, Circuit layout, Lighting Controls, and Design of the Light Pole foundation. Some of the park locations do not currently have DTE power to the location.

The sites and estimated costs indicated to include:

Adams Butzel Recreation Center for	\$61,000;	Clemente Recreation Center for	\$35,600;
Coleman Young Recreation Center for	\$66,000;	Erma Henderson Park [2 phases] for	\$500,395;
Farwell Recreation Center for	\$96,425;	Heilmann Recreation Center for	\$71,100;
Jayne Playfield for	\$360,400;	Maheras-Gentry Park for	\$119,770;
Northwest Activities Center for	\$96,425;	Patton Recreation Center for	\$84,245;
Williams Recreation Center for	\$84,245;	Wish-Egan Park for	\$68,005;

and Additional Services for \$100,000.

Covenant of Equal Opportunity Affidavit signed 4-18-19;

TAXES: Good Through 5-16-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 4-18-19, Statement submitted indicating as union contractor they are provided employees through local union, specific jobs may required criminal background check;

Slavery Era Records Disclosure Affidavit signed 4-18-19, indicating business established 2004, NO records to disclose;

Political Contributions and Expenditures Statement signed 4-19-19, indicating “N/A.”

HEALTH

6002133 100% Federal Funding – To Provide FDA Approved NARCAN Nasal Spray per the First Responders Comprehensive Addiction and Recovery Act Grant. – Contractor: Bound Tree Medical LLC – Location: 5200 Rings Rd., Ste. A, Dublin OH, 43017 – Contract Period: Upon City Council Approval through May 27, 2021 – Total Contract Amount: (Not to Exceed) \$210,000.00. *Waiver of Reconsideration requested.*

Costs budgeted to Health Grants Fund, Acct. 2104-20558-251111-612120-000096-30036-Appropriation for First Responders Addiction & Recovery Act Grant includes available funding of \$801,254; \$258,987 encumbered as of May 31, 2019.

Bids solicited, from May 2 through May 7, 2019, for a Narcan Licensed authorized distributor; 2 Bids received.

This recommendation is for the Lowest cost bid submitted by Bound Tree Medical for a cost of \$49.44 each, for a 4mg. nasal spray [2 doses]. Product provided is indicated to be manufactured by Adapt Parma or Teva Pharmaceuticals.

The Department indicates a budgeted cost of \$210,000 for the 2-year term of this contract.

Second bid received from J & B Medical Supply, for the same 4mg. nasal spray at \$152.99 each.

Covenant of Equal Opportunity Affidavit signed 3-1-19;

TAXES: Good Through 4-16-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 3-1-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 3-1-19, indicating business established 2000, NO records to disclose;

Political Contributions and Expenditures Statement signed 3-1-19, No contributions identified.

Previous contract for Nasal Narcan Supplies, including training and distribution, No. 3024407, was approved June 26, 2018, through Minnesota Multi-State Contracting Alliance for Pharmacy with Adapt Pharma, for a one-time purchase of 996 units at a cost of \$75 each for a total of \$74,700.

POLICE

3034747 100% City Funding – To Provide Network Equipment, Computers, and Monitors to Replace Existing, Outdated Equipment for DPD’s Project Refresh. – Contractor: Civitas IT – Location: 625 Kenmoor Ave. S.E., Ste. 301, Grand Rapids, MI 49546 – Contract Period: Upon City Council Approval through July 31, 2020 – Total Contract Amount: \$238,650.00.

Costs budgeted to Capital Projects Fund, Acct. 4533-20507-372300-644100-0-0, Appropriation for 2019 Capital Projects includes available funding of \$16,487,358 as of May 31, 2019.

Bids solicited, from Jan. 9 through Jan. 21, 2019, for computers and monitors; 3 bids received.

This recommendation is for the Lowest cost bid received from Civitas IT for the total of \$238,650.

This proposed purchase includes 3 items:

150 Desktop Mini PCs for \$682 each - total of \$102,300;

150 Desktop Small Form Factor [SFF] PCs for \$774 each - total of \$116,100;

150 Monitors for \$135 each - total of \$20,250

As indicated above, this purchase is for the replacement of current, outdated equipment.

Other bids received include: CDWG for \$243,150; and Sehi Computer Products for \$246,031.50.

The Law Dept. has indicated, as of June 3, 2019, they have not had the opportunity to review or approve this contract.

Covenant of Equal Opportunity Affidavit signed 4-3-19;

TAXES: Good Through 4-10-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 4-3-19, No Employment application submitted;

Slavery Era Records Disclosure Affidavit signed 4-3-19, indicating NO records to disclose;

Political Contributions and Expenditures Statement signed 4-3-19, indicating “None.”

Recent contracts approved with Civitas IT for computer equipment required by Police Dept. include: No. 3028807 approved Nov. 20, 2018 for cost of \$135,800 to provide replacement laptops and associated equipment required by Police Technical Services Bureau;

No. 3028290 approved Oct. 30, 2018, for cost of \$288,440, for 400 computers and 180 monitors to replace existing equipment;

No. 6001226 approved February 2018, for cost of \$56,475.25, for purchase of a Server; and

No. 3019332 approved Week of Dec. 4, 2017, for cost of \$213,876, for purchase of 300 desk computers and 150 monitors.

PUBLIC WORKS

6001984 44% Street Funding, 56% Bond Funding – To Provide Construction, Engineering, and Inspection Services (Project Administration, Inspection, Staking, Quality Assurance Testing and Reporting, Measurement, Computation, and Documentation of Quantities.) – Contractor: AECOM Great Lakes, Inc. – Location: 400 Renaissance Center, Ste. 2600, Detroit, MI 48243 – Contract Period: Upon City Council Approval through December 31, 2021 – Total Contract Amount: \$4,513,450.79.

Costs budgeted to two Street Fund accounts as follows:

Acct. 3301-20453-19337-632100-000048-0, Appropriation for Major Street 2017 Bond Fund includes available funding of \$68,665,751 as of May 31, 2019; and

Acct. 3301-04189-190820-632100-000048-0, Appropriation for Major Street Capital includes available funding of \$16,637,548 as of May 17, 2019.

Request for Qualifications solicited, from January 30 through February 21, 2019, to provide Construction Engineering and Inspection services, this was also advertised in the Legal News;

Qualifications received from 5 Businesses, evaluated and scored.

The evaluation included: Experience and familiarity with Government programming; Technical competence of key personnel; Capacity and Resources of Firm; Innovations; References; Peer review Policies. Additional points awarded for subcontracting with Detroit Based Businesses.

The Evaluation Committee recommended it is in the best interests of the City to award contracts to the 2 top-ranked firms; work will be distributed to each firm based on their expertise.

2nd Contract recommended with Hubbell, Roth & Clark [No. 6001975] which was referred to Committee on May 21, 2019; and considered in the Committee meeting of June 3, 2019.

AECOM indicate they will use as subcontractors: Somat Engineering [Detroit Headquartered], and Mannik Smith Group [Detroit based business].

Other firms that submitted Qualifications included: Nowak & Fraus; OHM Advisors; and WSP Michigan.

Covenant of Equal Opportunity Affidavit signed 5-15-19;

TAXES: Good Through 5-13-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 5-17-19, No Employment application submitted; Slavery Era Records Disclosure Affidavit signed 4-24-19, indicating business established 1965, NO records to disclose;

Political Contributions and Expenditures Statement signed 4-24-19, indicating 1 contribution to council member in 2017.

The Following Emergency Procurements for Demolitions were authorized by Department of Housing and Revitalization, Building and Safety and Detroit Building Authority.

HOUSING AND REVITALIZATION

3030826 100% City Funding – To Provide Emergency Commercial Demolition at 6782 Warren. – Contractor: Smalley Construction – Location: 1224 Locust, Jackson, MI 49203 – Contract Date: Upon City Council Approval through January 15, 2020 – Total Contract Amount: 43,500.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367302-628500-0-0, Appropriation for Reinvestment-Blight includes available funds of \$3,962,984 as of May 31, 2019.

This contract was previously submitted and referred on March 5, 2019; Contract was NOT APPROVED on April 2, 2019.

Bids solicited, from January 4 through January 8, for demolition of Commercial structure at 6782 W. Warren; 4 Bids received.

This recommendation is with the 2nd Low Bid received from Smalley Construction for \$43,500. Lowest bid from Dore & Associates was determined to be ineligible, as of Jan. 7, 2019, due to not meeting required timelines.

Demolition costs at 6782 W. Warren include: Demolition & debris removal & disposal for \$36,975; Backfill costs of \$2,175; Grading & Site finishing costs of \$2,175; Seeding costs of \$2,175.

Other bids received include: Dore & Associates for \$38,700 [*determined to be ineligible*]; Adamo Group for \$57,500; and Leadhead Construction for \$90,625

**Covenant of Equal Opportunity Affidavit signed 10-30-18;
TAXES: Good Through 6-27-19 and 8-31-19;
Hiring Policy Compliance Affidavit signed 12-7-17, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 12-7-17, indicating business established 2002, NO records to disclose;
Political Contributions and Expenditures Statement signed 10-17-18, indicating “N/A.”**

Housing & Revitalization-Demolition - *continued*

3034216 100% City Funded – To Provide Residential Demolition for 4.1.2019 Group A (6 Properties in District 3) – Contractor: Smalley Construction – Location: 1224 Locust Street, Jackson, MI 49203 – Contract Date: Upon City Council Approval through April 21, 2020 – Total Contract Amount: \$110,731.20. *Waiver of Reconsideration Requested*

Costs budgeted to Blight Reinvestment Fund, Acct. 1003-20253-367301-622975-0-0, Appropriation for Reinvestment Project-Blight includes available funding of \$3,962,984 as of May 31, 2019.

This contract was previously submitted and referred on April 30, 2019; Contract was NOT APPROVED on May 14, 2019.

**Bids solicited, from April 2 through April 8, 2019, on 6 addresses for Residential Demolition;
4 Bids received.**

This recommendation is for the Lowest Cost bid received from Smalley Construction for \$96,288; 15% contingency added \$14,443.20 for a total cost of \$110,731.20.

Demolition sites at the following addresses:

20419 Exeter for \$17,630;	20430 Exeter for \$15,195;	20441 Exeter for \$15,567;
20476 Exeter for \$16,125;	20491 Exeter for \$15,738;	20503 Exeter for \$16,033.

**Other Bids received include: J. Keith Construction for \$142,202;
Dore & Associates for \$177,000; and Gayanga for \$200,475.**

**Covenant of Equal Opportunity Affidavit signed 2-25-15;
TAXES: Good Through 6-27-19 and 8-31-19;
Hiring Policy Compliance Affidavit signed 12-16-16, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 12-16-16, indicating business established 2002,
NO records to disclose;
Political Contributions and Expenditures Statement signed 10-17-18, indicating “N/A.”**

GENERAL SERVICES

6001444 100% City Funding – AMEND 1– To Provide General Contractor Services for GSD at DPD 11th Precinct. (Building Repair, Renovation and Improvement Projects) – Contractor: Cross Renovations – Location: 34133 Schoolcraft Rd., Livonia, MI 48152 – Contract Period: Upon City Council Approval through May 28, 2020 – Total Contract Amount: \$1,652,600.00.

This Amendment is for Time Only, Original Expiration 5/29/19.

Costs budgeted to Obligation Bond Fund, Acct. 4529-20320-470010-644124-470005, Appropriation for Public Safety Facilities indicates encumbered funds of \$2,945,978; \$684,236 in available funding as of May 31, 2019.

This request is for an extension of the Contract period, for 1 year, through May 28, 2020, to complete the renovation project at the Police Dept. 11th Precinct.

Contract 6001444 was approved June 5, 2018, for the cost of \$1,652,600, for general contractor services, for the term from May 30, 2018 through May 29, 2019. Cross Renovation was recommended based on their quote of the lowest percentage fee of 2.4% over cost of materials, supplies and labor.

**Covenant of Equal Opportunity Affidavit signed 5-29-19;
TAXES: Good Through 6-12-19 and 8-31-19;
Hiring Policy Compliance Affidavit signed 12-20-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 5-10-19, indicating business established 2009, NO records to disclose;
Political Contributions and Expenditures Statement signed 12-9-18, no contributions identified.**

General Services Dept. - continued

6001472 100% City Funding – AMEND 1– To Provide Capital Repairs at DPD 6th Precinct. (Mechanical/HVAC System Work, Electrical System Work, Plumbing Work, Structural Work, and Fire & Emergency Systems Work) – Contractor: Cross Renovations – Location: 34133 Schoolcraft Rd., Livonia, MI 48152 – Contract Period: Upon City Council Approval through May 28, 2020 – Total Contract Amount: \$1,168,900.00.

This Amendment is for Time Only, Original Expiration 5/29/19.

Costs budgeted to Obligation Bond Fund, Acct. 4529-20320-470010-644124-470005, Appropriation for Public Safety Facilities indicates encumbered funds of \$2,945,978; \$684,236 in available funding as of May 31, 2019.

This request is for an extension of the Contract period, for 1 year, through May 28, 2020, to complete the renovation / repair project at the Police Dept. 6th Precinct.

Contract 6001472 was approved June 26, 2018, for the cost of \$1,168,900, for general contractor services, for the term from June 26, 2018 through May 29, 2019. Cross Renovation was recommended based on their quote of the lowest percentage fee of 2.4% over cost of materials, supplies and labor.

**Covenant of Equal Opportunity Affidavit signed 5-28-19;
TAXES: Good Through 6-12-19 and 8-31-19;
Hiring Policy Compliance Affidavit signed 12-20-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 5-10-19, indicating business established 2009, NO records to disclose;
Political Contributions and Expenditures Statement signed 12-9-18, no contributions identified.**

General Services Dept. - continued

6002146 100% City Funding – To Provide Mowing, Trash and Brush Clean up on Public Property known as the State Fairgrounds, and the Surrounding Areas on behalf of GSD. – Contractor: Premier Group Associates – Location: 535 Griswold, Ste. 1420, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 3, 2020 – Total Contract Amount: \$400,000.00.

Costs budgeted to General Fund, Acct. 1000-11830-470010-628500-006004-30105, Appropriation for Facilities & Grounds Maintenance includes available funding of \$3,039,602 as of May 31, 2019.

**Bids solicited, from April 17 through May 3, 2019, for State Fairgrounds clean-up;
6 Bids received.**

**Recommendation is for 2 Awards to Premier Group Associates and Detroit Grounds Crew;
Each contract is recommended for a term of 1 year, through June 3, 2020, for a cost of \$400,000.**

Bid received from Premier Group Associates for \$112,350; award based on experience and responsive to specifications.

The scope of services includes: Removal and disposing of all trash, branches and debris within the property lines, prior to mowing; Remove all vegetation and woody growth from around buildings, structures walks, parking area; Remove and clear all dirt and small stones from hard surfaces; Mow all grass and vegetation area to a height of 3 inches; Mowing includes trimming and edging along sidewalks, curbs, fence lines and around trees; All debris and grass clippings to be blown or swept off sidewalks, walkways, driveways, parking areas after mowing; Remove 4 portable units; Remove concrete blocks, if they need to be moved.

**Fee Schedule includes [does not indicate if this is a total for the season or each time service provided]:
Clean-up and mowing for \$35,700; Trash Removal for \$22,100; State Fair Clean for \$25,500;
and Removal of Portable Units [4] at \$2,975 each.**

Other bids received from: You Ditch We Pitch for \$18,635, rejected, bid appeared to include only 15 acres, not entire site, bid was not responsive; JC Beal Construction for \$77,000 rejected, references for construction, did not meet minimum qualifications for landscaping; GTJ Consulting for \$150,000 - no information on landscaping experience; and Xpert lawn and Snow for \$154,000.

**Covenant of Equal Opportunity Affidavit signed 3-29-19;
TAXES: Good Through 11-19-19 and 8-31-19;
Hiring Policy Compliance Affidavit signed 3-29-19, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 3-29-19, indicating business established 2007, NO records to disclose;
Political Contributions and Expenditures Statement signed 3-29-19, listing 4 contributions to Mayor 2015-2019; contributions to 2 council members in 2017; contributions to 2 judges in 2018.**

General Services Dept. - continued

6002148 100% City Funding – To Provide Mowing, Trash and Brush Clean up on Public Property known as the State Fairgrounds, and the Surrounding Areas on behalf of GSD. – Contractor: Detroit Grounds Crew – Location: 17217 Wyoming, Detroit, MI 48221 – Contract Period: Upon City Council Approval through June 3, 2020 – Total Contract Amount: \$400,000.00.

Costs budgeted to General Fund, Acct. 1000-11830-470010-628500-006004-30105, Appropriation for Facilities & Grounds Maintenance includes available funding of \$3,039,602 as of May 31, 2019.

**Bids solicited, from April 17 through May 3, 2019, for State Fairgrounds clean-up;
6 Bids received.**

**Recommendation is for 2 Awards to Premier Group Associates and Detroit Grounds Crew;
Each contract is recommended for a term of 1 year, through June 3, 2020, for a cost of \$400,000.
Bid received from Detroit Grounds Crew for \$98,827.50; award based on experience and responsive to specifications.**

The scope of services includes: Removal and disposing of all trash, branches and debris within the property lines, prior to mowing; Remove all vegetation and woody growth from around buildings, structures walks, parking area; Remove and clear all dirt and small stones from hard surfaces; Mow all grass and vegetation area to a height of 3 inches; Mowing includes trimming and edging along sidewalks, curbs, fence lines and around trees; All debris and grass clippings to be blown or swept off sidewalks, walkways, driveways, parking areas after mowing.

**Fee Schedule includes [does not indicate if this is a total for the season or each time service provided]:
Clean-up and mowing for \$19,080; Trash Removal for \$12,000; Brush Clean up for \$23,500.**

Other bids received from: You Ditch We Pitch for \$18,635, rejected, bid appeared to include only 15 acres, not entire site, bid was not responsive; JC Beal Construction for \$77,000 rejected, references for construction, did not meet minimum qualifications for landscaping; GTJ Consulting for \$150,000 - no information on landscaping experience; and Xpert lawn and Snow for \$154,000.

**Covenant of Equal Opportunity Affidavit signed 4-23-19;
TAXES: Good Through 4-25-20 and 8-31-19;
Hiring Policy Compliance Affidavit signed 4-23-19, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 4-23-19, indicating business established 2014, NO records to disclose;
Political Contributions and Expenditures Statement signed 4-23-19, indicating “No Donations.”**

General Services Dept. - *continued*

6002166 Revenue – To Provide Debris and Rubbish Removal and Painting on Various Projects for GSD. – Contractor: Groundswell Design Group Inc. – Location: 1639 N. Hancock St., #101, Philadelphia, PA 19122 – Contract Period: Upon City Council Approval through June 30, 2019 – Total Contract Amount: Revenue.

Account number was not provided with this contract, it appears there are no funds to be paid or received for this contract; Services are being provided as volunteers.

No explanation was provided in the documents indicating how this group was selected to provide these services,

A Maintenance Agreement between the City of Detroit and Groundswell Design Group, dated May 24, 2019 has been submitted. The Maintenance Agreement refers to a separate agreement between the Detroit Economic Growth Association and Groundswell for the purposes of funding the completion of the work through this proposed agreement.

The proposed agreement indicates that the Director of the Buildings and Safety Engineering Department has determined that a number of commercial buildings, premises and structures, located within the City, impose unsafe conditions requiring action to safeguard the public health and safety; and

Groundswell and its subcontractors have experience and expertise in maintaining, and taking other actions concerning vacant, commercial buildings, premises and/or structures.

Services of the proposed Maintenance Agreement indicate that Groundswell will undertake actions to maintain the building, premises and/or structures identified in Exhibit A [blank – no properties are identified]; complete funding will be supplied as reflected in the Detroit Economic Growth Association Agreement.

Work to include removing rubbish and debris from the properties and painting the properties in accordance with the recommended color palette as set forth in the Property Maintenance Code.

The Agreement indicates the City shall have no liability to Groundswell or any Groundswell related party, for any work or any actions taken or inaction of Groundswell under this agreement; Groundswell shall also indemnify and hold harmless the City, relating to the Work and any action taken by Groundswell or related parties. Groundswell is also required to maintain insurance at the specified levels.

The only Affidavit provided with this Agreement is the Political Contributions and Expenditures Statement signed May 22, 2019, indicating “N/A.”