



**DATE:** December 15, 2016

**TO:** James Brown  
Warren Coklow  
Michael Cronk Jr.  
Ray Litt  
Ric Preuss  
Marian Swint

**FROM:** Bert McAlister, Acting Chairman

**RE:** **BOARD OF ELECTRICAL EXAMINERS MEETING**

**AGENDA**

1. Approval of the Agenda
2. Approval of the minutes of the last meeting
3. Board Hearings/Considerations
  - Board Mentorship Program
  - Journeyman/Master Re-examination course submitted by Mr. Phil Clark for approval
4. Applications for Review and Approval
5. Correspondence
  - Mr. Phil Clark's course curriculum
6. Unfinished Business
  - Board By-Laws
  - 2015 MRC Arc Fault Letter
7. New Business
8. Public Comment
9. Adjournment

Cc: Mr. Vincent Cooley, Supervising Electrical Inspector



MINUTES OF MEETING FOR NOVEMBER 16, 2016

POSITION	MEMBER	PRESENT
ACTING CHAIRMAN	BERT MCALISTER	YES
SECRETARY	MARIAN SWINT	YES
<b>CONTRACTOR</b>		
ELECTRICAL ENGINEER	RAY LITT	NO
ELECTRICAL UTILITY	JAMES BROWN	YES
EX-OFFICIO	MICHAEL CRONK JR.	EXCUSED
JOURNEYMAN	RIC PREUSS	YES
MASTER ELECTRICIAN	WARREN COKLOW	EXCUSED
PUBLIC LIGHTING REP.	VACANT	
RESIDENT TAXPAYER	BERT MCALISTER	

The meeting convened at 10:37 a.m. Mr. Vincent Cooley, Electrical Supervising Electrical Inspector was present at the meeting. The Board did not meet in October, due to the commissioning of the *USS Detroit* in downtown Detroit.

**APPROVAL OF THE AGENDA:**

Mr. Preuss made a motion to approve the agenda as amended. Unanimous Decision. **Motion Carried.**

**APPROVAL OF THE MINUTES OF THE LAST MEETING**

Mr. Brown made a motion to approve the minutes of September 15, 2016. Unanimous Decision. **Motion Carried.**

**BOARD HEARINGS/CONSIDERATIONS:**

**Proposed Mentoring Program:** Mr. Preuss stated there is no new progress, but there is added support from his workforce board.

Mr. Preuss sits on a Workforce Board (*Detroit Employment Solutions Corporation DESC*), They are a “one stop” non-profit agency providing all services related to employment for the City of Detroit. DESC also handles workforce needs, i.e. child care, transportation, resume building etc. There are two DESC boards: Administrative, i.e. oversees policy making, and the Fiscal Agent i.e. applying for grants/funding. Though they are no longer a department of the City, instead serving more as an arm, all appointments to the boards are made by the Mayor of Detroit. A new CEO has been appointed, Ms. Nicole Sherard-Freeman, who will begin work in January 2017.



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**MINUTES OF MEETING FOR NOVEMBER 16, 2016****BOARD HEARINGS/CONSIDERATIONS:**

**Proposed Mentoring Program (CONT.)** DESC has researched which field(s) have the most employment need/future growth. Their research reveals the top two are the medical and construction fields. A couple of major obstacles are the non-existent career exposure to young adults, and the necessary support after the exposure. If we are to be a world class city, we need to have world class skilled trades-people.

Mr. Preuss visits schools for career days to help promote the industry. Today he will be visiting *Randolph Career and Technical Center* from 5:00-8:00 p.m. Mr. McAlister and Mr. Brown both expressed interest in attending future career days. Further discussion on the mentorship program will be tabled to the December meeting.

**Keeping City of Detroit Licenses:** No further information has been provided on this issue.

**Review of State of Michigan approved courses for re-examination:** The Electrical Division recently had an applicant that failed twice within two years, which requires an additional approved course in code/theory. The course submitted was not on the State's approved list of courses for re-examination. An inquiry was made and the secretary reported that in speaking with the Chief of the Electrical Division, Mr. Dean Austin, the course provider, Local 58, has not submitted any documentation to his Division. It would be for the City of Detroit's Board to approve the course. Also, if the applicant took a 2014 Code Update course, that would be acceptable in lieu of the required course. Mr. McAlister asked Mr. Preuss to submit the composition of Local 58's course for Board approval.

**Review of Board Accommodation Request Form:** After discussion, this will be tabled to a future board meeting after further research on the HIPPA law.

**APPRENTICE REGISTRATION APPLICANTS APPROVED:**

Bolden, Anthony	Bonds, Justin	Braxton, Eugene
Burton, Nicholas	Favors, Derand	Foote, William
Jones, Banika	Logreco, Daniel	Pinkard, Kanaan
Robinson, Leonard	Shakeel, Sameem	Smith, Shawn
Thompson III, George	Waller, Dalbert	

**APPRENTICE REGISTRATION APPLICANTS NOT APPROVED:**

Cardoza, Noel: Approved Apprentice Training not submitted  
Leverette-Sanders, Jason: Approved Apprentice Training not submitted



**MINUTES OF MEETING FOR NOVEMBER 16, 2016**

**APPLICATION FOR EXAMINATIONS:**

Bradley, Gregory: 144 hour/semester Apprenticeship Training not met  
Mosley, Edward: Further information regarding work experience required  
Muhammad, Abdul: Approved for Journeyman exam  
Muniz, Alexis: Approved for Journeyman exam

Mr. Preuss had to leave the meeting for another appointment.

**MASTER ELECTRICIAN**

None

**ELECTRICAL CONTRACTOR'S LICENSES & REGISTRATIONS**

None

**FIRE ALARM CONTRACTOR**

None

**FIRE ALARM TECHNICIAN'S LICENSE**

None

**FIRE ALARM APPRENTICE**

None

**SIGN SPECIALTY CONTRACTOR'S LICENSE**

None

**SIGN SPECIALIST LICENSE**

None

**UNFINISHED BUSINESS**

- **Board By-Laws**-This will be tabled to December's meeting.
- **2015 Michigan Residential Code-Arc Fault Letter:** This will be tabled to December's meeting.

**NEW BUSINESS**

- Mr. Beau Taylor, City of Detroit Public Lighting Department representative is no longer a city employee, and therefore no longer a member of the Board. At present, a replacement has not been appointed to the Board.
- Mr. McAlister will be giving a presentation at the IAEI (*International Association of Electrical Inspectors*) on *Special inspections and Temporary Wiring* with a specific look at the *Detroit Auto Show* in January 2017.



**MINUTES OF MEETING FOR NOVEMBER 16, 2016**

**PUBLIC COMMENT**

None

**CORRECTIONS**

None

**ACTING CHAIRMAN MCALISTER**

The next meeting is scheduled for Thursday, December 15, 2016, at 11:30 a.m. at Traffic Jam Restaurant, 511 W. Canfield, Detroit, MI 48201.

**ADJOURNMENT**

Due to the lack of a quorum, the meeting was adjourned at 1:27 p.m. All applications not viewed, will be tabled to December's meeting.

Respectfully Submitted,

*Marian Swint*

Marian Swint  
Secretary, Board of Electrical Examiners