

# BUILDING PERMIT APPLICATION

CITY OF DETROIT

BUILDINGS, SAFETY ENGINEERING & ENVIRONMENTAL DEPARTMENT

2 WOODWARD AVENUE, ROOM 409, DETROIT, MICHIGAN 48226

Expedited Plan Review Request (subject to additional fees)

**Date:** \_\_\_\_\_

## Property Information

Address: \_\_\_\_\_ Floor: \_\_\_\_\_ Suite#: \_\_\_\_\_ Stories: \_\_\_\_\_

AKA: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Subdivision: \_\_\_\_\_

Parcel ID#(s): \_\_\_\_\_ Total Acres: \_\_\_\_\_ Lot Width: \_\_\_\_\_ Lot Depth: \_\_\_\_\_

Current Legal Use of Property: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Are there any existing buildings or structures on this parcel?  Yes  No

## Project Information

### Permit Type

New  Alteration  Addition  Demolition  Correct Violations  Foundation Only  Temporary Use

**Change of Use**  Other: \_\_\_\_\_

Revision to Original Permit #: \_\_\_\_\_ (original permit has been issued and is active)

**Description of Work** (Describe in detail proposed work and use of property, attach work list)

\_\_\_\_\_

MBC use change  No MBC use change

**Included Improvements** (Check all applicable; these trade areas require separate permit applications)

HVAC/Mechanical  Electrical  Plumbing  Fire Sprinkler System  Fire Alarm

### Structure Type

New Building  Existing Structure  Tenant Space  Garage/Accessory Building  Other \_\_\_\_\_

Size of Structure to be Demolished (LxWxH): \_\_\_\_\_ cubic feet

Construction involves changes to the floor plan? (e.g. interior demolition or constructing new walls)  Yes  No

Use Group: \_\_\_\_\_ Type of Construction (per current MI Bldg Code Table 601): \_\_\_\_\_

### Estimated Cost of Construction

\$ \_\_\_\_\_ \$ \_\_\_\_\_  
By Contractor By Department

### Structure Use

Residential-Number of Units: \_\_\_\_\_  Office-Gross Floor Area: \_\_\_\_\_  Industrial-Gross Floor Area: \_\_\_\_\_

Commercial-Gross Floor Area: \_\_\_\_\_  Institutional-Gross Floor Area: \_\_\_\_\_  Other-Gross Floor Area: \_\_\_\_\_

Proposed no. of employees: \_\_\_\_\_ List materials to be stored in the building: \_\_\_\_\_

**PLOT PLAN SHALL BE submitted on separate sheets and shall show all easements and measurements (must be correct and in detail).**

**SHOW ALL streets abutting lot, indicate front of lot, show all buildings, existing and proposed distances to lot lines.**

(Building Permit Application Continues on Next Page)

## FOR BUILDING DEPARTMENT USE ONLY

Intake by: \_\_\_\_\_ Date: \_\_\_\_\_ Fees Due: \_\_\_\_\_ DngBld?  No

### Permit Description

Current Legal Land Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Permit#: \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_ Permit Cost: \$ \_\_\_\_\_

Zoning District: \_\_\_\_\_ Zoning Grant(s): \_\_\_\_\_ Lots Combined?  Yes  No (attach zoning clearance)

**Revised Cost** (revised permit applications only) Old \$ \_\_\_\_\_ New \$ \_\_\_\_\_

**STRUCTURAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **NOTES:** \_\_\_\_\_

**ZONING:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **NOTES:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_ **DEPT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

PERMIT #

# BUILDING PERMIT APPLICATION

## Identification (All Fields Required)

**Property Owner / Homeowner**  Property Owner/Homeowner is **Permit Applicant**  
Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Driver's License#: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor**  Contractor is **Permit Applicant**  
Representative Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_  
City of Detroit License#: \_\_\_\_\_

**Tenant or Business Occupant**  Tenant is **Permit Applicant**  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Architect/Engineer/Consultant**  Architect/Engineer/Consultant is **Permit Applicant**  
Name: \_\_\_\_\_ State Registration#: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

## Homeowner Affidavit (Only required for residential permits obtained by homeowner.)

I hereby certify that I am the legal owner and occupant of the subject property and the work described on this permit application shall be completed by me. I am familiar with the applicable codes and requirements of the City of Detroit and take full responsibility for all code compliance, fees and inspections related to the installation/work herein described. I shall neither hire nor sub-contract to any other person, firm or corporation any portion of the work covered by this building permit.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Homeowner

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ A.D. \_\_\_\_\_ County, Michigan

Signature: \_\_\_\_\_ My commission expires: \_\_\_\_\_  
Notary Public

## Permit Applicant Signature

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record and I have been authorized to make this application as the property owner(s) authorized agent. Further I agree to conform to all applicable laws and ordinances of jurisdiction. I AM AWARE THAT A PERMIT WILL EXPIRE WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF THE PREVIOUS INSPECTION AND THAT EXPIRED PERMITS CANNOT BE

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Permit Applicant

Driver's License#: \_\_\_\_\_ Expiration: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ A.D. \_\_\_\_\_ County, Michigan

Signature: \_\_\_\_\_ My commission expires: \_\_\_\_\_  
Notary Public

Section 23a of the state construction code act of 1972, 1972PA230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.