

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Deputy Director and
Senior City Planner
Janese Chapman
Deputy Director

LaKisha Barclift, Esq.
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.
Tasha Cowen
Richard Drumb
George Etheridge

City of Detroit

CITY COUNCIL

LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Deborah Goldstein
Christopher Gulock, AICP
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Carolyn Nelson
Kim Newby
Analine Powers, Ph.D.
Jennifer Reinhardt
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood
Ashley Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: April 16, 2019

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached are the comments and review of the Legislative Policy Division regarding the contracts that were submitted by the Office of Contracting and Procurement for the regular session scheduled for April 16, 2019.

The contracts included on this list were referred to the Standing Committees for their review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:	Janice Winfrey	City Clerk
	Mark Lockridge	Auditor General
	Boysie Jackson	Office of Contracting and Procurement
	Irvin Corley	Legislative Policy Division
	Marcell Todd	Legislative Policy Division
	Stephanie Washington	Mayor's Office

Contracts Submitted to City Council
Regular Session of April 16, 2019

Page 1

Statistics compiled for the Contracts submitted in the list for April 16, 2019.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
Build.Safe.Eng.&Env.	1	0	1 Amendment	0
General Services 2 Park Renovation contracts	5	0	1 Amendment	3
Housing & Revitaliz. 1 Amd. to Block Grant contract	2	0	1 Amendment	2
Hsg & Revital.-Demo.	4	0	0	3
Human Resources	1	0	1 Amendment	0
Law	2	0	1 Amendment	0
Public Works 2 Contracts for Trash Removal & Recycling	3	0	0	0
<hr/>				
Totals	18	0 Detroit-Based	5 Amendments	8

Contracts Submitted for City Council
Regular Session of April 16, 2019

Page 2

Statistics

This list represents costs totaling \$ 131,528,061.00¹

Demolition contracts total \$ 71,338.00

Included in the total costs are the following:

General Fund	\$ 1,527,206.00
Blight Reinvestment Project Fund	\$ 71,338.00
Bond Projects Fund	\$ 405,408.00
Grant Funds	\$ 100,000.00
Street Fund	\$ 140,500.00
Solid Waste Management Fund	\$129,238,609.00

¹ The contract list includes: 5 Amendments; New contracts for terms of 1 to 5 years;
and 4 Demolition contracts.

TO: The HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: April 15, 2019

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF APRIL 16, 2019**

GENERAL SERVICES

6001849 100% City Funding – To Provide Park Improvements at Tolan Playground. (Field Grading Improvements, Walking Path, Play Area, Football Goal Post, Benches, Demo, and Site Amenities) – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through April 12, 2020 – Total Contract Amount: \$258,708.00.

Costs budgeted to 2 accounts:

**\$158,000 to Bond Fund, Acct. 4524-20315-470012-644124-470000, Appropriation for Neigh. Redevelopment & Housing includes available funding of \$4,948,752 as of April 12, 2019; and
\$100,000 to Grant Fund, Acct. 3601-06536-390530-632100-000178, Appropriation for Recreation Donations includes available funding of \$300,873 as of April 12, 2019.**

Bids were solicited for park improvements at Tolan Playground; 2 Bids received.

This recommendation is with the Lowest Bid received from Michigan Recreation Construction for a total of \$258,690. Second Bid received from WCI Contractors for \$297,700.

Work to include: Removing the existing 5,880 square feet of walkway - 3,080 sq. ft. of the walkway to be incorporated into new walkways; Remove the football goal posts, and install new Goal posts; Remove surface concrete piles; Grade an estimate 5,000 sq. feet to eliminate ridge and fill in low areas; Install approx. 9,200 sq. feet of asphalt walkways, and 100 sq. feet of concrete walkway to play area; Excavate an estimated 4,800 sq. feet of area for installation of a playground, install a safety surface, trenched drainage pipe from playground to existing catch basin, and install a timber border around the play area; Install Landscape Structure play equipment; Install 2 benches.

Contract costs include: Demolition for \$11,885; Field grading for \$3,750; Walking paths for \$51,767; Play area for \$137,694; Football Goal Posts for \$5,231; Site amenities for \$11,337; Site restoration costs of \$8,500; Other – surveys, bonds, insurance, general – for \$18,544; Additional Services for hidden conditions of other work as authorized by City for \$10,000.

Covenant of Equal Opportunity Affidavit signed 1-7-19;

TAXES: Good Through 10-8-19 and 8-31-19;

Hiring Policy Compliance Affidavit signed 1-7-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 1-7-19, indicating business established 1998, NO records to disclose;

Political Contributions and Expenditures Statement signed 1-7-19, indicating “None.”

Tolan Park Phase 2 Improvements, were bid and awarded to Premier Group Associates – Contract 6002026, on Page 17 of this report.

General Services - *continued*

6001966 100% City Funding – To Purchase Labor, and/or Parts for Caterpillar Engines. –
Contractor: Michigan CAT – Location: 24800 Novi Rd., Novi, MI 48375 – Contract
Period: Upon City Council Approval through April 15, 2022 – Total Contract Amount:
\$300,000.00.

**Costs budgeted to 2 General Fund Appropriations:
\$150,000 to Acct. 1000-12153-4700100-622100-006004-30105, Appropriation for Fleet
Management includes available funding of \$3,572,852 as of April 12, 2019; and**

**\$150,000 to Acct. 1000-13152-470110-622100-006004-30105, Appropriation for GSD Street
Maintenance includes available funding of \$1,114,246 as of April 12, 2019.**

**Bids solicited, from February 21 through March 1, 2019, for parts and labor to provide repair
services to Caterpillar Engines; 1 Bid received from Michigan CAT.**

**The bid includes: 10% discount from CAT manufacturer's price list for original equipment
manufactured parts; Repair services for \$122 per hour at vendor's location, \$141 per hour at
City facility, \$168 per hour for emergencies.**

A warranty of 12 months or 12,000 miles provided for repairs or delivery of equipment.

**Previously indicated that Garbage Pick-up equipment and Street Maintenance equipment include
Caterpillar engines.**

Covenant of Equal Opportunity Affidavit signed 5-25-16;

TAXES: Good Through 7-24-19 and 8-31-19;

**Hiring Policy Compliance Affidavit, not included in documents - Vendor submits a statement,
no changes around hiring can be made without approval of the unions - an Employment
application submitted does appear to comply;**

**Slavery Era Records Disclosure Affidavit signed 5-25-16, indicating business established 1943, NO
records to disclose;**

Political Contributions and Expenditures Statement signed 3-25-19, indicating "None."

Previous contracts for repairs/parts for Caterpillar Engines include:

***No. 6000510, approved Feb. 28, 2017, with Michigan CAT, for term through Jan. 31, 2019, for a cost
of \$200,000 per year [total of \$400,000];***

***No. 2876321, initially approved May 1, 2013 for 2 years, for \$200,000; an extension of 1 year,
through April 30, 2016, approved May 5, 2015, no costs added.***

***In addition to the primary contract with Mich. Cat; the City also had Stand by contracts with Cannon
Engineering [No. 2873198]; and Great Lakes Service [No. 2873276] for terms from 2013 through
Dec. 31, 2015.***

General Services - *continued*

6002015 100% City Funding – To Provide Labor and Parts for Elgin Street Cleaners. – Contractor: Bell Equipment Company – Location: 78 Northpointe Dr., Lake Orion, MI 48359 – Contract Period: Upon City Council Approval through April 15, 2021 – Total Contract Amount: \$40,000.00.

Costs budgeted to General Fund, Acct. 1000-13152-470110-622100-006004-30105, Appropriation for GSD Street Maintenance includes available funding of \$1,114,246 as of April 12, 2019.

Bids solicited, from February 21 through March 1, 2019, for repair services [labor and/or parts] for Street Sweepers; 3 Bids received.

This recommendation is to authorize a contract with Bell Equipment to provide labor and/or parts for Elgin Street Sweepers. Bell Equipment indicates this company is the authorized Elgin Street Sweeper dealer in the State of Michigan.

The bid from Bell Equipment provides for the cost of parts as indicated in Manufacturer's price list with no further discount; Repair services, at Lake Orion location, during regular hours is \$110 per hour; and \$165 per hour after 4 pm or weekends.

Bell indicates further, they do NOT have access to OEM parts for Vac All, Tymco, or Global equipment.

The department also recommends a contract, to be submitted, with The Safety Company dba Mtech Company to provide parts for Global Street Sweepers.

Covenant of Equal Opportunity Affidavit signed 6-2-16;

TAXES: Good Through 1-7-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 6-2-16, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 6-2-16, indicating business established 1951, NO records to disclose;

Political Contributions and Expenditures Statement signed 3-20-19, indicating "None."

Previous contract for repair services for Elgin Sweepers was also with Bell Equipment [No. 6000399] approved Feb. 21, 2017, for 2 years, for cost of \$200,000 [\$100,000 per year].

HOUSING AND REVITALIZATION

6001460 100% Federal Funding – AMEND 1– To Provide Shelter, and Access for the Resources that are needed for Homeless Individuals. – Contractor: Neighborhood Service Organization. – Location: 3430 Third St., Detroit, MI 48201 – Contract Period: July 1, 2019 through December 31, 2019 – Total Contract Amount: \$150,000.00.

This Contract Amendment is for an Extension of Time, and an Updated Scope of Work only. Original Contract Expiration 6/30/19.

**Costs budgeted to Block Grant Fund, Acct. 2001-11801-366090-651147-0-0, Appropriation for NSO 24-hour Walk-In Center includes NO available funds as of April 12, 2019;
Encumbrances include \$314,878.**

This request is for an Amendment to extend the term of the contract, 6 months, from July 1 through December 31, 2019; there is no requested increase to the contract costs.

This contract was initially authorized and approved, March 10, 2017, as part of the 2017-2018 CDBG funding allocation. \$150,000 was authorized to Neighborhood Service Organization for Rapid Re-Housing services. The Agency Project Coordinator was William Weld-Wallis.

Services indicated to include: 375 hours per year conducting street outreach; at least 68 individuals provided assistance through emergency housing, case management, moving assistance and determining housing eligibility; Contract estimates 54 individuals assisted will exit the program to permanent housing destinations.

Contract costs include: Personnel costs of \$97,756; Space rental for \$7,332; Utilities for \$2,000; Insurance for \$1,000; Communications costs of \$2,011; Equipment and supplies for \$12,850; Travel costs [including purchase of van for \$12,300] for \$22,200; Client lunches for \$4,000; ID restoration costs for \$850.

The \$150,000 grant also to be matched with \$150,000.

Covenant of Equal Opportunity Affidavit signed 1-16-19;

TAXES: Good Through 8-13-19 and 8-31-19;

Hiring Policy Compliance Affidavit signed 2-1-18, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 2-1-18, indicating business established 1955, NO records to disclose;

Political Contributions and Expenditures Statement signed 8-3-18, indicating “None.”

Housing & Revitalization Dept. - *continued*

6002005 100% City Funding – To Provide Construction Management Services for Housing and Revitalization Departments 0% Interest Home Repair Loan Program. – Contractor: GS Group, LLC – Location: 17800 Woodward Ave., Ste. 200, Detroit, MI 48203 – Contract Period: Upon City Council Approval through May 5, 2020 – Total Contract Amount: Not to Exceed \$500,000.00.

Costs budgeted to General Fund, Acct. 1000-20389-364136-651159-0-0, Appropriation for Sr. Citizen Home Repair includes available funding of \$992,711 as of April 12, 2019.

Bids were solicited for Construction Management Services through the Home Repair Loan program; 1 Bid was received.

Department recommends approval of the contract, based on the bid from GS Group.

According to information provided - 7 vendors attended a pre-bid conferences - 2 vendors did not meet minimum qualifications, 2 vendors had a conflict of interest, 1 vendor indicated not enough time to submit a bid, and 1 vendor did not respond.

Contractor to be responsible for ensuring all projects are completed timely, within scope and budget. Services include: Initial inspections to determine conditions, lead-based paint inspection and risk assessment, prepare work specifications, contractor bid services, conduct final construction inspections and clearances.

Billing for services is to be based on the unit price schedule in the contract:

Initial Inspection at \$600 per unit; Lead-based paint inspection/ risk assessment for \$800 /unit;

Prepare specifications and cost estimate for \$750 per unit;

Bid walk-through and collect bids for \$700 per unit; Resolve work issues, process change orders for \$750 per unit; Prepare and secure Lead-based paint clearance for \$250 per unit.

The contract does include requirements for compliance with HUD Section 3, providing job opportunities be directed too low and very low income persons in the community.

Covenant of Equal Opportunity Affidavit signed 1-15-19;

TAXES: Good Through 7-17-19 and 8-31-19;

Hiring Policy Compliance Affidavit signed 1-15-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 4-5-19, indicating business established 2010, NO records to disclose;

Political Contributions and Expenditures Statement signed 1-15-19, indicating “N/A.”

Previous contract for Construction Management for the Interest Free home repair program, was also with GS Group [No. 2911480] approved Oct. 13, 2015 for a term through June 30, 2017, for costs of \$1,050,000; Extension of the term, through Oct. 31, 2018, was approved Jan. 15, 2109.

LAW

2889352 100% City Funding – AMEND 1– To Purchase Case Management and Timekeeping Services for the Law Department’s City Law Document Technology. – Contractor: Cycom Data Systems, Inc. – Location: PO Box 802, Richmond, KY 40476 – Contract Period: Upon City Council Approval through April 30, 2021 – Contract Increase: \$68,540.00 – Total Contract Amount: \$370,940.00.
Original Contract Period 3/1/14 through 3/27/19. Original Contract Amount \$302,400.00.

Costs budgeted to General Fund, Acct. 1000-00527-320010-622302-0-0, Appropriation for Law Administration includes available funding of \$3,893,728 as of April 12, 2019.

This request is for a 2-year extension of the Contract services for City Law technology, with an increase of \$68,540 in costs.

Contract 2889352, with Cycom Data Systems, was approved March 18, 2014 for a new Case Management software system, to replace the out dated system then in use.

This contract was approved for a term of 5 years, through March 2019. The City Law software, according to the Law Department, has greatly improved the operations of the Department, in addition to Case Management, the software enable the capture and tracking of data, that can be used to improve risk management. At this time, rebidding the requirements that may cause a loss of access to the software, according to the Law Department, would be a disaster.

This amendment to extend the contract term, also includes updates, improvements or enhancements to the City Law technology.

The cost for the extension is \$34,270 per year. Under the initial 5-year term of the contract - the implementation and 1st year maintenance fee was \$168,000; Maintenance fees for the next 4 years has been \$33,600 per year.

The \$670 per year increase to \$34,270 represents an approximate 2% increase in the Annual Maintenance Fees.

Covenant of Equal Opportunity Affidavit signed 3-25-19;

TAXES: Good Through 3-29-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 3-25-19, indicate do not use Employment application, and do not ask about felony status;

Slavery Era Records Disclosure Affidavit signed 3-25-19, indicating business established 1984, NO records to disclose;

Political Contributions and Expenditures Statement signed 3-25-19, No donations identified.

The Following Emergency Procurements for Demolitions were authorized by Department of Housing and Revitalization, Building and Safety and Detroit Building Authority.

HOUSING AND REVITALIZATION

3032987 100% City Funding – To Provide Emergency Residential Demolition at 12735 Filbert. – Contractor: RDC Construction Services – Location: 26400 W. Eight Mile Rd., Southfield, MI 48033 – Contract Date: Upon City Council Approval through April 15, 2020 – Total Contract Amount: \$23,500.00.

Costs budgeted to Blight Reinvestment Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment Project-Blight includes available funds of \$10,385,234 as of April 12, 2019.

Notice of Emergency Ordered Demolition from director of BSEED issued March 6, 2019 for the building at 12735 Filbert.

Pictures of the building ordered demolished are included following the contract discussion.

Bids solicited, from March 7, at 12:26 PM to March 8 at 2 PM, for emergency demolition of buildings at 12735 Filbert; 2 Bids received.

This recommendation is for the Lowest Bid received from RDC Construction for \$23,500; Award letter sent to recommended Vendor on March 14, 2019.

The demolition costs include: Demolition & debris removal & disposal for \$19,000; Backfill costs of \$2,500; Grading & site finishing costs of \$1,000; and Seeding costs of \$1,000.

Second Bid received from Dore & Associates for \$25,700.

Covenant of Equal Opportunity Affidavit signed 2-27-19;

TAXES: Good Through 7-5-19 and 8-31-19;

Hiring Policy Compliance Affidavit signed 2-27-19, Employment Application submitted complies;

Slavery Era Records Disclosure Affidavit signed 2-27-19, indicating business established 2014, NO records to disclose;

Political Contributions and Expenditures Statement signed 2-27-19, indicating “N/A.”

The Honorable City Council
Contracts Submitted for Regular Session of
April 16, 2019

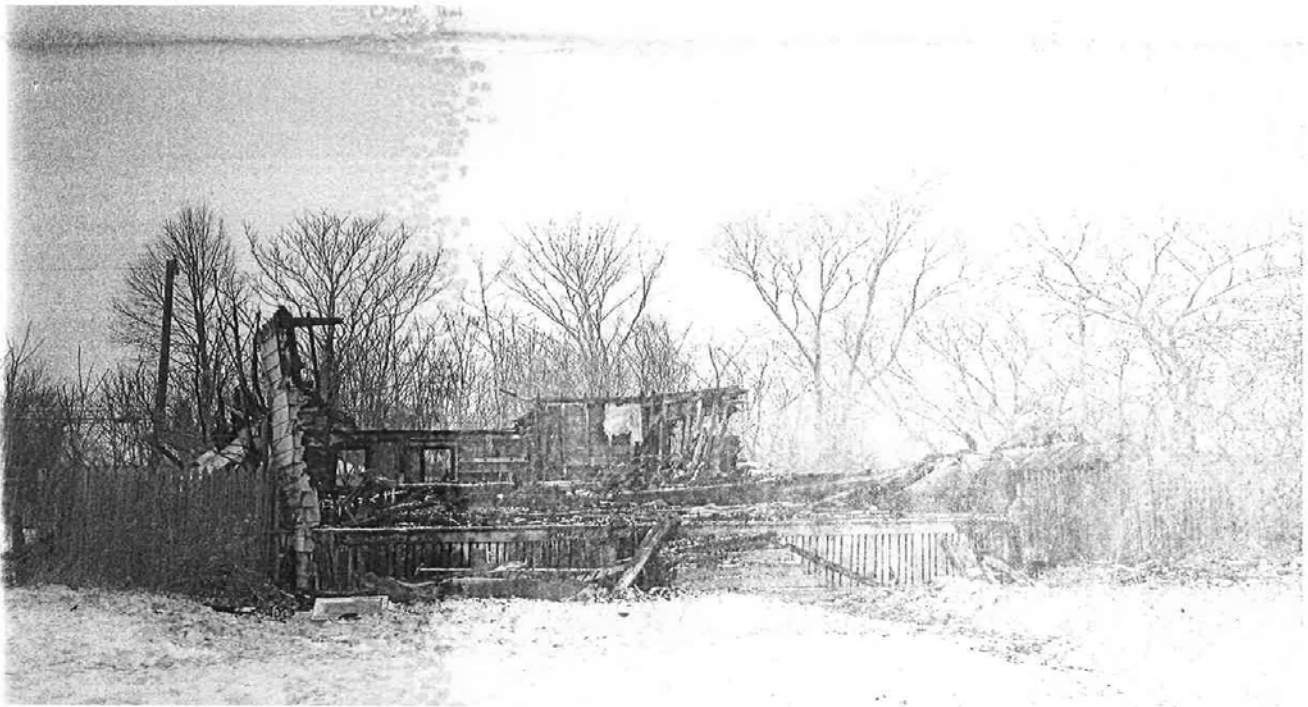
Page 8

Housing & Revitalization-Demolition - *continued*

3032987

RDC Construction Contract cost of \$23,500

12735 Filbert -- \$23,500



Housing & Revitalization-Demolition - *continued*

3033146 100% City Funding – To Provide Emergency Residential Demolition at 12046 Abington. – Contractor: Leadhead Construction – Location: 41617 Cummings Lane, Novi, MI 48337 – Contract Date: Upon City Council Approval through April 15, 2020 – Total Contract Amount: \$15,100.00.

Costs budgeted to Blight Reinvestment Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment Project-Blight includes available funds of \$10,385,234 as of April 12, 2019.

Notice of Emergency Ordered Demolition from director of BSEED issued February 26, 2019 for the building at 12046 Abington.

Pictures of the building ordered demolished are included following the contract discussion.

Bids solicited, from Feb. 27, 2019 at 1:37 PM to Feb. 28, 2019 at 2 PM, for emergency demolition of the building at 12046 Abington; 5 Bids received.

This recommendation is for the Lowest Acceptable Bid received from Leadhead Construction for \$15,100 [based on 5% equalization for comparison be of \$14,345.

Lowest Bid received from J. Keith Construction for \$14,576 rejected, does not have a current City Wrecking license.

Award letter sent to recommended Vendor on March 4, 2019.

The demolition costs include: Demolition & debris removal & disposal for \$12,800; Backfill costs of \$1,500; Grading & site finishing costs of \$650; and Seeding costs of \$150.

Other Bids include: J. Keith Construction for \$14,576-rejected; RDC Construction for \$14,900; Gayanga for \$20,750 [with 12% equalization, comparison bid of \$18,260]; and Dore & Associates for \$24,300.

**Covenant of Equal Opportunity Affidavit signed 12-17-17;
Certification as Detroit Based and Small Business [based on 1660 Midland] good through 2-15-20;
TAXES: Good Through 1-10-20 and 8-31-19 [clearances on Detroit address – 1660 Midland];
Hiring Policy Compliance Affidavit signed 12-17-17, Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 12-17-17, indicating business established 2004, NO records to disclose;
Political Contributions and Expenditures Statement signed 12-14-18, indicating “N/A.”**

The Honorable City Council
Contracts Submitted for Regular Session of
April 16, 2019

Page 10

Housing & Revitalization-Demolition - *continued*

3033146 Leadhead Construction Contract cost of \$15,100

12046 Abington -- \$15,100



ON

Housing & Revitalization-Demolition - *continued*

3033148 100% City Funding – To Provide Emergency Residential Demolition at 15326 Chapel. – Contractor: Leadhead Construction – Location: 41617 Cummings Lane, Novi, MI 48337 – Contract Date: Upon City Council Approval through April 15, 2020 – Total Contract Amount: \$15,957.00.

Costs budgeted to Blight Reinvestment Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment Project-Blight includes available funds of \$10,385,234 as of April 12, 2019.

Notice of Emergency Ordered Demolition from director of BSEED issued March 11, 2019 for the building at 15326 Chapel.

Pictures of the building ordered demolished are included following the contract discussion.

Bids solicited, from March 12 at 11:34 AM to March 13, 2019 at 2 PM, for emergency demolition of building at 15326 Chapel; 4 Bids received.

This recommendation is for the Lowest Bid received from Leadhead Construction for \$15,957. Award letter sent to recommended Vendor on March 14, 2019.

The demolition costs include: Demolition & debris removal & disposal for \$13,787; Backfill costs of \$1,500; Grading & site finishing costs of \$550; and Seeding costs of \$120.

Other Bids include: RDC Construction for \$17,300; Smalley Construction for \$17,500; and Dore & Associates for \$30,000.

**Covenant of Equal Opportunity Affidavit signed 12-17-17;
Certification as Detroit Based and Small Business [*based on 1660 Midland*] good through 2-15-20;
TAXES: Good Through 1-10-20 and 8-31-19; [*clearances based on 1660 Midland address*]
Hiring Policy Compliance Affidavit signed 12-17-17, Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 12-17-17, indicating business established 2004, NO records to disclose;
Political Contributions and Expenditures Statement signed 12-14-18, indicating “N/A.”**

The Honorable City Council
Contracts Submitted for Regular Session of
April 16, 2019

Page 12

Housing & Revitalization-Demolition - *continued*

3033148 Leadhead Construction Contract cost of \$15,957

15326 Chapel -- \$15,957



Housing & Revitalization-Demolition - *continued*

3033154 100% City Funding – To Provide Emergency Residential Demolition at 5873 Van Court. – Contractor: Leadhead Construction – Location: 41617 Cummings Lane, Novi, MI 48337 – Contract Date: Upon City Council Approval through April 15, 2020 – Total Contract Amount: \$16,781.00.

Costs budgeted to Blight Reinvestment Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment Project-Blight includes available funds of \$10,385,234 as of April 12, 2019.

Notice of Emergency Ordered Demolition from director of BSEED issued March 8, 2019 for the building at 5873 Van Court.

Pictures of the building ordered demolished are included following the contract discussion.

Bids solicited, from March 11, 2019, at 1:41 PM to March 12, 2019 at 2 PM, for emergency demolition of building at 5873 Van Court; 3 Bids received.

This recommendation is for the Lowest Bid received from Leadhead Construction for \$16,781. Award letter sent to recommended Vendor on March 14, 2019.

The demolition costs include: Demolition & debris removal & disposal for \$14,911; Backfill costs of \$1,200; Grading & site finishing costs of \$550; and Seeding costs of \$120.

Other Bids include: Smalley Construction for \$22,400; and Dore & Associates for \$31,700.

**Covenant of Equal Opportunity Affidavit signed 12-17-17;
Certification as Detroit Based and Small Business [*based on 1660 Midland*] good through 2-15-20;
TAXES: Good Through 1-10-20 and 8-31-19; [*clearances on the 1660 Midland, Detroit address*]
Hiring Policy Compliance Affidavit signed 12-17-17, Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 12-17-17, indicating business established 2004, NO records to disclose;
Political Contributions and Expenditures Statement signed 12-14-18, indicating “N/A.”**

The Honorable City Council
Contracts Submitted for Regular Session of
April 16, 2019

Page 14

Housing & Revitalization-Demolition - *continued*

3033154 Leadhead Construction Contract cost of \$16,781

5873 Van Court -- \$16,781



BUILDINGS SAFETY ENGINEERING AND ENVIRONMENT

6001211 100% City Funding – AMEND 1– To Provide Vendor License Plates. – Contractor: Keyes-Davis Company – Location: 74 North Fourteen St., Battlecreek, MI 49015 – Contract Period: Upon City Council Approval through January 15, 2020 – Contract Increase: \$82,766.00 – Total Contract Amount: \$113,166.00.

This Contract is for an Increase in Funds, Original Contract Amount \$30,400.00.

Costs budgeted to General Fund, Acct. 1000-12146-130365-617903-0-0, Appropriation for Business License Center includes available funding of \$287,291 as of April 12, 2019.

This request is for an increase of \$82,766 in the costs for a new contract total of \$113,166. There is no requested change to the length of the contract, which expires January 15, 2020.

Contract 6001211, with Keyes-Davis, was approved January 30, 2018, for a 2-year term, through January 15, 2020, for a cost of \$30,400. 1 Bid was received and approved.

This contract was approved to obtain 16 different license plates, for an estimated total of 950 numbered license plates required each year. The cost was bid at \$16 per license plate for an estimated total cost of \$15,200 per year.

License plates are made of 24-gauge aluminum with embossed numbers and letters; blue background with white reflective numbers and letters

Specific reason[s] for the increase was not indicated in the documents provided.

Covenant of Equal Opportunity Affidavit signed 1-30-19;

TAXES: Good Through 3-28-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 1-30-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 1-30-19, indicating business established 1928, NO records to disclose;

Political Contributions and Expenditures Statement signed 1-30-19, indicating “None.”

GENERAL SERVICES

6001035 100% City Funding – AMEND 1– To Provide Ford Vehicle General Repair Service, Labor, and/or Parts. – Contractor: Jorgensen Ford Sales, Inc. – Location: 8333 Michigan Ave., Detroit, MI 48210 – Contract Period: Upon City Council Approval through November 30, 2019 – Contract Increase: \$250,000.00 – Total Contract Amount: \$550,000.00.

Costs budgeted to General Fund, Acct. 1000-12153-470100-617300-006004-30105, Appropriation for Fleet Management includes available funding of \$3,572,852 as of April 12, 2019.

This request is for approval of Amendment 1 to this contract, increasing the total costs by \$250,000; there also appears to be a 1 month extension of the contract, through November 30, 2019.

Contract 6001035 was approved, with Jorgensen Ford Sales, on October 24, 2017, for a 2-year term through October 31, 2019, for contract costs not to exceed \$300,000.

This contract provided parts and repair services for Ford Vehicles. Costs were estimated to include: 1,000 hours of repair services at \$55 per hour, and the cost for replacement of parts and various components.

It was indicated, in Oct. 2017, that contracts would be approved with both Jorgensen Ford, and Bob Maxey Ford, to ensure repairs to Ford vehicles would be completed in a timely manner.

**Covenant of Equal Opportunity Affidavit signed, Not Dated;
TAXES: Good Through 3-22-20 and 8-31-19;
Hiring Policy Compliance Affidavit signed 5-11-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 5-11-18, indicating business established 1999, NO records to disclose;
Political Contributions and Expenditures Statement signed 5-11-18, indicating “None.”**

General Services - *continued*

6002026 100% City Funding – To Provide Phase 2 Park Improvements. (Picnic Shelter with Amenities, Fitness Pad, Bike Station, Dog Waste Station, Horseshoes, Drinking Fountain, Concrete Walkways, Site Restoration, and Trees) – Contractor: Premier Group Associates. – Location: 535 Griswold, Ste. 1420, Detroit, MI 48226 – Contract Period: Upon City Council Approval through April 15, 2020 – Total Contract Amount: \$246,700.00.

Costs budgeted to Bond Fund, Acct. 4524-20315-470012-644124-470007, Appropriation for Neigh. Redevelopment & Housing includes available funds of \$4,948,752 as of April 12, 2019.

Proposals solicited for the Tolan Park, Phase 2 Improvements; 4 Proposals received and evaluated, based on criteria of: Capability/Qualifications, Method of Approach, Price, and Performance History. Additional points given to Detroit based, Detroit Headquartered businesses.

This recommendation is for the Proposal ranked the highest, received from Premier Group Associates [this vendor also received the most points for Price - indicating the Lowest Price among the proposals received.

Phase I Improvements at Tolan Park may be Contract No. 6001849 [on page 1 of this Report], recommended to be approved with Michigan Construction for \$258,708.

This proposed contract includes the following improvements to be installed at Tolan: Picnic Shelter of approximately 950 sq. feet and include 3 picnic tables, Utility table, Grill, and hardware for installing trash receptacles; Additional 5 picnic tables; Fitness Pad; Bike Stations, 4 Dog bag dispensers; 2 Horseshoe courts; Bleachers, and 25 foot long concrete walkway to connect Basketball court; a Drinking fountain.

A partial list of Costs include: Picnic shelter with amenities for \$58,000; Drinking fountain for \$19,500; Fitness Pad for \$60,500; Picnic tables for \$14,000; Bike station for \$5,500; Bleachers for \$27,500; Trees for \$12,000; concrete walkway for \$3,500; Dog Waste stations for \$2,800.

**Covenant of Equal Opportunity Affidavit signed 3-29-19;
TAXES: Good Through 11-19-19 and 8-31-19;
Hiring Policy Compliance Affidavit signed 3-29-19, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 3-29-19, indicating NO records to disclose;
Political Contributions and Expenditures Statement signed 3-29-19, indicating 4 donations to the Mayor from 2015 to 2019, 2 donations to council members in 2017; 2018 donation to 36th Dist. Judge; and 1 2019 donation to Detroit Progressive Fund.**

Last contract for improvements to Tolan Park, Contract 2638450 approved with KEO & Associates in June 2004 for \$400,000

HUMAN RESOURCES

6000509 100% City Funding – AMEND 2– To Provide Microsoft Office Product Training, and Extended Training for HR. – Contractor: NH Learning Solutions Corporation. – Location: 14115 Farmington, Livonia, MI 48154 – Contract Period: Upon City Council Approval through March 31, 2020 – Contract Increase: \$235,900.00 – Total Contract Amount: \$591,800.00.

Costs budgeted to General Fund, Acct. 1000-00105-280320-628200-0-0, Appropriation for Human Resources Administration includes available funding of \$1,146,590 as of April 12, 2019

This request is for approval of Amendment 2, to extend the time period of the contract 1 year, through March 31, 2020, and increase the costs by \$235,900, to a new contract Total of \$591,800.

The contract is for Training to City Employees, training materials, and to provide both online courses and scheduled classes at New Horizon locations, on the uses of Microsoft Office products.

Classes include: Beginning, Intermediate and Advanced training in Word, and Excel; and PowerPoint. Classes limited to 15 students.

Contract 6000509 with New Horizons [NH] Learning Solutions, was initially approved March 14, 2017, for a 1 year period, through March 21, 2018, and costs of \$202,500.

Initial costs included 150 days of classroom training at \$900 per day; e-learning for over 1,000 video classes for an estimated 6,500 users at \$10 each.

Amendment 1 to the contract was approved April 10, 2018, extending the term 1 year, through March 21, 2019; and increased the costs by \$153,400 to a total of \$355,900.

Extension costs included 94 classes for 1,400 employees; and online training for cost of \$65,000.

This amendment continues the training for Microsoft Office products; specific details on how the costs are budgeted were not included in the contract documents for Amendment 2.

Covenant of Equal Opportunity Affidavit signed, 4-4-19;

TAXES: Good Through 3-28-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 2-27-18, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 2-27-18, indicating NO records to disclose;

Political Contributions and Expenditures Statement signed, Not Dated, indicating 1 donation

LAW

6002070 100% City Funding – To Provide Representation for Lawrence Garcia in Connection with the Attorney Grievance Commission, File No. 19-0379. – Contractor: Collins Einhorn Farrell, PC – Location: 4000 Town Center, 9th Fl., Southfield, MI 48075 – Contract Period: February 25, 2019 through June 30, 2020 – Total Contract Amount: \$50,000.00.

Costs budgeted to General Fund, Acct. 1000-00527-320010-613100-0-30119, Appropriation for Law Administration includes available funding of \$3,893,728 as of April 12, 2019.

The Scope of Services for this proposed contract indicates what is written above: The Attorney shall provide representation for Lawrence Garcia in connection with the Attorney Grievance Commission.

An Emergency Procurement for the Attorney services was issued on February 25, 2019.

The fee for the services of Attorney Donald D. Campbell is \$325 per hour.

Covenant of Equal Opportunity Affidavit signed 3-12-19;

TAXES: Good Through 3-28-20 and 8-31-19;

Hiring Policy Compliance Affidavit signed 3-11-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 3-11-19, indicating business established 1971, NO records to disclose;

Political Contributions and Expenditures Statement signed 3-12-19, indicating “None.”

PUBLIC WORKS

Contract 6001884 and Contract 6001885 for Trash Removal and Recycling Services.

Bids solicited, from Sept. 20, 2018 at 5:45 PM to Nov. 2, 2018 at 10 AM, for Trash Removal Services; 5 Bids received and scored for each of the 4 designated geographical Areas of the City.

Categories that were scored include: Cost to provide mandatory services;

Content of the Proposal – understanding the services and providing innovative ideas;

Capacity to provide services; Experience with similar projects.

None of the proposals were eligible for points as Detroit Based or use of Detroit based subcontractors.

J. Keith Construction, located at 1010 Antietam in Detroit, was determined to not have the capacity nor the experience to handle this type of contract and were awarded no points in any of the 4 Areas.

Waste Management, located in Wixom, Mich., was awarded points only for Area 1 and may have only quoted costs for Area 1.

Other Bids/Proposals were submitted and scored for each geographic area received from: Advanced Disposal, Emterra located in Flint, Mich., and GFL.

Geographic Areas remain the same as previously established; according to the request for proposals, Characteristics of the Areas include:

Area 1 - bounded by 8 Mile, Hubbell, City limits on south and west - 52,000 occupied households; 17,218 vacant lots; and 10,079 vacant structures.

Area 2 - bounded by 8 Mile, Woodward, I-94/City limits on south, Hubbell - 68,300 occupied households; 28,346 vacant lots; and 15,090 vacant structures.

Area 3 - bounded by 8 Mile, City limits on east, I-94/City limits on south, Woodward - 39,800 occupied households; 35,030 vacant lots; 14,641 vacant structures.

Area 4 - bounded by I-94, City limits on east, Detroit River, Wyoming/Outer Drive - 47,850 occupied households; 53,613 vacant lots; 8,050 vacant structures.

Vendor requirements include:

Verification of Equipment to provide services and required to ensure that 75% of trucks used are 3 years old and newer;

Discussion of contracts continue on following page.

Public Works - *continued*

Contract 6001884 and Contract 6001885 for Trash Removal and Recycling Services.

Continued Discussion of the contracts for Trash Removal and Recycling Services:

Vendor requirements include:

Vendors responsible for maintaining sufficient inventory of garbage containers and recycling carts for entire 5-year term, to deliver new containers within 2 workdays, to residents if requested, for a fee of \$25 per container.

Vendors required to provide detail of plan for accepting and tracking citizen complaints, addressing complaints, and daily report to Public Works on the complaints and their resolution; and capacity to receive and address complaints in English, Spanish or Arabic.

Vendors may re-route pick-up trucks in their designated areas, to obtain greater efficiencies, but must be approved by the City; However vendors are required to provide all collections for households on a specific route the SAME DAY of the week; Multiple Day collections no longer allowed.

Driver determines debris at curbside falls outside the collection requirements of this contract; they are required to tag the debris as uncollectable, take a picture of debris and forward it to designated DPW official to make final determination that debris may be omitted from daily collection responsibility.

Weekly collection of refuse for single to 4-family residences, between 7 AM and 7 PM;

Bi-Weekly collection of recyclables in 64 to 90 gallon carts, delivered to transfer site of waste to energy facility as determined by the City;

Bi-Weekly collection of bulky waste, up to 2 cubic yards;

Bi-Weekly collection of seasonal yard waste;

Collection of non-hazardous or construction debris from curbside in front of vacant lots and vacant structures;

According to information provided, the initial costs proposed by both GFL and Advance exceeded the City's estimated budget; through negotiations of the Office of Contracting and Procurement with the 2 companies, costs were reduced by over \$18,000,000.

Costs budgeted to Solid Waste Fund, Acct. 3401-12396-190410-617900-0-0, Appropriation for Solid Waste Management includes available funds of \$205,620 as of April 12, 2019;

Encumbered funds total \$11,151,553.

Discussion of Contracts continue on following page.

Public Works - continued

Contract 6001884 and Contract 6001885 for Trash Removal and Recycling Services.

Continued Discussion of the contracts for Trash Removal and Recycling Services:

The combined costs of the proposed contracts for Trash Removal / Recycling services is \$129,283,609 over the term of 5 years, for an estimated annual cost of \$25,856,721.80.

The proposed contracts replace contracts, approved February 18, 2014, with:

Rizzo Environmental Services [No. 2886600], Sterling Heights, MI, approved for a 5-year term, beginning June 1, 2014, for a cost of \$49,100,000; Contract 2886600 was assigned from Rizzo to GFL, based in Vaughan, Ontario Canada in Nov. 2016; and

Advanced Disposal Services [No.2886601], Ponte Vedra, Florida, approved for a 5-year term, beginning June 1, 2014, for a cost of \$73,500,000.

The total costs for the previous contracts were \$122,600,000 for a 5-year term - \$24,520,000 per year.

Public Works - *continued*

6001884 100% City Funding – To Provide Trash Removal/Recycling Services. – Contractor: GFL Environmental USA, Inc. – Location: 26999 Central Park Blvd., Ste. 200, Southfield, MI 48076 – Contract Period: Upon City Council Approval through May 31, 2024 – Total Contract Amount: \$54,836,344.00.

This recommendation is for a Contract with GFL [Green For Life] Environmental USA, to provide Trash Removal and Recycling Services in Areas 3 and 4.

Area 3 - This recommendation is for the Proposal ranked the highest overall, ranked 2nd highest for cost, received from GFL; the Evaluation Team determined that GFL has the experience and capacity to provide all required services; the vendor has prior experience with the City and has performed better than satisfactory.

Area 4 - This recommendation is for the Proposal ranked the highest overall, ranked 2nd highest for cost, received from GFL; the Evaluation Team determined that GFL has the experience and capacity to provide all required services; the vendor has prior experience with the City and has performed better than satisfactory.

The fees charged per Residential Premises per month in both Areas 3 and 4 include:

Collection of solid waste once per week - \$5.89

Collection of bulky items bi-weekly - 1.49

Collection of Recyclables bi-weekly - .51

Seasonal collection, Yard Waste bi-weekly - .93

Lump Sum cost to remove debris in front of abandoned houses or vacant lots bi-weekly:

Area 3 for \$39,443 per month; Area 4 for \$48,207 per month.

Additional services, for clean up of illegal dump site: \$225 per hour for truck and 2 person crew;

Log loader truck and operator at \$205 per hour; 30 cubic yard dumpster for \$325 per haul.

Covenant of Equal Opportunity Affidavit signed 10-25-18;

TAXES: Good Through 11-2-19 and 8-31-19;

Hiring Policy Compliance Affidavit signed 10-25-18, Employment application submitted DOES INCLUDE question, “if convicted of a crime;”

Slavery Era Records Disclosure Affidavit signed 10-25-18, indicating business established 2012, NO records to disclose;

Political Contributions and Expenditures Statement signed 10-26-18, indicating multiple donations to Council Members and the Mayor, from 2014 to 2017 from Rizzo Environmental, acquired by GFL.

Public Works - *continued*

6001885 100% City Funding – To Provide Trash Removal/Recycling Services. – Contractor:
Advanced Disposal Services – Location: 12255 Southfield Fwy., Detroit, MI 48228 –
Contract Period: Upon City Council Approval through May 31, 2024 – Total Contract
Amount: \$74,447,265.00.

This recommendation is for a Contract with Advanced Disposal Services, to provide Trash Removal and Recycling Services in Areas 1 and 2.

Area 1 - GFL received the highest score for Area 1; It was, however, the determination of the Department that GFL does not have the capacity and/or resources to perform the duties in Area 1, in addition to the other areas awarded to GFL

The Second highest score, and the lowest cost for Area 1, received from Emterra, located in Flint. However, it was the determination of the Evaluation Team that this vendor did not have the necessary experience of providing a comparable level of service to other cities; Emterra is primarily a landfill operator, and have trash removal contracts with smaller communities.

This recommendation is for the Proposal ranked 3rd, primarily due to the proposed cost, received from Advanced Disposal. This vendor is indicated to have the experience and capacity to provide the required services; the vendor has prior experience with the City and has performed better than satisfactory.

Area 2 - This recommendation is for the Proposal ranked the highest overall, ranked 2nd highest for cost, received from Advanced Disposal Services; the vendor has prior experience with the City and has performed better than satisfactory.

The fees charged per Residential Premises per month in both Areas 1 and 2 include:

Collection of solid waste once per week - \$5.89

Collection of bulky items bi-weekly - 1.39

Collection of Recyclables bi-weekly - .61 [if no more than 30% households participate]

Seasonal collection, Yard Waste bi-weekly - 1.04

Lump Sum cost to remove debris in front of abandoned houses or vacant lots bi-weekly:

Both Area 1 and 2 for \$78,564.57 per month

Additional services, for clean up of illegal dump site: \$165 per hour for truck and 2 person crew;

Log loader truck and operator at \$150 per hour; 30 cubic yard dumpster for \$250 per haul.

Covenant of Equal Opportunity Affidavit signed 10-8-18;

TAXES: Good Through 11-1-19 and 8-31-19;

Hiring Policy Compliance Affidavit signed 10-25-18, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 10-8-18, indicating business established 2006, NO records to disclose;

Political Contributions and Expenditures Statement signed 10-8-18, indicating “Not Applicable.”

Public Works - continued

6002012 100% City Funding – To Provide Licensing Services for Railroad Access. – Contractor: Canadian Pacific Railway Company – Location: 1290 Ave. des Canadiens-de-Montreal, Montreal, Quebec, H3B 2S2 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$140,500.00.

Costs budgeted to Street Fund, Acct. 3301-04189-193871-632100-000048-30110, Appropriation for

This request is for approval of a License Agreement with Canadian Pacific Railway Co. doing business as Detroit River Tunnel Partnership [DRTP], to allow the City [and its contractor] to enter onto property owned and/or controlled by DRTP for the sole purpose of Rehabilitation of the bridge that carries Bagley Ave. over the railroad tracks.

Contract 6001471, with Z Contractors, was approved by the City Council on June 26, 2018, for costs of \$1,502,625; The contract was approved to provide construction and rehabilitation of the Bagley Avenue bridge over Conrail tracks.

The Agreement with DRTP initially entered, in August 2018, for a term from Sept. 4, 2018 through December 31, 2018, was amended, effective March 29, 2019, to extend the Agreement through December 31, 2019.

The License fee is estimated at \$140,500; however, this cost may change, due to the number of hours of services required from DRTP.

Fee includes: Pre-engineering expenses of \$5,500;

Detailed Design review for \$57,000;

Railroad flagging services for \$78,000;

An employee of DRTP is required to be present at all times during the construction work to ensure the safety of employees of the City's contractor and the railroad, and the safe operation of trains during the construction period.

It has been determined that Canadian Pacific Railroad Co. is not a vendor or supplier to the City and is therefore not required to provide affidavits and clearances.