

EXECUTIVE ORDER

No. 2015 - 1

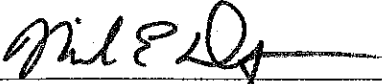
**POLICY REGARDING SUBMISSIONS BY EXECUTIVE
BRANCH AGENCIES TO CITY COUNCIL**

WHEREAS, Article 5, Section 5-101 of the 2012 Detroit City Charter (“Charter”) vests the powers and duties of the executive branch in the Mayor, specifically, “The Mayor is the chief executive of the City (“City”) and, as provided by this Charter, has control of and is accountable for the executive branch of City government;” and

WHEREAS, it is the policy of this Administration that Executive Branch agencies must submit requests for City Council approval in a timely manner.

NOW THEREFORE, I, Michael E. Duggan, Mayor of the City of Detroit, order the following:

1. All requests from Executive Branch agencies requiring City Council approval must be submitted to the City Clerk’s Office by the Mayor’s Office, Council Liaison, or other mayoral designee, or by the Chief Procurement Officer (“CPO”).
2. Executive Branch agencies must provide all necessary documents to the Mayor’s Office or to the CPO by Wednesday at 12:00 Noon, before the following Tuesday’s City Council session.
3. Any “Walk-On” request requires the written approval of the Mayor’s Chief of Staff or Deputy Chief of Staff, unless emergency action is required as defined in the Procurement Ordinance (Sec. 18-5-21(c),(d)) and/or the CPO’s Policy and Procedures Manual.
4. If this Executive Order 2015-1 is inconsistent with any prior Executive Order, this Executive Order 2015-1 shall apply. This Order does not apply to the Law Department’s duty to submit ordinances or resolutions directly to the City Clerk for City Council approval (Charter, Sec. 7.5-207).
5. This Executive Order 2015-1 shall be effective upon filing with the City Clerk.



MICHAEL E. DUGGAN
MAYOR
CITY OF DETROIT

2/18/15
DATE

CC: HONORABLE DETROIT CITY COUNCIL