

# EMPLOYEE'S WITHHOLDING CERTIFICATE FOR CITY OF DETROIT INCOME TAX

1. Print Full Name		Social Security No.		Office, Plant, Dept.		Employee Identification No.		
2. Address, Number and Street		City, Township or Village where you reside				State	Zip Code	
3. Predominant Place of Employment Print name of each city where you work for this employer and circle closest % of total earnings in each.		City		Under 25%   40%   60%   80%   100%		Renaissance Zone Exemption		
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YOUR WITHHOLDING EXEMPTIONS: (See instructions on reverse side.)		Check blocks which apply	4. Exemptions for yourself		Additional exemption if 65 or over at end of year		Additional exemption if blind	
			5. Exemptions for your wife (husband)		Additional exemption if 65 or over at end of year		Additional exemption if blind	
EMPLOYEE: File this form with your employer. Otherwise he must withhold CITY OF DETROIT income tax from your earnings without exemption.		6. (a) Exemptions for your children		Number	6. (b) Exemptions for your other dependents		Number	
EMPLOYER: Keep this certificate with your records. If the information submitted by the employee is not believed to be true, correct and complete, the INCOME TAX DIRECTOR must be so advised.		7. Add the number of exemptions which you have claimed on lines 4, 5 and 6 above and write the total						
		I certify that the information submitted on this certificate is true, correct and complete to the best of my knowledge and belief						
8. Date		Signature						

**LINE 3 INSTRUCTIONS** — If you work for this employer in more than two cities or communities, print names of the two Michigan cities or communities where you perform the greatest percentage of your work. Circle the closest percent of total earnings for work done or services rendered in each city or community listed. The estimated percent of total earnings from this employer for work done or services performed within taxing cities (line 3 on other side) is for withholding purposes only. In determining final tax liability this estimate is subject to substantiation and audit.

**RENAISSANCE ZONE EXEMPTION** — Attach copy of Certification of Qualification.

**EXEMPTIONS** — An employee is allowed the same number of exemptions for himself and dependents as for federal income tax purposes, except that additional withholding allowances claimed on Schedule A of Federal Form W-4 are not allowed for City of Detroit income tax purposes.

**CHANGES IN EXEMPTIONS** — You should file a new certificate with your employer at any time the number of your exemptions changes.

**CHANGE OF RESIDENCE** — You must file a new certificate within 10 days after you change your residence from or to a taxing city.

**CHANGES IN EMPLOYMENT** — You must file a new certificate by December 1 of each year if your Line 3 estimate of the percent of work done or services to be rendered in cities levying an income tax will change for the ensuing year.