

DEPARTMENT OF HOUSING & REVITALIZATION

*October 2016 Update
Submitted November 15, 2016*

Emergency Manager Order No. 38 created the Department of Housing & Revitalization. The order granted restructuring powers and responsibilities to various members of the executive branch. The order also made the following stipulations:

1. "The Human Resources Director shall file any employment position or new classification that is created on or after the date of this Order with the City Clerk and the Council on the 15th day of each month (or if such date is not a business day, the next succeeding business day), commencing on November 17, 2014. Such report shall include the compensation range of that employment position. Any new position that is created and filled shall be within available appropriations."
2. "For transparency, the Executive Branch department of the City described herein shall prepare a monthly report describing actions taken pursuant to this order on the 15th day of each month (or if such date is not a business day, the next succeeding business day) commencing on November 17, 2014. This report shall be filed with the City Clerk and City Council and posted on the City's website."

Both reports for the period of October 1, 2016 – October 31, 2016 are found below.

POSITIONS AND CLASSIFICATIONS

Actions Completed:

No changes have been made to the structure that was outlined in the previous reports.

RESTRUCTURING

Actions Completed:

In the month of October the Department continued to interview applicants for positions, in addition the Department received acceptances for the following positions;

- 3 Program Analyst IIs in Single Family, Multifamily and Supportive Housing Divisions
- 1 Housing Compliance Inspector III