

**CITY OF DETROIT**

Buildings, Safety Engineering and Environmental Department  
Coleman A. Young Municipal Center  
2 Woodward Ave., Suite 401  
Detroit, Michigan 48226  
(313) 471-5108  
[www.detroitmi.gov](http://www.detroitmi.gov)



**RIGHT OF ENTRY ("ROE") PERMIT APPLICATION**

A detailed scope of work, site maps, drawings and certificate of insurance in accordance with City of Detroit requirements are required in order to process the permit.

PROPERTY ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_

CROSS STREETS/BOUNDARIES: \_\_\_\_\_

TYPE OF ROE REQUEST (check one):  Parcel of Land  Right-Of-Way (R-O-W)  
 Extension/Modification for Parcel  Extension/Modification for R-O-W

**APPLICANT CONTACT INFORMATION**

Contact Person:	Telephone Number:		
Company Name:	Email Address:		
Address:	City:	State:	Zip:

**PROPERTY INFORMATION**

Requested Site City Owned/Controlled:  Yes  No

Structure's on Property:  Yes  No

If Yes, # and type: \_\_\_\_\_

**PERMIT INFORMATION**

Timeline for access (dd/mm/yyyy): Start date \_\_\_\_\_ End date \_\_\_\_\_

Insurance Policy Expiration Date: \_\_\_\_\_

Are monitoring wells being installed in the R-O-W?  Yes  No

If Yes:  Less (<) than 30 days (Temporary)  More (>) than 30 days (Permanent - Requires City Council approval)

Type of Activities:  Soil Excavations  Temporary Staging  Soil Borings: # of Borings \_\_\_\_\_

Well Installation: # of Wells \_\_\_\_\_  Other: \_\_\_\_\_

Is a site inspection being requested:  Yes  No

Are additional copies of the permit being requested:  Yes, # of copies \_\_\_\_\_  No

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Make checks payable to "Treasurer, City of Detroit"

Total Fee: \_\_\_\_\_

*Include Permit # on check.*

ROE Permit #: \_\_\_\_\_

*Applications must be completed in full or will be denied.*