

OFFICE OF THE CHIEF FINANCIAL OFFICER

*December 2015 Update
Submitted January 15, 2016*

Emergency Manager Order No. 41 established a centralized financial management structure. The order granted restructuring powers and responsibilities to various members of the executive branch. The order also made the following stipulations:

1. "The Human Resources Director shall file any employment position or new classification that is created on or after the date of this Order with the City Clerk and the Council on the 15th day of each month (or if such date is not a business day, the next succeeding business day), commencing on November 17, 2014. Such report shall include the compensation range of that employment position. Any new position that is created and filled shall be within available appropriations."
2. "For transparency, the Executive Branch department of the City described herein shall prepare a monthly report describing actions taken pursuant to this order on the 15th day of each month (or if such date is not a business day, the next succeeding business day) commencing on November 17, 2014. This report shall be filed with the City Clerk and City Council and posted on the City's website."

Both reports for the period of December 1 – December 31, 2015 are found below.

POSITIONS AND CLASSIFICATIONS

- The CFO filled the following positions:
 - 3 Accountant III
 - 1 Appraiser IV
 - 1 Contracting and Procurement Specialist IV
 - 1 Contracting and Procurement Specialist III
 - 1 Contracting and Procurement Specialist I
 - 1 Financial Analyst III
 - 1 Supervisory Budget Analyst IV

RESTRUCTURING

- The CFO approved the following contract amendments:
 - Kenneth Thelen (Office of the Controller)
 - Lucy Beltz (Office of the Controller)
 - Anitra Davis (Office of the Controller)
 - Deirdre Delvin (Office of the Assessor)
 - Elizabeth C. Ayana Johnson (Office of Contracting and Procurement)
 - Wesley Norris (Office of Contracting and Procurement)
 - John H. Hageman (Office of the CFO)
 - Larry A. King (Office of the CFO)
 - Ryan Friedrichs (Office of the CFO)
 - Pamela Scales (Office of Departmental Financial Services)
 - Tanya Stoudemire (Office of the Budget)
 - Yvette Griffin (Office of the Budget)
 - Lang Strategies, LLC
- The CFO directed the Office of Treasury to write off accounts receivables in the amount of \$32,064,100.33 that, as of November 13, 2015, exceed the statute of limitations defined the Revised Judicature Act of 1961.

- The CFO directed the Office of Treasury to write off accounts receivables in the amount of \$21,690.00 that, as of December 4, 2015, exceed the statute of limitations defined the Revised Judicature Act of 1961.
- The CFO directed the Office of Treasury to identify and write off accounts receivables that, as of December 16, 2015, exceed the statute of limitations defined the Revised Judicature Act of 1961.
- The CFO directed the Office of Treasury to identify and write off accounts receivables that, as of December 16, 2015, have been absolved by a legal proceeding such as the confirmed Plan of Adjustment.