

CITY OF DETROIT FISCAL 2012/13 BUDGET

AGENCY 47 GENERAL SERVICES

MISSION

The General Services Department (GSD) supports General Fund operating departments by managing municipal leases, operating municipal facilities, grounds, urban forestry and fleet, and managing the inventory of major field operations.

DESCRIPTION

The GSD has four divisions and one section: Grounds Maintenance Division, which maintains all city-owned grounds, parks, right of ways, vacant lots and the urban forest; Fleet Management Division which procures, maintains and makes available appropriate vehicles for General Fund operations; Facilities Management Division, which performs space planning, building operations and maintenance, engineering work, and lease or sales of city-owned facilities; and Administration, which performs the business functions of the department and receives, organizes, stores, secures and tracks usage of materials for major city field operations. The Security Section, which reports to the Director, provides on-site and remote monitoring as well as incident response and investigative services.

GOALS

1. Maintain all city-owned buildings, grounds, parks, medians, freeway berms of public right of ways, vacant lots and the urban forest of the city.
2. Procure, maintain and support the operations of appropriate vehicles for General Fund operations.
3. Plan and manage cost-effective space and occupancy arrangements for General Fund city operations.
4. Clean and maintain city-owned facilities.
5. Manage human and technological resources associated with security of city operations and facilities.
6. Receive, store, monitor and track inventories of major city field operations.

DEPARTMENTAL FINANCIAL INFORMATION

	GENERAL FUND	TOTAL
EXPENDITURES	\$40,599,514	\$40,599,514
REVENUES	<u>13,396,078</u>	<u>13,396,078</u>
NET TAX COST	\$27,203,436	\$27,203,436
POSITIONS	272	272