



SIGN SPECIALIST LICENSE REQUIREMENTS & EXAMINATION CONTENT & DESCRIPTION

Sign Specialist: A person who, as his or her principal occupation, is engaged in the installation, alteration, or repair of electric signs. *Skilled Trades Regulation Act (PA of 407)*

- ✓ Must be at least 18 years of age.
- ✓ Must be a Detroit resident and show proof of residency
- ✓ Must complete a [Sign Specialty Technician application form](#), and submit a letter of documentation from one or more employer(s) attesting to not less than 4,000 hours of practical experience obtained over a period of not less than 2 years related to the manufacture, installation, maintenance, connection, or repair of electric signs and related wiring as verified by an Electrical and/or Sign Specialty contractor licensed by the City of Detroit, City of Grand Rapids, or the State of Michigan who is the current employer of the applicant.
- ✓ Proof of completion of a Sign Specialty Training course concerning the installation, maintenance, connection or repair of electric signs and related wiring as contained in the *Sign Electrician's Workbook* published by the *American Technical Publishers, Inc.*, or any other course designed to address the installation, maintenance, connection, or repair of electric signs and related wiring, as approved by the Board.

For additional information, please see the [Electrical Licensing Procedures Guide](#).

The Sign Specialist Examination consists of 30 multiple choice questions worth 3.33 points each with a 1-hour time limit.

This exam is based on:

- 2014 National Electrical Code®,
- [2014 Electrical Code Rules Part 8](#)

All examinations are **open book**. A *National Electrical Code*® (NEC) book and [2014 Part 8 Rules](#) are available to all applicants for the examination. Applicants may bring an unmarked NEC book for use during the examination. Code books may include *NFPA 70* approved index tabs (**not homemade varieties**).

No markings will be allowed on or within the code book. This includes margin notes, test notes, highlighting, paper clips, or other testing aids. **Handbooks and/or Ugly's books are not allowed.** Applicants may bring a basic four function, non-programmable calculator that is silent, battery operated, does not have paper tape printing capabilities, and does not have a keyboard containing the alphabet.

Applicants are not allowed to have personal belongings in the exam room including, but not limited to: cell phones, recording devices, ear buds, headphones, Bluetooth devices, electronic watches, electronic devices, cameras, pagers, laptop computers, tablet computers, music players, smart watches, radios, electronic games, notebooks, reference or reading material, briefcases, backpacks, other writing devices, and good luck items.

Any applicant possessing prohibited items, giving or receiving assistance on an exam, and/or found with unauthorized materials in the examination room shall immediately surrender all examination materials, shall have his or her test results invalidated, and will be reported to the Board of Electrical Examiners.

Applicants for examination are required to bring picture identification to the examination site. (Current and valid Driver's License/State ID preferred) A score of 75% or better is required to pass the examination. If you do not pass, you **may not** review your exam.

EXAM RESULTS ARE NOT GIVEN OVER THE TELEPHONE.



**Buildings, Safety Engineering
& Environmental Department**