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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: January 8, 2019

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached are the comments and review of the Legislative Policy Division regarding the contracts that were submitted by the Office of Contracting and Procurement for the regular session of January 8, 2019.

The contracts included on this list will be referred to the Standing Committees for their review and report; except for the personal service contracts which are included on the January 8, 2019 Consent Agenda for City Council authorization.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc: Janice Winfrey City Clerk
Mark Lockridge Auditor General
Boysie Jackson Office of Contracting and Procurement
Irvin Corley Legislative Policy Division
Marcell Todd Legislative Policy Division
Stephanie Washington Mayor's Office

Contracts Submitted to City Council
 Regular Session of January 8, 2019

Statistics compiled for the Contracts submitted in the list for January 8, 2019.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City Council 15 Personal service contracts 4 Board of Review members	15	0	3 Amendments	13
General Services	1	0	1 Amendment	1
Housing & Revitaliz. 5 Demolition contracts	5	0	0	2
Municipal Parking	1	0	0	1
Planning & Developmt 1 Contract incorrectly listed as OCFO-Financial Planning & Analysis	2	0	1 Amendment	2
Transportation	2	0	0	1
Totals	26	0 Detroit-Based	5 Amendments	20

Contracts Submitted for City Council
Regular Session of January 8, 2019

Statistics

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This list represents costs totaling \$ 2,300,792.30¹
1 Revenue contract for \$25.00

Included in the total costs are the following:

General Fund	\$ 964,742.30
Revenue of \$25.00	
Blight Reinvestment Project Fund	\$ 405,150.00
Parking Operation Fund	\$ 35,900.00
Transportation Operation Fund	\$ 895,000.00

¹ The contract list includes: 2 Amendment to increase funding and/or extend term; New contracts for one-time purchase and term of 3 years; 15 Personal Service contracts include 3 amendments and new contracts for 6 months or 1 year; and 5 Demolition contracts.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: January 7, 2018

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF JANUARY 8, 2018**

DEPARTMENT OF TRANSPORTATION

6001687 100% City Funding – To Provide The Materials and Services to Furnish Bus Passes; Printing, Encoding, and Packaging. – Contractor: Electronic Data Magnetics – Location: 210 Old Thomasville Rd., High Point, NC 27260 – Contract Period: Upon City Council Approval through December 10, 2021 – Total Contract Amount: \$595,000.00.

Costs budgeted to Transportation Operations Fund, Acct. 5301-00150-200280-626100-000056-0, Appropriation for Vehicle Maintenance includes available funding of \$7,828,386 as of January 7, 2019.

Bids solicited, from Sept. 17 through Sept. 21, 2018, for the printing of bus passes, 2 Bids received.

This recommendation is for the only bid that quoted prices on all items requested, received from Electronic Data Magnetics. Second bid, received from Begus online.

Proposed contract is for a term of 3 years, through Dec. 10, 2021, for an estimated total cost of \$595,000, to provide materials and services to create and deliver fare cards, as requested by the Dept. Artwork to be supplied by the Department.

Printing includes Fare cards paper/polyester tickets, and include: Student semester passes; Student ID card w/ signature space; “x”-day Period pass card; \$”x” Stored valued cards; Monthly Period passes; Bi-Weekly period passes; Weekly Period passes; Regional Period pass cards; 4-hour Ride ticket; Rolling Pass cards; Multi-modal Period pass cards; Employee ID Period pass; Maintenance card; Reduced Fare ID card.

Costs range from \$24.85 per box, to \$1,050 per box.

**Covenant of Equal Opportunity Affidavit signed 7-7-18;
TAXES: Good Through 7-13-19 and 1-31-19;
Hiring Policy Compliance Affidavit signed 7-6-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 7-20-18; indicating business established 1984, NO records to disclose;
Political Contributions and Expenditures Statement signed 7-17-18, indicating “None”.**

*Previous contracts for printing of Bus Tickets and Pass Cards were also with Electronic Data Magnetics:
No. 3025814, approved Week of Aug. 6, 2018 for a 1-time purchase of 2,000,000 transfer cards for \$50,000;
No. 2897468m approved Oct. 14, 2014 for term of 3 years, through Sept. 30, 2017, for total of \$367,800.*

Transportation Department - continued

6001812 100% City Funding – To Provide Plumbing Repair Services and As-Needed Parts for Various DDOT Locations. – Contractor: Moore Brothers Plumbing Heating & Cooling – Location: 15870 Schaefer, Detroit MI 48227 – Contract Period: Upon City Council Approval through December 12, 2021 – Total Contract Amount: \$300,000.00.

Costs budgeted to Transportation Operations Fund, Acct. 5301-00149-200170-622200-0-0, Appropriation for Plant Maintenance includes available funding of \$4,626,058 as of Jan. 7, 2019.

Bids solicited, from Dec. 3 through Dec. 7, 2018, for general plumbing services, as necessary, for Dept. of Transportation; 2 Bids received.

This recommendation is for the Lowest bid on hourly rates, submitted by Moore Brothers Plumbing, Heating & Cooling.

Second bid from Benkari, located at 18427 W. McNichols, Detroit.

Scope of services includes performing skilled plumbing work, for repair, maintenance, alteration or construction requirements of the Department, for a term of 3 years.

Specific services include: Inspect, repair, install, maintain plumbing systems and subsystems, pipes, fittings, restroom fixtures, water fountains, HVAC systems, and other plumbing equipment; Respond to plumbing emergencies, assist in diagnosis of flooding and interruptions in service; Assist with other maintenance duties, such as air conditioning or electrical problems as it relates to plumbing; Monitor ongoing preventative maintenance and conduct annual inspections of backflow devices.

Work performed at all terminals, transit centers, Plant maintenance Division and Administration facilities.

Fee schedule, Monday through Friday ranges from \$46/hour for Master plumber to \$22/hr. for Apprentice;; Saturday and Sunday and Emergency labor rate from \$69 per hour to \$33 per hour.

Parts charged at invoice cost plus 10%, annual estimated usage is \$11,000 for parts.

Covenant of Equal Opportunity Affidavit signed 6-25-18;

TAXES: Good Through 9-17-19 and 1-31-19;

Hiring Policy Compliance Affidavit signed 6-25-18, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 6-25-18; indicating NO records to disclose;

Political Contributions and Expenditures Statement signed 12-11-18, None were listed.

Current contract with Moore Brothers, No. 6001552, approved Oct. 23, 2018, for As-Needed Mechanical, Preventative Maintenance and HVAC System Work, for a 2 year term, through July 9, 2020, for cost not to exceed \$387,208.26; In addition, Contract 6001551 also approved with Systemp Corp. for the same services, costs and term.

GENERAL SERVICES

6000478 100% City Funding – AMEND 1 – To Provide Tree and Shrub Planting Services. – Contractor: Payne Landscaping, Inc. – Location: 15777 Harper, Detroit, MI 48224 – Contract Period: Upon City Council Approval through February 20, 2019 – Contract Increase: \$325,000.00 – Total Contract Amount: \$550,000.00.

Costs budgeted to General Fund, Acct. 1000-12154-470200-617900-006004-30105, Appropriation for General Services includes available funding of \$5,105,127 as of January 7, 2019.

This request is for an increase of \$325,000 in the total costs of this contract, for a new Contract Total of \$550,000.

Contract 6000478 was approved February 21, 2017, for a term of 2 years, through February 20, 2019, for a cost of \$250,000.

Contract services to include: Preparing planting beds with appropriate soil mixtures; Providing plant mix to be used with planting; placing mulch as required; inspecting all trees and shrubs before planting; apply approved herbicide as specified; Provide a 1-year warranty on all plant materials.

Costs based on the price of plant being provided, size of the tree or shrub, and the quantity of plants provided. Prices on the individual types of trees and shrubs appears to remain the same. The increase in the contract cost may be due to a greater number of trees and shrubs that were purchased than had been anticipated.

**Covenant of Equal Opportunity Affidavit signed 9-25-18;
TAXES: Good Through 10-4-19 and 1-31-19;
Hiring Policy Compliance Affidavit signed 9-25-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 9-13-16; indicating business established 1993,
NO records to disclose;
Political Contributions and Expenditures Statement signed 9-25-18, indicating “N/A”.**

MUNICIPAL PARKING

3029408 100% City Funding – Emergency Procurement – To Provide Elevator Repair for Ford Underground Parking. – Contractor: Grunwell Cashero Co., Inc. – Location: 1041 Major Ave., Detroit, MI 48217 – Contract Period: One Time Purchase – Total Contract Amount: \$35,900.00.

Costs budgeted to Parking Operation Fund, Acct. 5102-04108-340030-627190-000145-30097, Appropriation for Operation & Maintenance includes available funding of \$5,656,636 as of January 7, 2019.

Proposals were requested for repairs to the elevator hoistway at the Ford Underground Garage. The only bid provided was submitted by Grunwell-Cashero on Oct. 31, 2018; No information was provided on any other bids, or if any other bids were submitted.

The bid submitted was for \$35,900; costs included services of Project Manager for \$125 per hour; Superintendent for \$95 per hour; Foreman for \$90 per hour; and Journeyman at \$87.50 per hour.

According to information in the bid request, this work is for water-proofing the elevator shaft; application of traffic bearing waterproofing membrane on Level One over the elevator machine room area, replacement of expansion joints around the elevator hoistway on Level One, repair leaking pipe along Level One west wall, adjacent to elevator hoistway, installation of concrete wash along south and east sides of elevator hoistway on Levels One and Two.

**Covenant of Equal Opportunity Affidavit signed 12-5-18;
TAXES: Good Through 9-23-19 and 1-31-19;
Hiring Policy Compliance Affidavit signed 11-7-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 11-7-18; indicating business established 1953, NO records to disclose;
Political Contributions and Expenditures Statement signed 11-7-18, indicating “None”.**

Contract 6000788 with Otis Elevator Co. was approved June 20, 2017, for a term of 3 years, through July 31, 2020, for a costs of \$557,585 per year [total of \$1,672,755], to provide elevator maintenance and an repairs for all City owned facilities, including \$118,800 budgeted to Parking Operations Fund. This previous contract may not cover the costs for waterproofing provided by the proposed contract.

OCFO- FINANCIAL PLANNING AND ANALYSIS

6001792 100% Revenue Only – To rent property Located at 8500 and 8520 Fenkell. – Contractor: Progressive Community Design Inc, NFP – Location: 15516 Marlow, Detroit, MI 48227 – Contract Period: December 18, 2018 through December 17, 2019 – Total Contract Amount: Revenue Only.

Costs budgeted to General Fund, Acct. 1000-00014-360130-462100-0-0, Appropriation for Community Development includes available funding of \$289,919 as of January 7, 2019.

This contract is indicated to be with the City of Detroit, acting by and through its Planning and Development Department, NOT the Financial Planning and Analysis Office of the Office of the Chief Financial Officer.

This proposed contract is for the Lease of approximately 20,509 square feet of vacant land, owned by the City, at 8500 and 8520 Fenkell [between Ohio and Cherrylawn], for use as a greenspace.

The lease is for a term of 1 year, commencing on the date of approval by the City Council, for a Base Rent of \$25 per year.

In addition to the Base Rent, the Lessee, shall cause to be made \$75,000 worth of renovations to the space within 6 months of the lease commencement date. The renovations appear to be landscaping improvements, including the planting of trees or shrubs, referred to as Fenkell Beautification Project.

Lessee to be responsible for maintaining the site, grass cutting, snow removal, trash removal, and landscaping.

Covenant of Equal Opportunity Affidavit signed 6-18-18;

TAXES: Good Through 8-1-19 and 1-31-19;

Political Contributions and Expenditures Statement signed 7-10-18, indicating “None”;

Hiring Policy and Slavery Records Affidavits are not required for Revenue contracts.

PLANNING AND DEVELOPMENT

2911480 100% Federal Funding – AMEND 1 – To Provide Construction Management Services for 0% Interest Home repair Loan Program. – Contractor: GS Group, LLC – Location: 17800 Woodward, Ste. 200, Detroit, MI 48203 – Contract Period: July 1, 2017 through October 31, 2018 – Contract Increase: Time Only, No Increase – Total Contract Amount: \$0.00.
This Amendment is for an Increase of Time Only, Original Contract for \$1, 050,000.00 from 2015 to June 30, 2017. Contract had a 1 year Renewal Option.

Costs budgeted to Block Grant Fund, Acct. 2001-13609-364067-651159-791314-0, Appropriation for Housing Rehabilitation includes available funding of \$103,718 as of January 7, 2019.

This request is for an Amendment 1 to the contract to extend the termination date of the contract from June 30, 2017 to October 31, 2018. The contract term shall expired on October 31, 2018.

Contract 2911480 was approved, on October 13, 2015, with GS Group, to provide Construction Management Services for the term from October 20, 2015 through June 30, 2017 for a cost of \$1,050,000.

Contract services included the initial inspection to determine building hazards and deficiencies, combined lead inspection and risk assessment, develop specifications and scope of work to address any building deficiencies and hazards; Provide in-progress inspections, site visits and final inspections.

Costs based on a total fee of \$3,500 per unit for 300 units; Included in this fee were: Initial Inspection for \$600; Lead-based paint inspection/assessment for \$800; Prepare scope of work and costs estimates to address any building hazards for \$750; Prepare solicitations, collect and evaluate bids for \$350; Oversee construction, resolve work issues and complete inspections for \$735 per unit; Lead-based paint clearance for \$265 per unit.

**Covenant of Equal Opportunity Affidavit signed 5-11-15;
TAXES: Good Through 3-18-19 and 1-31-19;
Hiring Policy Compliance Affidavit signed 9-25-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 5-11-15; indicating business established 2010, NO records to disclose;
Political Contributions and Expenditures Statement signed 9-25-18, indicating “N/A”.**

PERSONAL SERVICE CONTRACTS:

CITY COUNCIL

AAR-06298 100% City Funding – To Provide A Legislative Assistant to Council Member James Tate.
– Contractor: Aaron Hall – Location: 23415 Riverside Court, Southfield, MI 48033 –
Contract Period: Upon City Council Approval through December 31, 2019 – Total
Contract Amount: \$78,300.00.

Costs budgeted to General Fund, Acct. 1000-13669-520315-020002-617903-30123, Appropriation for District 1 Council Office includes available funding of \$325,516 as of January 7, 2019.

This proposed contract continues the services of Aaron Hall to the office of Council Member Tate, as Legislative Assistant, for a term of 1 year, from January 1, 2019 through Dec. 31, 2019, for the same rate of \$37.50 per hour.

Previous contract, AAR-04239 was approved Jan. 9, 2018, for a term of 1 year, for \$78,300.

**TAXES: Good Through 12-7-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 12-3-18, indicating “None”.**

ANT-04520 100% City Funding – AMEND 2 – To Provide A Legislative Assistant to Council Member Gabe Leland. – Contractor: Anthony Bradford – Location: 17254 Bentler, Detroit, MI 48219 – Contract Period: Upon City Council Approval through December 31, 2018 – Contract Increase: \$7,804.80 – Total Contract Amount: \$68,858.88.

Costs budgeted to General Fund, Acct. 1000-13675-520345-020008-617903-30123, Appropriation for District 7 Council Office includes available funding of \$266,034 as of January 7, 2019.

This proposed amendment increases the hourly rate, for the services to the office of Council Member Leland, as Legislative Assistant, from \$32.52 to \$33.52, effective Nov. 20, 2018 and increases the total number of hours by 240, for a total contract amount of \$68,858.88.

The increase is for additional duties, to recommend ways to create more efficiencies in the office.

Contract, ANT-04520 was initially approved Feb. 13, 2018, for a term through Dec. 31, 2018 for \$36,352.80; Amendment 1, approved May 1, 2018, increased the hourly rate to \$33.52, effective April 2018, for additional service to manage the office, increasing the total to \$59,701.20.

**TAXES: Good Through 2-1-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 11-20-18, indicating “N/A”.**

PERSONAL SERVICE CONTRACTS:

City Council - continued

DEB-06398 100% City Funding – To Provide Administrative Staff to the Detroit City Council. – Contractor: Deborah Richardson – Location: 5929 Harvard, Detroit, MI 48224 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$82,476.00.

Costs budgeted to General Fund, Acct. 1000-00269-520016-000026-617903-30123, Appropriation for Legislative Functions includes available funding of \$2,760,403 as of January 7, 2019.

This proposed contract continues the services of Ms. Richardson, as administrative Staff to the City Council for a term of 1 year, beginning Jan. 1, 2019, at the same rate of \$39.50 per hour.

The previous contract [DEB-04527] was approved January 16, 2018 for a term of 1 year, for a total of \$72,036.

**TAXES: Good Through 11-30-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 12-11-18, indicating “N/A”.**

DIA-06340 100% City Funding – To Provide A Board of Review Member for Council Member Scott Benson. – Contractor: Dianne Allen – Location: 4334 East Outer Drive, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 30, 2019– Total Contract Amount: \$19,800.00.

Costs budgeted to General Fund, Acct. 1000-00269-520009-000026-617903-30123, Appropriation for Legislative Functions includes available funding of \$2,760,403 as of January 7, 2019.

This proposed contract continues the services of Ms. Allen as a member of the Board of Review, appointed by Council Member Benson, for a 6-month term, through June 2019, at \$200 per day, Services include the review of the annual property tax assessment rolls, hear tax appeals form the Board of Assessors pertaining to the rolls and amend the rolls as necessary.

Ms. Allen has served on the Board of Review since 2015; Previous contract [DIA-05126] approved July 10, 2018, for 6-month term, through Dec. 31, 2018, for \$19,200.

**TAXES: Good Through 6-1-19 and 1-31-19;
Political Contributions and Expenditures Statement signed 11-26-18, indicating “None”.**

PERSONAL SERVICE CONTRACTS:

City Council - *continued*

EDW-06296 100% City Funding – To Provide A Legislative Assistant to Council Member James Tate.
– Contractor: Edwina King – Location: 15469 Ashton, Detroit, MI 48223 – Contract
Period: Upon City Council Approval through December 31, 2019 – Total Contract
Amount: \$80,596.80.

**Costs budgeted to General Fund, Acct. 1000-13669-520315-020002-617903-30123, Appropriation
for District 1 Council Office includes available funding of \$325,516 as of January 7, 2019.**

**This proposed contract continues the services of Edwina King to the office of Council Member
Tate, as Legislative Assistant, for a term of 1 year, from January 1, 2019 through Dec. 31, 2019,
for the same rate of \$38.60 per hour.**

Previous contract, [EDW-04237] was approved Jan. 9, 2018, for a term of 1 year, for \$80,596.

**TAXES: Good Through 12-7-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 11-16-18, indicating “None”.**

The Following Emergency Procurements for Demolitions were authorized by Department of Housing and Revitalization, Building and Safety and Detroit Building Authority.

HOUSING AND REVITALIZATION

3028707 100% City Funding – To Provide Emergency Residential Demolition at 18655 Fenton, 21164 Pickford, 18212 Lauder, and 18708 Oakfield. – Contractor: Dore & Associates Contracting, Inc. – Location: 900 Harry S. Truman Hwy, Bay City, MI 48706 – Contract Period: Upon City Council Approval through April 21, 2019 – Total Contract Amount: \$127,300.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367301-628500-0-0, Appropriation for Reinvestment-Blight includes available funds of \$24,364,059 as of Jan. 7, 2019.

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated October 5, 2018 for structures at 18655 Fenton, 21164 Pickford, 18212 Lauder and 18708 Oakfield.

Pictures of structures, ordered demolished, are included following contract discussion; Except for 18212 Lauder, picture of structure not provided.

Bids solicited on October 10, 2018, from 1:33 PM to 5 PM, for demolition at 18655 Fenton, 21164 Pickford, 18212 Lauder and 18708 Oakfield; 1 Bid received.

The sole bid received from Dore & Associates was determined to be acceptable, for \$127,300.

Demolition costs indicated to include the following:

\$30,000 at 18655 Fenton includes: Demolition & debris removal & disposal cost of \$27,000;

Backfill costs for \$1,000; Grading & site finishing costs of \$1,000; Seeding costs for \$1,000.

\$30,000 at 21164 Pickford includes: Demolition & debris removal & disposal cost of \$27,000;

Backfill costs for \$1,000; Grading & site finishing costs of \$1,000; Seeding costs for \$1,000.

\$30,000 at 18212 Lauder includes: Demolition & debris removal & disposal cost of \$27,000;

Backfill costs for \$1,000; Grading & site finishing costs of \$1,000; Seeding costs for \$1,000.

\$37,300 at 18708 Oakfield includes: Demolition & debris removal & disposal cost of \$35,000;

Backfill costs for \$1,000; Grading & site finishing costs of \$1,000; Seeding costs for \$300.

Covenant of Equal Opportunity Affidavit signed 10-10-18;

TAXES: Good Through 1-11-19 and 1-31-19;

Hiring Policy Compliance Affidavit signed 10-10-18, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 10-10-18, indicating business established 1976, NO records to disclose;

Political Contributions and Expenditures Statement signed 10-10-18, indicating “None”.

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Housing & Revitalization-Demolition - *continued*

3028707 Dore & Associates Total Contract cost of \$127,300 **18655 Fenton - \$30,000**



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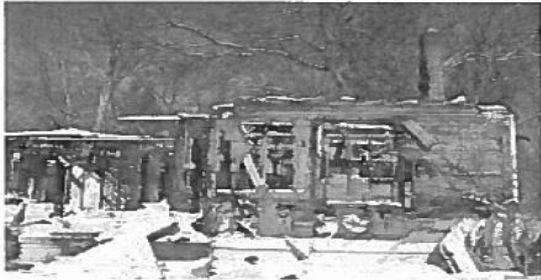


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Housing & Revitalization-Demolition - *continued*

3028707 Dore & Associates Total Contract cost of \$127,300 **21164 Pickford - \$30,000**

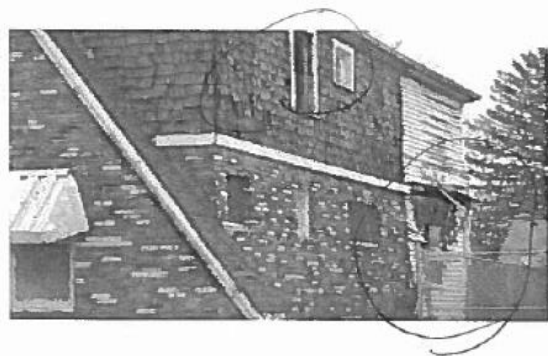


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Housing & Revitalization-Demolition - *continued*

3028707 Dore & Associates Total Contract cost of \$127,300 **18708 Oakfield - \$37,300**



Housing & Revitalization-Demolition - *continued*

3029821 100% City Funding – To Provide Emergency Residential Demolition at 14269 Northlawn, and 13953 Steel. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Period: Upon City Council Approval through December 17, 2019 – Total Contract Amount: \$56,300.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367301-628500-0-0, Appropriation for Reinvestment-Blight includes available funds of \$24,364,059 as of Jan. 7, 2019.

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated October 23, 2018 for structures at 14269 Northlawn, and 13953 Steel.

Pictures of structures, ordered demolished, are included following contract discussion.

Bids solicited on October 24, 2018, from 12:28 PM to 6 PM, for demolition at 14269 Northlawn and 13953 Steel; 2 Bids received.

This recommendation is with the Lowest Bid, received from DMC Consultants, for \$56,300.

Demolition costs indicated to include the following:

\$27,850 at 14269 Northlawn includes: Demolition & debris removal & disposal cost of \$25,600; Backfill costs for \$1,000; Grading & site finishing costs of \$800; Seeding costs for \$450.

\$28,450 at 13953 Steel includes: Demolition & debris removal & disposal cost of \$26,200; Backfill costs for \$1,000; Grading & site finishing costs of \$800; Seeding costs for \$450.

Second Bid received from Dore & Associates for \$58,700.

Covenant of Equal Opportunity Affidavit signed 10-9-17;

Certification as Detroit Headquartered Business good through 9-21-19;

TAXES: Good Through 5-3-19 and 1-31-19;

Hiring Policy Compliance Affidavit signed 5-4-17, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 10-9-17, indicating business established 2005, NO records to disclose;

Political Contributions and Expenditures Statement signed 10-17-18, indicating 2 contributions in 2016 to Mayor and a Council Member.

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Housing & Revitalization-Demolition - *continued*

3029821 DMC Consultants Total Contract cost of \$56,300 **14269 Northlawn - \$27,850**

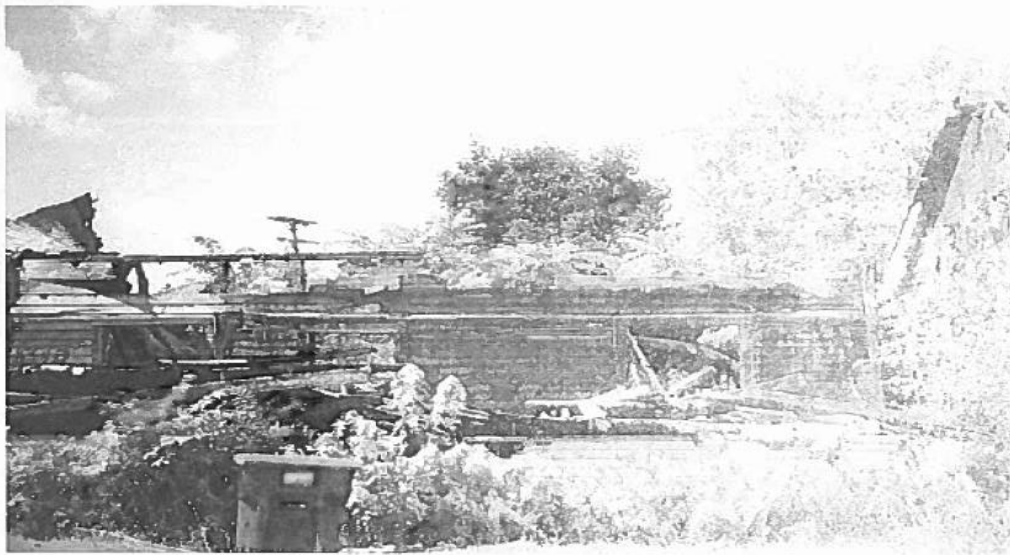


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Housing & Revitalization-Demolition - *continued*

3029821 DMC Consultants Total Contract cost of \$56,300 **13953 Steel - \$28,450**



13953 STEEL - \$28,450

Housing & Revitalization-Demolition - *continued*

3029823 100% City Funding – To Provide Emergency Residential Demolition at 13835 French Rd., 13851 Mackay, and 13857 Mitchell. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Period: Upon City Council Approval through December 17, 2019 – Total Contract Amount: \$74,600.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment-Blight includes available funds of \$24,364,059 as of Jan. 7, 2019.

This contract is based on the 2 Solicitations for Bids.

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated Oct. 24, 2018 for structure at 13835 French Rd.

Pictures of structure, ordered demolished, is included following contract discussion.

Bids solicited from Oct. 29 at 3:28 PM to Oct. 30, 2018 at 2 PM, for demolition at 13835 French; 3 Bids received.

This recommendation is with the Lowest Bid, received from DMC Consultants, for \$21,600.

13835 French Rd. demolition costs include: Demolition & debris removal & disposal cost of \$19,750; Backfill costs for \$800; Grading & site finishing costs of \$600; Seeding costs for \$450.

Other Bids received include: Smalley Construction for \$22,000; and Dore & Associates for \$28,700.

Contract Discussion continues on following page.

Housing & Revitalization-Demolition - *continued*

3029823 100% City Funding – To Provide Emergency Residential Demolition at 13835 French Rd., 13851 Mackay, and 13857 Mitchell. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Period: Upon City Council Approval through December 17, 2019 – Total Contract Amount: \$74,600.00.

Contract Discussion continued:

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated Oct. 24, 2018 for structures at 13851 Mackay and 13857 Mitchell.

Pictures of structures, ordered demolished, are included following contract discussion.

Bids solicited from Oct. 29 at 2:29 PM to Oct. 30, 2018 at 10 AM, for demolition at 13851 Mackay and 13857 Mitchell; 2 Bids received.

This recommendation is with the Lowest Bid, received from DMC Consultants, for \$53,000.

Demolition costs at each address includes the following:

13851 Mackay for \$24,500 includes: Demolition & debris removal & disposal cost of \$22,650; Backfill costs for \$800; Grading & site finishing costs of \$600; and Seeding costs for \$450.

13857 Mitchell for \$28,500 includes: Demolition & debris removal & disposal cost of \$26,650; Backfill costs for \$800; Grading & site finishing costs of \$600; and Seeding costs for \$450.

Second Bid received from Dore & Associates for \$61,200.

Covenant of Equal Opportunity Affidavit signed 10-9-17;

Certification as Detroit Headquartered Business good through 9-21-19;

TAXES: Good Through 5-3-19 and 1-31-19;

Hiring Policy Compliance Affidavit signed 5-4-17, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 10-9-17, indicating business established 2005, NO records to disclose;

Political Contributions and Expenditures Statement signed 10-17-18, indicating 2 contributions in 2016 to Mayor and a Council Member.

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Housing & Revitalization-Demolition - *continued*

3029823 DMC Consultants Total Contract cost of \$74,600

13835 French Rd. - \$21,600



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Housing & Revitalization-Demolition - *continued*

3029823 DMC Consultants Total Contract cost of \$74,600

13851 Mackay - \$24,500



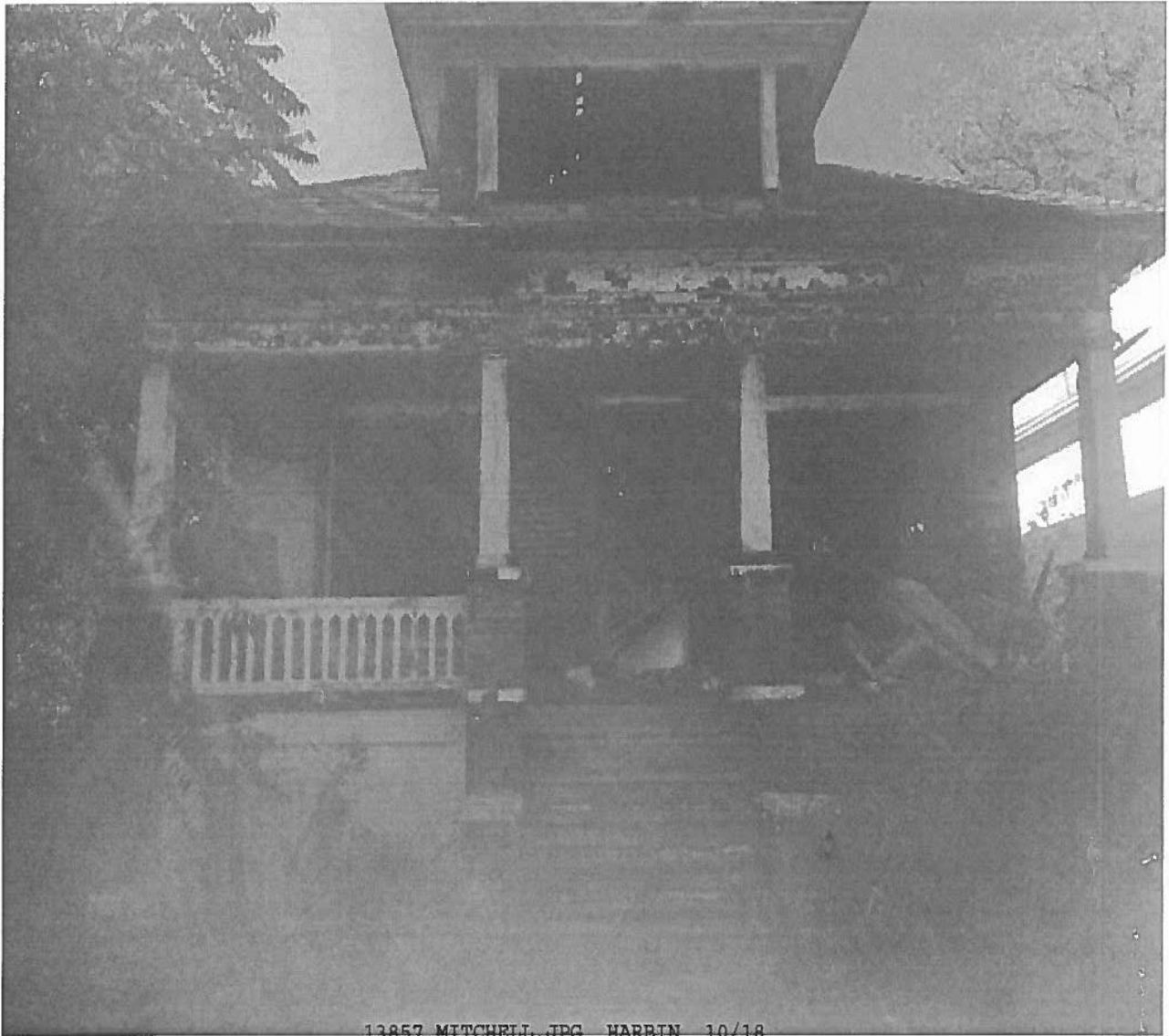
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Housing & Revitalization-Demolition - *continued*

3029823 DMC Consultants Total Contract cost of \$74,600

13857 Mitchell - \$28,500



Housing & Revitalization-Demolition - *continued*

3029824 100% City Funding – To Provide Emergency Residential Demolition at 6626 Sanger, and 5373, 5365 Oregon. – Contractor: Able Demolition – Location: 5675 Auburn Rd., Shelby Township, MI 48317 – Contract Period: Upon City Council Approval through November 17, 2019 – Total Contract Amount: \$60,701.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment-Blight includes available funds of \$24,364,059 as of Jan. 7, 2019.

This contract is based on the 2 Solicitations for Bids.

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated October 19, 2018 for structure at 6626 Sanger.

Pictures of structure, ordered demolished, is included following contract discussion.

**Bids solicited on November 2, 2018, from 11:36 AM to 3 PM, for demolition at 6626 Sanger;
4 Bids received.**

This recommendation is with the Second Low Bid, received from Able Demolition, for \$14,948.

Lowest Bid from Leadhead Construction for \$11,850 rejected, business found to be not in compliance with timeline for demolition work previously issued.

6626 Sanger demolition costs include: Demolition & debris removal & disposal cost of \$9,148; Backfill costs for \$3,400; Grading & site finishing costs of \$1,800; and Seeding costs for \$600.

Other Bids received include: Leadhead Construction for \$11,850; DMC Consultants for \$25,850; and Dore & Associates for \$28,700.

Contract Discussion continues on following page.

Housing & Revitalization-Demolition - *continued*

3029824 100% City Funding – To Provide Emergency Residential Demolition at 6626 Sanger, and 5373, 5365 Oregon. – Contractor: Able Demolition – Location: 5675 Auburn Rd., Shelby Township, MI 48317 – Contract Period: Upon City Council Approval through November 17, 2019 – Total Contract Amount: \$60,701.00.

Contract Discussion continued:

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated Oct. 24, 2018 for structures at 5373 Oregon and 5365 Oregon.

Pictures of structures, ordered demolished, are included following contract discussion.

Bids solicited from November 8, 2018 at 2:28 PM to November 9 at 10 AM, for demolition at 5373 Oregon and 5365 Oregon; 3 Bids received.

This recommendation is with the Lowest Bid, received from Able Demolition, for \$45,753.

Demolition costs at each address includes the following:

5373 Oregon for \$20,301 includes: Demolition & debris removal & disposal cost of \$14,701; Backfill costs for \$3,000; Grading & site finishing costs of \$2,000; and Seeding costs for \$600.

5365 Oregon for \$25,452 includes: Demolition & debris removal & disposal cost of \$19,852; Backfill costs for \$3,000; Grading & site finishing costs of \$2,000; and Seeding costs for \$600.

Other Bids received include: Dore & Associates for \$63,400; and DMC Consultants for \$74,730.

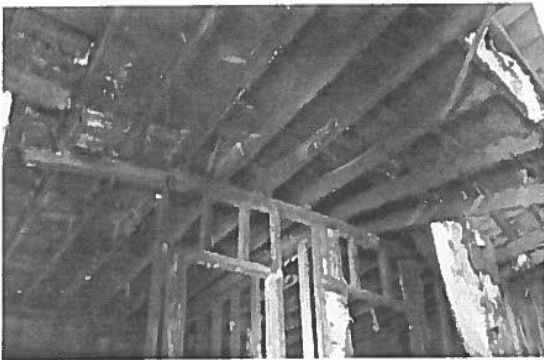
**Covenant of Equal Opportunity Affidavit signed 9-29-17;
TAXES: Good Through 1-8-19 and 1-31-19;
Hiring Policy Compliance Affidavit signed 9-29-17, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 9-29-17, indicating business established 1995, NO records to disclose;
Political Contributions and Expenditures Statement signed 10-10-18, indicating “None”.**

Housing & Revitalization-Demolition - *continued*

3029824

Able Demolition Contract cost of \$60,701

6626 Sanger - \$14,948



Housing & Revitalization-Demolition - *continued*

3029824

Able Demolition Contract cost of \$60,701

5373 Oregon - \$20,301



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Housing & Revitalization-Demolition - *continued*

3029824

Able Demolition Contract cost of \$60,701

5365 Oregon - \$25,452



Housing & Revitalization-Demolition - *continued*

3029825 100% City Funding – To Provide Emergency Residential Demolition at 9409-11 Birwood, 10302 Ohio, and 10163 Cedarlawn. – Contractor: Able Demolition – Location: 5675 Auburn Rd., Shelby Township, MI 48317 – Contract Period: Upon City Council Approval through November 17, 2019 – Total Contract Amount: \$86,249.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367303-628500-0-0, Appropriation for Reinvestment-Blight includes available funds of \$24,364,059 as of Jan. 7, 2019.

This contract is based on the 2 Solicitations for Bids.

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated October 30, 2018 for structure at 9409 – 9411 Birwood.

Pictures of structure, ordered demolished, is included following contract discussion.

Bids solicited on November 2, 2018, from 11:36 AM to 3 PM, for demolition at 9409 – 11 Birwood; 4 Bids received.

This recommendation is with the Second Low Bid, received from Able Demolition, for \$24,038.

Lowest Bid from Leadhead Construction for \$23,900 rejected, business found to be not in compliance with timeline for demolition work previously issued.

9409 – 9411 Birwood demolition costs include: Demolition & debris removal & disposal cost of \$18,238; Backfill costs for \$3,400; Grading & site finishing costs of \$1,800; and Seeding costs for \$600.

Other Bids received include: Leadhead Construction for \$23,900; DMC Consultants for \$27,950; and Dore & Associates for \$38,700.

Contract Discussion continues on following page.

Housing & Revitalization-Demolition - *continued*

3029825 100% City Funding – To Provide Emergency Residential Demolition at 9409-11 Birwood, 10302 Ohio, and 10163 Cedarlawn. – Contractor: Able Demolition – Location: 5675 Auburn Rd., Shelby Township, MI 48317 – Contract Period: Upon City Council Approval through November 17, 2019 – Total Contract Amount: \$86,249.00.

Contract Discussion continued:

Notice of Emergency Ordered Demolition, from Director of Buildings, Safety Engineering and Environmental, for Emergency demolition dated October 26, 2018 for structures at 10302 Ohio and 10163 Cedarlawn.

Pictures of structures, ordered demolished, are included following contract discussion.

Bids solicited on October 30, 2018, from 8:03 AM to 12 Noon, for demolition at 10302 Ohio and 10163 Cedarlawn; 4 Bids received.

This recommendation is with the Lowest Bid, received from Able Demolition, for \$65,095. Lowest Bid from Leadhead Construction for \$50,440 rejected, business found to be not in compliance with timeline for demolition work previously issued.

Able Demolition requested, on Nov. 20, 2018, to provide their “best and final offer” on this bid, cost lowered to \$62,211.

Demolition costs at each address includes the following:

10302 Ohio for \$28,884 includes: Demolition & debris removal & disposal cost of \$23,384; Backfill costs for \$2,900; Grading & site finishing costs of \$2,000; and Seeding costs for \$600.

10163 Cedarlawn for \$33,327 includes: Demolition & debris removal & disposal cost of \$27,327; Backfill costs for \$3,400; Grading & site finishing costs of \$2,000; and Seeding costs for \$600.

Other Bids received include: Leadhead Construction for \$50,440; DMC Consultants for \$68,220; and Dore & Associates for \$81,400.

**Covenant of Equal Opportunity Affidavit signed 9-29-17;
TAXES: Good Through 1-8-19 and 1-31-19;
Hiring Policy Compliance Affidavit signed 9-29-17, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 9-29-17, indicating business established 1995, NO records to disclose;
Political Contributions and Expenditures Statement signed 10-10-18, indicating “None”.**

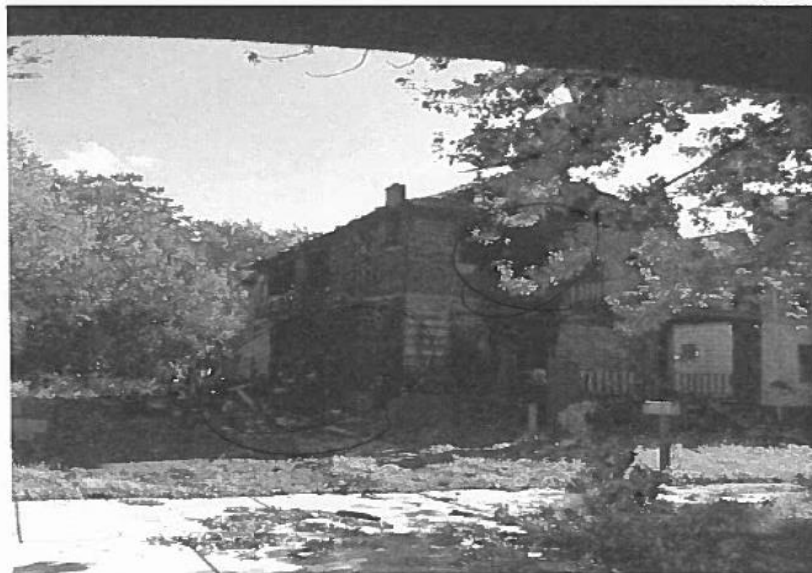
Housing & Revitalization-Demolition - *continued*

3029825 Able Demolition Total Contract cost of \$86,249 **9409-11 Birwood - \$24,038**



Housing & Revitalization-Demolition - *continued*

3029825 Able Demolition Total Contract cost of \$86,249 **10302 Ohio - \$28,884**



Housing & Revitalization-Demolition - *continued*

3029825 Able Demolition Total Contract cost of \$86,249 **10163 Cedarlawn - \$33,327**



The following contracts were submitted on January 3, 2019, for consideration at the Regular Session of January 8, 2019.

PERSONAL SERVICE CONTRACTS:

CITY COUNCIL

DEA-06299 100% City Funding – To Provide A Legislative Assistant to Council Member James Tate. – Contractor: Deandree Watson – Location: 12035 Olga St., Detroit MI 48213 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$80,179.20.

Costs budgeted to General Fund, Acct. 1000-13669-520315-617903-020002-30123, Appropriation for District 1 Council Office includes available funding of \$325,516 as of January 7, 2019.

This proposed contract continues the services of Mr. Watson to the office of Council Member Tate, as Legislative Assistant, for a term of 1 year, from January 1, 2019 through Dec. 31, 2019, for the same rate of \$38.40 per hour, a total of \$80,179.20.

Previous contract, DEA-04240 was approved Jan. 9, 2018, for a term of 1 year, for \$80,197.20.

TAXES: Good Through 12-3-19 and 8-31-19;

Political Contributions and Expenditures Statement signed 11-16-18, indicating “None”.

GER-06339 100% City Funding – To Provide A Board of Review Member for Council President Brenda Jones. – Contractor: Geraldine Chatman – Location: 3700 Helen St., Detroit, MI 48207– Contract Period: Upon City Council Approval through June 30, 2019 – Total Contract Amount: \$20,600.00.

Costs budgeted to General Fund, Acct. 1000-00269-520009-617903-000026-30123, Appropriation for Legislative Functions includes available funding of \$2,760,403 as of January 7, 2019.

This proposed contract continues the services of Ms. Chatman as a member of the Board of Review, appointed by Council President Jones, for a 6-month term, through June 2019, at \$200 per day, Services include the review of the annual property tax assessment rolls, hear tax appeals from the Board of Assessors pertaining to the rolls and amend the rolls as necessary.

Ms. Chatman has served on the Board of Review since 2008; Previous contract [GER-05125] approved July 10, 2018, for 6-month term, through Dec. 31, 2018, for \$20,400.

TAXES: Good Through 5-9-19 and 1-31-19;

Political Contributions and Expenditures Statement signed 11-26-18, indicating “N/A”.

PERSONAL SERVICE CONTRACTS:

City Council - *continued*

REG-06397 100% City Funding – To Provide Administrative Staff to the Detroit City Council. – Contractor: Regina Rogers – Location: 17145 Teppert, Detroit, MI 48234 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$50,112.00.

Costs budgeted to General Fund, Acct. 1000-00269-520016-617903-000026-30123, Appropriation for Legislative Functions includes available funding of \$2,760,403 as of January 7, 2019.

This proposed contract continues the services of Ms. Rogers, as administrative Staff to the City Council for a term of 1 year, beginning Jan. 1, 2019, at the same rate of \$24 per hour.

The previous contract [REG-04529] was approved January 16, 2018 for a term of 1 year, for a total of \$41,760; an amendment was approved May 1, 2018, increasing rate to \$24/hour to total of \$50,112.

**TAXES: Good Through 4-30-19 and 1-31-19;
Political Contributions and Expenditures Statement signed 10-17-18, indicating 3 contributions to council member in 2013.**

YOL-06396 100% City Funding – To Provide A Legislative Assistant to Council President Brenda Jones. – Contractor: Yolanda Lockett – Location: 3900 Sylvia St., Inkster, MI 48141 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$41,760.00.

Costs budgeted to General Fund, Acct. 1000-13668-520310-617903-020001-30123, Appropriation for At-Large Council Member 2 Office includes available funding of \$347,350 as of Jan. 7, 2019.

This proposed contract continues the services of Ms. Lockett, as Legislative Assistant, to the office of Council President Jones, for a term of 1 year, at \$20 per hour.

The previous contract [No. YOL-04794] was approved March 6, 2018, for a term through Dec. 31, 2018, for a total of \$36,160.

**TAXES: Good Through 11-30-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 12-17-18, indicating “N/A”.**

The following contracts were submitted on January 4, 2019, for consideration at the Regular Session of January 8, 2019.

PERSONAL SERVICE CONTRACTS:

CITY COUNCIL

CHR-05888 100% City Funding – AMEND 2 – To Provide A Legislative Assistant to Council President Brenda Jones. – Contractor: Christopher Kelly – Location: 2350 Atkinson, Detroit, MI 48206 – Contract Period: Upon City Council Approval through January 31, 2019 – Contract Increase \$3,000.00 – Total Contract Amount: \$11,880.00.

Costs budgeted to General Fund, Acct. 1000-13668-520310-617903-020001-30123, Appropriation for At-Large Council Member 2 Office includes available funding of \$347,350 as of Jan. 7, 2019.

This proposed contract amendment is to extend the contract term by 1 month, through January 31, 2019 to continue services of Mr. Kelly, as Legislative Assistant for public relations, to the office of Council President Jones, at the same rate of \$15 per hour for 200 additional hours.

The contract was initially approved Oct. 9, 2018, for a term through Dec. 31, 2018, for a total of \$5,160; Amendment 1, approved Week of Nov. 26, 2018, increased the number of hours by 248, for an increase of \$3,720 to a total of \$8,880.

TAXES: Good Through 5-7-19 and 1-31-19;

Political Contributions and Expenditures Statement signed 3-13-18, indicating no contributions.

JAC-05890 100% City Funding – AMEND 1 – To Provide An Intern for Council President Brenda Jones. – Contractor: Jackquelyn Garrett – Location: 5449 Florida, Detroit, MI 48210 – Contract Period: Upon City Council Approval through January 31, 2019 – Contract Increase \$937.50 – Total Contract Amount: \$5,237.50.

Costs budgeted to General Fund, Acct. 1000-13668-520310-617903-020001-30123, Appropriation for At-Large Council Member 2 Office includes available funding of \$347,350 as of Jan. 7, 2019.

This proposed amendment continues the services of Ms. Garrett, as Legislative Intern, to the office of Council President Jones, to extend the contract term by 1 month, through January 31, 2019, at the same rate of \$12.50 per hour, for an additional 75 hours.

The contract was approved October 9, 2018, for a term through Dec. 31, 2018, for a total of \$4,300.

TAXES: Good Through 4-26-19 and 1-31-19;

Political Contributions and Expenditures Statement signed 4-11-18, indicating “None”.

PERSONAL SERVICE CONTRACTS:

City Council - continued

LEW-06347 100% City Funding – To Provide A Board of Review Member for Council Member Gabe Leland. – Contractor: Lewis Moore, Sr. – Location: 8890 Piedmont St., Detroit, MI 48228 – Contract Period: Upon City Council Approval through June 30, 2019 – Total Contract Amount: \$19,800.00.

Costs budgeted to General Fund, Acct. 1000-00269-520009-617903-000026-30123, Appropriation for Legislative Functions includes available funding of \$2,760,403 as of January 7, 2019.

This proposed contract continues the services of Mr. Moore as a member of the Board of Review, appointed by Council Member Leland, for a 6-month term, through June 2019, at \$200 per day, Services include the review of the annual property tax assessment rolls, hear tax appeals form the Board of Assessors pertaining to the rolls and amend the rolls as necessary.

Mr. Moore has served on the Board of Review since 2015; Previous contract [LEW-05130] approved July 10, 2018, for 6-month term, through Dec. 31, 2018, for \$19,200.

TAXES: Good Through 5-9-19 and 8-31-19;

Political Contributions and Expenditures Statement signed 11-26-18, indicating no contributions.

MAR-06348 100% City Funding – To Provide A Board of Review Member for Council Member Mary Sheffield. – Contractor: Maria Muhammad – Location: 8210 E. Jefferson, Apt. B1, Detroit, MI 48207 – Contract Period: Upon City Council Approval through June 30, 2019 – Total Contract Amount: \$19,800.00.

Costs budgeted to General Fund, Acct. 1000-00269-520009-617903-000026-30123, Appropriation for Legislative Functions includes available funding of \$2,760,403 as of January 7, 2019.

This proposed contract continues the services of Ms. Muhammad as a member of the Board of Review, appointed by Council President pro-tem Sheffield, for a 6-month term, through June 2019, at \$200 per day, Services include the review of the annual property tax assessment rolls, hear tax appeals form the Board of Assessors pertaining to the rolls and amend the rolls as necessary.

Ms. Muhammad has served on the Board of Review since 2015; Previous contract [MAR-05131] approved July 24, 2018, for 6-month term, through Dec. 31, 2018, for \$19,200.

TAXES: Good Through 7-9-19 and 1-31-19;

Political Contributions and Expenditures Statement signed 11-26-18, indicating no contributions.

PERSONAL SERVICE CONTRACTS:

City Council - continued

RAY-06400 100% City Funding – To Provide A Legislative Assistant to Council President Brenda Jones. – Contractor: Raymond Solomon – Location: 14900 Circle Common Dr., Detroit, MI 48207 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$26,000.00.

Costs budgeted to General Fund, Acct. 1000-13668-520310-617903-020001-30123, Appropriation for At-Large Council Member 2 Office includes available funding of \$347,350 as of Jan. 7, 2019.

This proposed contract continues the services of Mr. Solomon, as Legislative Assistant, to the office of Council President Jones, for a term of 1 year, at the same rate of \$25 per hour.

The previous contract [No. RAY-04531] was approved January 16, 2018, for a term through Dec. 31, 2018, for a total of \$26,100.

**TAXES: Good Through 11-30-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 12-19-18, indicating “N/A”.**

STE-06399 100% City Funding – To Provide A Legislative Assistant to Council President Brenda Jones. – Contractor: Stephen Grady – Location: 2900 E. Jefferson, Apt. D200, Detroit, MI 48207 – Contract Period: Upon City Council Approval through December 31, 2019 – Total Contract Amount: \$108,576.00.

Costs budgeted to General Fund, Acct. 1000-13668-520310-617903-020001-30123, Appropriation for At-Large Council Member 2 Office includes available funding of \$347,350 as of Jan. 7, 2019.

This proposed contract continues the services of Mr. Grady, as Legislative Assistant, to the office of Council President Jones, for a term of 1 year, at the same rate of \$52 per hour.

The previous contract [No. STE-04530] was approved March 6, 2018, for a term through Dec. 31, 2018, for a total of \$98,136; Contract Amendment 1 was approved May 1, 2018, to increase the costs by \$10,440 to \$108,576, for the assignment of additional services

**TAXES: Good Through 2-6-19 and 8-31-19;
Political Contributions and Expenditures Statement signed 5-1-18, indicating 2 contributions to council member in 2013 and 2014.**