

City of Detroit

CITY COUNCIL


LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning
Commission
Janese Chapman
Director, Historic Designation
Advisory Board

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Renee Short
Floyd Stanley
Thomas Stephens, Esq.
Timarie Szwed
Theresa Thomas
Ian Tomashik
Ashley A. Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: May 6, 2024

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of May 7, 2024.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for the May 7, 2024 Formal Session.

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
Citywide	2	0	1 Amendment to Add Funds	0
Construction & Demolition	14	0	0	12
General Services	5	0	1 Amendment to Add Time	5
Housing & Revitalization	1	0	0	1
Human Resources	1	0	0	1
Law	1	0	1 Amendment to Add Time/Funds	0
Non-Departmental	1	0	0	1
Police	4	0	2 Amendments to Add Time/Funds	1
Transportation	2	0	1 Amendment to Add Time/Funds	1
Totals	31	No Focused/Limited Bids	6 Amendment(s);	22

71% of all Contractors included in the contract list for the week of May 7, 2024 are located in Detroit.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 6, 2024

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION MAY 7, 2024.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073973 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2722 Monterey. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$42,978.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **9-20-23** Contributions: **1 current CM in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **9-20-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at , 2722 Monterey on March 15, 2024.

Bids closed on March 22, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids: Inner City Contracting \$52,300 [8% equalized bid \$48,116 for D-BB, D-HB, & D-BSB]
DMC Consultants Inc \$42,978 [12% equalized bid \$37,820.64 for D-BB, D-RB, D-HB, D-BSB]
Leadhead \$58,150 [13% equalized bid \$50,590.50 for D-BB, D-RB, D-BMBC, D-HB]

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$42,978 [12% equalized bid \$37,820.64 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$33,478; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$42,978

*****Demolition Completion date: 3/28/24. Property Ownership: DLBA**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073970 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 7418 Oakland. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$32,708.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **5-9-23**

Contributions: **1 current CM in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **5-9-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 7418 Oakland on March 18, 2024.

Bids closed on March 22, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids: **Inner City Contracting \$69,999 [8% equalized bid \$64,399.08 for D-BB, D-HB, & D-BSB]**
DMC Consultants Inc \$32,708 [12% equalized bid \$28,783.04 for D-BB, D-RB, D-HB, D-BSB]
Leadhead \$40,430 [13% equalized bid \$35,174.10 for D-BB, D-RB, D-BMBC, D-HB]

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$32,708 [12% equalized bid \$28,783.04 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$23,208; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$32,708

*****Demolition Completion date: 4/9/24. Property Ownership: DLBA**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073422 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 12174 Flanders. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$33,000.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **5-9-23**

Contributions: **1 current CM in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **5-9-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at , 12174 Flanders on February 20, 2024.

Bids closed on March 1, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$32,444 [8% equalized bid \$29,848.48 for D-BB, D-HB, & D-BSB]
DMC Consultants Inc \$33,000 [12% equalized bid \$29,040 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$33,000 [12% equalized bid \$29,040 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$23,500; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$33,000

*****Demolition Completion date: 3/5/2024. Property Ownership: DLBA**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073042 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 11651 Stahelin. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$25,750.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **5-9-23** Contributions: **1 current CM in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **5-9-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at , 11651 Stahelin on February 5, 2024.

Bids closed on February 14, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$32,777 [8% equalized bid \$30,154.84 for D-BB, D-HB, & D-BSB]
DMC Consultants Inc \$25,750 [12% equalized bid \$22,660 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$25,750 [12% equalized bid \$22,660 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$16,250; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$25,750

*****Demolition Completion date: 2/20/24. Property Ownership: Private**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073043 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3450 Pennsylvania. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$26,250.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **5-9-23**

Contributions: **1 current CM in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **5-9-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at, 3450 Pennsylvania on February 5, 2024.

Bids closed on February 14, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$46,999 [8% equalized bid \$43,239.08 for D-BB, D-HB, & D-BSB]
DMC Consultants Inc \$26,250 [12% equalized bid \$23,100 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$26,250 [12% equalized bid \$23,100 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$16,750; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$26,250

*****Demolition Completion date: 2/21/24. Property Ownership: Private**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073421 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Commercial Property, 12312 Dexter including Basement Backfill. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$93,150.95.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **1-04-25**

Political Contributions and Expenditures Statement:

Signed: **12-11-23** Contributions: **none**

Consolidated Affidavits

Date signed: **12-11-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance.
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 12312 Dexter on November 8, 2023.

Bids closed on November 14, 2023. 9 Invited Suppliers; 3 Bids Received.

ALL Bids:

Inner City Contracting \$86,999 [8% equalized bid \$80,039.08 for D-BB, D-HB, D-BSB]
Gayanga Co \$130,750 [10% equalized bid \$117,675 for D-BB, D-RB, D-HB, D-BSB]
Adamo Demolition Company \$134,900 [6% equalized bid \$126,806 for D-BB, D-HB]

Contract Details:

Vendor: **Inner City Contracting** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$86,999 [8% equalized bid \$80,039.08 for D-BB, D-HB, D-BSB]**

Services & Costs:

Demolition \$73,000; Backfill & Grading \$8,999; Site Finalization \$5,000; TOTAL \$86,999

*****Demolition Completion date: December 21, 2023. Privately Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, and Minority Owned Business until 10/17/2024.

Vendor indicates a Total Employment of 14; 9 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3074461 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 6363 Van Court. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$28,000.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: 1-04-25
Political Contributions and Expenditures Statement:
Signed: **12-11-23** Contributions: **none**

Consolidated Affidavits

Date signed: **12-11-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance.
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 6363 Van Court on April 9, 2024.

Bids closed on April 2, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids:

Inner City Contracting	\$28,000 [8% equalized bid \$25,760 for D-BB, D-HB, D-BSB]
DMC Consultants	\$31,365 [12% equalized bid \$27,601.20 for D-BB, D-RB, D-HB, D-BSB]
Leadhead Construction	\$36,970 [13% equalized bid \$32,163.90 for D-BB, D-RB, D-HB, D-BMBC]

Contract Details:

Vendor: **Inner City Contracting** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **28,000 [8% equalized bid \$25,760 for D-BB, D-HB, D-BSB]**

Services & Costs:

Demolition \$20,000; Backfill & Grading \$4,000; Site Finalization \$4,000; TOTAL \$28,000

*****Demolition Completion date: April 17,2024. DLBA Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, and Minority Owned Business until 10/17/2024.
Vendor indicates a Total Employment of 14; 9 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3074489 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 85 W Dakota. – Contractor: LeadHead Construction, LLC – Location: 735 Griswold Street, Detroit, MI 48226 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$42,775.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **8-22-24**
Political Contributions and Expenditures Statement:
Signed: **1-5-24** Contributions: **none**

Consolidated Affidavits

Date signed: **1-5-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance.
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 85 W Dakota on April 9, 2024.

Bids closed on April 11, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids:

Leadhead Construction	\$42,775 [13% equalized bid \$37,214.25 for D-BB, D-RB, D-HB, D-BMBC]
Inner City Contracting	\$43,000 [8% equalized bid \$39,560 for D-BB, D-HB, D-BSB]
DMC Consultants	\$45,472 [12% equalized bid \$40,015.36 for D-BB, D-RB, D-HB, D-BSB]

Contract Details:

Vendor: **Leadhead Construction** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$42,775 [13% equalized bid \$37,214.25 for D-BB, D-RB, D-HB, D-BMBC]**

Services & Costs:

Demolition \$26,600; Backfill & Grading \$10,575; Site Finalization \$5,600; TOTAL \$42,775

*****Demolition Completion date: April 17,2024. DLBA Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Resident, Micro, Woman Owned, and Minority-Owned Business until 6/21/2024.

Vendor indicates a Total Employment of 10; 8 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3074170 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 5894 Colfax. – Contractor: LeadHead Construction, LLC – Location: 735 Griswold Street, Detroit, MI 48226 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$32,840.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **8-22-24**
Political Contributions and Expenditures Statement:
Signed: **1-5-24** Contributions: **none**

Consolidated Affidavits

Date signed: **1-5-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance.
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 5894 Colfax on March 20, 2024.

Bids closed on April 2, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids:

Leadhead Construction	\$32,840 [13% equalized bid \$28,570.80 for D-BB, D-RB, D-HB, D-BMBC]
Inner City Contracting	\$31,444 [8% equalized bid \$28,928.48 for D-BB, D-HB, D-BSB]
DMC Consultants	\$42,518 [12% equalized bid \$37,415.84 for D-BB, D-RB, D-HB, D-BSB]

Contract Details:

Vendor: **Leadhead Construction** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$32,840 [13% equalized bid \$28,570.80 for D-BB, D-RB, D-HB, D-BMBC]**

Services & Costs:

Demolition \$19,020; Backfill & Grading \$8,200; Site Finalization \$5,620; TOTAL \$32,840

*****Demolition Completion date: April 4,2024. DLBA Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Resident, Micro, Woman Owned, and Minority-Owned Business until 6/21/2024.

Vendor indicates a Total Employment of 10; 8 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3074168 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 1017 W Lantz. – Contractor: LeadHead Construction, LLC – Location: 735 Griswold Street, Detroit, MI 48226 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$34,297.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$14,962,115 as of May 3, 2024**

Tax Clearances Expiration Date: **8-22-24**
Political Contributions and Expenditures Statement:
Signed: **1-5-24** Contributions: **none**

Consolidated Affidavits

Date signed: **1-5-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance.
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 1017 W Lantz on March 20, 2024.

Bids closed on April 2, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids:

Leadhead Construction	\$34,297 [13% equalized bid \$29,838.39 for D-BB, D-RB, D-HB, D-BMBC]
Inner City Contracting	\$35,000 [8% equalized bid \$32,200 for D-BB, D-HB, D-BSB]
DMC Consultants	\$38,783 [12% equalized bid \$34,129.04 for D-BB, D-RB, D-HB, D-BSB]

Contract Details:

Vendor: **Leadhead Construction** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$34,297 [13% equalized bid \$29,838.39 for D-BB, D-RB, D-HB, D-BMBC]**

Services & Costs:

Demolition \$19,872; Backfill & Grading \$7,925; Site Finalization \$6,500; TOTAL \$34,297

*****Demolition Completion date: April 8,2024. DLBA Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Resident, Micro, Woman Owned, and Minority-Owned Business until 6/21/2024.

Vendor indicates a Total Employment of 10; 8 Employees are Detroit residents.



CONSTRUCTION & DEMOLITION – *Waiver Requested*

6006215 100% ARPA Funding – To Provide construction services for DFD Annex Additions at Three (3) Existing Fire Stations. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Rd., Detroit, MI 48227 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$5,263,456.00.

Funding

Account String: **3923-22014-240314-617900-851401**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Public Safety**
Encumbered Funds: **\$11,813,727 as of May 3, 2024**

Tax Clearances Expiration Date: **7-24-24**

Political Contributions and Expenditures Statement:

Signed: **3-13-24**

Contributions: **1 to a Former CM in 2021**
1 to a current CM 2021

Consolidated Affidavits

Date signed: **3-13-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

DFD plans to construct EMS annexes at three strategic locations:

- 1. Engine 55 (18140 Joy Road)**
- 2. Engine 57 (13960 Burt Road)**
- 3. Engine 60 (19701 Hoover St)**

The annexes will sustainably expand the DFD’s current capacity and increase available medical emergency response services. Each annex will be approximately 3,000 sq. ft. and ideally, will be attached or constructed immediately adjacent to the existing station. Improvements include 1-2 apparatus bays, a day room, eating room, classroom with office space, and a bathroom. The build-out scope will include but be not limited to site work, site utilities, MEP, building envelope, interior finishes, equipment installation, and site restoration.

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Public Health (EC1).

Bid Information

Bids opened February 8, 2024 & closed March 8, 2023. # invited suppliers was NOT Provided; 4 Bids Received.

Bids were evaluated based on Work Plan/Schedule [25 points]; Capacity [25 points]; Experience [20 points]; Pricing [30 points]. The maximum points available is 100 points.

All Bids: DMC Consultants	[67.5 points]
DeAngelis Diamond	[52.5 points]
Decima LLC	[53.75 points]
Major Contracting	[76.25 points]

Contract Details:

Vendor: **Major Contracting Group, Inc**
Amount: **\$5,263,456**

Bid: **Highest Ranked [76.25 points]**
End Date: **June 30, 2025**

Services:

Provide construction services for the DFD annex additions at three existing fire stations, including pre-construction services, all labor, equipment, materials, and permits.

The work includes, but not limited to:

- Demo of paving, fencing, vegetation, site utilities, building utilities.**
- Design of new site improvements including but not limited to parking and sidewalk paving, site utilities, driveway aprons, fencing and gate with operator, site and security lighting, and landscaping.**

Contract discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – Waiver Requested – continued

6006215 100% ARPA Funding – To Provide construction services for DFD Annex Additions at Three (3) Existing Fire Stations. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Rd., Detroit, MI 48227 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$5,263,456.00.

Services – continued:

- Remove trees and brush/shrub, existing concrete and asphalt pavement, any existing footings and slabs, any fencing and fence footings, concrete curbs, bollards, and other various structures.
- Interior improvements to the masonry, painting, cabinets, counters, benches, partitions, desks, shelving, lockers, toilet room with dispensers, etc.
- Other improvements includes Electrical, Plumbing, Mechanical, flooring, doors, windows, etc.

Work per Location, additional site development may be included in the scope of the project.:

- Engine 55 is an existing two-story fire station. Two additional lots have been acquired to the north of the existing parking lot at 8832 & 8840 Ashton (the lots' combined dimensions are 109' x 76'). The scope of work for this location will include the construction of the annex large enough for 2 apparatus bays and new fenced parking on the lots, allowing the annex to be placed adjacent to the station.
- Engine 57 is an existing two-story fire station. Two additional lots have been acquired to the south of the existing building at 13930 & 13942 Burt Road (the lots have combined dimensions of 100' x 148'). The scope of work for this location will include the construction of an annex large enough to hold 2 apparatus bays and new fenced parking on the lots.
- Engine 60 is an existing two-story fire station. One additional lot has been acquired to the west of the existing building across the adjacent alley, 19706 Albion (the lot's dimensions are 107' x 70'). The scope of work for this annex will include the construction of the annex large enough for 1 apparatus bay and new fenced parking on the lot allowing the annex to be located adjacent to the station.

Fees:

Construction Costs	\$4,100,000
Mark Up Fee 5%	\$333,000
General Conditions [includes insurance, bonds, staffing, & mobilization cost]	\$415,000
	TOTAL \$4,848,000

\$5,263,456 TOTAL in the contract description MAY be INCORRECT. LPD requested verification on 5/6/24.

Certifications/# of Detroit Residents:

Although Certifications are not considered during the bid evaluation for ARPA contracts, this vendor is certified as a Detroit Based and Headquartered Business until 2/15/25. Vendor has indicated 100 Total Employees; 51 are Detroit Residents.

GENERAL SERVICES – Waiver Requested

6006101 100% City Funding – To Provide the Physical Space for Outdoor Summer Camps for up to 50 Detroit Youth during the Summer Months of June through August, 5 Days a Week, for 8 Consecutive Weeks. – Contractor: St. Suzanne Cody Rouge Community Resource Center – Location: 19321 W. Chicago, Detroit, MI 48228 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$25,000.00.

Funding

Account String: **1000-27470-472260-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Recreation – GSD**
Funds Available: **\$3,786,761 as of May 3, 2024**

Tax Clearances Expiration Date: **3-7-25**

Political Contributions and Expenditures Statement:

Signed: **3-27-24** Contributions: **None**

Consolidated Affidavits

Date signed: **3-27-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened December 11, 2023 & closed January 29, 2024. 42 Invited Suppliers; 8 Bids Received.

Bids were evaluated based on Experience [20 points]; Curriculum & Schedule [20 points]; Cost Proposal [20 points]; Detroit Certifications for Vendor [15 points]; for Sub-contractor(s), if applicable [20 points]. The maximum points without certifications is 65 points. The maximum total with certifications is 100 points.

All Bids: Impact Church	[57 points]
Rosedale Church	[44 points]
St. Suzanne	[31 points]
Urban Neighborhood	[38 points]
Word in Action	[25 points]

All 5 received awards to provide either summer camp services and the host- site, just the host-site, or just the summer camp services. St. Suzanne, will provide only the host-site.

Contract Details:

Vendor: **St. Suzanne Cody Rouge Community Resource Center**
Amount: **\$25,000**

Bid: **4th Highest Ranked [31 points]**
End Date: **1 year from approval**

Services:

Provide structured, supervised enrichment opportunities for Detroit youth during the summer months. Each summer, the City of Detroit Recreation Department provides free childcare and enrichment programming to nearly 1,500 youth across the city, such as Zumba, martial arts, soccer, wrestling, nutrition, health and wellness, culinary arts, chess, debate, photography, music, robotics, financial literacy, karate, social media responsibility, theatre, crafts, and sewing etc.

Provide on-site management and logistical support for the program, in coordination with the Summer Host Site partner for up to 50 youth per camp location from 8:00 am to 6:00 pm Monday through Friday from June 24, 2024 to August 16, 2024. Camp programming should be divided into groups by age to the extent possible depending on registration (6-7 years, 8-10 years, 11-12 years).

Fees:

Vendors will receive up to \$500 per camper. A minimum of 30 campers and a maximum of 50 campers will be allowed. With 50 campers at a rate of \$500 per camper, the maximum award amount will be \$25,000.

Administrative Costs (insert staff title + salary) as a Host-site \$25,000 [\$62.50/hr., 10 hours, 5 days a week for 8 weeks].

GENERAL SERVICES

6006241 100% ARPA Funding – To Provide Technology Hub Equipment for Recreation Centers. – Contractor: Sehi Computer Products, Inc. – Location: 2930 Bond Street, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$125,000.00.

Funding:

Account String: **3923-22007-470010-617900-850706**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Neighborhood Investments 3**
Available Funds: **\$9,561,794 as of May 3, 2024**

Consolidated Affidavits:

Date signed: **3-20-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: **3-25-25**

Political Contributions and Expenditures Statement:

Signed:**3-20-24** Contributions: **None**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Bid Information:

RFQ opened Jan. 31, 2024 & closed on Feb. 23, 2024. 153 Invited Suppliers; 2 Bids received.

Bids were evaluated based on price only.

All Bids:

- **Infinite Technologies L.L.C** [\$478,941.24]
- **Sehi Computer Products, Inc.** [\$140,742.00]

Contract Details:

Vendor: Sehi Computer Products, Inc.
Amount: \$125,000.00

Bid: Lowest Bid [\$125,000]
End Date: June 30, 2025

Services:

Vendor to provide access to Catalog of Technology Equipment, to be purchased as needed.

Item	Specification	Total Quantity
Internal Staff Hardware		
Tech Lab Hardware		
Standard Desktop	HP Pro Small Form Factor 400 G9 Desktop PC with Intel® Core™ i5 13500 4.6 GHz	98
Monitors	HP E24d G4 FHD USB-C Docking Monitor with 1080p webcam	70
Mice and Keyboards	Logitech® MK270 Wireless Straight Full-Size Keyboard & Mouse, Black	28
Headsets	Logitech® H111 Over-The-Head Binaural Stereo Headset, Gray	196
Scanner	HP ScanJet Pro 2600 f1	14

Contract Discussion continues on the next page:

GENERAL SERVICES-continued

6006241 100% ARPA Funding – To Provide Technology Hub Equipment for Recreation Centers. – Contractor: Sehi Computer Products, Inc. – Location: 2930 Bond Street, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$125,000.00.

Services-continued:

Project Locations

Recreation Center	Address
Adams/Butzel Complex	10500 Lyndon, Detroit, MI 48238
Butzel Family Center	7737 Kercheval St, Detroit, MI 48214
Clemente Recreation Center	2631 Bagley St, Detroit, MI 48216
Coleman Young Recreation Center	2751 Robert Bradby St., Detroit, MI 48207
Community Center at AB Ford	100 Lenox St, Detroit, MI 48215
Crowell Recreation Center	16630 Lahser St., Detroit, MI 48219
Dexter Elmhurst Recreation Center	11825 Dexter Ave, Detroit, MI 48206
Farwell Recreation Center	2711 Outer Drive E, Detroit, MI 48234
Heilmann Community Center	19601 Crusade, Detroit, MI 48205
Kemeny Recreation Center	2260 S. Fort, Detroit, MI 48217
Lasky Recreation Center	13200 Fenelon St, Detroit, MI 48212
Patton Recreation Center	2301 Woodmere, Detroit, MI 48209
Northwest Activities Center	18100 Meyers Rd, Detroit MI, 48235
Williams Recreation Center	8431 Rosa Parks Blvd, Detroit, MI 48206

Fees:

Item	Specification	Total Quantity	Unit Price	Extended Price	Grand Total
Internal Staff Hardware					\$98,042.00
Tech Lab Hardware					
Standard Desktop	HP Pro Small Form Factor 400 G9 Desktop PC with Intel® Core™ i5 13500 4.6 GHz	\$98.00	\$697.00	\$68,306.00	
Monitors	HP E24d G4 FHD USB-C Docking Monitor with 1080p webcam	\$70.00	\$307.00	\$21,490.00	
Mice and Keyboards	Logitech® MK270 Wireless Straight Full-Size Keyboard & Mouse, Black	\$28.00	\$26.00	\$728.00	
Headsets	Logitech® H111 Over-The-Head Binaural Stereo Headset, Gray	\$196.00	\$13.00	\$2,548.00	
Scanner	HP ScanJet Pro 2600 f1	\$14.00	\$355.00	\$4,970.00	

\$98,042 is the total amount of the estimated quantities of equipment that will be procured during the contract period. The additional funds totaling \$125,000 are to procure additional equipment as needed.

GENERAL SERVICES-waiver requested

6006127 100% Grant Funding – To Provide Landscaping and Construction Services to Incorporate Bioswales into the Existing Parking Lot at Patton Recreational Center. – Contractor: Premier Group Associates, LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval through November 30, 2025 – Total Contract Amount: \$582,000.00.

Funding:

Account String: **4533-20507-470012-644124**
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$1,511,394 as of May 3, 2024**

Consolidated Affidavits:

Date signed: **4-3-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment App Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: **4-17-25**

Political Contributions and Expenditures Statement:

Signed: **4-3-24** Contributions: **1 to Mayor 2020 1 to CM 2021**

Bid Information

RFP opened Nov. 30, 2023 & closed on Jan. 16, 2024. 85 Invited Suppliers; 5 Bids received.

Bids were evaluated based on Price [35 points]; Experience [25 points]; Proposal [5 points].

Phase II Detroit Based Business Certification of Prime, Detroit Headquartered Business Certification of Prime [15 points]; Phase III Detroit Based Business, Detroit Headquartered Business Certification of Subcontractors [20 points]; Total Maximum Points is 100 points.

All Bids

Premier Group Associates	[87 points]
Decima LLC	[72 points]
DMC Consultants	[55 points]
MI Recreational Construction	[51 points]
Major Contracting	[35 points]

Contract Details

Vendor: **Premier Group Associates, LC**
Amount: **\$582,000**

Bid: **Highest Ranked [87 points]**
End Date: **November 30, 2025**

Services:

- **Provide Landscaping and Construction Services to Incorporate Bioswales into the Existing Parking Lot at Patton Recreational Center**
- **Site Restoration work will include backfilling, all final lawn rough grading, finish fine grading of the lawn surfaces, preparation to install the hydro-seeding materials for lawn areas, fixed site improvements such as fencing, trees, play structures, walked and other paved surfaces.**

Project Schedule

Project Proposal Submitted	January 16, 2024
Notice to Proceed	10 days after Council Meeting
Project Kickoff Meeting	2 days after receiving NTP
Project Submittals	10 days
Layout/staking	20 days after receiving NTP
Demolition	Days 20-25
Site Excavation	Days 25-30
Stormwater	Days 30-35
Landscape	Days 35-40
Pedestrian Bridge	Days 40-50
Site Restoration	Days 50-70

Contract Discussion continues on the next page:

GENERAL SERVICES-waiver requested-cont.

6006127 100% Grant Funding – To Provide Landscaping and Construction Services to Incorporate Bioswales into the Existing Parking Lot at Patton Recreational Center. – Contractor: Premier Group Associates, LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval through November 30, 2025 – Total Contract Amount: \$582,000.00.

Fees:

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
1	Sheet C.2 - Demolition	1	LSUM	\$ 9,000.00	\$ 9,000.00
2	Sheet C.3 - Stormwater Pollution Prevention Plan	1	LSUM	\$ 8,500.00	\$ 8,500.00
3	Sheet C.4 - Utility Plan	1	LSUM	\$ 70,000.00	\$ 70,000.00
4	Sheet C.5 - Grading Plan (Includes subgrade excavation and disposal)	1	LSUM	\$ 120,000.00	\$ 120,000.00
5	Sheet C.6 & 6.1 - Landscape Plan (excluding bridge)	1	EA	\$ 5,230.00	\$ 5,230.00
6	Sheet C.6 - Pedestrian Bridge (16' x 40')	1	EA	\$ 49,581.00	\$ 49,581.00
7	Site Restoration	1	EA	\$ 23,000.00	\$ 23,000.00
8	Mobilization	1	EA	\$ 800.00	\$ 800.00
9	Layout and Field Survey	1	EA	\$ 5,000.00	\$ 5,000.00
10	Bonds and Insurance	1	EA	\$ 26,590.00	\$ 26,590.00
11	General Conditons	1	EA	\$ 26,300.00	\$ 26,300.00
12	Miscellaneous and Closeout Work	1	EA	\$ 5,000.00	\$ 5,000.00
13	Additional Services	1	EA	\$ 20,000.00	\$ 20,000.00
GRAND TOTAL					\$ 369,001.00

ALTERNATES					
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
1	Wooden Pedestrian Bridge (9' x 38')	1	LSUM	\$ 39,039.00	\$ 39,039.00
2	Parking Lot Striping (Per layout in drawings)	1	LSUM	\$ 4,500.00	\$ 4,500.00

UNIT PRICES					
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	
1	Supply, Install, and Warranty for (1) tree - Dawn Redwood 8'	1	EA	\$ 435.83	
2	Removal and disposal of asphalt surfacing	1	SY	\$ 30.00	
3	Excavation and disposal of subgrade	1	SY	\$ 18.00	
4	Trenching and install of 6" HPDE pipe	1	LF	\$ 42.00	
5	Supply and install of 24" drain basin	1	EA	\$ 200.00	

Additional Information

Certified as Detroit Based, Headquartered, Small, Resident, and Woman-Owned Business Enterprise until 09/20/2024.

POLICE – Waiver Requested

3074692 100% ARPA Funding – To Provide Ten (10) Pursuit Rated Hybrid SUV’s for Mental Health Co-Response Program.. – Contractor: Bob Maxey Ford, Inc. – Location: 1833 E. Jefferson Avenue, Detroit, MI 48207 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$476,750.00.

Funding:

Account String: **3923-22014-251111-644600-850210**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Public Safety**
Encumbered Funds: **\$11,813,727 as of May 3, 2024**

Tax Clearances Expiration Date: **10-26-24**

Political Contributions and Expenditures Statement:

Signed: **2-21-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **2-21-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Public Health (EC1) with sub-category of Mental health Services..

Bid Information:

RFQ opened March 15, 2024 & closed April 5, 2024. 11 Invited Suppliers; 1 Bid Received.

A second quoting round was initiated and ended April 29, 2024. Feldman Ford provided a quote on the 10 Pursuit Rated SUV’s as well. Bob Maxey has a per vehicle savings of \$4,825 compared to Feldman Ford. Therefore, Bob Maxey was recommended for the contract.

All Bids: **Bob Maxey Ford, Inc \$476,750**

Contract Details:

Vendor: **Bob Maxey Ford, Inc**
Amount: **\$476,750**

Bid: **Sole Bid**
End Date: **June 30, 2024**

Services/Products:

Furnishing and unloading 10 Pursuit Rated SUVs (2025 Ford Hybrid - Pursuit Rated Explorers).

Upfitting for these vehicles will be quoted in a separate RFQ. This upfitting includes configuration and installation of IT, electronic, and non-electronic equipment (lights, sirens, etc). It may also include limited procurement and/or fabrication of mounting materials related to the installations.

Fees:

Ten 2025 Ford Hybrid - Pursuit Rated Explorers \$476,750 [averaging \$47,675 per vehicle].

POLICE-waiver requested

3074583 100% City Funding – To Provide 100 Motorola NTN2570C Bluetooth Earpieces Accessory Kits. – Contractor: Staples Contract & Commercial, LLC – Location: 500 Staples Drive, Framingham, MA 017202 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$25,107.00.

Funding:

Account String: **1000-25310-310220-622301**
Fund Account Name: **General Fund**
Appropriation Name: **Safer Neighborhoods - DoIT**
Funds Available: **\$1,968,024 as of May 3, 2024**

Tax Clearances Expiration Date: **6-15-24**

Political Contributions and Expenditures Statement:

Signed: **4-3-24** Contributions: **none**

Consolidated Affidavits:

Date signed: **4-3-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

RFQ closed on March. 22, 2024. 342 Invited Suppliers ; 4 Bids received.

Bids were evaluated based on price only.

All Bids:

Staples Contract & Commercial LLC	[\$25,107]
vPrime Tech Inc.	[\$29,975]
AVE Solutions	[\$36,400]
GOHA Landscaping	[\$55,400]

Contract Details

Vendor: **Staples Contract & Commercial, LLC** Bid: **Lowest Bid [\$25,107]**

Amount: **\$25,107** End Date: **June 30, 2024**

Services:

To provide Motorola NTN2570C Bluetooth Mission Critical Wireless ACCY Kit NFP Earpiece with 12 Cable (Quantity 100)

Fees:

Qty.	Part No.	Product Description	UOM	Unit Price	Extended Price
100	NTN2570C	Motorola NTN2570C Bluetooth Mission Critical Wireless ACCY Kit NFP Earpiece with 12 Cable ***ETA Late July***	EA	\$ 251.07	\$ 25,107.00
		All orders shipped from our stock are Plus Freight. Orders from distribution under \$250 per location/per order are Plus Freight. Orders from distribution over \$250 will be free freight except oversize, overweight and displays over 32".			
		Liftgate and inside delivery are additional charges.			
		If we are warehousing product, product is Plus Freight			
Total*					\$ 25,107.00

*Tax, eWaste & Freight Charges are additional where applicable. Unless specifically quoted here, Liftgate or Inside Delivery are additional. Standard Payment terms NET 30.

CONSTRUCTION & DEMOLITION – *Waiver Requested*

6005947 100% Bond Funding – To Provide Proposal N Trash Out Release H, Group H12 (25 Properties). – Contractor: GNIC, Inc. – Location: 46696 McBride Avenue, Belleville, MI 48111 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$121,380.00.

Funding

Account String: **4503-21003-160020-6002900-17XXXX**
Fund Account Name: **General Obligation Bond Fund**
Appropriation Name: **Neighborhood Improvement Bonds**
Funds Available: **\$4,601,075 as of May 3, 2024**

Tax Clearances Expiration Date: **9-18-24**

Political Contributions and Expenditures Statement:

Signed: **2-8-24** Contributions: **none**

Consolidated Affidavits

Date signed: **2-8-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bids opened November 13, 2023 & closed December 5, 2023. 36 suppliers invited to bid; 9 Bids Received. 4 Bids were disqualified due to lack of providing Pricing Sheet.

There are a total of 14 Groups in Release H and each Group consists of approximately 24 properties for an estimated total of 348 properties in release H. The Addresses of the 25 properties for Group H12 can be found on the next page of this report.

5 of the 14 Groups within Release H were set-asides for CRIO’s Business Opportunity Program for Detroit Small or Micro Businesses [D-BSB or D-BMB].

All of the properties are DLBA owned properties. The Department does not perform trash-outs on privately owned properties at this time.

ALL Bids without 5% contingency fee:

- 1. Special Multi Services, Inc \$79,000 [equalization reduced bid by 8% to \$79,000 for D-BB, D-HB, D-BSB].**
- 2. Gnic Inc \$115,600 [no equalized credits applied]**
- 3. RT Contracting LLC \$115,800 [equalization reduced bid by 5% to \$110,010 for D-BB, D-BMBC].**
- 4. Emerging Industries Training Institute \$101,400 [equalization credits reduced bid by 8% to \$93,288 for D-BB, D-HB, & D-BMBC].**
- 5. Infrastructure Environmental Services LLC \$118,750 [no equalization credits applied]**
- 6. Huntman Transport LLC \$130,400 [no equalized credits applied]**
- 7. P & P Group Inc. \$137,600 [equalization credits reduced bid by 11% to \$122,464 for D-BB, D-RB, D-HB, & D-BMBC].**
- 8. Premier Contractors of Michigan \$158,950 [equalization credits reduced bid by 10% to \$153,759.15 for D-BB, D-RB, D-HB, & D-BSB].**
- 9. Premier Group Associates \$170,843.50 [equalization credits reduced bid by 10% to \$153,759.15 for D-BB, D-RB, D-HB, & D-BSB].**

Contract Details:

Vendor: **GNIC, Inc.** Amount: **\$121,380.00** End Date: **Dec. 31, 2024**

Bid: **Lowest Bid; Gnic Inc \$115,600 [no equalized credits applied]**

Contract discussion continues onto the next page.

Construction & Demolition – Waiver Requested – continued

6005947 100% Bond Funding – To Provide Proposal N Trash Out Release H, Group H12 (25 Properties). – Contractor: GNIC, Inc. – Location: 46696 McBride Avenue, Belleville, MI 48111 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$121,380.00.

Services:

Blight and debris removal from in and around residential structures to prepare them for rehabilitation. Document all work with time-stamped photographs and inform owner of possible asbestos discovery, flooding or other impediments to services needed. The Vendor will provide all necessary equipment and materials needed to execute the services covered under this agreement. Work to be completed within 10 weeks of the receipt of the Notice to Proceed.

Interior work includes disposing of household waste, carpets, floor coverings, vacuum/sweep all floors, remove window coverings; and remove any animals, graffiti, or tires. Exterior work includes removal of vegetation, brush, or other natural debris; lawn mowing, and removing vehicles on the property.

Fees:

Vendor must submit data/documentation that substantiates satisfactory completion of work at each site and an invoice to certify total cost, itemizing costs when applicable in order to obtain payment for services.

Trash out of Group H12	\$115,600
Contingency 5%	\$ 5,780
TOTAL:	\$121,380

The cumulative costs for all 25 properties include:

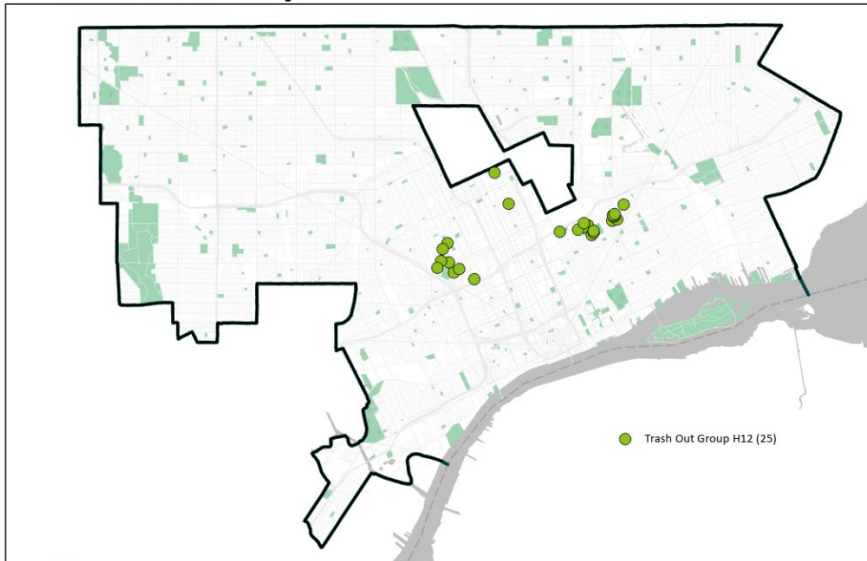
Exterior Trash-out for \$80,800 [average cost for 25 properties is \$3,232 each].

Interior Trash-out for \$34,800 [average cost for 25 properties is \$1,392 each].

Certifications/# of Detroit Residents:

No Detroit Certifications. Vendor has indicated 12 Total Employees; 6 are Detroit Residents.

**Map of Locations
Trash Out Group H12**



Addresses of locations can be found on the following page.

Addresses for 6005947

1	1317 E Grand Blvd
2	1761 E Grand Blvd
3	1833 E Grand Blvd
4	1905 E Grand Blvd
5	2483 W Euclid
6	2686 Vicksburg
7	2687 Lothrop
8	2707 Wreford
9	2991 Hogarth
10	3293 Lothrop
11	3526 Medbury
12	3593 Frederick
13	3664 E Kirby
14	3681 E Kirby
15	537 Rosedale Ct
16	540 King
17	5435 Sheridan
18	5552 Field
19	5557 Field
20	5618 14th St
21	5711 Field
22	5725 Sheridan
23	5932 Dubois
24	6141 Stanton
25	8064 Medbury

CONSTRUCTION & DEMOLITION – *Waiver Requested*

6006200 100% ARPA Funding – To Provide Abatement and Alteration of Commercial Structures Group 241. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 Ann Arbor Road, Dundee, MI 48131 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$2,915,451.47.

Funding:

Account String: **3923-22003-160060-617900-750382**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA Blight Remediation**
Encumbered Funds: **\$73,887,559 as of May 3, 2024**

Tax Clearances Expiration Date: **12-7-24**

Political Contributions and Expenditures Statement:

Signed: **11-14-23** Contributions: **None**

Consolidated Affidavits:

Date signed: 11-14-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 3: Services to Disproportionately Impacted Communities for Blight Remediation of Industrial and Commercial properties.

Bid Information:

RFP opened March 4, 2024 & closed on March 18, 2024. 8 Invited Suppliers; 4 Bids received.

Bids were evaluated based on Project Plan [20 points]; Project Schedule [30 points]; Project Experience [20 points]; Capacity [15 points]; Cost Proposal [15 points]. The maximum points available is 100 points.

ALL Bids: Adamo	[41.25 points]
Homrich	[76.25 points]
Inner City	[55 points]
Salenbien Trucking and Excavating, Inc	[77.5 points]

Contract Details:

Vendor: **Salenbien Trucking and Excavating, Inc**
Amount: **\$2,915,451.47**

Bid: **Highest Ranked [77.5 points]**
End Date: **June 30, 2025**

Services:

Improve Neighborhoods and the quality of life of residents through the abatement and alteration of blighted commercial structures. This is a request to provide Abatement & Alteration of Commercial Structures Group 241, which includes 5 commercial properties. The Vendor will provide:

- **Pre-Abatement & Pre-Alteration due diligence, including review engineering survey report(s) & hazardous/regulated materials survey(s), PAV(s), etc.; visit site inspection prior to mobilization; and identify/document impediments such as occupants, collapsed/collapsing structures, parked/abandoned vehicles].**
- **Abatement, Alteration, & Debris Removal, Transport, & Disposal.**
- **Backfill & Grading.**
- **Site Finalization, including sidewalk replacement of any sidewalk flag that was cracked, heaved, or damaged while providing these services, as well as seeding and the establishment of turf.**

Property Ownership: Awaiting Update.

Contract discussion continues on next page

Construction & Demolition – continued

6006200 100% ARPA Funding – To Provide Abatement and Alteration of Commercial Structures Group 241. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 Ann Arbor Road, Dundee, MI 48131 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$2,915,451.47.

Project Schedule:

Site Address		3588 Mckinley	5220 French Rd	3101 Mcdougall	5375 E Outer Drive	7221 Theodore
Parcel ID #		14008532.	21040178.	11002154.	17016302-5	15007305.
1.	Abatement Start Date	6/17/2024	7/1/2024	6/17/2024	6/18/2024	6/18/2024
2.	Post-Abatement Passed Date	6/24/2024	9/29/2024	6/24/2024	6/25/2024	6/25/2024
1. to 2. delta (calendar days)		7	90	7	7	7
3.	Knock Start Date	7/15/2024	10/21/2024	7/15/2024	7/15/2024	7/15/2024
2. to 3. delta (calendar days)		21	22	21	20	20
4.	Open Hole Approval Date	7/17/2024	11/15/2024	7/22/2024	7/19/2024	7/17/2024
3. to 4. delta (calendar days)		2	25	7	4	2
5.	Certificate of Approval Date	7/19/2024	12/9/2024	7/31/2024	7/20/2024	7/23/2024
4. to 5. delta (calendar days)		2	24	9	1	6
6.	Pre-Invoice Approval Date	7/26/2024	12/16/2024	8/7/2024	7/26/2024	7/30/2024
5. to 6. delta (calendar days)		7	7	7	6	7
Site Term of Performance		39	168	51	38	42
7.	Total Term of Performance	183 Total Days				

Fees:

Group	Address	Hazardous / Regulated Materials Abatement	Demolition	Backfill	Site Finalization	Demolition Total Costs	Grand Total Costs
241	3101 Mcdougall	\$4,500.00	\$112,462.78	\$104,142.02	\$4,400.00	\$221,004.80	\$225,504.80
241	3588 Mckinley	\$7,375.00	\$46,359.50	\$21,431.67	\$4,400.00	\$72,191.17	\$79,566.17
241	5220 French Rd	\$875,000.00	\$770,239.71	\$499,283.51	\$6,600.00	\$1,276,123.22	\$2,151,123.22
241	5375 E Outer Drive	\$2,000.00	\$82,044.11	\$2,762.30	\$4,400.00	\$89,206.41	\$91,206.41
241	7221 Theodore	\$5,000.00	\$52,334.03	\$41,275.80	\$4,400.00	\$98,009.83	\$103,009.83
						Total Properties	\$2,650,410.43
						Contingency 10%	\$265,041.04
						Grand Total	\$2,915,451.47

of Detroit Residents

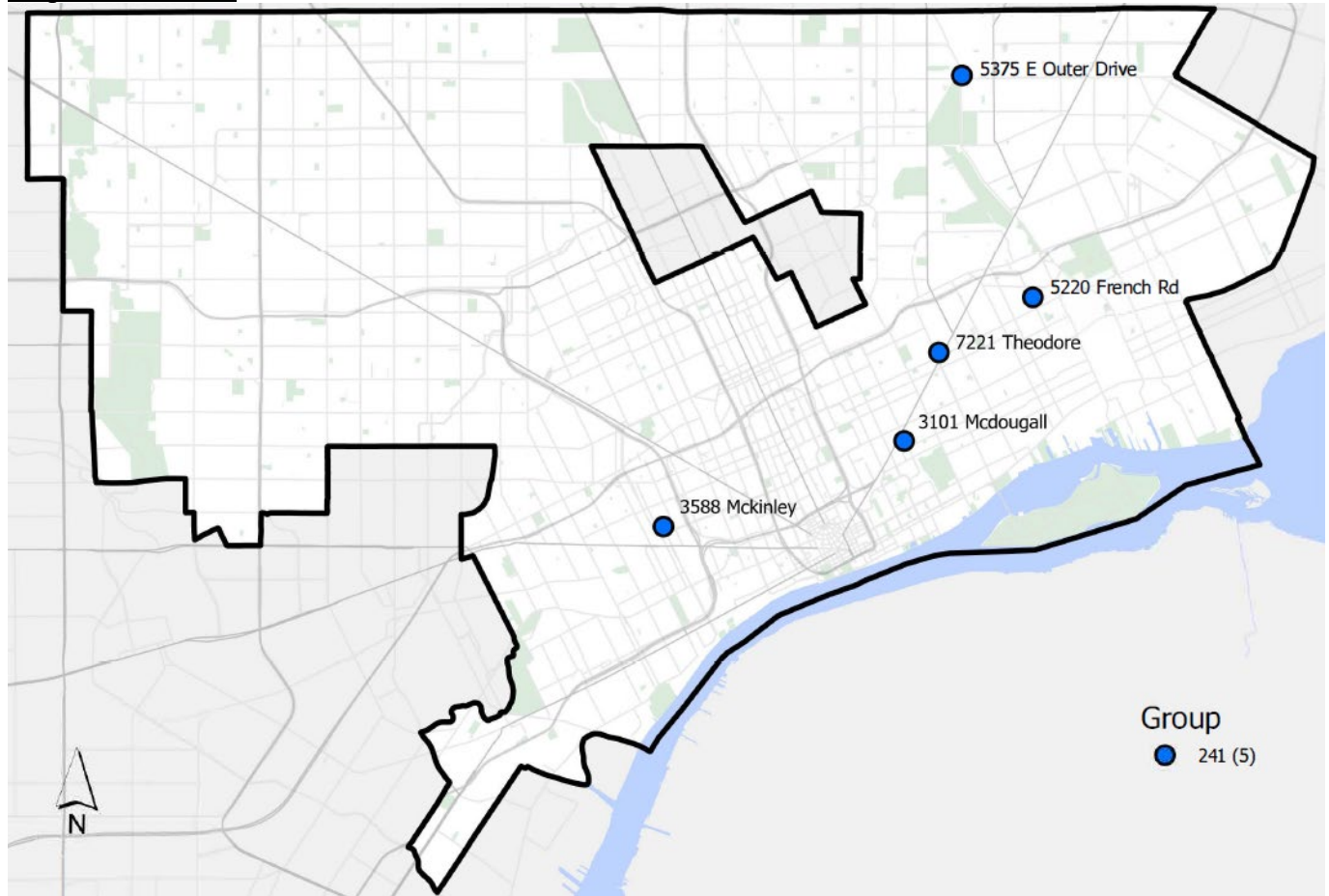
83 total employment; 2 Detroit Residents

Map of locations can be found on the next page.

Construction & Demolition – continued

6006200 100% ARPA Funding – To Provide Abatement and Alteration of Commercial Structures Group
241. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 Ann Arbor Road,
Dundee, MI 48131 – Contract Period: Upon City Council Approval through June 30, 2025 – Total
Contract Amount: \$2,915,451.47.

Map of Locations:



CONSTRUCTION & DEMOLITION – *Waiver Requested*

6005245-A1 100% UTGO Bond Funding – AMEND 1 – To Provide an Increase of Funds for Williams Recreation Center Construction. – Contractor: LLP Construction Services, Inc. – Location: 1800 Michigan Avenue, Detroit, MI 48207 – Contract Period: May 31, 2023 through June 30, 2024 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$1,500,000.00.

Funding:

Account String: **4503-21001-470010-631100- 475016-02009**
Fund Account Name: **General Obligation Bond Fund**
Appropriation Name: **2018 UTGO Bonds - Series A**
Available Funds: **\$0.00 as of May 3, 2024**

Tax Clearances Expiration Date: **11-14-24**

Political Contributions and Expenditures Statement:

Signed: **4-11-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **4-11-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval this vendor was the highest ranked bid of the 5 bids received.

Contract Details:

Vendor: **LLP Construction Services, Inc.**

Amount: **Add \$200,000; Total \$1,500,000**

End Date: **Remains the same; through June 30, 2024**

Services/Fees at the time of approval:

The major improvement task for this project consists of but is not limited to:

- **Renovations/improvements within the recreation center to include flooring, painting (minor drywall repairs) lighting upgrade to LED, ceiling tile replacements, millwork, etc.**
- **Exterior site work to include parking lot improvements, power washing of exterior entrance area and handicap access handrail improvements.**

Exterior Improvements	\$4,819.50
Flooring (except the gymnasium)	\$66,846.47
Gymnasium Flooring	\$81,449.55
Painting	\$71,212.93
Lighting	\$43,317.67
Millwork	\$26,507.25
Window Treatments	\$9,468.39
Interior Storefronts	\$3,855.60
Mechanical/Plumbing	\$56,677.32
Architectural Drawings	\$9,639.00
Cleaning	\$8,675.10
Permits	\$4,819.50 14
Construction Mark Up Fee (6%)	\$23,237.30
General Conditions (4.9%)	\$18,740.97
Insurance Rate	\$4,260.17
Bond Rate	\$5,809.32
1.5% Preferred Contingency	\$242,418.22
Contingency	
Construction COST Base Bid	\$681,754.25

Fees at approval discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – *Waiver Requested – continued*

6005245-A1 100% UTGO Bond Funding – AMEND 1 – To Provide an Increase of Funds for Williams Recreation Center Construction. – Contractor: LLP Construction Services, Inc. – Location: 1800 Michigan Avenue, Detroit, MI 48207 – Contract Period: May 31, 2023 through June 30, 2024 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$1,500,000.00.

Services/Fees – continued

ALTERNATES

Alternate 1 SS Sink	\$5,554.50
Alternate 2 Stair Treads	\$16,301.25
Alternate 3 Parking Lot "A"	
Alternate 4 Parking Lot "B"	
Alternate 5 Parking Lot A & B	\$485,300
Alternate 6 Exterior Lights	\$111,090
Total Price for Alternates	\$618,245.75

TOTAL (Construction COST Base Bid + Total Price for Alternates) = \$1,300,000

The full authorized \$1,300,000 has been invoiced on this contract.

Amendment Details:

This amendment adds the following Service/Fees to the scope of work:

Mold Remediation/Abatement	\$62,687
Additional Pool Pump/Motor Work	\$17,898
Elevator Repair	\$68,249
Gym Floor Replacement	\$28,375
Contractor Fees	\$22,791
TOTAL	\$200,000

Additional Information:

6005245 was initially approved June 27, 2023 with LLP Construction Services to provide Williams Recreation Center Construction for \$1,300,000; through June 30, 2024.

HUMAN RESOURCES

6006082 100% City Funding – To Provide Employee Benefit Consulting Services. – Contractor: The Segal Company (Midwest), Inc. – Location: 400 Renaissance Center, Suite 2600, Detroit, MI 48243 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$408,000.00.

Funding:

Account String: **7500-04315-350960-617900**
Fund Account Name: **Employees Benefit Plan**
Appropriation Name: **Non Dept Employees Benefit Plan**
Encumbered Funds: **\$2,414,660 as of May 3, 2024**

Tax Clearances Expiration Date: **5-1-25**

Political Contributions and Expenditures Statement:

Signed: **6-13-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **6-13-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

RFP opened October 16, 2023 & closed on November 21 2023. 112 Invited Suppliers; 4 Bids received.

Bids were evaluated based on Experience / Organization [25 points]; Capacity [16 points]; Proposal Solution/Approach [16 points]; Price [8 points]; D-BB Certification for Vendor [15 points]; D-BB Certification for sub-contractor(s), if applicable [20 points]. The maximum points without certifications is 65 points, with certifications is 100 points.

ALL Bids: The Segal Company (Midwest)	[65 points]
AON	[40.75 points]
Kapnick	[28.5 points]
Taylor Oswald	[28.25 points]

Contract Details:

Vendor: **The Segal Company (Midwest), Inc**
Amount: **\$408,000**

Bid: **Highest Ranked [65 points]**
End Date: **3 years from approval**

Services:

Healthcare Consulting & Advisory Services:

- Provide, as requested, advice to the City of Detroit, conduct briefings, and perform consultative duties related to the City of Detroit health plans and benefits.
- Provide consultation plan interpretation and problem resolution, drafting reports, development of PowerPoint presentations, delivering effective presentations.
- Attend meetings with the City of Detroit and insurance carriers to discuss utilization, opportunities to reduce premium costs, and new programs.
- Educate the Benefits Manager and staff, as requested, on health benefits issues, legislation, strategic planning, new health plan products or models, and best practices, which will maintain the integrity of the City's benefits objectives and philosophy.
- Prepare, as needed, comparison reports of the City of Detroit's and other governmental benefit plans and programs to determine competitiveness of rates, coverage levels, or benefits programs, as requested by the City of Detroit staff.
- Develop, as needed, demographic and other data to equalize the risks represented by age, sex, and health status among competing health plans.
- Provide, as needed, actuarial and related services to assist the City of Detroit in all phases of program planning, including analysis of past plan performance, cost/benefit of plan design changes, effect of specific legislative proposals, etc.
- Monitor the health care environment and inform the City of Detroit about new companies, programs, and/or benefits that maintain the current level of benefits while having potential cost savings.

Contract discussion continues onto the next page.

HUMAN RESOURCES – *continued*

6006082 100% City Funding – To Provide Employee Benefit Consulting Services. – Contractor: The Segal Company (Midwest), Inc. – Location: 400 Renaissance Center, Suite 2600, Detroit, MI 48243 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$408,000.00.

Services – *continued*:

- Evaluate new companies, programs and/or benefits, and provide to the City of Detroit an analysis of potential impact on service, costs, and administration for the City of Detroit.
- Identify and provide administrative assistance to gain participation in cost savings programs available through federal and/or state government or other agencies.
- Perform, if applicable, an annual end-of-year accounting of any participating contracts and provide appropriate recommendations relevant to the finding

Health Plan Bid & Renewal Process

- Assist in developing, preparing, and releasing Requests for Proposal (RFPs) or Requests for Renewal (RFRs) to obtain cost and potential plan design changes from health carriers and consider new products and plan designs to improve cost efficiency.
- Handle related communications and assist in evaluating proposals submitted in response to an RFP or RFR.
- May negotiate plan design changes, rate calculations, and premium rates with health plan carriers.
- May assist in the design, implementation, and administration of any new health plans.

Legislation & Regulatory Analysis

- Provide communication of changes and proposed changes in federal and state statutes and regulations that may impact the City of Detroit’s health plans.
- Prepare a report each year, evaluating the effectiveness and efficiency of the City of Detroit health and welfare program and its legislative compliance, as well as recommend areas of improvement, potential impacts of legislation for the coming year, and trends in the retiree health care market.

Enrollment Support – Benefit Admin. Services

- Benefit Management -Provide ongoing support of health care benefits.
- Assist with the annual enrollment processing
- Provide assistance related to data setup, ongoing implementation and administration
- Review and assist with the payroll, census, and carrier file processing
- Assist with the premium billing and reconciliation
- Provide oversight of basic and expanded service center support

Other services include, but not limited to:

- Annual Actuarial at Review & Medicare Certification Credible coverage
- Deferred Compensation Consulting Services, including Plan Governance, Plan Investments, Plan Fees analysis, and Plan administrator Consulting Support.
- Education & Training for DC Committee members or staff.

Fees:

- Segal’s fee for All employee benefit consulting services included within the City’s Statement of Work is \$70,000.00/Year.
- SHAPE data warehouse reporting and analytics is \$14,000.00/Year
- Segal Marco’s fee for the deferred compensation consulting services is \$52,000.00/Year.

This annual fee will be invoiced monthly in arrears in equal installments. The invoice will include detailed descriptions of all of the work provided during the month.

LAW

6004815-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Landlord Repair Training Programs. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 Huron River Drive, Romulus, MI 48174 – Previous Contract Period: November 30, 2022 through October 31, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$42,050.00 – Total Contract Amount: \$367,050.00.

Funding

Account String: **3923-22012-361111-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 3**
Funds Available: **\$13,125,108 as of May 3, 2024**

Tax Clearances Expiration Date: **2-23-25**

Political Contributions and Expenditures Statement:

Signed: **3-19-24** Contributions: **None**

Consolidated Affidavits

Date signed: **3-19-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC 3).

Background:

The City of Detroit’s rental market is experiencing instability as a result of the COVID-19 Pandemic. More than 40,000 households have applied for rental assistance, with the average payout totaling \$8,000. But to stave off an eviction crisis and the resulting escalated health crisis, tenants have needed to remain housed in their current locations, requiring landlords to operate as usual – paying for maintenance and repairs, as well as property taxes – despite the rental arrearage and slow payout of assistance.

The Landlord Repair Program (LRP), therefore, aims to improve the quality of small-scale rental housing by addressing the underlying barriers to obtaining a Certificate Of Compliance (COC) – identified as: lack of access to capital, compliance knowledge/process gaps, and a limited contractor pipeline – through financial support for Detroit-resident landlords and educational/certification trainings for Detroit-based contractors and landlords. LRP’s target focus is small-scale (i.e. 1-2 property owning), Detroit-resident landlords, as they often live within the same neighborhood, they lease in, yet struggle the most with rental compliance (i.e. obtaining a COC).

GOALS:

Collectively, the training component of LRP seeks to:

- **Provide landlords with a solid understanding of their obligations (i.e. requirements as it relates to safety, lead/EPA, fair housing, legal evictions, etc.).**
- **Provide landlords with best practices for improving their operations and tenants’ experience.**
- **Ensure landlords understand how to navigate/complete the City of Detroit’s Certificate of Compliance (COC) process.**
- **Assist existing Detroit-based contractors in formalizing and/or expanding their business.**
- **Develop new contractor talent to serve the Detroit landlord.**
- **HRD’s goal is to have at least 1,000 unique individuals participate in this training program.**

Contract Discussion continues on the next page

LAW-continued

6004815-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Landlord Repair Training Programs. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 Huron River Drive, Romulus, MI 48174 – Previous Contract Period: November 30, 2022 through October 31, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$42,050.00 – Total Contract Amount: \$367,050.00.

Bid Information:

None. This is an amendment to an existing contract.

Contract Details:

Vendor: **Environmental Testing & Consulting, Inc**

End Date: adds 8 months; **June 30, 2025**

Amount: **+\$42,050; Total \$367,050**

Services remains the same:

The following are the Landlord Repair Training Programs courses

- **EPA Renovate, Repair, Paint (RRP)**
- **Local, State, and Federal Requirements for Operating a Rental Property**
- **Property Management Training**
- **EPA Lead Abatement Supervisor/Worker**
- **Contractor Development**
-

For each of the five course topics, the Vendor will collaborate with HRD to perform the following services:

Phase I – Program Design

- **Develop training content, structure, and materials to achieve goals**
- **Identify and source training instructor(s) that have expertise in given course topic to conduct training sessions.**
- **Plan marketing activities to ensure available training slots are filled. LRP’s target focus is small-scale (i.e. 1-2 property owning), Detroit-resident landlords. The trainings should be marketed to landlords that fit this typology, as well as contractors that serve this type of landlord.**
- **Plan program/information workflow to identify how individuals who are being assisted through the financial component of LRP will be referred over to the trainings and how/when notification of landlords completing required classes will be sent to the financial providers.**
- **Reporting Plan: Plan outlining how program results will be reported to HRD, including reporting templates and cadence.**

Phase II – Program Implementation

- **Perform administrative tasks associated with running a training program (enrollment, communication with participants, etc.). Landlords that receive financial assistance through LRP will be required to attend one (or more) course topics**
- **Conduct trainings.**
- **Monitor participation and engagement, secure course feedback, and adjust course content/format as needed to ensure goals/objectives are being achieved.**

Contract Discussion continues on the next page

LAW-continued

6004815-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Landlord Repair Training Programs. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 Huron River Drive, Romulus, MI 48174 – Previous Contract Period: November 30, 2022 through October 31, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$42,050.00 – Total Contract Amount: \$367,050.00.

Fees at time of approval:

Pricing Component	Dollar Amount	Est. Cost Per Class	Est. # of Classes
a) Phase I	82,200		
b) Phase II – EPA Renovate, Repair, Paint	34,000	\$3400	10
Phase II - Local, State, and Federal Requirements for Operating a Rental Property	34,650	\$4950	7
Phase II – Property Management Training	52,100	\$4950	7
Phase II – EPA Lead Abatement Supervisor/Worker	100,000	\$10,000	10
Phase II – Contractor Development	22,050	\$3150	7
Total	\$ 325,000		

Amendment Fees:

Pricing Component	Dollar Amount	Est. Cost Per Class	Est. # of Classes
a) Phase I	82,200		
b) Phase II – EPA Renovate, Repair, Paint	61,200	\$3400	18
Phase II - Local, State, and Federal Requirements for Operating a Rental Property	49,500	\$4950	10
Phase II – Property Management Training	52,100	\$4950	7
Phase II – EPA Lead Abatement Supervisor/Worker	100,000	\$10,000	10
Phase II – Contractor Development	22,050	\$3150	7
Total	\$ 367,050		

Additional Information:

6004815 was originally approved November 22, 2022, through October 31,2024 for \$325,000.

POLICE

6005398-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds to add additional Translation Services for DPD. – Contractor: Language Line Services, Inc. – Location: 1 Lower Ragsdale Drive, Monterey, California 93940 – Contract Period: January 16, 2024 through January 15, 2027 – Contract Increase Amount: \$41,000.00 – Total Contract Amount: \$491,000.00.

Funding:

Account String: 3921-09112-370700-613110
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Enhanced E-911**
Available Funds: **\$494,636 as of May 3, 2024**

Tax Clearances Expiration Date: 1-10-2025

Political Contributions and Expenditures Statement:

Signed: 5-18-23 Contributions: None

Consolidated Affidavits:

Date signed: 5-18-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Required Disclosure Information for Prison Industry & Immigrant Detention Center Affidavits:

According to the “Slavery Era Records, Insurance, Prison Industry, and Immigration Detention System Records & Interest Disclosure” Consolidated Affidavits, this vendor, Language Line Services, Inc. has an interpretation contract with USCIS (US citizenship and immigration services).

Background:

Under the Executive Order 13166, the City of Detroit is required to translate vital documents and provide access to language interpretation services upon request for federal programs and services provided by the City. CRIO’s Language Access Program includes translation services (translating text), on-site interpretation, telephonic interpretation (24/7 services that connects callers to a live interpreter via phone), video-remote interpretation (spoken and/or sign language services via video conferencing), as well as Training & Guidance for all of the aforementioned services.

Bid Information:

None. This is an amendment to an existing contract.

Contract Details:

Vendor: Language Line Services, Inc.

Amount: +\$41,000; Total \$491,000

End Date: January 15, 2027

Services-at time of approval :

Provide high volume translation of documentation, phone, in-person, & video remote (through zoom & other video conferencing technology) interpretation/translation services. Requests for services are offered 24x7x365 through the agencies’ online software, email or by phone to cover City Council Meetings, Blight Court Hearings, Community Meetings, special events, one-on-ones with residents, voice overs, on-site spoken language, on-demand interpretation, business documents, and online capability. In-person services will be provided at local events in parks, recreation centers or community civic meetings.

Vendor offers 24/7 video interpretation services in American Sign Language (ASL), Cantonese, Mandarin, Russian, Arabic, French, Polish, Spanish, Bengali, Korean, Portuguese, Vietnamese. This vendor also offer video interpreters in 32 other languages, as well as 24/7 audio interpreters available in over 240 languages. Standard turnaround time for translation projects/documents ranges for 1-3 business days for less than 1,500 words to 8+ business days for greater than 7,501 words.

Service Provider Availability & Requirements Servicer must be open during office hours: Mon. – Fri. 8am-5pm, as well able to provide interpretation services outside of normal office hours upon request Mon. – Fri. 5:30pm – 8:30pm, some Saturdays and Sundays 8:00am – 8:30pm for other departmental meetings with residents. 3-5 business days’ notice will be provided of requested meeting dates when the City is able. Must be able to provide an alternative option if an in-person interpreter is unavailable.

Contract Discussion continues onto the next page.

POLICE – continued

6005398-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds to add additional Translation Services for DPD. – Contractor: Language Line Services, Inc. – Location: 1 Lower Ragsdale Drive, Monterey, California 93940 – Contract Period: January 16, 2024 through January 15, 2027 – Contract Increase Amount: \$41,000.00 – Total Contract Amount: \$491,000.00.

Amendment Services:

To add Language Translation requirements for the Detroit Police Department.

The current contract is currently utilized by various City of Detroit Departments.

Fees-at time of approval:

Language Service	General Rate/Industry standard
Braille	\$75-\$100 per page
In person interpretation - consecutive	Starting at \$55 per hour
simultaneous	Starting at \$80 pr hour
Video remote (simultaneous) on platform like zoom or web x	Starting at \$75 per hour
Video remote – consecutive	Starting rate \$55 per hour
Graphic Design Services	Minimum \$225 per page
In Language Services	30-60Seconds \$150-\$200 30min \$500-\$1000
Transcription /translation of audio or video files	\$25 - \$100 per hour

Over-the-Phone Interpretation Rate Structure

TIERS	LANGUAGES	PER MINUTE CHARGE
1	Spanish	\$0.75
2	Chinese (Mandarin and Cantonese), French, Japanese, Polish, Russian, and Vietnamese	\$0.80
3	Armenian, Cambodian, German, Haitian Creole, Italian, Korean, and Portuguese	\$0.80
4	Farsi, Tagalog, Thai, Urdu, and all other languages	\$0.80

OPTIONAL INTERPRETER APPOINTMENT AT SPECIFIC TIME

- / Applied per appointment.....\$100.00
- / Cancellation per appointment or missed appointment.....\$200.00

Video Remote Interpretation Rate Structure

TIERS	LANGUAGES	PER MINUTE CHARGE
1	American Sign Language	\$1.99
2	Spanish	\$1.35
3	All other languages	\$1.45

Contract Discussion continues onto the next page.

POLICE – continued

6005398-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds to add additional Translation Services for DPD. – Contractor: Language Line Services, Inc. – Location: 1 Lower Ragsdale Drive, Monterey, California 93940 – Contract Period: January 16, 2024 through January 15, 2027 – Contract Increase Amount: \$41,000.00 – Total Contract Amount: \$491,000.00.

Fees at time of approval – continued:

Translation Rate Structure

TIERS	TARGET LANGUAGES	TRANSLATION FEE
1	Spanish (US/Latin America)	\$0.15/word
2	Arabic, Chinese, Farsi, Portuguese (Brazil), Russian, Urdu	\$0.20/word
3	Amharic, Bengali, French (France), German, Italian, Indonesian, Nepali, Polish, Spanish (Spain), Tagalog, Thai, Vietnamese	\$0.24/word
4	Armenian, Burmese, Czech, Dutch, Greek, Georgian, Gujarati, Haitian Creole, Hebrew, Hmong, Japanese, Khmer, Korean, Serbian, Turkish	\$0.27/word
5	Finnish, Karen, Lao, Malay, Norwegian, Swahili, Swedish, Tigrinya	\$0.29/word
6	All other Languages offered by LanguageLine	Price Upon Request
Braille		Individual Quote

ADDITIONAL PRICING COMPONENTS	STANDARD TURNAROUND	EXPEDITED TURNAROUND
Minimum charge per document translation order for Tiers 1 and 2	\$99.00	\$149.00
Minimum charge per document translation order for Tier 3 and 4	\$109.00	\$159.00
Minimum charge per document translation order for Tier 5 and 6	\$125.00	\$179.00
Additional charge for proofreading	\$65.00/hour	Rush Fee
Additional charge for basic layout/formatting	\$60.00/hour	Rush Fee
File Preparations/TM Maintenance	\$65.00/hour	Rush Fee
Project Management	10% of the invoice value (0.5 hr. min. @\$55/hour)	

OTHER SERVICES	PRICING
Braille	Individual Quote
Graphic design services	Individual Quote
In-language recordings	Individual Quote
Transcription/translation of audio or videos files	Individual Quote

- / Translation fees, which include translation and copyediting, are based on the English word count.
- / No delivery charge for Fax, E-mail, or U.S. Mail. Additional charge for courier services only.
- / Unless indicated otherwise, a one hour minimum will apply to all hourly services.

Additional Information:

6005398 was originally approved January 5, 2024, to provide Translation Services for \$450,000 through January 15, 2027.

Other previously approved Language Line Services contracts:

The City is currently using Propio Language Services under emergency Purchase Order (PO) 3070253 for \$59,053.15; through January 31, 2024, but they are unable to provide in-person services or emergency requests. This emergency PO with Propio is also in this report for Council’s consideration on page 18-19.

Contract Discussion continues onto the next page.

POLICE – continued

6005398-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds to add additional Translation Services for DPD. – Contractor: Language Line Services, Inc. – Location: 1 Lower Ragsdale Drive, Monterey, California 93940 – Contract Period: January 16, 2024 through January 15, 2027 – Contract Increase Amount: \$41,000.00 – Total Contract Amount: \$491,000.00.

Additional Information-continued:

6004092 was approved March 1, 2022 with Language Line Services to provide Human Translation Services to Detroit’s Website for DoIT for \$240,000; through February 29, 2024.

Other previously approved Translation Services contract: 6004043 was approved November 30, 2021 during Recess with Deaf Community Advocacy Network, Inc. to provide American Sign Language Services through CRIO for \$150,000; through December 1, 2023. Amendment 1 for this contract is also in this report.

POLICE

3074606 100% Grant Funding – To Provide 400 Genetec Omnicast Enterprise Licenses for the Freeway Camera Project. – Contractor: Accurate Networks, LLC – Location: 951 W. Freeport Road, Freeport, MI 49325 – Contract Period: Upon City Council Approval through December 30, 2024 – Total Contract Amount: \$100,860.00.

Funding:

Account String: 2107-21355-231111-644100
Fund Account Name: **Office of Grants Management Grants Fund**
Appropriation Name: **City of Detroit Freeway Grant 24**
Available Funds: **\$8,700,000 as of May 3, 2024**

Tax Clearances Expiration Date: **9-15-24**

Political Contributions and Expenditures Statement:

Signed: **11-3-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-3-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids closed March 22, 2024. 695 suppliers invited to bid; 4 Bids Received.

All Bids:

Accurate Networks LLC	[\$100,860]
Shaw Systems & Integration	[\$112,000]
Nerds Xpress LLC	[\$116,800]
Infinite Technologies LLC	[\$161,316]

Contract Details:

Vendor: **Language Line Services, Inc.**
Amount: **\$100,860.00.**

Bid: **Lowest [\$100,860]**
End Date: **December 30, 2024**

Services:

To Provide 400 Genetec Omnicast Enterprise Licenses for the Freeway Camera Project

Fees:

<u>PART NO.</u>	<u>QUANTITY</u>	<u>COST/UNIT</u>	<u>TOTAL</u>
GSC-OM-E-1C	400	\$169.00	\$ 67,600.00
ADV-CAM-E-3Y	400	\$ 83.15	\$ 33,260.00
GRAND TOTAL			\$100,860.00

TRANSPORTATION

6006195 84% City & 16% Capital Funding – To Provide a Subsidy for the Operation, Maintenance, and Capital Improvements for the Detroit People Mover. – Contractor: Detroit Transportation Corporation – Location: 500 Griswold, Suite 2900, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2029 – Total Contract Amount: \$38,500,000.00.

Funding:

Account String: 5301-29200-200230-617900
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Administration**
Available Funds: **\$3,611,011 as of May 3, 2024**

Tax Clearances Expiration Date: 9-15-24

Political Contributions and Expenditures Statement:

Signed: 11-3-23 Contributions: None

Consolidated Affidavits:

Date signed: 11-3-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None. This is a sole source contract.

The Detroit Transportation Corporation (DTC) is the owner and operator of the Detroit People Mover (DPM) in downtown Detroit, Michigan. The City of Detroit, in accordance with the interlocal agreement, provides a subsidy to the DTC for the operation of the Detroit People Mover (DPM) through the Detroit Department of Transportation’s (DDOT) budget. The subsidy for the DPM operation for FY 25 is \$6,500,000 and the amount is expected to remain the same for fiscal years 2026 through 2029.

Contract Details:

Vendor: **Detroit Transportation Corporation**

Amount: **\$38,500,000.00**

End Date: **June 30, 2029**

Services:

To Provide a Subsidy for the Operation, Maintenance, and Capital Improvements for the Detroit People Mover.

Fees:

The sum of all invoices submitted for DPM Operations during the term of the Agreement shall not exceed \$32,500,000.00. Subject to Section 4.03, Operating Funds per fiscal year during the Agreement are expected to not exceed the following amounts:

Fiscal Year (Dates)	Estimated Operating Funds
FY2025 (7/1/24 – 6/30/25)	\$6,500,000.00
FY2026 (7/1/25 – 6/30/26)	\$6,500,000.00
FY2027 (7/1/26 – 6/30/27)	\$6,500,000.00
FY2028 (7/1/27 – 6/30/28)	\$6,500,000.00
FY2029 (7/1/28 – 6/30/29)	\$6,500,000.00

In addition, in FY24, DDOT will provide a one-time allocation of \$6,000,000 to DTC for the purchase and/or rehabilitation of light rail vehicles, as appropriated by the Detroit City Council on February 28, 2023. DTC will use these funds exclusively to purchase, rehabilitate, refurbish, retrofit, and otherwise make ready for use on the Detroit People Mover.

TRANSPORTATION

6003563-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for On-Call Transportation Planning Services. – Contractor: Transportation Management & Design, Inc. – Location: 2701 Loker Avenue, West, Suite 110, Carlsbad, CA 92010 – Previous Contract Period: July 6, 2021 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2024 – Contract Increase Amount: \$125,000.00 – Total Contract Amount: \$3,160,200.00.

Funding

Account String: **5301-29200-200010-617900**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Administration**
Encumbered Funds: **\$3,611,011 as of May 3, 2024**

Tax Clearances Expiration Date: **3-15-24**

Political Contributions and Expenditures Statement:

Signed: **4-4-24** Contributions: **None**

Consolidated Affidavits

Date signed: **4-4-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment. At the time of approval this vendor was selected as a sole source, due to the significant experience of Transportation Management & Design [TMD] in providing planning services in this region and has the FTA experience to develop compliant implementation plans.

Contract Details:

Vendor: **Transportation Management & Design, Inc**
End Date: **Add 6 months; through December 31, 2024**

Amount: **Add \$125,000; total \$3,160,200**

Services at the time of approval:

Provide Supplementary staffing to provide expertise in logistics, engineering and planning for a comprehensive review of existing services; and the Short term, Mid-term and Long term planning to identify new mobility strategies to enhance operations and connectivity for a transportation network, to provide data for methods, new technologies, route planning, paratransit planning, and funding sources for the improvement of transportation services.

Fees at the time of approval:

Year 1	\$1,635,200
Year 2	\$800,000
Year 3	\$600,000
Total	\$3,035,200

\$2,909,200 of the previously authorized \$3,035,200 has been invoiced on this contract.

Amendment 1 Details:

This amendment updates the Zero Emissions Fleet Plan, and adds that the vendor will provide technical assistance and expertise to Perform Low and No Emissions Grant application to be developed by the Office of Mobility & Innovation. Plan updates includes:

- **Review plan and advise suggested changes, corrections, and updates.**
- **Update the plan to include to reflect Coolidge terminal coming online and Gilbert going offline. DDOT to provide the details required.**
- **Update plan to reflect 2021 Low/No award, reflect current bus charging capabilities at Shoemaker. DDOT to provide the details required, and reflect changes in industry, lessons learned with BEB/Proterra including funding sources.**
- **Revise existing tables and concept to show Mixed Zero Emission Bus (“ZEB”) strategy to include Fuel Cell Electric Busses/Battery Electric Busses (FCEB/BEB).**
- **Adjust strategy as required to reflect grant priorities. Priorities to be provided by DDOT.**

Year 4 Budget is \$125,000.

Contract discussion continues onto the next page.

TRANSPORTATION – *continued*

6003563-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for On-Call Transportation Planning Services. – Contractor: Transportation Management & Design, Inc. – Location: 2701 Loker Avenue, West, Suite 110, Carlsbad, CA 92010 – Previous Contract Period: July 6, 2021 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2024 – Contract Increase Amount: \$125,000.00 – Total Contract Amount: \$3,160,200.00.

Additional Information:

6003563 was initially approved July 6, 2021 with Transportation Management & Design to provide On Call Transportation Services for \$3,035,200; through June 30, 2024.

CITYWIDE

6005554-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend Scope of Work to add Office Furniture. – Contractor: Staples Contract & Commercial, LLC – Location: 500 Staples Drive, Framingham, MA 017202 – Contract Period: September 19, 2023 through September 18, 2028 – Contract Increase Amount: \$1,500,000.00 – Total Contract Amount: \$8,552,507.58.

Funding

Account String: **1000-29231-230208-620100**
Fund Account Name: **General Fund**
Appropriation Name: **Resource Planning**
Funds Available: **\$3,580,340 as of May 3, 2024**

Tax Clearances Expiration Date: **3-15-24**
Political Contributions and Expenditures Statement:
Signed: **4-4-24** Contributions: **None**

Consolidated Affidavits

Date signed: **4-4-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

This contract will provide office supplies to All departments. Funding will be budgeted to each individual department accounts. All Funding accounts have sufficient funding to cover office supplies purchases.

Bid Information:

None, because this is an amendment. At the time of approval, was the lowest cost of the 4 bids received.

Contract Details:

Vendor: **Staples Contract & Commercial, LLC** Amount: **Add \$1,500,000; total \$8,552,507.58**
End Date: **Remains the same; through September 18, 2028**

Services at the time of approval:

The City of Detroit is establishing a city-wide contract for Office Supplies and Office Related Products which includes web-based ordering, delivery, and distribution of office supplies and products throughout the City's Departments.

The Vendor shall provide an online catalog integrated with Oracle Punchout in the City of Detroit's Oracle cloud system and will host a searchable, online, web-based custom catalog that will include a purchasing platform. This catalog will include all items offered by the Vendor.

Fees at the time of approval:

An Itemized price list of over 50 items supplied at varying quantities was provided ranging from \$0.81 for 1 pack of rulers to \$289.99 for 1 Laptop Docking station. Total \$7,052,507.58

\$696,077.47 of the previously authorized \$7,052,507.58 has been invoiced on this contract.

Amendment 1 Details:

Adds Office Furniture purchases to the scope of supplies being provided under this contract for a total not to exceed \$1,500,000.

Additional Information:

6005554 was initially approved September 19, 2023 to provide office supplies for \$7,052,507.58; through September 18, 2028

CITYWIDE

6005553 100% City Funding – To Provide Office Furniture Citywide. – Contractor: Balco Interiors, LLC dba, Interior Environments – Location: 48700 Grand River Avenue, Novi, MI 48374 – Contract Period: Upon City Council Approval for a Period of Five (5) Years – Total Contract Amount: \$1,500,000.00.

Funding:

Account String: ***See Below

Fund Account Name: **General Fund**

Tax Clearances Expiration Date: **1-4-25**

Political Contributions and Expenditures Statement:

Signed: **11-20-23**

Contributions: **None**

Consolidated Affidavits:

Date signed: **11-20-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

*****Accounts: This contract will provide office Office Furniture to All departments. Funding will be budgeted to each individual department accounts. All Funding accounts have sufficient funding to cover furniture purchases.**

Bid Information:

RFQ opened April 12, 2023 & closed on May 15, 2023. 80 Invited Suppliers; 2 Bids received.

Bid prices are based on 50 top items purchased from City Departments such as desks, tables, chairs, etc.

ALL Bids: Staples **\$10,069.72**

Balco Interiors, LLC dba Interior Environments \$16,487.04

Staples was the lowest bid. However, OCP is requesting multiple awards from both companies to create a competitive environment for office furniture purchasing and eco-friendly products. Staples will receive 60% of the contract and Balco Interior will receive 40% of the contact agreement.

According to OCP, “both suppliers submitted office products that were in accordance with the city’s Green Initiatives Ordinance, being made with eco-friendly chemicals and recycled and remanufactured materials. At time of bid, neither Staples nor Balco Interiors, LLC dba Interior Environments had Detroit-based certifications, so Equalization Credits wasn’t applied.”

Contract Details:

Vendor: **Balco Interiors, LLC dba, Interior Environments**

Bid: **2nd Lowest – Multiple Awards**

Amount: **\$1,500,000**

End Date: **5 years from approval**

Services:

Provide commercial workspace design, procurement, and installation of custom manufactured office furniture and architectural products

All products should meet the requirements below to assist with the City of Detroit’s sustainable goal:

Durable	flame retardant–free (TB 117-2013)	Low VOC’s
Remanufactured	Recycled content	Recyclable

- **Provide an online order service capable of managing authorized orders from city’s employees, ship-to addresses, department names and locations, and charge information.**
- **Deliver and install office furniture and architectural products to identified locations.**
- **Provide a means for the city to track and analyze spending.**

Contract discussion continues onto the next page.

CITYWIDE – *continued*

6005553 100% City Funding – To Provide Office Furniture Citywide. – Contractor: Balco Interiors, LLC dba, Interior Environments – Location: 48700 Grand River Avenue, Novi, MI 48374 – Contract Period: Upon City Council Approval for a Period of Five (5) Years – Total Contract Amount: \$1,500,000.00.

Services – continued:

- **Provide one year warranty on install labor**
- **City requires the Contractor to provide 24/7 access via an online ordering portal.**
- **All installation services shall be completed during normal working hours (Monday through Friday, 7:30AM to 5:00PM).**

Fees:

Itemized Fee schedule of quoted items was provided including desks, conference tables, office chairs, filing cabinets, panel dividers, and whiteboards ranging from \$37.71 for 15 hanging racks to \$565.42 for 16 Whiteboards. Many of them are listed as Interior Environmentally Green.

\$300,000 each year for 3 years. TOTAL \$1,500,000

GENERAL SERVICES

6006229 100% Major Street Funding – To Provide Street Tree Removal and Trimming Services. –
Contractor: Rainbow Lawn and Tree Service, LLC – Location: 8118 Bliss Street, Detroit, MI
48234 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total
Contract Amount: \$750,000.00.

Funding:

Account String: **3301-26470-470200-617900**
Fund Account Name: **Major Street**
Appropriation Name: **Parks and Public Space Management**
Available Funds: **\$7,724,035 as of May 3, 2024**

Tax Clearances Expiration Date: **3-5-25**

Political Contributions and Expenditures Statement:

Signed: **4-10-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **4-10-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened January 24, 2024 & closed February 23, 2024. 13 suppliers invited to bid; 11 Bids Received.

All Bids:

Troy LLC	[\$3,206,875 no equalization applied]
Tree Man	[\$4,076,000 no equalization applied]
Jmac Tree & Debris LLC	[\$5,897,975 equalization reduced bid by 7% to \$5,485,116.75 for D-BB, D-HB].
Grays	[\$6,533,000 no equalization applied]
Decima	[\$6,655,937.50 equalization reduced bid by 7% to \$6,190,021.88 for D-BB, D-HB]
Rainbow Lawn & Tree Service, LLC	[\$6,748,375 equalization reduced bid by 2% to \$6,613,407.5 for D-BB].
Detroit Grounds Crew	[\$7,916,250 equalization reduced bid by 10% to \$7,124,625 for D-BB, D-HB, D-RB, D-BSB.]
Energy Group Inc	[\$7,674,599.50 no equalization applied]
Payne Landscaping	[\$13,393,420 equalization reduced bid by 10% to \$12,545,478 for D-BB, D-HB, D-RB, D-BSB]
Limb Walkers Tree & Snow	[\$6,888,000 no equalization applied]
AAX	[\$9,968,000 equalization reduced bid by 2% to \$9,768,640 for D-BB]

Contract Details:

Vendor: **Rainbow Lawn and Tree Service, LLC**

Amount: **\$750,000**

End Date: **2 years from approval**

Services:

- **furnishing all labor, equipment, materials, and expertise necessary to trim or remove trees in proximity and not in proximity to overhead utilities and to remove stumps and provide berm restoration services. Trees vary in size from 19- 150 inches in diameter (DBH) and reside on public rights-of-way and other city-owned properties.**
- **Perform the following tree trimming and tree specifications:**

Tree Trimming

- **Dead or broken limbs**
- **Crossed or rubbing limbs**
- **Obstruction clearance for lighting, traffic, pedestrians, street signs or traffic signals**
- **Appearance of the tree. Care will be taken to retain and enhance the natural shape of the species.**
- **Disease prevention**
- **No topping or dehorning of trees shall be permitted except by written permission of the Forestry Division.**

Contract Discussion continues on the next page

GENERAL SERVICES-*continued*

6006229 100% Major Street Funding – To Provide Street Tree Removal and Trimming Services. – Contractor: Rainbow Lawn and Tree Service, LLC – Location: 8118 Bliss Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$750,000.00

Services-*continued*:

Cuts

- All cuts shall be made at nodes or crotches with a saw or pruner. No hatchets will be allowed. All cuts should be made ready at the branch collar so that healing can readily begin under normal conditions.
- All tools being used on a tree suspected of being infected with a contagious disease shall be thoroughly disinfected before use on another tree.

Tree Removal

- All trees removed under this Contract shall be subject to authorization of the Forestry Division. The Vendor will be responsible for all damages caused by their removal. This includes damage to the sidewalk, driveway, grass, plantings, etc.
- Stump grinding is required when removal operations occur. The required work shall also include the grinding of all stumps to at least eight (8) inches below grade level, backfilling with topsoil to grade and applying grass seed.

Stump Removal

- Remove tree stumps located in the public right-of-way throughout the City as directed by the Forestry Division.
- The Vendor will grind stumps a minimum of eight (8) inches below grade. All protuberant surface and subsurface roots beyond the stump areas, noticeable from visible inspection, shall be removed to a depth of at least eight (8) inches below grade.
- The work required shall also include backfilling with topsoil to grade and applying grass seed.
- The Vendor will remove and properly dispose of all excess material and debris from the work site.

The Vendor will be responsible for all damage caused by his or her work, to non-right-of-way, sidewalks, buildings, or other structures, facilities, and private property.

Vendor will also be responsible for restoring or replacing any shrubs, trees, turf, or sprinkler lines that are damaged by his/her work. All tire ruts left by equipment must be repaired with topsoil and grass seed. Also responsible for repairing any irrigation systems damaged during removals.

Contract Discussion continues on the next page

GENERAL SERVICES-continued

6006229 100% Major Street Funding – To Provide Street Tree Removal and Trimming Services. – Contractor: Rainbow Lawn and Tree Service, LLC – Location: 8118 Bliss Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$750,000.00

Fees:

Stump removal services, based on Diameter at Breast Height (DBH). The work required shall also include backfilling with topsoil to grade and applying grass seed.					
Item	Stump Size	Estimated Quantity	Unit of measure	Unit Price per Stump Removal	Total Cost for Stump Removal
1	19"-24"	50	each	\$ 350.00	\$ 17,500.00
2	25"- 30"	50	each	\$ 400.00	\$ 20,000.00
3	31"-36"	50	each	\$ 450.00	\$ 22,500.00
4	37"-42"	50	each	\$ 500.00	\$ 25,000.00
5	43"-48"	50	each	\$ 550.00	\$ 27,500.00
6	49"-54"	25	each	\$ 600.00	\$ 15,000.00
7	55"-60"	25	each	\$ 650.00	\$ 16,250.00
8	61"-70"	25	each	\$ 700.00	\$ 17,500.00
9	71"-80"	25	each	\$ 800.00	\$ 20,000.00
10	81"-90"	25	each	\$ 875.00	\$ 21,875.00
11	91"-100	25	each	\$ 1,000.00	\$ 25,000.00
12	101"-110"	25	each	\$ 1,100.00	\$ 27,500.00
13	111"-120"	25	each	\$ 1,200.00	\$ 30,000.00
14	121"-130"	25	each	\$ 1,300.00	\$ 32,500.00
15	131"-150"	25	each	\$ 1,400.00	\$ 35,000.00
		500		Total	\$ 353,125.00

Fees-continued

Unit prices for Tree and Stump removal services, based on Diameter at Breast Height (DBH).							
Item	Tree Size	Estimated Quantity	Unit of measure	Unit Price (A) Per Tree Removal No Utility Line	Total Cost for Tree Removal No Utility Line	Unit Price (B) Per Tree Removal Near Utility Line	Total Cost for Tree Removal Near Utility Line
1	19"-24"	50	each	\$ 865.00	\$ 43,250.00	\$ 1,165.00	\$ 58,250.00
2	25"- 30"	50	each	\$ 1,240.00	\$ 62,000.00	\$ 1,500.00	\$ 75,000.00
3	31"-36"	50	each	\$ 2,050.00	\$ 102,500.00	\$ 2,350.00	\$ 117,500.00
4	37"-42"	50	each	\$ 3,300.00	\$ 165,000.00	\$ 3,600.00	\$ 180,000.00
5	43"-48"	50	each	\$ 3,650.00	\$ 182,500.00	\$ 3,900.00	\$ 195,000.00
6	49"-54"	25	each	\$ 4,470.00	\$ 111,750.00	\$ 4,670.00	\$ 116,750.00
7	55"-60"	25	each	\$ 4,870.00	\$ 121,750.00	\$ 5,070.00	\$ 126,750.00
8	61"-70"	25	each	\$ 5,260.00	\$ 131,500.00	\$ 5,560.00	\$ 139,000.00
9	71"-80"	25	each	\$ 5,940.00	\$ 148,500.00	\$ 6,340.00	\$ 158,500.00
10	81"-90"	25	each	\$ 6,840.00	\$ 171,000.00	\$ 7,560.00	\$ 189,000.00
11	91"-100	25	each	\$ 7,860.00	\$ 196,500.00	\$ 8,460.00	\$ 211,500.00
12	101"-110"	25	each	\$ 8,760.00	\$ 219,000.00	\$ 9,360.00	\$ 234,000.00
13	111"-120"	25	each	\$ 9,600.00	\$ 240,000.00	\$ 10,500.00	\$ 262,500.00
14	121"-130"	25	each	\$ 10,200.00	\$ 255,000.00	\$ 11,000.00	\$ 275,000.00
15	131"-150"	25	each	\$ 11,400.00	\$ 285,000.00	\$ 12,400.00	\$ 310,000.00
		500		Total	\$ 2,435,250.00	Total	\$ 2,648,750.00

Contract Discussion continues on the next page

GENERAL SERVICES-continued

6006229 100% Major Street Funding – To Provide Street Tree Removal and Trimming Services. – Contractor: Rainbow Lawn and Tree Service, LLC – Location: 8118 Bliss Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$750,000.00

Unit prices for Tree trimming services, based on Diameter at Breast Height (DBH).							
Item	Tree Size	Estimated Quantity	Unit of measure	Unit Price (A) Per Tree Trimming No Utility Line	Total Cost for Tree Trimming No Utility Line	Unit Price (B) Per Tree Removal Near Utility Line	Total Cost for Tree Removal - Near Utility Line
1	19"-24"	50	each	\$ 280.00	\$ 14,000.00	\$ 325.00	\$ 16,250.00
2	25"- 30"	50	each	\$ 330.00	\$ 16,500.00	\$ 375.00	\$ 18,750.00
3	31"-36"	50	each	\$ 400.00	\$ 20,000.00	\$ 450.00	\$ 22,500.00
4	37"-42"	50	each	\$ 525.00	\$ 26,250.00	\$ 575.00	\$ 28,750.00
5	43"-48"	50	each	\$ 625.00	\$ 31,250.00	\$ 700.00	\$ 35,000.00
6	49"-54"	25	each	\$ 850.00	\$ 21,250.00	\$ 955.00	\$ 23,875.00
7	55"-60"	25	each	\$ 975.00	\$ 24,375.00	\$ 1,100.00	\$ 27,500.00
8	61"-70"	25	each	\$ 1,200.00	\$ 30,000.00	\$ 1,400.00	\$ 35,000.00
9	71"-80"	25	each	\$ 1,500.00	\$ 37,500.00	\$ 1,700.00	\$ 42,500.00
10	81"-90"	25	each	\$ 1,700.00	\$ 42,500.00	\$ 2,000.00	\$ 50,000.00
11	91"-100	25	each	\$ 2,000.00	\$ 50,000.00	\$ 2,300.00	\$ 57,500.00
12	101"-110"	25	each	\$ 2,300.00	\$ 57,500.00	\$ 2,600.00	\$ 65,000.00
13	111"-120"	25	each	\$ 2,600.00	\$ 65,000.00	\$ 3,000.00	\$ 75,000.00
14	121"-130"	25	each	\$ 3,000.00	\$ 75,000.00	\$ 3,700.00	\$ 92,500.00
15	131"-150"	25	each	\$ 3,700.00	\$ 92,500.00	\$ 4,700.00	\$ 117,500.00
		500		Total	\$ 603,625.00	Total	\$ 707,625.00

Emergency Service Calls	
An Emergency Service is defined as a request for immediate service, a storm related request, or a service request required after 5pm.	
	Cost
Emergency Service Call Mobilization Fee:	\$ 525.00
Emergency Service Call Per Hour Labor Cost:	\$ 225.00
Special Equipment & Service	
	Cost
Crane - Per Day Fee:	\$ 3,000.00
Climber - Per Tree Fee:	\$ 1,000.00

GENERAL SERVICES

6000364-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time for Concession, License and Operating Agreement of Edward Tolan Playfield . – Contractor: Detroit Fitness Foundation – Location: 17190 Denver Street, Detroit, MI 48224 – Previous Contract Period: October 25, 2016 through June 20, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2030 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$0.00.

Funding:

Account String: **NOT Provided**

Fund Account Name:

Appropriation Name:

Available Funds:

Tax Clearances Expiration Date: **4-26-25**

Political Contributions and Expenditures Statement:

Signed: **4-4-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **4-4-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Background:

The proposed Concession, License and Operating Agreement allows the construction of a sports complex in the Tolan Playfield area; the structure to include 166-meter bicycle riding track (Velodrome), a spectator platform surrounding the bicycle track, 200-meter track for running, skating, walking encircling the spectator platform; the infield area will be available for exercise classes, as well as conferences, meetings, and weddings. The contract provides for the construction of a bioswale, outside the structure, for the collection of storm water runoff.

The Vendor will also provide specific improvements to the Outdoor facilities. A walking path will be relocated for the construction of the building; grass soccer/football field to be relocated and re-seeded; the parking lot will be expanded from 70 spaces to 100 spaces; new bicycle racks will be installed.

The Sports Complex will also include a coffee shop/café that will serve light food, and non-alcoholic drinks; beer, wine and mixed drinks will be offered during restricted hours in a restricted service area.

The City grants a license to the Foundation to use a portion of Tolan Playfield for the construction of Sports Complex. In consideration of the indoor and outdoor facilities to be constructed and maintained by the Detroit Fitness Foundation, and for services provided to the public, there will be no rent or occupancy charge for the use of Tolan Playfield.

Detroit Fitness will offer free Youth and Senior Fitness programs and Detroit Public School and Charter School programs in the Sports Complex at regular scheduled times.

Bid Information:

None. This is an amendment to an existing contract.

Contract Details:

Vendor: Detroit Fitness Foundation

Amount: **\$0.00**

End Date: **June 30, 2030**

Services-remains the same:

- **Programming on running/walking/inline skating**
- **Programming on Velodrome cycling track**
- **Programming on Multi-purpose infield**
- **Multi-purpose infield rental for meetings, conferences, etc.**
- **Provide Staffing**

Contract Discussion continues on the next page

GENERAL SERVICES-continued

6000364-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time for Concession, License and Operating Agreement of Edward Tolan Playfield . – Contractor: Detroit Fitness Foundation – Location: 17190 Denver Street, Detroit, MI 48224 – Previous Contract Period: October 25, 2016 through June 20, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2030 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$0.00.

Fees-remains the same

- **Annual/Seasonal Pass Charges for General Admission**
 - **Adult (18-61) Full year pass- \$395**
 - **Senior (62 yrs. or older) Full year pass- \$295**
 - **Youth (5-17 yrs.) Full year pass- \$100 (under 5 yrs. is free)**
A scholarship program will be available through the Foundation to assist with Youth Passes
 - **Adult Winter Pass (Oct-March)- \$325**
 - **Senior Winter Pass (Oct-March)- \$225**
 - **Youth Winter Pass (Oct-March)- \$75 (Under 5 yrs. Free)**

- **Daily General Admission Fee (other than for FREE Senior/Youth/ School Programs):**
 - **Adult Daily Fee - \$30**
 - **Senior Daily Fee- \$25**
 - **Youth Daily Fee - \$10**

- **Programming Fees**
 - **Youth Fitness Program – Free**
 - **Senior Fitness Program- Free**
 - **DPS/Charter School Program – Free**

Additional Information

6000364 was originally approved October 18, 2016, for \$125,000 through June 20, 2024.

NON-DEPARTMENTAL – Waiver Requested

3074684 100% City Funding – To Provide: A/V Equipment for Media Services – Contractor: Security Solutions Services, LLC. - Location: 695 Howard Street, Detroit MI 48226 – Contract Period: One time Purchase Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$110,737.97

Funding:

Account String: **1000-28352-350326-622300**
Fund Account Name: **General Fund**
Appropriation Name: **Media Services & Communications**
Funds Available: **\$530,413 as of April 5, 2024**

Tax Clearances Expiration Date: **7-11-2**

Political Contributions and Expenditures Statement:

Signed: **10-3-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **10-3-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

RFQ opened September 20, 2023 & closed on October 4, 2023. 71 Invited Suppliers; 3 Bids received.

Bid prices are based on 50 top items purchased from City Departments such as desks, tables, chairs, etc.

ALL Bids: Filmtools, Inc	\$106,238.50
Security Solutions LLC	\$110,737.97
Aploon, The Murdock Corp. dba JEC Integration Systems	\$112,522.50

Filmtools, Inc. was the lowest bid, but failed to submit their City Council documents for approval. Therefore, the contract was awarded to the 2nd lowest responsible bid, Security Solutions LLC, who provided references from governmental and corporate agencies with similar scopes.

Contract Details

Vendor: Security Solutions Services, LLC	Bid: Lowest Responsible Bid
Amount: \$110,737.97	End Date: December 31, 2024

Services/Fees:

Provide One-Time purchase of Audio/Video Equipment needed for the general operation for the Detroit Media Services Department, the purchase order includes 73 items supplied at varying amounts including but not limited to

Live Production Switcher	Travel Case	Atm Case
Mini Converter	Recorder	Portable Switcher
Advanced Keyer	Monitor with 4xHdmi	Professional Production Monitor
Trick Tie Line	Micro Case	Directional Converter
Test Pattern Generator	Transmitter	Cable
Eliminator Inline with Isolation	Male to Male 3.1 Cable 6ft	Brand Hook and Loop Polytie
PerfectCue System Accessories	Mic Stand	Microphone holder
Digital Wireless Receiver	Handheld Transmitter	and more

Prices ranges from \$3.40 for 3-outlet space saver to \$5,470.77 for a digital wireless receiver.

TOTAL \$110,737.97

HOUSING & REVITALIZATION

6006216 100% ARPA Funding – To Provide Program Administration of a Neighborhood Opportunities Funds Programs. – Contractor: SP Grace, LLC – Location: 440 Burroughs, Suite 110, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$2,250,000.00.

Funding:

Account String: **3923-22005-361111-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Neighborhood Investments 1**
Available Funds: **\$2,981,707 as of May 3, 2024**

Tax Clearances Expiration Date: **NOT Provided**

Political Contributions and Expenditures Statement:

Signed: **NOT Provided**

Consolidated Affidavits:

Date signed: **NOT Provided**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC 2).

Background:

Since 1976, the City of Detroit Neighborhood Opportunity Fund (NOF) has provided vital resources to local non-profits in the City of Detroit. This support has provided grants to nonprofits who aim to increase access to key community resources and who improve and enhance the overall quality of life of low-income residents. Through this fund, the City seeks to fuel creative ideas, spark neighborhood revitalization, strengthen the connections between small grass-root organizations and assist them in providing the much-needed programs and services that increase the health and well-being of their community.

As a result of the COVID-19 pandemic, non-profits, large and especially small grass-root organizations in Detroit experienced acute challenges and administrative and financial burdens, resulting in a net negative economic impact on the non-profit sector who provide communitybased programming and services. While serving and providing essential services to the community during the height of the pandemic, nonprofits resources were stretched as they struggled under the impact the pandemic.

To mitigate some of the economic impact of the pandemic, during the 2022-2023 program year, nonprofit, tax-exempt community organizations that wish to participate in the development and implementation of NOF ARPA projects as advisors and/or as operating agencies not acting as a fiduciary to an organization may apply for a one-time grant for a minimum of \$10,000 - \$20,000 for a proposed program. Organizations acting as a fiduciary to an organization may apply once for a minimum of \$10,000 - \$20,000 for each partnering organization. The NOF ARPA FY 2022-2023, NOFA allocation will award each council and two at-large districts under six (6) eligible activities as follows: Education, Health, Public Safety, Recreation, Seniors, and Mobility and Accessibility. All organizations that receive funding, hereafter, referred to as “Beneficiary” under the City’s ARPA program, are expected to address a community need and demonstrate a clear purpose to the address the negative economic impact of COVID-19 to their business. The purpose of the

NOF ARPA supplemental grant program Fund is to achieve the following:

- **Support non-profits who have or who are presumed to have experienced a negative economic impact because of COVID-19,**
- **Increase access to funding for non-profits typically1 excluded from federal funding streams or who have limited financial maturity,**
- **Build non-profit organization capacity to expand its reach in the community,**
- **Increase non-profit grant funding application literacy and fiscal capacity, and**
- **Sustain non-profit support to low-income residents across critical priority areas**

Contract Discussion continues on the next page

GENERAL SERVICES- *continued*

6006216 100% ARPA Funding – To Provide Program Administration of a Neighborhood Opportunities Funds Programs. – Contractor: SP Grace, LLC – Location: 440 Burroughs, Suite 110, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$2,250,000.00.

Bid Information:

Bids were evaluated based on Relevant Experiences and qualifications [15 points]; Capacity and experience providing innovative training for small to start up nonprofit organizations [15 points]’ Responses to all questions in the NOFA [10 points]; Supporting Documentation validates information in application [5 points]; Clear Description of approach to activities [25 points]; Demonstrates an organizational infrastructure plan [10 points]; Clear description of roles of any collaborative partnership organizations [5 points]; Clear description of proposed cost associated with the Scope of work and matches the proposed timeline [10 points]; Clear description of how the supplier will leverage existing resources in their cost proposal [5 points]. Total Maximum Points [100 points].

All Bids:

**SP Grace [78 points]
Wayne Metro [76 points]**

Contract Details:

**Vendor: SP Grace, LLC Bid: Highest Ranked
Amount: \$2,250,000.00 End Date: June 30, 2025**

Services:

Provide Program Administration services and make best efforts to disperse ARPA Neighborhood Opportunity Fund grants to beneficiary nonprofit organizations of the City of Detroit. The ARPA Neighborhood Opportunity Fund grant will be awarded in amounts from \$10,000 to \$20,000.

Fees can be found on the next page:

The maximum amount payable under this Agreement is Two Million Two Hundred Fifty Thousand and 00/100, (\$2,250,000.00) for the complete and proper performance of the Services rendered

Complete the following budget form for the requested public service activity:	Unit	Unit Cost	# of Units in 2024	Total 2024 Cost	# of Units in 2025	Total 2025 Cost	Total Project Cost
ADMINISTRATION EXPENSES (Not more than 10% of Allocation & no direct client contact)				\$ -		\$ -	\$ -
COO/Asst. Director (\$per hour x hrs/wk x # of weeks)	Per hour	\$125	110	\$ 13,750.00	80	\$ 10,000.00	\$ 23,750.00
Secretary (\$per hour x hrs/wk x # of weeks)							
Audit (\$per hour x hrs/wk x # of weeks)							
Employer Taxes (FICA) (7.65%)							
Fringe (health insurance, life insurance, etc.) (%)							
Zoom account							
PROGRAM EXPENSES							
Program Director (Project Manager)	Per hour	\$125	450	\$ 56,250.00	230	\$ 28,750.00	\$ 85,000.00
Program Assistant	Per hour	\$40	265	\$ 10,600.00	135	\$ 5,400.00	\$ 16,000.00
Counselor/Coaches							0
Maintenance/ Office, Van, Equipment							0
Insurance (Employer's Liab., Worker's Comp, Auto, Dishonesty Bond)				\$ 250.00		\$ 250.00	\$ 500.00
Equipment (copier/printer/desktop computer)				\$ 1,300.00		\$ -	\$ 1,300.00
Accounting Professional Services				\$ 1,250.00		\$ 1,250.00	\$ 2,500.00
Legal Professional Services				\$ 4,000.00		\$ 1,000.00	\$ 5,000.00
Phone answering service – dedicated project phone line				\$ 1,500.00		\$ 1,500.00	\$ 3,000.00
Office (lease – prorated at 15%)				\$ 300.00		\$ 300.00	\$ 600.00
Office Supplies (e.g., printer ink, paper)				\$ 1,500.00		\$ 500.00	\$ 2,000.00
Training Classroom Materials (e.g., flip charts, sticky notes, markers, worksheets, photo copies)				\$ 1,500.00		\$ 500.00	\$ 2,000.00
Digital Supplemental Training Workbooks (SP Grace)	Per training course	\$625.00	4	\$ 2,500.00	2	\$ 1,250.00	\$ 3,750.00
Animated and/or Whiteboard Instructional Videos (SP Grace)	Per video	\$2,500	4	\$ 10,000.00	2	\$ 5,000.00	\$ 15,000.00
Instructional Infographics (SP Grace)	Per infographic	\$1,250	10	\$ 12,500.00	5	\$ 6,250.00	\$ 18,750.00

Complete the following budget form for the requested public service activity:	Unit	Unit Cost	# of Units in 2024	Total 2024 Cost	# of Units in 2025	Total 2025 Cost	Total Project Cost
Instructional templates (SP Grace)	Per template	\$675	14	\$ 9,450.00	0	\$ -	\$ 9,450.00
Knowledge Burst Videos (SP Grace)	Per video	\$5,250	2	\$ 10,500.00	2	\$ 10,500.00	\$ 21,000.00
Grant application submission and review platform for launching, managing, and measuring entire program lifecycle				\$ 15,500.00		\$ 15,500.00	\$ 31,000.00
Platform customization & build out (SP Grace)				\$ 3,500.00		\$ -	\$ 3,500.00
Bookkeeping software/digital platform hosting and use				\$ 625.00		\$ 625.00	\$ 1,250.00
Large group training sessions (more than 25 participants)	Per training session	\$3,750.00	2	\$ 7,500.00	2	\$ 7,500.00	\$ 15,000.00
Small group training sessions (SP Grace)	Per training session	\$2,500.00	4	\$ 10,000.00	4	\$ 10,000.00	\$ 20,000.00
Group coaching sessions (SP Grace)	Per coaching session	\$2,500	2	\$ 5,000.00	2	\$ 5,000.00	\$ 10,000.00
Individual coaching sessions (SP Grace)	Per hour	\$250	75	\$ 19,000.00	75	\$ 18,750.00	\$ 37,500.00
Training facility rental fees (e.g., set up and cleaning fees, required catering, A/V needs, parking)				\$ 5,000.00		\$ 5,000.00	\$ 10,000.00
Refreshments/food/catering/snacks for training for attendees				\$ 1,450.00		\$ 1,250.00	\$ 2,500.00
Transportation/Mileage (for applicant/recipient site visits)				\$ 650.00		\$ 425.00	\$ 1,075.00
Website development, enhancement, and social media management				\$ 2,000.00		\$ 500.00	\$ 2,500.00
Reviewers/Application Evaluators	Per hour	\$35.00	75	\$ 2,625.00	25	\$ 875.00	\$ 3,500.00
Graphic design for NOF marketing materials (SP Grace)				\$ 1,000.00			\$ 1,000.00
Printing services (including specialty and high volume printing)				\$ 375.00		\$ 250.00	\$ 625.00
Miscellaneous (No more than \$500.00)				\$ 250.00		\$ 250.00	\$ 500.00
TOTAL:				\$ 211,625.00		\$ 138,375.00	\$ 350,500.00
Beneficiary Grants Payout	1 grant	\$20,000					\$ 1,900,000.00