

Replacement Window Application

An **application** for replacement windows in a historic district **must include these items**.

- a) A City of Detroit Application for Building Permit #2.
- b) A brochure or other information about the proposed replacement window that shows
 - i. that the *configuration* of window panes is the same as in the original window,
 - ii. the *material* from which the replacement window is constructed,
 - iii. that the *color* conforms to the *Style and Color Guide* for the building, and
 - iv. the cost estimate for *each* proposed replacement window.
- c) Two (2) written repair cost estimates from experienced and reputable window repair companies.
 - i. They must use the Commission's standard cost estimating worksheet.
 - ii. The Level I Preservation-Weatherization section of the worksheet shows the *minimum repair necessary* to preserve a window and to weatherize it.
 - iii. This section must be completed for each window to show the cost for each window of those repair items.
 - iv. The cost of other desired repair items also can be shown on the worksheet.
- d) Photographs (digital preferred) showing the deterioration of each window.
- e) A statement from the applicant with the reasons for proposing replacement windows.

Check List Summary

Building permit fully completed

Information on proposed replacement window

Company Name _____

Total Cost \$ _____

Repair contractor #1 completed cost estimate worksheet

Contractor Name _____

Repair Cost Estimate \$ _____

Repair contractor #2 completed cost estimate worksheet

Contractor Name _____

Repair Cost Estimate \$ _____

Photographs

Applicant's statement

Windows Rehabilitation Cost Estimates			Page	
		Estimated Cost per Window		
Façade				
Window Number/Location				
Level I: Preservation-Weatherization				
Exterior storm window-				
Existing storm - tune up				
New - installation/replacement				
Sill repair/stabilization				
Frame repair/stabilization				
Replace broken/missing glass				
Essential sash repair/stabilization				
Replace missing/broken sash (like kind)				
Caulking - exterior				
Weatherstripping - interior (basic)				
Subtotals				
Level II: Rehabilitation				
Glazing repair				
Scrape exterior and repaint				
Hardware - clean and working				
Sash ropes				
Integral weatherstripping				
Subtotals				
Level III: Restoration				
Remove and replace all glazing				
Fully repair all sash, sills, and frames				
Remove all exterior finishes and repaint				
Restore or refinish sash interior				
Other				
Subtotals				
Total Cost per Window				